



LINCOLN
TECHNICAL ACADEMY
LODI ADULT SCHOOL

2024 - 2025
LODI ADULT SCHOOL CATALOG



*Register Online
Anytime!*



VISIT US AT:
ADULTED.LODIUSD.NET
OR CALL: 209-331-7605

WASC Accredited Institution

WELCOME TO LODI ADULT SCHOOL

Congratulations on choosing to continue your education through Lodi Adult School!

Whether your goal is to learn English, earn your high school diploma, prepare for employment or to pursue further education, you have come to the right place. We offer a wide array of courses and programs to assist you in your quest for educational enrichment and skills attainment.



OUR MISSION:

Lincoln Technical Academy/Lodi Adult School are committed to preparing students for college, career, and life readiness utilizing academic and industry standards that empower students.

TABLE OF CONTENTS

| | |
|---|-------|
| General Information..... | 5 |
| Counseling and Transition Services | 6,8 |
| High School Diploma / GED / HiSET | 6 |
| Graduation Requirements | 7 |
| Graduation Ceremony | 9 |
| English as a Second Language (ESL) | 10-11 |
| Spanish for the Workplace | 12 |
| Citizenship Class | 12 |
| PARA Professional Proficiency Test Preparation & PARA Professional Training Workshop | 13 |
| Testing Center | 14 |
| Academic Calendar | 15 |
| Career Technical Education Courses | 16-31 |
| Lodi Unified Uniform Complaint Procedure ... | 32-33 |
| Notes | 34-35 |



LODI ADULT SCHOOL

is accredited through the
WESTERN ASSOCIATION OF
SCHOOLS AND COLLEGES
Accrediting Commission for Schools
533 Airport Blvd., Suite 200,
Burlingame, CA 94010
www.acswasc.org



ADMINISTRATION

Julie Jansen - Principal

Mark Troutner - Vice Principal

Trang Morris - Counselor

ADMINISTRATION OFFICE

542 E. Pine Street, Lodi, CA 95240
209-331-7605

OFFICE HOURS

Monday – Thursday
8:00 a.m. – 6:30 p.m.
Friday - 8:00 a.m. – 3:30 p.m.

**Please see our website:
<https://adulted.lodiUSD.net>**

GENERAL INFORMATION

Who May Attend: Students must be 18 years of age or older to attend. The Board of Education desires to ensure equal opportunities for all students in admission and access to the district's educational programs, guidance and counseling, testing procedures, and other activities. District programs and activities shall be free from discrimination, including harassment, with respect to a student's actual or perceived sex, gender, ethnic group, identification, race, nationality, origin, religion, color, physical or mental disability, age or sexual orientation.

It is the intent of Lodi Unified School District to provide a safe environment for learning. As a student, you share equally in the responsibility of identifying hazards and following the safety rules. All tasks must be performed in a safe manner, as your personal safety is our greatest concern.

Attendance & Credits: To receive credit for a class, students must attend a course and complete all required work.

Open enrollment is available for ESL and High School Diploma/ GED/HiSET prep courses. All classes are subject to cancellation if attendance falls below the established minimum number.

Tobacco Use: All campuses in the Lodi Unified School District are "Tobacco free." NO SMOKING is allowed anywhere on the Lodi Adult School campus.

- No financial assistance is available through Lodi Adult School.
- Cash, check, or credit cards accepted for payment.
- Refunds will only be made through the first 10 days of class and may take up to six weeks to process. Payment receipt is required for a refund. All registration fees are non-refundable.

Every effort has been made to ensure the accuracy of the information contained in this catalog. Due to unforeseen circumstances, course offerings, schedules, and fees may be subject to change.

COUNSELING SERVICES

The Lodi Adult School Counselor is available to assist all adult school students. Students interested in the High School Diploma Program or the GED/HiSET preparation class should complete the registration form online or in our office to be guided in the next steps toward enrollment. The counselor will complete a transcript evaluation and meet with the student individually to review educational goals. Please call 209-331-7605 for more information.

“I am in love with this place. Lodi Adult School helped me to imagine myself as a professional. But it is not only about getting closer to my goal. It’s a joy to come here everyday.”

-Pardip Kaur Dhanoa

HIGH SCHOOL DIPLOMA GED/HISET PREPARATION

Lodi Adult School offers personalized programs including an online curriculum for adult high school diploma completion. Our goal is to provide the best possibility for a successful completion of your high school diploma or equivalency (GED/HiSET) exam. Through our learning platform, students can engage with teachers in a lab setting and expedite course progress by accessing the curriculum outside regular class hours, such as weekends, school breaks, and holidays. While we encourage in-person attendance, we recognize that some students may require the flexibility of on-line classes and can opt for our hybrid flex option if unable to attend in-person daily. All exams must be conducted in person; on-line testing is not available. The Testing Center is open to students both in the morning and evening. For more information about the Testing Center’s hours, please contact 209-331-7605, extension 610019.

We also provide classes to assist students as they re-immense themselves in the classroom environment. Classes to support students in English and Math are offered in-person to ensure students feel comfortable and are able to gain the confidence to complete classes in a timely manner. Through persistence, motivation (both internal and external), and encouragement we put students in the position to complete this step in their educational journey. Students interested in completing a high school diploma must schedule an appointment with the counselor prior to enrollment in the program. Students earning a high school diploma or certificate may participate in a graduation ceremony.

ENROLLMENT STEPS:

REGISTER ONLINE TODAY!

- 1. Register online:
adulted.lodiusd.net
- 2. Schedule a meeting with the
counselor: 209-331-7605
- 3. Attend an orientation
- 4. Start Class

LODI ADULT SCHOOL GRADUATION REQUIREMENTS

**Registration information:
adulted.lodiusd.net or call 209-331-7605**

| Courses: | Credits |
|---|------------|
| English 9-12 | 40 |
| Government | 5 |
| Economics | 5 |
| Mathematics | 10 |
| Algebra 1 | 10 |
| World History | 10 |
| CTE, World Language or Sign Language | 10 |
| Physical Science | 10 |
| Life Science | 10 |
| US History | 10 |
| Electives & Other Allowed Credits | 40 |
| Total Credits Required | 160 |



TRANSITION SERVICES: HIGH SCHOOL DIPLOMA/EQUIVALENCY (GED/HISET)



“Before I came to Lodi Adult School, I would typically say ‘School is not for me’ or ‘I’m too busy for school.’ Learning at my own pace in a calm environment was like a meditation, and a welcome change from the chaos of ‘regular’ school. I have never enjoyed school this much.”

