

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

May 9, 2017

A regular meeting of the Morris County Vocational School District held on May 9, 2017 at the Morris County School of Technology, 400 East Main Street, Denville, New Jersey was called to order by President Barbara Dawson at 6:30 pm. with a salute to the flag.

Presiding Officer President Barbara Dawson read the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act adequate written notice was given to the official newspapers the Star Ledger and Daily Record/Morristown Newspapers, Inc. by fax on November 2, 2016, and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of Chosen Freeholders of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

ROLL CALL

The following Board Members were present at roll call: President Barbara Dawson, Vice President Lawrence Colasurdo, Mr. John Hyland, and Mr. Roger A. Jinks, Sr.

Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary Susan Young and Board Attorney John Mills.

CORRESPONDENCE – NONE

HEARING OF THE PUBLIC – Several students spoke regarding their support for the renewal of Mr. Greenman's contract.

SUPERINTENDENT'S REPORT-

Reports:

- 2017 Board Goals – Referenced as an attachment to the agenda.
- Teacher Leadership Presentation- Mr. Moffitt acknowledged Lisa Adams and Kerry Eberhardt's presentation to the State Board of Education regarding teacher leadership.

Information Only:

- Security Drill Log
- Student Incident Report

COMMITTEE PROGRAMS

- Senior Year- Athena Borzeka, Shari Castelli and Kerry Eberhardt distributed and discussed a presentation outlining proposed improvements for the MCST Senior year.

SUNSHINE RESOLUTION

The following motion made by Mr. Colasurdo, seconded by Mr. Hyland, was approved as submitted.

WHEREAS, this meeting is duly and properly called for a regular session meeting of this Body and adequate notice has been given as provided for by the "Open Public Meetings Act." and,

WHEREAS, it is now necessary that the Board of Education of the Morris County Vocational School District consider the following matter:

- Staff Rehires for 2017-2018

which falls within the exceptions as set forth in the "Open Public Meetings Act" and therefore is a matter which this Body determines should be discussed at a closed meeting. It is anticipated that this closed session will last approximately **15 minutes** and action is expected afterwards in open session.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE Board of Education of the Morris County Vocational School District as follows:

That this Body shall at this time recess this meeting and conduct a closed meeting concerning the above referenced matter, which involve exceptions this Body hereby determines are of such a nature that they cannot be discussed at an open meeting and this Body is at this time unable to determine when the matter under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

The meeting was recessed at 7:21 p.m. and reconvened at 7:43 p.m. with the following Board Members present: Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mr. Jinks. Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary Susan Young and Board Attorney John Mills.

MINUTES

The following motion made by Mr. Colasurdo, seconded by Mr. Hyland, was approved as submitted.

Approved, the minutes of the Regular and Closed Session Meetings of the Board of Education of April 18, 2017 as submitted.

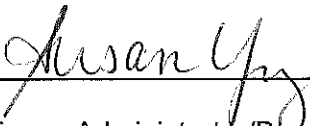
Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mr. Jinks
No: 0
Abstain: 0
Motion Carried.

BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT and TREASURER'S REPORT

The following motions made by Mr. Colasurdo, seconded by Mr. Hyland, were approved as submitted.

Approved, the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of March 2017. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of March 31, 2017, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of March 31, 2017 no budgetary line item account has been overexpended in violation of N.J. A. C. 6A:23A-16.10.



Business Administrator/Board Secretary

5-9-17

Date

Approved, the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending March 31, 2017.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mr. Jinks
No: 0
Abstain: 0
Motion Carried.

FINANCE

The following motions made by Mr. Hyland, seconded by Mr. Colasurdo, were approved as submitted.

