

ASHEVILLE CITY BOARD OF EDUCATION
4:00 p.m. - Work Session - Asheville City School Central Office
Monday, May 7, 2018

BE IT REMEMBERED: That the Asheville City Board of Education met in a regularly called session on May 7, at 4:00 p.m. in the Asheville City School Central Office - Training Room located at 85 Mountain Street, Asheville North Carolina where and when the following business was transacted.

The following Board members were present:

Shaunda Sandford, Board Chair

Martha Geitner, Vice Chair

Joyce Brown, Member

James E. Lee, Member

Staff Members Present:

Dr. Denise Patterson, Superintendent; Dr. Terrence McAllister, Assistant Superintendent; Don Sims, Director of Maintenance and Properties; Joyce Hatcher, Executive Director of Human Resources; Dr. Mark Dickerson, Human Resources Director; Charlotte Sullivan, Executive Director of Finance; Shane Cassida, Curriculum and Student Resources Executive Director; Ashley Michelle Thublin, Executive Director of Communications; Melissa Hedt, Executive Director of Teaching & Learning; Matt Whiteside, Director of Instructional Technology/Media; Carrie Allen, Director of Elementary Education; Dr. David Robinson, Principal; April Dockery, Principal; Cynthia Sellinger, Principal; Brad Johnson, Principal; Derek Edwards, Principal; Ruletta Hughes; Dr. Dawn Meskil, Principal; Chris Campbell, Attorney; Kimberly Jones, Administrative Assistant.

CALL TO ORDER - Board Chair, Shaunda Sandford called the session to order at 4:11 PM.

APPROVAL OF AGENDA

Shaunda Sandford made a motion to amend the agenda and Martha Geitner approved and Joyce Brown seconded the motion - the motion passed unanimously.

INFORMATION AGENDA

- Summer 2018 hours: Recommended to work 4 days 10 hours beginning June 29, through August 10, 2018.

- Construction Update: T J Hollars, Vannoy Construction; Don Sims, Director of Maintenance and Properties; Scott Donald, Architect; Dr. Terrance McAllister, Assistant Superintendent, Information was shared with the Board about what projects that are complete, the current phase and steps for the next phases. The following schools were discussed: Asheville High, Montford North Star Academy and Ira B. Jones and Asheville Primary School. From the previous OSHA visit there was complaints on three areas that we needed to put procedural things in place. OSHA notified us that they have received sign documents that acknowledge the complaints. As of May 1, 2018 the citation was posted from OSHA and the Labor Board. We have a lead paint plan in collaboration with Relliant. They have the pre-lead base plans that we will incorporate with our hazardous communication plans and provide all copies of documentation to OHSA.
- Elementary Recess Update: Melissa Hedt, Executive Director of Teaching & Learning, All Elementary principals would like to include 30 minutes of unstructured recess in their schedules for the 2018-2019 school year. This recess time will be included on days that students have P.E.
- Horizons National Program came back to address concerns and discuss suggestions. They presented the packets that will be filled out with parents of the students who will participate in the summer program. They will share with the parents in person that swim lessons are mandatory to be apart of the program.
- Field Trips - 1 overnight or over 300 miles field trips were presented for consideration. April Dockery from Asheville Middle School.
- May 16th Rally in Raleigh: Dr. Patterson, Teachers have an opportunity to go to the rally in support of increased pay, increased classroom resources and safety. No teacher has been denied time off but they will have to use an annual leave day. The district has been keeping a tally of the number of teachers who will be taking leave for that day. We also looked at the number of substitutes to cover the district for that day and we would not have adequate staff for the annual leaves that would take place. Based on the number teachers that have requested off we and that have a interest we have decided to have a optional teacher workday. Students who have AP Exams will attend school to take those exams with breakfast and lunch provided.
- Minority Recruitment and Retention Plan: Joyce Hatcher, Executive Director of Human Resources and Mark Dickerson, Human Resources Director, The purpose and what they are currently doing. Basically what they are doing with Minority Recruitment plan looking for a way to retain minority recruitment in our district. Data was collected from institutions from higher education and student enrolment has dropped significantly throughout the years. You will see a drop in the HBCU and data to support where the students go after graduation. Most graduates go to larger districts. Dr. Dickerson also targeted local universities and also looked at who we hired and what universities they attended. We have currently made a recruitment district video that highlights programs

and initiatives and has been posted on the website and youtube, all areas of social media, job fairs, established relationships with local universities about potential teachers and programs, webinars and job fairs. HBCU was specifically highlighted to bring those graduates to our districts. We are looking at teachers, teacher assistants and student teachers. We currently have 36 minority teacher assistants in the district. We will plan to meet with all 36 and see what interest they may have in becoming teachers or other areas within the district. The program will be called pathway to teachers. We will be working with UNCA for schooling of future teachers.