-Pardip Kaur Dhanoa

The high school diploma/equivalency transition specialist provides support services for students, to help them achieve success at Lodi Adult School, and transition to the next phase of their education or career.

Examples of transition services:

- Welcome to the program
- Reintroduce skills to be successful in a learning environment
- Goal-setting
- Connections to community services
- Academic and career planning
- College workshops and enrollment assistance
- Transition to workforce
- Transition to Career Technical Education programs (at Lincoln Technical Academy/Lodi Adult School or Delta College)
- Establish network of contacts and services to promote success at Delta College

GRADUATION CEREMONY



"I never thought going back to school was even an option for me considering I am older now and that path seemed forever unachievable. The school has given me the motivation and determination to excel in education again. I never felt so satisfied – this kind of self-reflecting has changed my whole perspective on how to live life. This experience has proved to me that I'm capable of learning new things and reaching new heights in life. I'm going to be a high school graduate and a future college graduate. I can't thank Lodi Adult School enough for this second chance at life and I can't wait for what the future has in store for me."

-Charles Williams



*Lodi Adult School
holds a graduation
ceremony annually
in May.*



ENGLISH AS A SECOND LANGUAGE - ESL

These courses provide an integrated approach to language learning in the four skills of reading, writing, listening, speaking, that is enhanced with the integration of digital literacy in order to increase student access to technology and promote autonomous learning/ learning outside the classroom setting.

“My goals are to improve my English and to get my high school diploma. Lodi Adult School has helped me a lot to improve my English and get closer to earning my high school diploma.”
- FNU Aasma

SEGUNDA IDIOMA DE INGLÉS - ESL

Estos cursos proporcionan un enfoque integrado para el aprendizaje de idiomas en las cuatro habilidades de lectura, escritura, comprensión auditiva y expresión oral, que se mejora con la integración de la alfabetización digital para aumentar el acceso de los estudiantes a la tecnología y promover el aprendizaje autónomo y el aprendizaje fuera del salón.

ESL - نابلز یرسود روطب یزیرگنا

کے ینہکیسی نابلز ایم سو تراہم راج یک ینلوب، یننس، ینہکل، ینہڑپ زسروک ہی انتاج ایکی رتیب ہتاس کے ماغدا یک یمہف لٹیجیڈوج، ینہ ینترک مہارف ہیور جمدم کی ا راتخم دوخ وک ابلط روا ینئاج یئہڑب یئاسر کت یچولانکیٹ ساپ کے ابلط مکات ینہ۔ ینئاج یک جیورت یک ینہکیسی رہاب کے سالک / ینہکیسی

“I chose to attend to Lodi Adult School because I wanted and needed to learn English, and many people said that this School is the best---and that is the truth. I am happy because I'm learning well. I want to say thank you to Mrs. Juliet because she is a great teacher.”

-Francisco Franco-Velazquez

REGISTER ONLINE TODAY Please call 209.331.7605

ESL Class Schedule:

Classes are offered days and evenings, Monday to Thursday.

ESL classes are offered at 6 levels:

- Beginning Literacy
- Beginning Low
- Beginning High
- Intermediate Low
- Intermediate High
- Advanced

**Students are assessed at orientation to determine placement.*

REGISTRATION

Register online at adulted.lodiusd.net or at Lodi Adult School Administration Office

FEES:

Materials: \$35 (workbook)

Se cobrara para los materiales: \$35.00 (libro)

TRANSITION SERVICES: ENGLISH AS A SECOND LANGUAGE (ESL)

The ESL transition specialist's goal is to guide our ESL students through every step of their language development, educational goal and career planning. During initial orientation, all ESL students are presented with every aspect of the offerings available to our students. Goal setting is the priority as it allows students to prepare for opportunities in both careers and education.

Examples of ESL transition services:

- Welcome to the program
- Overview of the complete offerings at Lodi Adult School
- Overview of the six ESL language levels
- Goal Setting
- Provide guidance to enroll in the High School Diploma/Equivalency program
- Transition to workforce
- Transition to short-term Career Technical Education programs (at Lodi Adult School or Delta College)

ESL SERVICIOS TRANSICIÓN

El Objetivo del especialista en transición de ESL es guiar a nuestros estudiantes de ESL a través de cada paso de su desarrollo del idioma y su meta educativa y planificación profesional. Durante la orientación inicial, a todos los estudiantes de ESL se les presentan todos los aspectos de las ofertas disponibles para nuestros estudiantes. El establecimiento de metas es la prioridad, ya que permite a los estudiantes prepararse completamente para las oportunidades tanto en la Carrera como en la educación.

Ejemplos de servicios de transición de ESL:

- Una bienvenida al programa
- Descripción general de las ofertas completas de la Escuela de Adultos de Lodi
- Descripción general de los seis niveles de idioma de ESL
- El establecimiento de metas
- Pasos adecuados para inscribirse en el programa de equivalencia/diploma de escuela secundaria
- Transición a la fuerza laboral
- Transición a programas de educación técnica profesional a corto plazo de la Escuela de Adultos de Lodi o San Joaquin Delta College

زس ورس نشی زن ارٹ ESL

روا یقوت ین ابز ےک نا وک ءابلط ESL ےرامہ دصقم اک ےام ےک ےلی دبت ےک ESL ےک فیرعت یئادتب۔ ے انرازگ ےس ےل حرم ےک ےکننال پ رئی ریک روا دصاقم یمیلعت ےاگآ ےس ول ےپ ےک ےکنرفآ بایتسد ےک ءابلط ےرامہ وک ءابلط ESL مامت ےرامہ، نرود روا رئی ریک ےم ءابلط ےس سا ےکنویک ے ےتیمہ ایتان یعت یک دصقم ے اتاج ایک ے ےتلم تزاج یک ےنرک لصاح یرایت رپ روط لمکم ےئل ےک عقاوم ونود ےک ےمیلعت ےلیں۔ مامٹ ےک تامدخ ےلی دبت ESL