- A. Approved, upon the recommendation of the Superintendent, the payment of bills as attached.
- B. Approved, upon the recommendation of the Superintendent, the following amendments to the 2016/2017 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 60, 61, 62, 63, 66 and 67 as per listing attached.
- C. Approved, upon the recommendation of the Superintendent, the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district.
- D. Approved, upon the recommendation of the Superintendent, the appointment of Alex Biegelson as a VPA Guest Artist for 2 days at the rate of \$275.00 per day for the 2016-2017 school year.
- E. Approved, upon the recommendation of the Superintendent, the submission of the application for a FY18 County Apprenticeship Coordinator Grant Program in the amount of \$15,000.00.
- F. Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS, on April 26, 2017, the Morris County Vocational School District ("District") held a public bid opening for the Hot Water Heaters at Buildings #1 & #3 for the Morris County School of Technology project ("Project"); and

WHEREAS, the District received five (5) bids at the public bid opening; and

WHEREAS, the lowest Hot Water Heater base bid was submitted by Iron Mountain Mechanical, Columbia, New Jersey, with a base bid, inclusive of a Three Thousand Dollar (\$3,000.00) Contingency Allowance, of Forty-Nine Thousand Seven Hundred Fifteen Dollars (\$49,715.00) and a bid of Twenty Thousand Nine Hundred Ninety-Five Dollars (\$20,995.00) on Alternate P-1A (Hot Water Heater in Building #3); and

WHEREAS, the District, in conjunction with its Design Professional, has determined Iron Mountain

Mechanical to be the lowest responsive and responsible bidder,

NOW, THEREFORE, BE IT RESOLVED, that the above recitals are incorporated herein by reference; and

BE IT FURTHER RESOLVED, that in accordance with the provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1, et. seq., the District awards a contract for the base bid for the Project to Iron Mountain Mechanical in the total amount of Forty-Nine Thousand Seven Hundred Fifteen Dollars (\$49,715.00) inclusive of a Three Thousand Dollar (\$3,000.00) Contingency Allowance; and

BE IT FURTHER RESOLVED, that the District authorizes its legal counsel to prepare the contract for the Project, transmit same to Iron Mountain Mechanical, and to obtain all documents required thereby; and

BE IT FURTHER RESOLVED, that because of the time constraints involved with the Project and the District's meeting schedule over the summer, the District hereby authorizes the Business Administrator to execute the contract on behalf of the District, and further appoints the Administration to act as the District's Representative during the construction of the Project.

G. Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS, on April 26, 2017, the Morris County Vocational School District ("District") held a public bid opening for the HVAC Unit 4.8 at Building #4 for the Morris County School of Technology project ("Project"); and

WHEREAS, the District received nine (9) bids at the public bid opening; and

WHEREAS, the lowest bid was submitted by Robert Griggs Plumbing and Heating, Hillsborough, New Jersey, with a base bid, inclusive of a Three Thousand Dollar (\$3,000.00) Contingency Allowance, of Fifty-Four Thousand Eight Hundred Fifty Dollars (\$54,850.00), and a bid of Thirteen Thousand Nine Hundred Fifty Dollars (\$13,950.00) on Alternate Bid H-1A (Ductwork at Unit 4.7); and

WHEREAS, the District, in conjunction with its Design Professional, has determined Robert Griggs Plumbing and Heating to be the lowest responsive and responsible bidder,

NOW, THEREFORE, BE IT RESOLVED, that the above recitals are incorporated herein by reference; and

BE IT FURTHER RESOLVED, that in accordance with the provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1, et. seq., the District awards a contract for the Project to Robert Griggs Plumbing and Heating in the total amount of Sixty-Eight Thousand Eight Hundred Dollars (\$68,800.00) consisting of the base bid, inclusive of a Three Thousand Dollar (\$3,000.00) Contingency Allowance, and Alternate H-1A; and

BE IT FURTHER RESOLVED, that the District authorizes its legal counsel to prepare the contract for the Project, transmit same to Robert Griggs Plumbing and Heating, and to obtain all documents required thereby; and

BE IT FURTHER RESOLVED, that because of the time constraints involved with the Project and the District's meeting schedule over the summer, the District hereby authorizes the Business Administrator to execute the contract on behalf of the District, and further appoints the Administration to act as the District's Representative during the construction of the Project.

H. Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS, N.J.S.A. 6A:23A-14.1(d) and 6A:23A-14.1h.1 permits a Board of Education to withdraw such funds from the capital reserve account and appropriate into the required capital account lines at budget time or any time during the year; and

WHEREAS, the aforementioned statute authorizes procedures, under the authority of the Commissioner of Education, which permit a board of education to withdraw funds from a district's Capital Reserve Account any time during the year by resolution, and

WHEREAS, the Morris County Vocational School District Board of Education is desirous to withdraw funds from the Capital Reserve Account and appropriate said funds into the required capital account line in the amount of \$2,515.00, and

WHEREAS, according to 6A:23A-14.1(h)5.v, the Morris County Vocational School District Board of Education shall, for any approved amounts that remain unexpended or unencumbered at the end of the school year, return such funds to the capital reserve account;

NOW THEREFORE BE IT RESOLVED by the Morris County Vocational School District Board of Education that it hereby authorizes the district's School Business Administrator to make the necessary transfer consistent with all applicable laws and regulations.

I. Approved the following resolution:

BE IT RESOLVED THAT THE BOARD OF EDUCATION of the Morris County Vocational School District, upon recommendation of the Superintendent, approves the renewal of the FSMC base year contract with Maschio's Food Services, Inc. for the 2017-2018 school year with a management fee of \$10,197.00 and a guaranteed return of \$7,500.00. (3% increase in management fee)

J. Approved, upon the recommendation of the Superintendent, the school lunch rates for the 2017-2018 school year as follows: (Reimbursable meal prices have remained level since 2013-2014 school year.)

Student Lunch, Full Paid	\$3.00
Student Lunch, Reduced	\$0.40
Adult Lunch, Standard	\$3.75
Student Breakfast, Full Paid	\$2.00
Student Breakfast, Reduced Paid	\$0.30
Adult Breakfast	\$3.00

K. Official Newspaper

Designated, upon the recommendation of the Superintendent, the Star Ledger as the official legal newspaper of the Board of Education and designate the Daily Record as the second newspaper for open public meetings law for the 2017-2018 school year.

L. Official Depository

Designated, upon the recommendation of the Superintendent, the Provident Bank as the official depository for the 2017-2018 school year for the following accounts:

3 Signatures Required: President, Vice President, Secretary or Treasurer
General Account

2 Signatures Required: Secretary, Superintendent or Treasurer
Payroll and Payroll Agency, Student Activities, Tuition, and Supermarkets Class Accounts

Scholarship Savings Accounts: Butler Rotary Club, Ginty, LPN Recognition Award, Catapano, Goldblatt, Morris County Beauty Culture, Wyatt, Andy Latincsics Memorial and Gene Haas Foundation
SUI Account, 12 Month Pay Option Account, Flex Spending Account, Financial Aid Account

M. Petty Cash Funds

Approved, upon the recommendation of the Superintendent, the petty cash funds for the 2017-2018 school year as listed below:

<u>Fund</u>	<u>Amount</u>
Petty Cash	\$1,000.00
Business Office Cash Box	\$300.00
Adult Ed Cash Box	\$100.00
Cosmetology 1	\$50.00
Cosmetology 2	\$50.00
Culinary	\$40.00
Supermarkets	\$20.00

N. Public Agency Compliance Officer

Designated, upon the recommendation of the Superintendent, Susan Young to serve as a Public Agency Compliance Officer (P.A.C.O.) and to act as liaison for the district in accordance with P.L. 1975 c. 127 (N.J.A.C.17:27) for the 2017-2018 school year.

O. Purchasing Agent

Appointed, upon the recommendation of the Superintendent, the Business Administrator/Board Secretary as the Qualified Purchasing Agent for the Morris County Vocational School District for the 2017-2018 school year, and to set the bid threshold amount of \$40,000.00 for the board of education, and to authorize the Business Administrator/Board Secretary to award contracts, in full accordance with N.J.S.A. 18A:18A-3(a), for those purchases that do not exceed the established bid threshold amount.

