

ASHEVILLE CITY BOARD OF EDUCATION
5:00 p.m. - Work Session - Administrative Offices - Training Room
Monday, April 1, 2019

BE IT REMEMBERED: That the Asheville City Board of Education met in a regularly called session on April 1, at 5:00 p.m. at the Administrative Offices in the Board Room located at 85 Mountain Street, Asheville North Carolina where and when the following business was transacted.

The following Board members were present:

Shaunda Sandford, Board Chair

Martha Geitner, Vice Chair

Joyce Brown, Member

Patricia Griffin, Member

James Carter, Member

Staff Members Present:

Dr. Denise Patterson, Superintendent; Dr. Terrence McAllister, Assistant Superintendent of Learning; Dr. Mark Dickerson, Assistant Superintendent of Administration; Joyce Hatcher, Executive Director of Human Resources; Shane Cassida, Executive Director of Student Services; Dr. Eric Howard, Director of Student Services; Ashley Michelle Thublin, Executive Director of Communications; Melissa Hedt, Executive Director of Curriculum & Instruction; Dr. Dana Ayers, Chief Academic Officer; Janette Broda, Director of Child Nutrition; Don Sims, Director of Maintenance; Christy House, Co-Interim Finance Director; Sarah Banks, Co-Interim Finance Director; Charlotte Sullivan, Administrative Finance Support; Tim Holcombe, Capital Projects Coordinator; Nicole Cush, Principal of SILSA; Dr. Dingle, Principal Asheville High School; Brad Johnson, Principal Isaac Dickson Elementary; Timofey Buzyan, Communications Specialist; Dean Shatley, Attorney; Ashley King, Interim Administrative Assistant.

CALL TO ORDER - Board Chair, Shaunda Sandford called the session to order at 5:03 PM.

APPROVAL OF AGENDA

Shaunda Sandford made a motion to adopt the agenda and James Carter approved and Martha Geitner seconded the motion - the motion passed unanimously.

INFORMATION AGENDA

- [Cenergistic](#) - Nora Scheiber presented a partnership opportunity between Cenergistic and Asheville City Schools that would increase the district's sustainability regarding energy.
- Vance Elementary School Softball Field - Asheville City Schools' Assistant Superintendent of Administration Dr. Mark Dickerson and Maintenance Director Don Sims along with the City of Asheville Parks and Recreation Department updated the Board of Education on the softball field at Vance Elementary School.
 - Mr. Sims explained that the fence may be left up overnight. Principal Hughes will notify Vance Elementary School families if/when this occurs.
 - The City of Asheville Parks and Recreation Department explained they are waiting for Asheville City Schools to determine the time and manpower it will take to put up and take down the fence. Additionally, Parks and Recreation explained the project will be rebid the next fiscal year.
 - Dr. Dickerson explained that, in collaboration with the Parks and Recreation Department, Asheville City Schools will be hosting a Parent Meeting on Tuesday, April 2nd at Asheville Middle School to discuss Asheville Middle School's softball field and project to convert the current football field to turf.
- NCSBA Policy Web Hosting - Asheville City Schools Attorney, Dean Shatley, explained that the North Carolina School Boards Association can host all Asheville City Schools policies on their website platform. It would allow the policies to become word searchable. NCSBA will also update policies as the Asheville City Board of Education approves them. Districts across North Carolina are moving towards this service. The setup cost would be \$1,250 with an annual fee of \$3,450.
- Audit Contract 2018-2019 - Asheville City Schools' former Executive Director of Finance, Mrs. Charlotte Sullivan, presented on the 2018-2019 Audit Contract. She explained that each year the district is required to have an audit by an outside agency. The audit will cost \$4,400.
- [Proposal for Current Expenses and Capital Budget 2019-2020](#) - Mrs. Sullivan and Asheville City Schools Co-Interim Finance Director, Mrs. Sarah Banks, presented the Proposal for Current Expenses and Capital Budget 2019-2020.
 - They explained an average daily membership of 4,330 students will be used to determine state allotments for the 2019-2020 school year. This is an increase of 12.1% since 2011.
 - It was also shared that the proposed local projected budget for 2019-2020 is \$38,898,166. From the total local budget, 69% is projected to be spent on salaries and benefits, 14% is projected to be spent on purchased services, 10% is projected to be spent on capital outlay, 4% is projected to be spent on supplies & materials and 4% is projected to be spent on transfers.
 - They also explained that Asheville City Schools' Hiring Incentive Program will continue. The purpose of the Hiring Incentive Program is to attract and retain highly qualified teachers and to increase our regional competitiveness for licensed teachers in hard-to-staff areas in Math and Exceptional Children (EC). \$2,000 will be paid to eligible Math and EC candidates once he/she has signed an employment contract and completed their 30-day probationary period.
 - Additionally, Asheville City Schools' Capital Outlay and Capital Outlay - Critical Needs

were discussed.

