

ASHEVILLE CITY BOARD OF EDUCATION
4:00 p.m. - Work Session -Administrative Offices- Board Room
Monday, March 16, 2020

BE IT REMEMBERED: That the Asheville City Board of Education met in a regularly called session on March 16, at 4:00 p.m. at the Administrative Offices in the Board Room located at 85 Mountain Street, Asheville, North Carolina, where and when the following business was transacted.

The following Board members were present:

Shaunda Sandford, Board Chair

Martha Geitner, Vice Chair

Joyce Brown, Member

James Carter, Member

Staff Members Present:

Dr. Bobbie Short, Interim Superintendent; Dr. Mark Dickerson, Assistant Superintendent of Human Resources; Ashley-Michelle Thublin, Executive Director of Communications; Charlie Glazener, Communication Consultant; Dillion Huffman, Communication Specialist; Shane Cassida, Assistant Superintendent of Auxiliary Services; Dr. Dana Ayers, Chief Academic Officer; Matt Whiteside, Director of Instructional Technology and Media Services; Sarah Cain, Director of Elementary Education; Laura Parks, Director of Secondary Education; Katie Treece, Director of Child and Nutrition; Chris Campbell, Attorney; Kimberly Jones, Administrative Assistant

CALL TO ORDER - Shaunda Sandford, Board Chair called the session to order at 4:08 PM.

APPROVAL OF AGENDA

Shaunda Sandford made a motion to approve the amended agenda. Martha Geitner approved the motion. James Carter seconded the motion. The motion passed unanimously.

INFORMATION AGENDA

- Coronavirus Update: Dr. Short, shared with the Board of Education an update on the following items that the COVID-19 Team have been working on. They have looked at what is going to happen over the next two weeks.
- Recognition of Team - Dr. Short recognized the district team Shane Cassida, Ashely-Michelle Thublin, Sarah Cain, Laura Parks, Matt Whiteside, Ian Nelson, and Charlie Glazener
- Meals Distribution Plan - Shane shared that a bagged hot lunch and breakfast meal will be available Monday-Friday. Meals will be prepared by the child and nutrition staff. Meals will be served and delivered by Child and Nutrition Staff, Custodians, and Bus Drivers. People can drive-thru and pick up to go meals at Isaac Dickson. Asheville Middle School will be the food pantry site.

- Student Learning Plans - Elementary students will receive learning packets for two weeks. Students in grades 3rd -5th will get laptops for learning assignments through Canvas. High school students will continue to get class assignments through Canvas and will have some virtual learning. Teachers will have virtual or phone call office hours to help students with work. There will be homework hotlines available. Staff will reach out to families weekly for a check in.
- Technology - Hot Spots are being provided to students and staff if needed
- Pay for Employees - everyone will get paid
- Work/Tasks (on-site, off-site) - the next two weeks will be work days. Staff members have been asked to work remotely who can do so. If staff can not work remotely they should work with their supervisor for coming into the building to work. Central Office staff can work remotely or in the office whichever they prefer. The buildings will be open with modified times. Elementary buildings hours are 9:30 a.m.-2:30 p.m. and Middle/High 8:00 a.m.-12:00 p.m.
- Implications for Testing - the ACT and WorkKeys test have both been canceled.
- Field Trip Cancellation - Refund - Charlie shared that there will be a meeting with Young to discuss refunds. He is currently talking with other companies about refunds for the district.
- [Resolution Urging State to take Action to Remit Civil Penalties Unconstitutionally Withheld from North Carolina's Public Schools](#): Attorney Campbell, shared details of the resolution and recommended that Asheville City Schools participate. The state has not been remitting fines from its state agencies to school systems. The resolution is asking the state to negotiate with school systems and work out budgetary ways to pay off the judgement.
- [Agency Agreement by and between COUNTY OF BUNCOMBE, NC and ASHEVILLE CITY BOARD OF EDUCATION](#): Attorney Campbell, presented the Agency Agreement which is a continuation of the current agreement for Buncombe County to oversee submitted construction projects.
- **Board Meeting - Virtual Possibilities**: Matt Whiteside, Director of Instructional Technology and Media Services, Informed the Board of Education that we currently have ways that we can set up to have virtual meetings in real time should the need arise. One way that we currently use is Facebook Live. We are also looking at using google meet or zoom. We will set up a way for public comments to be submitted for virtual meetings.
- **ERATE Memo**: Matt Whiteside, Director of Instructional Technology and Media Services, made a recommendation for the purchase memo of upcoming projects of select internal network components that will happen across the district. The memo is being brought before the Board of Education because of the total amount of the project which exceeds \$90,000.
- **A-B Tech Board of Trustee**: Dr. Short and Attorney Campbell shared the upcoming Buncombe County Schools recommendation for a newly appointed A-B Tech Board of Trustee for approval.
- Policy Series 7000 - Second/Final Read; Shane Cassida, Assistant Superintendent of Auxiliary Services; Attorney Campbell presented the policies for a Second/Final Read
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Date Change Only
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Repeals
[7505 7505-P 7740](#)
- Policy Series 4000 - First Read: Shane Cassida, Assistant Superintendent of Auxiliary Services