- 1) دیمآ شوخ ےم مارگورپ
- 2) مزئاج اک وگنرفآ مامت بایتسد ےم لوکسا غلاب یدول
- 3) یتان یعت یک دصقم
- 4) تامادقا تسرد ےک ےلخاد ےم مارگورپ ےواسم / ےمولپڈ لوکسا ےئاه
- 5) ےلی دبت ےم سروف کرو
- 6) ےل اک اٹلیڈ ای لوکسا غلاب یدول) ومارگورپ یمیلعت لک ےکنکیٹ رئی ریک ےصرع مک ےلی دبت ےم

SPANISH FOR THE WORKPLACE

This class is for individuals in the workforce who find themselves interacting with community members whose primary language is Spanish. This class will focus on conversation, proper pronunciation, directions, greetings, and common terms and phrases of assistance. This class is ideal for those who want to communicate directly with their employees, consumers, or constituents in Spanish. This is a free class. Successful participants will receive a certificate for participation.

Spanish for the Workplace Class Schedule

Call for the current class schedule.

REGISTRATION:

Register online at adulted.lodiusd.net or in the Lodi Adult School Administration Office.

FEES:

Non-refundable Registration: \$0

CITIZENSHIP CLASS

This course is for lawful permanent residents who want to become citizens. Students learn about the naturalization process, including Form N-400, and get help to improve their English speaking, reading, and writing skills. Students also learn about the civics (US History and Government) questions on the naturalization test.

Citizenship Class Schedule

Call for the current class schedule.
Class meets on Fridays: 8:30 – 11:30 am

REGISTRATION:

Register online at adulted.lodiusd.net or in the Lodi Adult School Administration Office.

FEES:

Non-refundable Registration: \$0

PARAPROFESSIONAL TRAINING

This course provides training for those interested in becoming a paraeducator. What is a paraeducator? A paraeducator is a professional who works in a school or classroom environment alongside certified and licensed educators to provide instruction, guidance and services to students and families. They perform tasks and provide assistance under the direction of teachers and educational administrators to ensure all students receive the resources and help they require. Titles such as teaching assistant, teacher's aide and paraprofessional also refer to the roles and duties of a paraeducator.

The primary duties of a paraeducator are to provide resources and assistance to students, families and teachers. Daily tasks include evaluating student needs, listening to student feedback, instructing classrooms and collaborating with teachers and administrators. These professionals often perform a combination of administrative and educational duties to maintain a calm, organized and efficient classroom environment. Some paraeducators may also work in special education programs and offer additional assistance to students with various abilities and behaviors.

Topics covered in this course will include:

- The Roles and Responsibilities of Paraeducators
- Introduction to Early Childhood Education
- Mandated Reporter
- Working with English Language Learners
- Behavior Intervention & Classroom Management
- Disability Categories & Making Modifications

Students will earn a certificate upon successful completion of the course.

Call for the current class schedule.

REGISTRATION:

Register online at adulted.lodiUSD.net or in the Lodi Adult School Administration Office.

FEES: Non-refundable Registration: \$0

PARAPROFESSIONAL PROFICIENCY TEST PREPARATION



PARA PROFESSIONAL PROFICIENCY TEST PREPARATION

**Need to study for the
PARA Professional
Test?**

Lodi Adult School now offers
a preparation workshop!

CONTACT US :

(209) 331-7605

542 E. PINE STREET, LODI, CA 95240



Visit our website by
scanning the QR code
or visit us at:

www.adulted.lodiUSD.net



Testing Center

- **Typing Test**
 - Picture Identification required
 - \$10 fee
- **Odysseyware Testing**
- **CASAS Assessments**
- **PARA Professional Proficiency Exam**
(Picture Identification is required.)
- **HiSet Testing**
 - Coming Soon



Call for an Appointment Today!

Ashley Vargo

209-331-7605, extension 610019

542 East Pine Street, Lodi, 95240



ACADEMIC CALENDAR



1305 E. Vine Street
Lodi, CA 95240
(209) 331-7000

2024-2025

Modified Traditional Instructional Calendar

2024

| July | | | | |
|------|----|----|----|----|
| M | T | W | T | F |
| 1 | 2 | 3 | 4 | 5 |
| 8 | 9 | 10 | 11 | 12 |
| 15 | 16 | 17 | 18 | 19 |
| 22 | 23 | 24 | 25 | 26 |
| 29 | 30 | 31 | | |

| August | | | | |
|--------|----|----|----|----|
| M | T | W | T | F |
| | | | 1 | 2 |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |

| September | | | | |
|-----------|----|----|----|----|
| M | T | W | T | F |
| 2 | 3 | 4 | 5 | 6 |
| 9 | 10 | 11 | 12 | 13 |
| 16 | 17 | EO | 19 | 20 |
| 23 | EO | EO | EO | EO |
| 30 | | | | |

| October | | | | |
|---------|----|----|----|----|
| M | T | W | T | F |
| | 1 | 2 | 3 | 4 |
| 7 | 8 | 9 | 10 | 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | 31 | |

