

November 2019 AMS SIT PUBLIC Agenda/Minutes/Tasks

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| Date: Location: Media Center Chair: Hilary Biggar Notetaker: Qualls/Pitt Timekeeper: Qualls | Members Present: Hilary Biggar, Janet Jennings, Robert Ulmer, Amy Sheeler, April Dockery, Greta Qualls, Nelida Lopez, Andy Weatherly, Blair Johnston, Jesse Pitt | Not Represented: Student rep Parent rep UW community rep |
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| Topics to be discussed | Time (mins) | Discussion Notes/Minutes | ACTIONS | Status |
|------------------------|-------------|---|---|--------|
| Norms | | <ul style="list-style-type: none"> ● We are positive. When students are here, it is important to hear what students have to say. ● Be on time. ● Be prepared. ● Stay focused. ● Review agenda sent out prior to meeting. | Add review receipt to emails that contain the meeting agenda. | C |

Status: C - fully covered and clarified; N- needed to be discussed again; 0 - not covered at all.

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| <p>NC Star</p> | <p>30</p> | <p>A2.04 Instructional Teams develop standards-aligned units of instruction for each subject and grade level. 6 topics-- 1. Horizontal Planning: PLCs are varied in terms of effectiveness in consistency and work product. We need an assessment of PLC work product. Some people are scrambling and need extra support to stay afloat, and some PLCs are very effective and do not need more oversight from admin. 2. Vertical Planning: given on multiple teacher work days, but more is needed. 3. Pre and Post Assessments for students: only effective when balanced with reflective planning/time to plan lessons. 4. EC & AIG: under-staffed. More training with co-teaching, and time to collaborate is needed. EC & AIG teachers are being pulled to sub, so sometimes they can't make it into the classroom. 5. AIG staff has not been fully defined. 6. Test taking strategies during advisory. A4.06 ALL teachers are attentive to students' emotional states guide students in managing their emotions, and arrange for supports and interventions.</p> <p>1. Advisory is a good system for delivering SEL to students and staff. We can improve on how these are delivered in both consistency and quality. 2. Implementation can be more consistent throughout the building. What does support look like for teachers who need it?</p> | <p>Establish a way for PLCs to demonstrate their work and know teams are meeting district and admin expectations(product?)</p> <p>Admin will come up with a framework for PLCs, including expected periodic work products, but content PLC agendas should be developed by staff.</p> <p>Provide more opportunities for vertical planning and collaborative planning with EC & AIG staff.</p> <p>AVID will provide test-taking strategies through future advisory lessons</p> <p>AIG will meet short-term needs of students by pull out services with the long term goal of a push-in plan. This needs to be communicated to staff.</p> <p>Admin will be in classrooms. Pull mindfulness team together and check in? Mindfulness skills would improve if taught throughout the school day -- admin will check in. Add mindfulness into survey. Qualls add to PBIS shout outs.</p> <p>Strengthen parent communication training.</p> | <p>N</p> |
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| | <p>3. PD on how to set up classrooms for students with SEL in mind.</p> <p>Training to build confidence in family communication.</p> <p>A4.16 The school develops and implements consistent, intentional, and on-going plans to support student transitions for grade-to-grade and level-to-level</p> <p>1. JP does a great job with tours. 8th grade AVID kids currently shadow at AHS.</p> <p>2. Cougar Step Up is working well, but what about Parent Step Up?</p> <p>3. Have a community fair for 6th grade parents to understand what is going on with their child's bodies, how communication works, having doctors, nurses on the community day. Walk them through a day that their student will have.</p> <p>4. We need to revisit procedures/expectations throughout the year with students.</p> <p>B2.01 School culture promotes and supports the physical, social, emotional, and behavioral health of all school personnel.</p> <p>Physical health and mental health.</p> <p>PLCs need to be more authentic and less top down.</p> <p>We don't understand the roles of mentors, who is a mentor -- communication among staff and central office.</p> | <p>JP will meet with NL and discuss developing a Parent Step Up/Community Fair.</p> <p>AS will investigate having an AVID panel/student panel to meet with incoming 6th grade students.</p> <p>Provide more information to staff on what is provided by the district/school for mental and physical health.</p> <p>Survey from HB & AS will be given to staff.</p> <p>Blair will publicize the mentor/mentee list.</p> | |
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| | | Attendance list for yoga. Massage therapist? Can we get some donated treadmills? Salsa instructors? Committee Memberships | | |
| School Budget (Content Areas/PD) | 15 | 2019-2020 AMS Proposed Budget | | 0 |
| Advisory | 15 | <ol style="list-style-type: none"> 1. Advisory community groups will meet the 1st and 3rd Friday of the month. 2. Clarification when students go to community groups. Procedures in place for groups that need to meet? 3. NJHS is to meet Tuesday during advisory, but not sure which week of the month. This needs to be defined. 4. Student government is to meet on the 2nd or 4th Friday of the month, but this needs to be defined. | <p>Lesson plans for Advisory on Fridays should be more strategic. Communicate to staff why. (AD)</p> <p>HB will communicate with SJ and JD about NJHS meetings</p> <p>HB will communicate with the Student Government Committee about meetings.</p> | N |
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