

ASHEVILLE CITY BOARD OF EDUCATION
5:00 p.m. - Work Session - Claxton Elementary School
Monday, February 4, 2019

BE IT REMEMBERED: That the Asheville City Board of Education met in a regularly called session on February 4, at 4:00 p.m. at Claxton Elementary School - Media Center/Conference Room located at 241 Merrimon Ave, Asheville North Carolina where and when the following business was transacted.

The following Board members were present:

Shaunda Sandford, Board Chair

Martha Geitner, Vice Chair

Patricia Griffin, Member

Joyce Brown, Member

James Lee, Member

Staff Members Present:

Dr. Denise Patterson, Superintendent; Dr. Terrence McAllister, Assistant Superintendent of Learning; Dr. Dana Ayers, Chief Academic Officer; Dr. Mark Dickerson, Assistant Superintendent of Administration; Joyce Hatcher, Executive Director of Human Resources; Charlotte Sullivan, Executive Director of Finance; Shane Cassida, Curriculum and Student Resources Executive Director; Ashley Michelle Thublin, Executive Director of Communications; Melissa Hedt, Executive Director of Curriculum & Instruction; Don Sims, Director of Maintenance/Property; Tim Holcombe, Capital Projects Coordinator; Matt Smith, Maintenance/HVAC Department; Dr. Dingle, Principal Asheville High School; April Dockery, Principal Asheville Middle School; Lauren Evans, Principal Asheville Primary School; Derek Edwards, Principal Claxton Elementary School; Timofey Buzyan, Communications Specialist; Dean Shatley, Attorney; Kimberly Jones, Administrative Assistant.

CALL TO ORDER - Board Chair, Shaunda Sandford called the session to order at 4:09 PM.

APPROVAL OF AGENDA

Shaunda Sandford made a motion to adopt the agenda and Martha Geitner approved and Patricia Griffin seconded the motion - the motion passed unanimously.

INFORMATION AGENDA

- Finance Report: Charlotte Sullivan, Executive Director of Finance, shared information about the revenues in the following areas. July - Dec 2018
 - State expenditures 48%
 - Local expenditures 47%
 - Federal Grant Fund expenditures 34%
 - Capital Outlay expenditures 20%
 - Child Nutrition Fund expenditures 33%
 - Other Local Funds expenditures 15%(This is where we pay out our supplements)

This report will be presented to the board quarterly.

- Amended Audit Contract for 2017-2018: Charlotte Sullivan, Executive Director of Finance, The audit firm was delayed due to some new governmental accounting standards.
- Surplus Property Report: Charlotte Sullivan, Executive Director of Finance, the money collected from the items listed will go back to local funds.
- Policies 2110, 2200, and 2300 Final Reading: Joyce Hatcher, Executive Director of Human Resources, the board was asked if there were any additional questions about these three policies before approval. There were no questions about these three policies but questions about the process of approved policies and suggestions on how to share them with board members.
- [Asheville City Schools 2019-2020 Calendar Options](#): Dr. McAllister, Option 1 was created with board members updates. The calendar committee did reconvene on January 30, 2019, to share and discuss with what updates the board members would like to see. Listed are some of the calendar updates for option 1.
 - 215 Calendar Days and 176 Schools Days
 - 83 days in the first semester and 93 days in the second semester
 - The first day of school Aug. 19th
 - 1056 Hours
 - 31 Banked Hours
 - Half days in for optional work days
 - 1025 is required anything over that is banked hours. Banked hours are typically used for inclement weather
 - 4 Early Dismissal Days
 - Spring Break lines up with Buncombe County Schools

- Tentative exam schedule for 1st semester is December 9th and 2nd semester May 11th
 - Last day of school May 29th
- Option 2 and Option 3 are the same there were no updates to these calendars.
- **Field Trips**: The board was presented with the field trips listed below for approval.
 - **Asheville High Wind Symphony and Concert Band students**, the trip request will be presented by Principal Dingle.
 - **Asheville Middle Concert Band students**, the trip request will be presented by Principal Dockery
 - **AHS Wind Symphony**, the trip request will be presented by Principal Dingle.
 - **AMS 8th grade AVID** the trip request will be presented by Principal Dockery.
 - **AMS 7th grade AIG and AVID**, the trip request will be presented by Principal Dockery.
 - **AHS Foods, Parenting, and Prostart teams**, the trip request will be presented by Principal Dingle.
 - **Isaac Dickson Elementary 3rd grade classes**, The trip request will be presented by Principal Johnson.
 - **United Air Filters**: Don Sims, Director of Maintenance/Property; Tim Holcombe, Capital Projects Coordinator; Matt Smith, Maintenance/HVAC Department, shared with the board the reasons why ACS would need to contract out filter work. At this time with the amount of maintenance staff and changing filters two times a year is challenging. Using United Air Filters they would change filters four times a year at all schools and bring filters that are included in the contract.
 - **Contracts/MOU's**: Dr. Dickerson, Assistant Superintendent of Administration, asked the board if there were any additional questions or comments about the Contracts or MOU's. There were no additional comments or questions
 - **UNCA AVID**
 - **Equity Non-Negotiables**: Melissa Hedt, Executive Director of Curriculum & Instruction, shared the updated and final list of the ACS Equity Non-Negotiables for 2018-2019.
 - **Asheville Primary School Transition Plan**: Lauren Evans, Principal Asheville Primary School shared the APS Transition Plan for Rising 4th Graders. The transition plan was a collaboration between Leadership and Dr. Patterson. The plan was well received by 4th-grade parents.

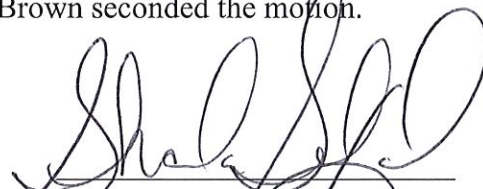
The Chair will entertain a motion for the Board of Education to enter into closed session pursuant to G.S. 143-318.11 for the following purposes:

- Under subsection (a)(1) to prevent the disclosure of privileged and confidential personnel information pursuant to G.S. 115C-319-321;
- Under subsection (a)(1) to prevent the disclosure of privileged and confidential student information pursuant to 20 U.S. C. 1232g (FERPA);
- Under subsection (a) (3) to discuss matters protected by the attorney-client privilege.

ADJOURNMENT

Shaunda Sandford made a motion to adjourn the meeting at 6:03 p.m. and go into closed session. Martha Geitner approved the motion and Joyce Brown seconded the motion.


Denise Patterson, Superintendent


Shaunda Sandford, Board Chair