2025

| November | | | | |
|----------|----|----|----|----|
| M | T | W | T | F |
| | | | | 1 |
| 4 | 5 | EO | 7 | 8 |
| 11 | 12 | 13 | 14 | 15 |
| 18 | 19 | 20 | 21 | 22 |
| 25 | 26 | 27 | 28 | 29 |

| December | | | | |
|----------|----|----|----|----|
| M | T | W | T | F |
| 2 | 3 | 4 | 5 | 6 |
| 9 | 10 | 11 | 12 | 13 |
| 16 | 17 | 18 | 19 | 20 |
| 23 | 24 | 25 | 26 | 27 |
| 30 | 31 | | | |

| January | | | | |
|---------|----|----|----|----|
| M | T | W | T | F |
| | | 1 | 2 | 3 |
| 6 | 7 | 8 | 9 | 10 |
| 13 | 14 | 15 | 16 | 17 |
| 20 | 21 | 22 | 23 | 24 |
| 27 | 28 | 29 | 30 | 31 |

| February | | | | |
|----------|----|----|----|----|
| M | T | W | T | F |
| | | | | |
| 3 | 4 | 5 | 6 | 7 |
| 10 | 11 | 12 | 13 | 14 |
| 17 | 18 | 19 | 20 | 21 |
| 24 | 25 | 26 | 27 | 28 |

| March | | | | |
|-------|----|----|----|----|
| M | T | W | T | F |
| | | | | |
| 3 | 4 | EO | 6 | 7 |
| 10 | 11 | 12 | 13 | 14 |
| 17 | 18 | 19 | 20 | 21 |
| 24 | 25 | 26 | 27 | 28 |
| 31 | | | | |

| April | | | | |
|-------|----|----|----|----|
| M | T | W | T | F |
| | | | | |
| 7 | 8 | 9 | 10 | 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | | |

| May | | | | |
|-----|----|----|----|----|
| M | T | W | T | F |
| | | | | |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | EO | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |

| June | | | | |
|------|----|----|----|----|
| M | T | W | T | F |
| | | | | |
| 2 | 3 | 4 | 5 | 6 |
| 9 | 10 | 11 | 12 | 13 |
| 16 | 17 | 18 | 19 | 20 |
| 23 | 24 | 25 | 26 | 27 |
| 30 | | | | |

Vacation Days

- June 3, 2024 - July 29, 2024 - SUMMER BREAK
- September 30 - October 11, 2024 - FALL BREAK
- November 27, 2024 - Non Instructional Day
- November 28, 2024 - Thanksgiving Day
- November 29, 2024 - Board Designated
- December 23, 2024 - January 3, 2025-WINTER BREAK
- March 17 - 28, 2025 - SPRING BREAK
- June 2 - July 28, 2025 - SUMMER BREAK

Holidays

- July 4, 2023 (L).....Independence Day
- Sept. 2, 2024 (L)Labor Day
- Nov. 11, 2024 (L)Veteran's Day
- Nov. 28, 2024 (L)Thanksgiving Day
- Nov. 29, 2024 (L).....Board Designated
- Dec. 25, 2024 (L)Christmas Holiday
- Dec. 31, 2024 (B)Board Designated
- Jan. 1, 2025 (L).....New Year's Holiday
- Jan. 20, 2025 (L) Martin Luther King
- Feb. 7, 2025 (L)Lincoln's Holiday
- Feb. 17, 2025 (L).....Washington's Holiday
- May 26, 2025 (L)Memorial Day
- June 20, 2025 (L).....Juneteenth

STUDENTS: School year begins: July 30, 2024

Last Day of School: May 30, 2025

CAREER TECHNICAL EDUCATION



SEE PROGRAM DESCRIPTIONS FOR START DATES

| | |
|---|-------|
| Careers with Children | 17 |
| Careers in Education | 18 |
| Certified Nursing Assistant (CNA) | 19 |
| Computer Repair | 20 |
| Cybersecurity | 21 |
| Dental Assisting | 22 |
| Dental Radiation Safety Course | 23 |
| Emergency Medical Response | 24 |
| Entrepreneurship | 25 |
| Fire Science | 26 |
| Graphic Design | 26 |
| Medical Assistant | 27 |
| Accelerated Medical Assistant | 28 |
| Medical Assistant For English Language Learner (ELL) | 28 |
| Technology, Business & Office System | 29 |
| Workforce Essentials Courses | 30-31 |

**PLEASE VISIT OUR WEBSITE FOR MORE INFORMATION
ON OUR NEW COURSES COMING SOON.**

CAREERS WITH CHILDREN



This course prepares students to become child care workers in a variety of settings. Students will be placed at community sites working with young children for related hands-on instruction. Students completing this program have an opportunity to work in preschools, day care centers, elementary schools, schools for exceptional children, and other types of child care centers. Students receive instruction in child development stages, current learning theories, health and safety issues, positive guidance, discipline techniques and job preparation skills. *Prerequisite: Fingerprint clearance and a Negative TB skin test or chest x-ray required before students can be placed at a community classroom site. Students must provide own transportation to training sites.*

**Classes start Tuesday, July 30th, 2024 to
May 30th, 2025**

Careers with Children Schedule

| | | |
|---------------|---------------------|----------|
| Monday-Friday | 8:30 - 10:30 am | Room A-3 |
| Monday-Friday | 11:00 am - 12:30 pm | Room A-3 |

This is a year-long course.

REGISTRATION:

Register online at adulted.lodiUSD.net or in the Lodi Adult School Administration Office.

FEES

Non-refundable Registration: \$25
Materials: \$75

CAREERS IN EDUCATION



This is an academically focused course designed to introduce interested college prep students to the theory behind learning and teaching. Students will study the history of education in the United States, sociological factors influencing educational systems, the psychology behind learning and teaching, curriculum design and educational standards. This course requires students to produce written reports, oral presentations and group projects focusing on education and various academic content areas. This course explores the philosophical, social, and historical roots of education in America, as well as current issues and challenges. An introduction to educational theories and research-based projects is provided. Students learn the professional norms, skills, and competencies related to careers in education. This course also introduces students to the concepts and issues related to diverse learners in today's contemporary schools.

**Class starts Tuesday, July 30th, 2024 to
May 30th, 2025**

Careers in Education Schedule

| | | |
|---------------|----------------|----------|
| Monday-Friday | 1:30 - 3:00 pm | Room A-3 |
|---------------|----------------|----------|

This is a year-long course.

REGISTRATION:

Register online at adulted.lodiusd.net or in the Lodi Adult School Administration Office.