and Attorney Campbell presented Policy Series 4000 - First Read

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[4302](#) [4303](#) [4305](#) [4307](#) [4310](#) [4312](#) [4315](#) [4316](#) [4316-P](#) [4318](#) [4320](#)

- Update on Principal Committee Organization: Dr. Short shared the recent preparations for principal committees. A recommendation committee at AHS has been organized that includes Teacher Department Chairs and SIP Team Members representatives. They have recommended two students and a parent to be on the interview committee. There will be a survey sent to Teachers, Students and Parents. Jones Elementary selection process includes their Teacher Department Chairs and SIP Team. There will be a survey sent out to teachers and parents. APS will start their process after the selections for AHS and Jones have been made. Dr. Short has met with staff and parents to share what the plans are to find a new principal at the Primary School.
- Salary Study - Update, Direction: Dr. Short shared with the Board of Education the cost to move forward with the recommendation from SEC for classified staff. If ACS were to move forward this school year it would \$422,000, over two years it would be \$211,000, over three years \$140,666. Keep in mind it's a recurring expense. There will always be an increase because we are putting staff on years of service. The first three groups that they recommended are the Teacher Assistants, Bookkeepers, and Child and Nutrition Managers. Everyone is on the right step but not the years of service and that is what Dr. Short is currently working on. The Board of Education would like for Dr. Short to come back at a later meeting with more information about the budget with the numbers shared and make a recommendation on what she thinks would be best for the district to move forward.

The Chair will entertain a motion for the Board of Education to enter into closed session pursuant to G.S. 143-318.11 for the following purposes:

- **Under subsection (a)(1) to prevent the disclosure of privileged and confidential personnel information pursuant to G.S. 115C-319-321;**
- **Under subsection (a) (3) to discuss matters protected by the attorney-client privilege.**

Shaunda Sandford made a motion to adjourn the meeting at 5:41 p.m. and go into closed session. James Carter approved the motion. Joyce Brown seconded the motion. The motion passed unanimously.

James Carter made a motion to approve the following action items with the exception of A-B Tech Trustee Appointment. The A-B Tech Trustee Appointment will be presented for approval at a later board meeting. Joyce Brown seconded the motion. The motion passed unanimously.

1. Personnel Report No.10
2. [Resolution Urging State to take Action to Remit Civil Penalties Unconstitutionally Withheld from North Carolina's Public Schools](#)
3. [Agency Agreement by and between COUNTY OF BUNCOMBE, NC and ASHEVILLE CITY BOARD OF EDUCATION](#)
4. [ERATE Memo](#)

~~5. A-B Tech Trustee Appointment~~

6. Policy Series 7000 - Second/Final Read

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Repeals

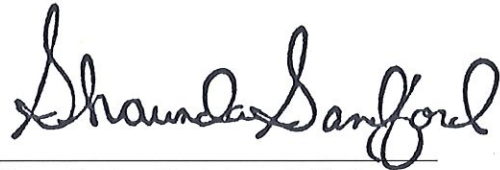
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ADJOURNMENT

Shaunda Sandford made a motion to adjourn the meeting at 7:15 p.m. James Carter approved the motion. Martha Geitner seconded the motion. The motion passed unanimously.



Dr. Bobbie Short,
Interim Superintendent



Shaunda Sandford, Board Chair