P. Award of Purchases, Contracts or Agreements

Approved, upon the recommendation of the Superintendent, and in accordance with Title 18A:18A-37c, the authorization of the Business Administrator to award contracts for the 2017-2018 school year that are in the aggregate less than 15 percent of the bid threshold without soliciting competitive quotes.

Q. Authorization of Procurement of Goods/Services through State Contracts for 2017-2018 School Year

Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the state by the Division of Purchase and Property, and

WHEREAS, the Morris County Vocational School District has the need, on a timely basis, to procure goods and services utilizing State Contracts, and

WHEREAS, the Morris County Vocational School District desires to authorize its purchasing agent for the 2017-2018 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED that the Morris County Vocational School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing

various vendors as listed below:

Vendor	Commodity	Contract #	Expiration
Cisco	Naspo Valuepoint Computer	89966	3/31/2018
Cisco	Data Communications Equipment	87720	5/31/2019
Dell	Naspo Valuepoint Computer	89967	3/31/2020
Dell	Data Communications Equipment	88796	5/31/2019
Dell	Software License & Related Services	89850	6/30/2020
DFFLM	Vehicles, Cargo Vans, Class 1/2/3 Regular/Extended	88211	12/1/2017
Frey Scientific	Library Supplies, School Supplies, & Teaching Aids	81001	5/31/2017
Franklin Griffith	Electrical Equipment and Supplies	85580	12/31/2017
GovDeals	Auctioneering Services: Internet Auctions To Sell Surplus	83453	1/28/2018
Grainger	Industrial/MRO Supplies & Equip	79875	6/30/2017
H.P	Naspo Valuepoint Computer	40116	3/31/2018
H.P	Data Communications Equipment	88130	5/31/2019
Krueger	Furniture - Unassembled/Unfinished	85297	10/31/2017
Krueger	Keyboard Trays & Acoustical Privacy Panels	86311	10/31/2017
Krueger	Furniture: Office, Lounge	81720	7/31/2017
Lawson Products	Parts & Repairs for Road Maintenance Equipment	85850	1/29/2018
Lenovo United States	Naspo Valuepoint Computer	40121	3/31/2020
Mary Pomerantz	Advertising Media Placement Services for Recruitment	84646	7/31/2017
Mohawk Resources	Vehicle Lifts & Equipment	80129	6/14/2017
MSC	Industrial/MRO Supplies & Equip	79874	6/30/2017
SHI International Corporation	Software License and Related Services	89851	6/30/2020
School Specialty	Library Supplies, School Supplies & Teaching Aids	80986	5/31/2017
Shaw Contract Flooring Service	Carpet/Flooring Supply & Install	81754	6/30/2017
Steelcase	Furniture: Office, Lounge	81639	7/31/2017
Tele Measurements	Video Teleconferencing Equipment & Services	81123	3/31/2018
VWR International / Sargent Welch	Library Supplies, School Supplies & Teaching Aids	80997	5/31/2017
Wards Natural Science	Library Supplies, School Supplies, & Teaching Aids	81002	5/31/2017
W.B. Mason	Library Supplies, School Supplies & Teaching Aids	80975	5/31/2017
W.B. Mason	Office Supplies & Recycled Copy Paper Statewide	88839	5/6/2018

R. Authorization of Procurement of Goods/Services through Joint Purchasing Agreements for 2017-2018 School Year

Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS Title 18A:18A-11 provides that the Boards of Education of two or more districts may provide jointly by agreement for the provision and performance of goods and services for their respective districts, or one or more boards of education may provide for such provision or performance of goods or services by joint agreement with the governing body of any municipality or county, and

WHEREAS, the Morris County Vocational School District has the need, on a timely basis, to procure goods and services utilizing Joint Purchasing Agreements, and

WHEREAS, the Morris County Vocational School District desires to authorize its purchasing agent for the 2017-2018 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED that the Morris County Vocational School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services utilizing joint purchasing agreements.