FEES

Non-refundable Registration: \$25
Materials: \$75

CERTIFIED NURSING ASSISTANT PROGRAM



**REGISTER
FOR
2024-2025
SCHOOL
YEAR
TODAY**

CERTIFIED NURSING ASSISTANT PROGRAM

The Certified Nursing Assistant (CNA) program prepares students with entry-level skills and knowledge to practice in the role of a Certified Nursing Assistant in a variety of long-term care settings and other medical facilities. The course is designed to prepare students to successfully complete the state certification examination to become a Certified Nursing Assistant in California.

For more information, call 209.331.7605

LECTURE
Monday and Thursday.
TBD

CLINICAL
Tuesday and Wednesday
TBD

**LOCATED AT LODI ADULT SCHOOL:
542 EAST PINE STREET LODI, CA 95240**



**FOR MORE
INFORMATION ON
CERTIFIED NURSING
ASSISTANT PROGRAM
STEPS TO APPLY SCAN
QR CODE:**



**COST: \$770
APPROXIMATELY**

Delta College and Lodi Adult School have partnered with WorkNet to provide additional resources for those students who qualify for their services.

No cost services to those that qualify through WorkNet:

- Vocational and On-the-Job Training Supportive Services for training such as: Books, Supplies, Tools
- Clothing (Uniform, Scrubs, Shoes, etc.)
- CNA Licensure Fee
- Drug Test

For eligibility requirement please contact WorkNet:
Ana Lopez-Perez, Employment Training Specialist I
Lodi WorkNet Center
Email: alopez-perez@sjcworknet.org
Phone: 209-331-2141



**For more information
about the spring schedule,
please call 209.331.7605**



COMPUTER REPAIR



Due to an overall growth in the use of the Internet and computers; the demand for computer technicians is great, be a part of the fast growing industry of Computer Technology and join the force of many IT professionals around the world. This course is designed to prepare students for a variety of entry-level careers in computer technology. Students will learn how to install/upgrade/network and troubleshoot computer hardware on desktop computers, chromebooks, monitors, printers and mobile devices. Students will install/utilize software for computer systems and mobile devices such as, Microsoft Windows/Apple/Android, Microsoft office suites, Google applications, anti-virus programs and any third-party software needed for computer systems and mobile devices. Students will have the opportunity to perform technical support to Lodi Unified School District computer systems and chromebooks on-site or via phone. The curriculum prepares students for the A+ certification exam, offering great job opportunities as a Technical Support Specialist, Field Service Technician, IT Support Technician, IT support administrator and IT support specialist. Externships are part of the course along with earning San Joaquin Delta College credits that may be transferred to four year colleges and universities. An IT Essentials certification of completion from the Cisco Academy will be given at the end of course, (minimum grade required).

Class starts Tuesday, July 30th, 2024 to May 30th, 2025

Computer Repair Schedule

| | | |
|---------------|-----------------|-----------|
| Monday-Friday | 8:30 - 10:30 am | Room A-20 |
| Monday-Friday | 1:30 - 3:00 pm | Room A-20 |

This is a year-long course.

REGISTRATION:

Register online at adulted.lodiUSD.net or in the Lodi Adult School Administration Office.

FEES

Non-refundable Registration: \$25

Materials: \$75

Textbook Optional

CYBERSECURITY



Cybersecurity covers foundational knowledge and essential skills in all security domains in the cyber world: information security, systems security, network security, mobile security, physical security, ethics and laws, related technologies, defense, and mitigation techniques used in protecting businesses. This course is essential for students who want to prepare for the Cybersecurity Pathway certification tests for: Cisco Certified Network Associate (CCNA) Certification, Cisco Cybersecurity Operations Fundamentals (CBROPS) Certification, Certificate of Cloud Security Knowledge Certification.

Class starts Tuesday, July 30th, 2024 to May 30th, 2025

Cybersecurity Schedule

| | | |
|---------------|---------------------|-----------|
| Monday-Friday | 11:00 am - 12:30 pm | Room A-20 |
|---------------|---------------------|-----------|

This is a year-long course.

REGISTRATION:

Register online at adulted.lodiused.net or in the Lodi Adult School Administration Office.

FEES

Non-refundable Registration: \$25

Materials: \$75

DENTAL ASSISTING



This year-long course provides students with the opportunity to immediately enter the workforce as an unlicensed chairside dental assistant with the possibility of being eligible to become a Registered Dental Assistant (RDA) in as little as 6 months after completing the program. Classroom lectures, demonstrations, and hands-on practice in three fully-equipped dental treatment rooms train students to prepare commonly used dental materials, assist the dentist while working in the patient's mouth, utilize sterilization techniques, and prepare instrumentation.

Upon successful completion of this course students will receive a Certificate of Completion. This certificate is credited by the Dental Board of CA to be equivalent to 9 months of work experience in the "Work Experience Pathway" toward becoming a RDA.

To receive a certificate of completion, students must attend a Dental Lab class after school two days a week, hold a valid CPR certificate, and successfully complete an externship in a dental office (externships are arranged by the instructor).

Within the first 30 days of class it is required that students present proof of a negative TB skin test, a full hepatitis B vaccination series, and an up-to-date tetanus vaccination.

Course prerequisites: Aptitudes in finger/gross motor dexterity, high-level English grammar, verbal skills and spelling, the ability to follow written and verbal directions, and access to a reliable computer with Internet.

Class starts Tuesday, July 30th, 2024 to May 30th, 2025

Dental Assisting Schedule

| | | |
|----------------|----------------|----------|
| Monday-Friday | 1:30 - 3:00 pm | Room A-4 |
| Tue & Thur LAB | 3:30 - 4:45 pm | Room A-4 |

This is a year-long course.

REGISTRATION:

Register online at adulted.lodiUSD.net or in the Lodi Adult School Administration Office.

FEES

Non-refundable Registration: \$25
Tuition/Externship site placement: \$1125
Textbook/Uniform (approximate): \$210

DENTAL RADIATION SAFETY COURSE



This course is a California Dental Board approved 80-hour course that meets the requirements to operate film and digital dental radiographic equipment in California. The course includes theory, laboratory, and clinical application of X-ray safety, film exposure, processing, and evaluation. After successfully completing the techniques on Dexter manikins, participants must provide four patients for the completion of clinical requirements. Participants are required to wear a uniform for the clinical portion of the course.

