



Asheville City Schools

PO Box 7347 • 85 Mountain Street
Asheville, North Carolina 28802

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Request for Proposals

Asheville City Schools Maintenance is seeking proposals for professional services for design/engineering of various projects on an as needed basis for the 2022-2023 school year.

Request for Qualifications

Pursuant to the General Statutes of North Carolina, statements of qualification will be received for the following:

Repair & Renovation of Various Facilities

Asheville City Schools anticipates various repairs and renovation projects throughout our facilities during the school year. We are seeking candidates interested in providing architectural and/or engineering services. Professional services may include the following disciplines.

- Architectural
- Mechanical
- Electrical
- Structural
- Fire Protection
- Surveying
- Roofing
- Plumbing
- Cost Estimating

In order to accomplish the above listed scope of work, it must meet all state and local building codes.

ACS reserves the right to reject any or all proposals and to waive informalities.

The accepted professional services provider will provide a reasonable date of completion in a number of days.

Submission Requirements:

Date: August 29, 2022

Time: 4:00pm

Contact: Kristy Coats @ kristy.coats@acsgmail.net

ADDENDUM #1

Addendum Date: 8/22/2022

PROJECT: Request For Qualifications dated August 10, 2022

The solicitation named above is modified as set forth in this Addendum. The original RFP Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Bidder shall take this Addendum into consideration when preparing and submitting its Proposal.

This Addendum #1 to the RFP# 148-MAINT-021 extends the deadline for submission of Bids.

Original Deadline as posted: August 29, 2022 by 2:00pm

Modified Deadline per this Addendum: September 6, 2022 by 2:00pm

In addition, this abovementioned addendum adds Submission Requirements and Qualifications that were omitted from the original posting.

Submission Requirements

- Separate submission for each discipline is required to be considered for multiple categories. Please, state on each submittal which category your firm is applying for.
- Letter of Interest – A letter of interest must be submitted giving the qualifications of the project team, including the firm history, individual resumes, current and completed projects over the last seven years.
 - Please provide a list of four completed studies, analyses, and/or design of similar projects within the last seven years which are relevant to the scope of the project as listed above;
 - Please list four projects similar in size, scope, and complexity;
 - Demonstrate success with similar projects for local and state governments and educational institutions, preferably within North Carolina; and
 - Provide examples of the past experience of key members of the proposed team on the projects itemized regarding the above.
- Provide an organizational chart and resumes which will address the following:
 - Name the Principal in Charge, Project Manager, and other individuals to be assigned to the project, providing for each the number of years of service with the company, number of years of professional experience, and educational background inclusive of professional certifications (if a joint venture, please list the above for each firm to be involved). Please indicate the number of persons employed by (each) firm. If the firm has multiple offices, please also list the number of persons employed by each office location proposed to provide architectural services for this project.

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- For sub-consultants, inclusive of landscaping, surveying, engineering, civil engineering, or other key components, please list the names and addresses of each company, as well as the name of any individuals to be assigned to the project.
- Provide a list of the current workload of the firm(s), the individual workload of the Project Manager(s).
- Provide the office location(s) which will be handling the project.

Qualifications

Applicants will be evaluated in conjunction with the anticipated needs of Asheville City Schools and information provided by the applicants as well as information obtained from references, persons, or other sources identified by the applicant or otherwise known by the City Schools. Interviews are not anticipated, however, additional information may be requested. Asheville City Schools anticipates selecting several firms for the referenced work, followed by negotiations of service fees for one or multiple projects per firm.

[END OF ADDENDUM]