S. Professional Services

Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS, there exists a need for the retention of an Auditor,

WHEREAS, funds are available for this purpose, and

WHEREAS, contracts for "Professional Services" under Local Public Contracts Law (N.J.S.A. 18A:18A 5) require an award by the Board of Education by resolution at a public meeting.

WHEREAS the Board of Education has received, reviewed and evaluated the attached external peer/quality report;

The President and Secretary are hereby authorized and directed to execute an agreement with:

Nisivoccia & Company to serve as Auditor for the Board of Education for the 2017-2018 school year at a fee not to exceed \$44,945.00. (*Auditor for 2016-2017: Nisivoccia & Company; 1% increase from 2016-2017.*)

This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Contracts Law because:

The Auditors are considered as a "Professional Service" and bids are not required pursuant to N.J.S.A.18A:18A-5.

T. Professional Services

Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS, there exists a need for the retention of Counsel and Labor Relations, Construction and Special Education Counsel and

WHEREAS, funds are available for these purposes, and

WHEREAS, contracts for "Professional Services" under Local Public Contracts Law (N.J.S.A.18A:18A 5) require an award by the Board of Education by resolution at a public meeting.

The President and Secretary are hereby authorized and directed to execute an agreement with:

- A. John M. Mills, III of Mills & Mills to serve as Counsel to the Board of Education for the 2017-2018 school year at \$145.00 per hour and \$300.00 per Board of Education Meeting. (*Attorney for 2016-2017: John M. Mills, III of Mills & Mills; \$5 per hour rate increase from 2016-2017.*)
- B. Schwartz Simon Edelstein & Celso LLC to serve as Labor Relations, Construction and Special Education Counsel for the Board of Education for the 2017-2018 school year at \$165.00 per hour for attorneys and \$100.00 per hour for law clerks and paralegals. (*Labor Relations, Construction and Special Education Counsel for 2016-2017: Schwartz Simon Edelstein & Celso LLC; \$0 per hour rate increase for attorneys, law clerks and paralegals from 2016-2017.*)

These contracts are awarded without competitive bidding as a "Professional Service" under the provisions of the Local Contracts Law because:

The legal services of Counsel and Labor Relations, Construction and Special Education Counsel are considered as a "Professional Service" under the provisions of the Local Public Contracts Law because such services are of such qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.

U. Architect of Record

Approved, upon the recommendation of the Superintendent, USA Architects Planners + Interior Designers as the Architect of Record for the 2017-2018 school year as per attached rate schedule.

V. Tax Payment Schedule

Approved, upon the recommendation of the Superintendent, the tax payment schedule for the 2017-2018 school year as per attached.

W. Chart of Accounts

Approved, upon the recommendation of the Superintendent, the Chart of Accounts for the 2017-2018 school year as per attached.

X. Flexible Spending Account

Approved, upon the recommendation of the Superintendent, the Flexible Spending Account (FSA) administered through Horizon BCBSNJ for the 2017-2018 school year as follows:

	<u>Minimum</u>	<u>Maximum</u>
Unreimbursed Medical Expenses	\$250.00	\$2,600.00
Dependent Care	\$500.00	\$5,000.00

Y. Health Benefits Broker

Approved, upon the recommendation of the Superintendent, the renewal of Brown & Brown Benefit Advisors as Health Benefits Broker of Record for a six-month term beginning July 11, 2017 in accordance with N.J.S.A.:18A:18A-42.

Z. Tax Shelter Annuities

Approved, upon the recommendation of the Superintendent, the following 403(b) tax shelter annuity companies for the 2017-2018 school year:

VALIC Financial Advisors, Inc.
AXA Equitable
Lincoln Financial Advisors Corp
MetLife Resources
Primerica Financial Services

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Mr. Hyland
No: 0
Abstain: 1 Mr. Jinks
Motion Carried.

CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS

The following motions made by Mr. Colasurdo, seconded by Mr. Hyland, were approved as submitted with the exception of motion D as detailed below.

- A.** Approved, upon the recommendation of the Superintendent, the senior internships for the 2016-2017 school year as per the attached list.
- B.** Approved, upon the recommendation of the Superintendent, the attached list of field trips for the 2016-2017 school year.
- C.** Approved, upon the recommendation of the Superintendent, a field trip for Varsity and Junior Varsity Girls Soccer teams to Camp Echo Lake in Warrensburg, New York, from August 20 – 23, 2017, pending collection of sufficient funds and contract approval.
- D. MOTION WITHDRAWN:** Motion to approve, upon the recommendation of the Superintendent, a field trip for students from the Academy for Environmental Science to attend the Kean University Seeds of Change Summer Program in Costa Rica from July 6 – 16, 2017, with funding provided by County Partnership Cohort 2 Grant.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Mr. Hyland
No: 0
Abstain: 1 Mr. Jinks
Motions Carried as noted.

PERSONNEL

The following motions made by Mr. Hyland, seconded by Mr. Colasurdo, were approved as submitted.

- A.** Approved, upon the recommendation of the Superintendent, the reappointment of staff for the 2017-2018 school year as listed on the attached roster.
- B.** Accepted the resignation of Timothy Lopreiato, Physical Science Teacher, effective June 30, 2017.
- C.** Approved, upon the recommendation of the Superintendent, the reduction in hours for Sharon Lo, Teacher of Chinese, from 0.5 time to 0.33 time effective September 1, 2017.
- D.** Approved, upon the recommendation of the Superintendent, the reappointment of Nancy Kucinski as an Education and Learning Instructional Aide for a maximum of 800 hours for the 2017-2018 school year.

- E. Approved, upon the recommendation of the Superintendent, the reappointment of Alexandra Albert as Treasurer of School Moneys at the annual salary of \$6,500.00 for the period July 1, 2017 through June 30, 2018 (no increase from previous year).
- F. Approved, upon the recommendation of the Superintendent, the reappointment of Barbara Frasca as Adult Continuing Education Cosmetology Instructor with annual salary prorated to the actual number of days worked defined by the program needs, for the period September 1, 2017 through June 30, 2018.
- G. Approved, upon the recommendation of the Superintendent, the appointment of Ruben Rosado as a HOSA Chaperone for the 2016-2017 school year.
- H. Approved, upon the recommendation of the Superintendent, the appointment of the following individuals to chaperone the cosmetology state board practice exam on May 20, 2017:

Dana Dandino
Tina Giraldi
Patrice O'Keefe

- I. Approved, upon the recommendation of the Superintendent, the attendance of the following individuals at the SkillsUSA National Conference from June 19-24, 2017 in Louisville, Kentucky:

<u>Students</u>	<u>Advisors/Chaperone</u>	<u>Interpreter</u>
Raj Desai	Kevin Conover	Colleen Buckley
Jimmy Henriquez	Louis Rosso (Alternate)	
Kyle Mlynarski		
Harsh Patel		
Joe Ruggiero		
Achintya Saxena		
Arthur Sciacca		

- J. Approved, upon the recommendation of the Superintendent, the attendance of the following individuals at the HOSA National Competition from June 20-25, 2017 in Orlando, Florida:

<u>Students</u>	<u>Students</u>	<u>Advisors/Chaperones</u>
Shriya Ahuja	Arnav C. Mahajan	Gayle Adler
Akhila Archakam	Rahul Menon	Catherine Bienkowski
Nikhila Pattu Archakam	Marilyn Christina Mora	Daniel Riccio
Kapil Yogesh Bhavsar	Steven Munoz	Ruben Rosado
Sunisha Busarajan	Leha Reddy Nayini	
Jeel Sumesh Daftary	Abhishek Parthiban	
Amoolya Durbha	Avi T. Patel	
Sama Dwardari	Rohan Patel	
Pranya Gaddipati	Romir Ketul Patel	
Christa George	Dominika Petrasova	
Devin Nies Grenard	Anish Pundyavana	
Agrim Gupta	Abhigna A. Rao	
Riya Gupta	Kinga Sara Salabaj	
Aditya Jain	Sruthi Sathya	
Shreenidhi Rao Katikaneni	Aislin Silver	
Muralimadhav Kovvur	Vincent Sotirov	
Raelynn Li	Rachel ElizabethThompson	
Zachary Lifschin	Shivankar Vajinepalli	
	Emily Walsh	