Dental Radiation Safety Schedule

Call 331-7605 for current class schedule.

REGISTRATION:

Register online at adulted.lodiusd.net or in the Lodi Adult School Administration Office.

FEES

Non-refundable Registration: \$25

Materials: \$450



EMERGENCY MEDICAL RESPONSE



The course content and activities will prepare students to make appropriate decisions about the care to provide in a medical emergency. The course teaches the skills an EMR needs to act as a crucial link in the emergency medical services (EMS) system. This course will also be an in depth study of Emergency Medical Technicians (EMTs) and how they care for the sick or injured in emergency settings; people's lives often depend upon their quick reaction and competent care. California law requires all ambulance attendants to be trained and certified at the EMT level. Many fire departments also require firefighters to be EMT certified. EMTs are often used as the first dispatched medical providers within an Emergency Medical Services (EMS) system. Students will also earn Basic Life Support (BLS) Certification through the American Heart Association or American Red Cross.

**Class starts Tuesday, July 30th, 2024 to
May 30th, 2025**

Emergency Medical Response Schedule

| | | |
|---------------|---------------------|-----------|
| Monday-Friday | 8:30 - 10:30 am | Room A-21 |
| Monday-Friday | 11:00 am - 12:30 pm | Room A-21 |
| Monday-Friday | 1:30 pm - 3:00 pm | Room A-21 |

This is a year-long course.

REGISTRATION:

Register online at adulted.lodiUSD.net or in the Lodi Adult School Administration Office.

FEES

Non-refundable Registration: \$25

Materials: \$75

Textbook Optional

ENTREPRENEURSHIP



This engaging course is designed to help students evaluate the business skills and commitment necessary to successfully operate an entrepreneurial venture and to evaluate the challenges and rewards of entrepreneurship. Instruction is designed for college preparatory students that will be majoring in business administration. It is also for those driven to develop and operate their own small business. Students are provided ample opportunity to develop their product or service in a productive environment.

Students are led through the entrepreneurial process which culminates in the development of a personal business plan for a small start-up company. Along the way, students learn about the characteristics of entrepreneurs, idea generation, managing risks, recognizing opportunities, market research, data driven decision making, economic factors, competitive pricing strategies, distribution and inventory control, legal structures of business, expense management, financing and analysis, organizational management, recordkeeping and taxes, recruitment and training, franchising, and financing opportunities.

Class starts Tuesday, July 30th, 2024 to May 30th, 2025

Entrepreneurship Schedule

| | | |
|---------------|-----------------|----------|
| Monday-Friday | 8:30 - 10:30 am | Room A-2 |
| Monday-Friday | 1:30 - 3:00 pm | Room A-2 |

This is a year-long course.

REGISTRATION:

Register online at adulted.lodiusd.net or in the Lodi Adult School Administration Office.

FEES

Non-refundable Registration: \$25

Materials: \$75

Textbook/Workbook (optional)

FIRE SCIENCE



This course gives students an opportunity to explore the many occupational fields related to fire science. Basic fire-fighting knowledge and skills are obtained through classroom and training-ground activities. Areas covered include, ladders, fire chemistry, hoses, rescue apparatus, first aid and testing procedures for job placement. Course is modeled after Fire Fighter 1 curriculum.

**Classes start Tuesday, July 30th, 2024 to
May 30th, 2025**

Fire Science Schedule

| | | |
|---------------|---------------------|-----------|
| Monday-Friday | 8:30 am - 10:30 am | Room A-21 |
| Monday-Friday | 11:00 am - 12:30 pm | Room A-21 |

This is a year-long course.

REGISTRATION:

Register online at adulted.lodiUSD.net or in the Lodi Adult School Administration Office.

FEES

Non-refundable Registration: \$25

Materials: \$75

GRAPHIC DESIGN **NEW**

This course is a CTE computer art and design class following the CTE Model Standards. Students study computer painting and drawing techniques, color theory, composition, typography and digital imaging. Students produce posters, package designs, brochures, ads and logos. Students will learn website design and basic animation techniques. This course also focuses on careers in the graphic production pathway.

**Classes start Tuesday, July 30th, 2024 to
May 30th, 2025**

Graphic Design Schedule

| | | |
|---------------|--------------------|-----------|
| Monday-Friday | 8:30 am - 10:30 am | Room A-22 |
| Monday-Friday | 1:30 pm - 3:00 pm | Room A-22 |

This is a year-long course.

REGISTRATION:

Register online at adulted.lodiUSD.net or in the Lodi Adult School Administration Office.

FEES

Non-refundable Registration: \$25

Materials: \$75

MEDICAL ASSISTANT

This course prepares students for employment as a Medical Assistant in both the administrative and clinical areas of medical facilities, hospitals, and offices.

Administrative instruction includes medical ethics and law, reception techniques, patient check-in, clerical skills, communication skills, office automation, including computer skills for the medical facility, HIPAA regulations and medical terminology.



The clinical component includes infection control/aseptic technique, vital signs, patient assessment and charting, pharmacology, EKG's, nebulizers, phlebotomy and injection techniques, as well as Point of Care testing such as urinalysis and glucose testing. Students will study the various body systems.

Prerequisite: At home internet access and a device ie laptop, chromebook or desktop. Negative TB skin test or chest x-ray and all immunizations up to date. Students will be required to complete an externship of 200 hours. This is typically a Monday through Friday 8-5 unpaid training. Extern sites require a background check (at the student's expense). Students will also need a Basic Life Support CPR certification prior to externship.

Additional Requirements to be completed within the first 30 days of the class:

- An up-to-date background check
 - Negative T.B. skin test or chest x-ray
 - Hepatitis vaccination
 - Current COVID vaccination is highly recommended.
 - High school diploma or equivalency is required by completion of this program..
- Please call the office for more information.