- [Policy 4202](#) - Second/Final Reading - Dr. Dickerson shared Asheville City Schools does not currently have a policy regarding service animals. If approved, the policy explains Asheville City Schools will accommodate any individual with a disability should the person require a service dog. A service animal performs a task for their handler.
- AHS/SILSA Band Update - Asheville High School Principal, Dr. Jesse Dingle, and SILSA Principal, Ms. Nicole Cush, provided an update regarding the AHS/SILSA Band.
 - They explained Interim Band Director Mike Wilson began on Monday, March 25th, and a Family Meet and Greet were held that afternoon. Mr. Wilson is a veteran band teacher who formally served in Buncombe County Schools.
 - On Tuesday, March 26th, interview was held for the AHS/SILSA Band Director Position.
 - Two candidates were selected for a second interview. On Monday, April 1st, the first candidate taught a sample lesson to students. The second candidate will teach their sample lesson to students on Tuesday, April 2nd.
 - Following the sample lessons, a recommendation will be given to the Superintendent who will make a recommendation to the Board of Education.
- April Work Session - The Board of Education will hold their next Work Session on Wednesday, April 24th from 3:00 - 5:00 PM at the Asheville City Schools Central Office.
- Update - [Phone System](#)

Asheville City Schools Director of Instructional Technology and Media Services, Mr. Matt Whiteside, explained that Asheville City Schools needs a new phone system that would include replacing all desk phones within the district. The new phone system will be used for the next five-eight years and would save the district \$150,000 over the next four years. As part of the update, phone numbers will remain the same. Additionally, there will be training for staff members, specifically those in school office roles.
- Update - [Child Nutrition Review](#)

Asheville City Schools Child Nutrition Director, Mrs. Janette Broda, presented a Child Nutrition Review. She explained that from November 26th - 30th, the department underwent its administrative review with the North Carolina Department of Public Instruction. The district received its administrative review exit packet on January 14, 2019, and its administrative review closure letter on March 11, 2019.
- Summer Feeding

Mrs. Broda too presented a Summer Feeding update. She explained that programs have not been approved at the state level; therefore, advertising potential is limited at this point. However, upon state approval, flyers will be shared on the district website and social media. Additionally, thanks to her collaboration with the Housing Authority, flyers will be shared with each of their residents. Asheville City Schools will continue to serve all children years 18 and younger free breakfast and lunch, regardless of where they live. Additionally, she explained that thanks to our partnership with the YMCA, Asheville City Schools will be expanding its number of summer feeding sites to five.
- Update - [Inclement Weather Survey Results](#)

Asheville City Schools Assistant Superintendent of Learning Services, Dr. Terrence McAllister, presented Asheville City Schools' Inclement Weather Survey Results. The survey was provided to the community from March 11th - March 22nd and yielded 1403 responses - 1055 provided by parents and 348 by staff. He explained that the intention of the survey was to give our staff and stakeholders an opportunity to offer feedback should we need to make up lost instructional time. Survey results explained both our community and staff preferred adding time to the end of the

school day.

Due to the April 1st two-hour delay, Asheville City Schools most currently make-up 90 minutes. Additionally, he explained that, in preparation for May 1st, the district is already looking at how they would make up the lost instructional time.

Dr. McAllister will provide survey results to principals, who will then share them with their staff members. After sharing the results, principals will poll their staff members on whether they would prefer extending the school day by 15, 18 or 20 minutes.

- **Contracts and MOUs**

- **Project Lead the Way**

- The Training is comprised of a 5-day Automation and Robotics (Gateway) training. In this training, teachers focus on the application of the engineering design process to solve problems while integrating all three Project Lead The Way pathways (Biomedical Science, Computer Science, and Engineering). At the end of this training, teachers are prepared to implement the Design and Modeling unit in their own classroom. Its cost is \$22,500.

The Chair will entertain a motion for the Board of Education to enter into closed session pursuant to G.S. 143-318.11 for the following purposes:

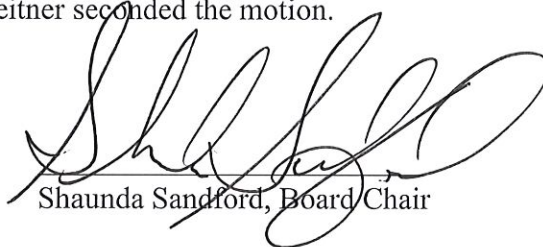
- Under subsection (a)(1) to prevent the disclosure of privileged and confidential personnel information pursuant to G.S. 115C-319-321;
- Under subsection (a)(1) to prevent the disclosure of privileged and confidential student information pursuant to 20 U.S. C. 1232g (FERPA);
- Under subsection (a) (3) to discuss matters protected by the attorney-client privilege.

ADJOURNMENT

Shaunda Sandford made a motion to adjourn the meeting at 6:08 p.m. and go into closed session. Joyce Brown approved the motion and Martha Geitner seconded the motion.



Denise Patterson, Superintendent



Shaunda Sandford, Board Chair