- K. Approved, upon the recommendation of the Superintendent, the appointment of the following staff members as Chaperones for the Law and Public Safety Academy trip to Quantico, Virginia on May 17-18, 2017:

Michael Bailey
Spyridon Mantzas
Colleen Pascale

- L. Approved, upon the recommendation of the Superintendent, an extended unpaid leave of absence for Jennifer Katz, School Counselor, for the period September 1, 2017 through December 31, 2017.
- M. Accepted the resignation of Henrietta Dancik, ABS/IELCE Instructor, effective June 30, 2017.
- N. Approved, upon the recommendation of the Superintendent, an additional 29 hours for Lucille Kuser, ESL Instructor, at the rate of \$32.00 per hour for the period May 10, 2017 through June 30, 2017, with funding provided by FY17 ABS/IELCE Grant.
- O. Approved, upon the recommendation of the Superintendent, additional hours for the following part-time Adult Continuing Education Instructors for the period May 10, 2017 through June 30, 2017:

<u>Name</u>	<u>Position</u>	<u># Additional Hours</u>	<u>Hourly Rate</u>
Oscar Nieves	Manufacturing Instructor	40	\$35.00
Brian Prendergast	Welding Instructor	40	\$35.00

P. Board Secretary

Approved, upon the recommendation of the Superintendent, the appointment of Susan Young as Board Secretary for the 2017-2018 school year.

Q. Affirmative Action Officer

Approved, upon the recommendation of the Superintendent, the appointment of the Director of Student Services and Special Education and the Grants Program Manager as Affirmative Action Officers for the 2017-2018 school year.

R. 504 Compliance Officer

Approved, upon the recommendation of the Superintendent, the appointment of the Director of Student Services and Special Education as 504 Compliance Officer for the 2017-2018 school year.

S. Title IX Officer

Approved, upon the recommendation of the Superintendent, the appointment of the Director of Student Services and Special Education as Title IX Officer for the 2017-2018 school year.

T. Custodian of School Records

Approved, upon the recommendation of the Superintendent, the appointment of the Business Administrator/Board Secretary as the Records Custodian in accordance with the State of New Jersey Open Public Records Act (P.L. 2001,c.404,N.J.S.A. 47:1A-l et seq.) for the 2017-2018 school year.

U. Asbestos Management Officer

Approved, upon the recommendation of the Superintendent, the appointment of the Supervisor of Buildings and Grounds as the Asbestos Management Officer for the district for the 2017-2018 school year.

V. Indoor Air Quality Officer

Approved, upon the recommendation of the Superintendent, the appointment of the Supervisor of Buildings and Grounds as the Indoor Air Quality Officer for the district for the 2017-2018 school year.

W. Integrated Pest Management Officer

Approved, upon the recommendation of the Superintendent, the appointment of the Supervisor of Buildings and Grounds as the Integrated Pest Management Officer for the district for the 2017-2018 school year.

X. Right to Know Officer

Approved, upon the recommendation of the Superintendent, the appointment of the Supervisor of Buildings and Grounds as the Right to Know Officer for the district for the 2017-2018 school year.

Y. AHERA Coordinator

Approved, upon the recommendation of the Superintendent, the appointment of the Supervisor of Buildings and Grounds as the AHERA Coordinator for the district for the 2017-2018 school year.