**Classes start Tuesday, July 30th, 2024 to
May 30th, 2025**

Medical Assisting Schedule

| | | |
|---------------|---------------------|-----------|
| Monday-Friday | 8:30 am - 10:30 am | Room P-27 |
| Monday-Friday | 11:00 am - 12:30 pm | Room P-27 |

This is a year-long course.

REGISTRATION:

Register online at adulted.lodiUSD.net or in the Lodi Adult School Administration Office.

FEES

Non-refundable Registration: \$25
Tuition: \$1125

Textbook (approximate): \$200
Uniform (approximate): \$45
Other fees may apply.

MEDICAL ASSISTANT (ACCELERATED COURSE) (EVENING COURSE)

The evening Medical Assisting program is an accelerated course designed to provide students with extensive and comprehensive training in front and back-office procedures. Students will develop a working knowledge of administrative skills, diagnostic and procedural coding, electronic medical record documentation, specimen collection and various laboratory procedures to include infection control, EKG, injections, and sterilization. Students will also learn proper techniques in assisting in minor surgical procedures and preparation of patients for diagnostic tests. Please note students are required to attend all classes.

Upon completion of classwork, the externship is 5 weeks (200 hours) which are full-time day hours. It is highly recommended that students be fully vaccinated prior to starting the program.

Medical Assisting Program Schedule

This is a 19-week program.

Call for the current class schedule.

Class meets every Monday – Thursday 6:00 pm – 9:00 pm

REGISTRATION:

Register online at adulted.lodiusd.net or in the Lodi Adult School Administration Office.

Medical Assisting Schedule **(Evening Course)**

FEES:

Non-refundable Registration: \$25

Tuition: \$1125

Textbook (approximate): \$200

Uniform (approximate): \$45

Other fees may apply.



MEDICAL ASSISTANT FOR ENGLISH LANGUAGE LEARNER (ELL) (EVENING COURSE)

This program is designed for students whom English is not their primary language. See the previous page for detailed course descriptions.

Este programa está diseñado para estudiantes cuyo inglés no es su idioma principal. Consulta la página anterior para obtener descripciones detalladas de los cursos.

TECHNOLOGY, BUSINESS & OFFICE SYSTEMS

Computers 101

This class provides users, from beginner to experienced, an opportunity to explore the many facets of computer usage in the workplace as well as the intricacies of social media and current technology. Basic skill assessment is utilized to provide students with direction and evaluation towards other technology classes. This class may be repeated. It is used as an introductory (prerequisite) for all other computer classes. (Initial non-refundable \$25 fee)

Technology, Business and Office Systems - TBOS

This course is designed to provide students with a hands-on approach to learning and improving computer skills. Self-paced lessons, along with instructor support, introduce the use of spreadsheets, word processing and presentation applications while learning computer concepts such as cloud computing and the Internet. Depending on student's comfort level, lessons may include support in Internet Safety, Career Exploration, Business Applications, Computer Concepts, Computer Applications, Computer Technology, Digital Literacy, General Office Occupations, Word Processing Occupations, and/or Keyboarding.

Students and Instructor will collaborate to decide which course, from the list below, will best match the student's interest and computer skill level.

Additional self-paced computer classes. Must complete Computers 101 and TBOS prior to starting these classes.

Computers Fundamentals (\$50 workbook fee)

Computers for the Intermediate user (\$50 workbook fee)

Microsoft Office Suite (\$50 workbook fee)

Microsoft Office/Excel (\$50 workbook fee)

Technology, Business, & Office Systems Schedule

| | | |
|------------------|---------------------|-----------|
| Monday-Friday | 10:45 am - 11:45 am | Room A-22 |
| Monday-Wednesday | TBD | Room A-22 |

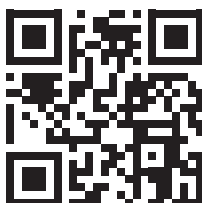
Open Enrollment - Register anytime

REGISTRATION:

Register online at adulted.lodiusd.net or in the Lodi Adult School Administration Office.

FEES:

One-time non-refundable fee: \$25



WORKFORCE ESSENTIALS COURSES



These 4.5-week courses provide individuals with the skills and knowledge necessary to gain a competitive edge over others and help make informed career choices. The 4-part program provides essential materials needed for entry into today's world of work, college and career programs. Students gain hands-on experience developing workplace skills, exploring careers and educational options, conducting jobs searches, preparing a professional portfolio and getting ready for job interviews.

Workforce Essentials – Workplace Success

Intro to Microsoft Office – Word, Excel

- Developing an Intrapreneurial Mindset
 - Who Owns the Ice House
- Workplace Communication
- Work Ethic Skills
- Skills for Today's Workplace
- Collaboration/Teamwork
- Successful Work Habits
- Problem-Solving
- Building Self-Esteem

Fall 2024

AM: July 30 – Aug. 27

PM: July 30 – Aug. 27

Spring 2025

AM: Jan. 6 – Feb. 4

PM: Jan. 7 – Feb. 4

Workforce Essentials – Career Exploration and Planning

- Making Informed Career Choices
- Personal Interest Profile
- Choosing your Lifestyle
- Educational Options
- College
- Trade School
- Apprenticeships
- Military
- Financial Aid Options
- Completing a FAFSA
- Declaring a Major

Fall 2024

AM: Aug. 28 – Sept. 26

PM: Aug. 29 – Sept. 26

Spring 2025

AM: Feb 5 – Mar. 6

PM: Feb. 6 – Mar. 6

WORKFORCE ESSENTIALS COURSES (CONT'D)

Workforce Essentials – Personal and Professional Development

Fall 2024

AM: Oct. 14 – Nov. 12

PM: Oct. 15 – Nov. 12

- Goal Setting
- Working Smart, Planning Smart
- Jobs versus Careers
- EverFi Financial Literacy
- Qualities of Great Employees
- Stellar Customer Service Skills
- Professional Relationships
- Traits of an Effective Leader

Spring 2025

AM: Mar. 10 – April 17

PM: Mar. 11 – April 17



Workforce Essentials – Resumes and Interviews

Fall 2024

AM: Nov. 13 – Dec. 12

PM: Nov. 14 – Dec. 12

- Developing a Personal Brand
- Professional Portfolio
- Cover Letters, Resumes and References
- Employment Applications
- Thank-You Letters
- Power Words
- Job Search Skills
- Preparing for a Job Interview
- Dressing for a Successful Interview
- Most Asked Interview Questions
- Mock Interviews

Spring 2025

AM: April 21 – May 15

PM: April 22 – May 15

Workforce Essentials Class Schedule

| | | |
|-----------------------------|----------------|----------|
| Monday-Thursday (mornings) | TBD | Room A-2 |
| Tuesday/Thursday (evenings) | 5:30 - 7:30 pm | Room A-2 |

These are 4.5-week courses.