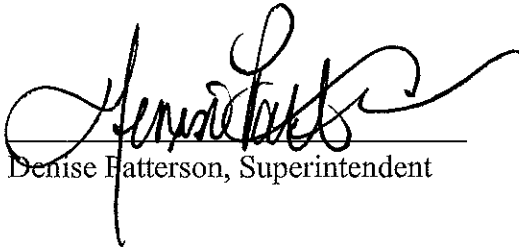
- Procurement Plan: Dr. McAllister, Assistant Superintendent, updated the Board current plan was approved May 2015 and the only time we make revisions or sign off is if there is an addendum with information. This plan will need Board approval by July 1, 2018 to incorporate this plan. The plan allows for bidding and proposals for formal in informal processes. We did added our code ethics in terms of purchasing which is policy 6401.
- Enrollment Update: Dr. McAllister, Assistant Superintendent, updated the Board as of May 1, 2018 the district has 4328 at the beginning of the year we were at 4420. We continue monitoring our enrollment. We make decisions based on our enrollment and maintenance of our ethic balance and efficient use of our schools.
- New Website Updates: Matt Whiteside, Director of Instructional Technology/Media we will have a new website. Our current website is several years old and does not have the built in tools to help people with limited vision and interpret sighting or signing in tools. Goals for the new site is a nice modern design, it looks good on phones, layout is different and standardized, calendar, and support for different vendors.
- Montford North Star Academy Sports Update: Dr. McAllister, Assistant Superintendent, updated the Board on plans for students to participate in sports at Asheville Middle School in the 2018-2019 school year. Students will receive bus transportation to Asheville Middle School every day for practices and games. Parents will be responsible for picking their athlete from Asheville Middle School after games and sporting events. A communication plan will be completed with the support and assistance of our Communications Department and the Principals at both Montford North Star Academy and Asheville Middle School.
- Out of School Suspension (Policy 4351) Assignment Letter: Dr. McAllister, Assistant Superintendent updated the board that an out of school suspension template has been created for students to stay current on assignments while out of school for suspension. The template has been shared with all principals in the district.
- AB Tech Trustee Appointment: Chris Campbell, Attorney, Jacquelyn Hallum is up for reappointment. The Board can choose to reappointment Ms. Hallum. We will amend the regular meeting agenda to reappoint Ms. Hallum. This item will go as a action item.

The Chair will entertain a motion for the Board of Education to enter into closed session pursuant to G.S. 143-318.11 for the following purposes:

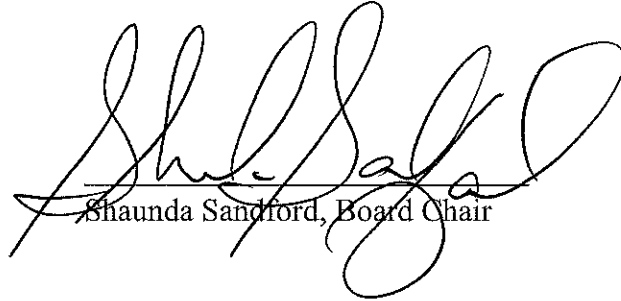
- Under subsection (a)(1) to prevent the disclosure of privileged and confidential personnel information pursuant to G.S. 115C-319-321;
- Under subsection (a)(1) to prevent the disclosure of privileged and confidential student information pursuant to 20 U.S. C. 1232g (FERPA);
- Under subsection (a) (3) to discuss matters protected by the attorney-client privilege.

ADJOURNMENT

Shaunda Sandford made a motion to adjourn the meeting at 6:20 p.m. and go into closed session. Patricia Griffin seconded the motion.



Denise Fatterson, Superintendent



Shaunda Sandford, Board Chair