Z. Chemical Hygiene Officer

Approved, upon the recommendation of the Superintendent, the appointment of the Supervisor of Instruction, Core Academic Programs, as the Chemical Hygiene Officer for the 2017-2018 school year.

AA. Anti-Bullying Specialist

Approved, upon the recommendation of the Superintendent, the appointment of Jennifer Geuther as the Anti-Bullying Specialist for the 2017-2018 school year.

BB. Anti-Bullying Coordinator

Approved, upon the recommendation of the Superintendent, the appointment of Lynne Jackson as the Anti-Bullying Coordinator for the 2017-2018 school year.

CC. Student Assistance Coordinator

Approved, upon the recommendation of the Superintendent, the appointment of Jennifer Geuther as the Student Assistance Coordinator for the 2017-2018 school year (no stipend).

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Mr. Hyland
No: 0
Abstain: 1 Mr. Jinks
Motion Carried.

HEARING OF THE PUBLIC- NONE

OLD BUSINESS-

- Academic Achievement Award Dinner: June 7, 2017 at 6:00 p.m., Hanover Marriott
Attending: Barbara Dawson, Roger Jinks
- Sports Recognition Banquet: June 14, 2017 at 6:00 p.m., Zeris Inn
WHO WILL ATTEND? Lawrence Colasurdo
- Completers Ceremony: June 16, 2017 at 8:30 a.m. and 1:00 p.m.
WHO WILL ATTEND? Barbara Dawson, Lawrence Colasurdo
- Graduation: June 23, 2017 at 3:00 p.m., Mennen Arena
WHO WILL ATTEND?
- New Jersey School Boards Association Fall Workshop 2017: October 23-26, 2017
(extended to a 4-day conference)

NEW BUSINESS

- Next Board Meeting: Tuesday, June 13, 2017 at 6:30 p.m. (Student Awards Ceremony)

SUNSHINE RESOLUTION

The following motion made by Mr. Colasurdo, seconded by Mr. Hyland, was approved as submitted.

WHEREAS, this meeting is duly and properly called for a regular session meeting of this Body and adequate notice has been given as provided for by the "Open Public Meetings Act." and,

WHEREAS, it is now necessary that the Board of Education of the Morris County Vocational School District consider the following matters:

- Student Admissions Issue
- Land Acquisition
- Personnel Matter

which fall within the exceptions as set forth in the "Open Public Meetings Act" and therefore are matters which this Body determines should be discussed at a closed meeting. It is anticipated that this closed session will last approximately **30 minutes** and action is expected afterwards in open session.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE Board of Education of the Morris County Vocational School District as follows:

That this Body shall at this time recess this meeting and conduct a closed meeting concerning the above referenced matters, which involve exceptions this Body hereby determines are of such a nature that they cannot be discussed at an open meeting and this Body is at this time unable to determine when the matters under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

The meeting was recessed at 7:54 p.m. and reconvened at 8:21 p.m. with the following Board Members present: Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mr. Jinks. Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary Susan Young and Board Attorney John Mills.

ADDITIONAL PERSONNEL

The following motions were made by Mr. Hyland, seconded by Mr. Colasurdo, and approved as submitted:

- DD.** Approved, upon the recommendation of the Superintendent, that Employee #4282 be suspended with pay effective May 8, 2017.
- EE.** Approved, upon the recommendation of the Superintendent, the reinstatement of Employee #4282 effective May 15, 2017.

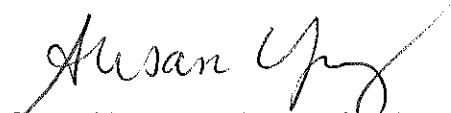
Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Mr. Hyland
No: 0
Abstain: 1 Mr. Jinks
Motions Carried.

ADJOURNMENT

Motion made by Mr. Colasurdo, seconded by Mr. Hyland, to adjourn the meeting at 8:22 p.m.

All present voted yes – Motion carried.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Susan Young". The signature is written in black ink and is positioned above the printed name.

Susan Young, Business Administrator/Board Secretary