New classes begin monthly. Please visit our website or call for more information, 209-331-7605.

REGISTRATION:

Register online at adulted.lodiusd.net or in the Lodi Adult School Administration Office.

FEES

Non-refundable Registration: \$10

(no fee required for concurrently enrolled adult education high school diploma/ equivalency and ESL students.)

UNIFORM COMPLAINT PROCEDURES

Lodi Unified School District

Annual Notification of the Uniform Complaint Procedures (UCP)

2022–2023

The Lodi Unified School District annually notifies our students, employees, parents or guardians of its students, the district advisory committee, school advisory committees, appropriate private school officials, and other interested parties of our Uniform Complaint Procedures (UCP) process.

The UCP Annual Notice is available on our website.

We are primarily responsible for compliance with federal and state laws and regulations, including those related to unlawful discrimination, harassment, intimidation or bullying against any protected group, and all programs and activities that are subject to the UCP.

Programs and Activities Subject to the UCP

- Accommodations for Pregnant and Parenting Pupils
- Adult Education
- After School Education and Safety
- Agricultural Career Technical Education
- Career Technical and Technical Education and Career Technical and Technical Training Programs
- Child Care and Development Programs
- Compensatory Education
- Consolidated Categorical Aid Programs
- Course Periods without Educational Content
- Discrimination, harassment, intimidation, or bullying against any protected group as identified under sections 200 and 220 and Section 11135 of the Government Code, including any actual or perceived characteristic as set forth in Section 422.55 of the Penal Code, or on the

basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by an educational institution as defined in Section 210.3, that is funded directly by, or that receives or benefits from, any state financial assistance.

- State Preschool Health and Safety Issues in LEAs Exempt from Licensing
- Educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families and pupils formerly in Juvenile Court now enrolled in a school district
- Every Student Succeeds Act
- Local Control and Accountability Plans (LCAP)
- Migrant Education
- Physical Education Instructional Minutes
- Pupil Fees
- Reasonable Accommodations to a Lactating Pupil
- Regional Occupational Centers and Programs
- School Plans for Student Achievement
- School Safety Plans
- School site Councils
- State Preschool

And any other state or federal educational program the State Superintendent of Public Instruction (SSPI) of the California Department of Education (CDE) or designee deems appropriate.

Filing a UCP Complaint

A UCP complaint shall be filed no later than one year from the date the alleged violation occurred.

For complaints relating to Local Control and Accountability Plans (LCAP), the date of the alleged violation is the date when the reviewing

authority approves the LCAP or annual update that was adopted by our agency.

A pupil enrolled in any of our public schools shall not be required to pay a pupil fee for participation in an educational activity.

A pupil fee complaint may be filed with the principal of a school or our superintendent or their designee.

A pupil fee or LCAP complaint may be filed anonymously, that is, without an identifying signature, if the complainant provides evidence or information leading to evidence to support an allegation of noncompliance.

Responsibilities of the Lodi Unified School District

We shall post a standardized notice, in addition to this notice, with educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families and pupils formerly in Juvenile Court now enrolled in a school district.

We advise complainants of the opportunity to appeal an Investigation Report of complaints regarding programs within the scope of the UCP to the Department of Education (CDE).

We advise complainants of civil law remedies, including injunctions, restraining orders, or other remedies or orders that may be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable.

Copies of our UCP procedures shall be available free of charge.

For UCP Complaints Regarding State Pre-school Health and Safety Issues Pursuant to Section 1596.7925 of the California Health and Safety Code (HSC)

In order to identify appropriate subjects of state preschool health and safety issues pursuant to Section 1596.7925 of the California Health and Safety Code (HSC) a notice shall be posted in each California state preschool program classroom in each school in our agency.

The notice is in addition to this UCP annual no-

tice and addresses parents, guardians, pupils, and teachers of (1) the health and safety requirements under Title 5 of the California Code of Regulations (5 CCR) that apply to California state preschool programs pursuant to HSC Section 1596.7925, and (2) the location at which to obtain a form to file a complaint.

Contact Information

Complaints within the scope of the UCP are to be filed with the person responsible for processing complaints:

Aisha Brice, Coordinator, School Climate

1305 E Vine

Street Lodi, CA 95240

(209) 331-7976

abrice@lodiusd.net

The above contact is knowledgeable about the laws and programs that they are assigned to investigate in Lodi Unified School District

LODI UNIFIED SCHOOL DISTRICT

Board of Education

- Mr. Gary Knackstedt - President
- Dr. Rommel Bal - Vice President
- Ms. Sherry Alexander - Clerk
- Ms. Susan MacFarlane
- Mr. Courtney Porter
- Mr. Jeff Stroh
- Mr. Joe Nava

Superintendent's Office

Mr. Neil Young
Superintendent

James Areida Educational Support Center
1305 E. Vine Street • Lodi, CA 95240
www.lodiusd.net

Lodi Adult School

542 E. Pine Street • Lodi, CA 95240
(209) 331-7605
adulted.lodiusd.net

THE WORLD AWAITS YOU!

REGISTER TODAY.

LODI UNIFIED SCHOOL DISTRICT
LINCOLN TECHNICAL ACADEMY
LODI ADULT SCHOOL
542 E. PINE STREET
LODI, CA 95240

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