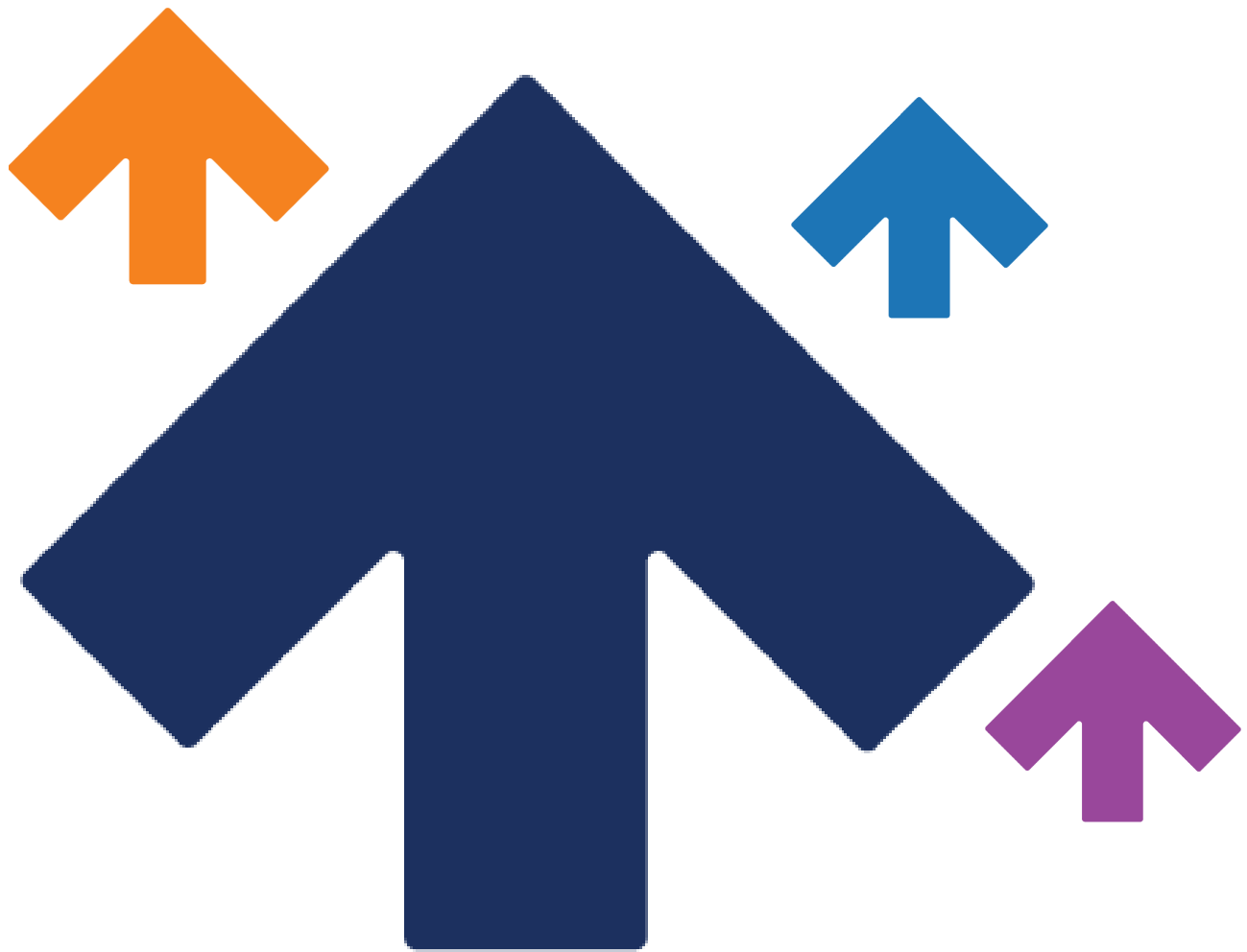


2024–2025

THE ACT | PREACT |
PREACT 8/9 | PREACT SECURE
Online Reporting Guide



Contact ACT

For questions or assistance in using online reporting.

Customer Support

Phone: 319.337.1365

Contact Us: success.act.org

Website

For State testing contracts, the ACT-hosted website for your state is your resource and information hub for online testing.

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About This Guide

This user guide is designed to help state, district and school personnel navigate through the ACT online reporting tool. Included are detailed steps from the initial setup to accessing and customizing various reports.

Navigating the Guide

Please note that this guide is organized to present information about the ACT online reporting tool that applies to all products discussed in this guide—the ACT®, PreACT®, PreACT 8/9®, and PreACT® Secure®—as well as information that is product-specific:

- The guide opens and closes with information that applies to all products.
- Product-specific information appears in the middle of the guide.

To help you check that you're in the right place:

- Refer to the page headers (which call out the product in the product-specific sections).
- Use color cues, if you find that helpful:
 - All-product content uses an orange accent color.
 - The ACT product-specific content uses a blue accent color.
 - The PreACT product-specific content uses a purple accent color.

You can also use the hot-linked table of contents to go directly to the content you need.

Getting Started

Trusted Agents

A trusted agent assumes the responsibility of managing user access for districts and schools under their jurisdiction. Once appointed, a trusted agent can assign the following roles:

- **State trusted agent:**
 - Users can add and remove users at the state level.
 - They can provide access to score results and/or contract reports (if applicable).
 - They can view and export summary and detailed individual data and reports as well as contract reports (if applicable).
- **Trusted agent:**
 - Users can add and remove users at the district and school level.
 - They can provide access to score results and/or contract reports (if applicable).
 - They can view and export summary and detailed individual data and reports as well as contract reports (if applicable).
- **Detailed viewer:** Users can view and export summary and detailed individual data and reports.
- **Summary viewer:** Users can view and export summary data and reports.
- **Test coordinator:** Users can view and export summary and detailed reports for contracts.

Registering as a Trusted Agent

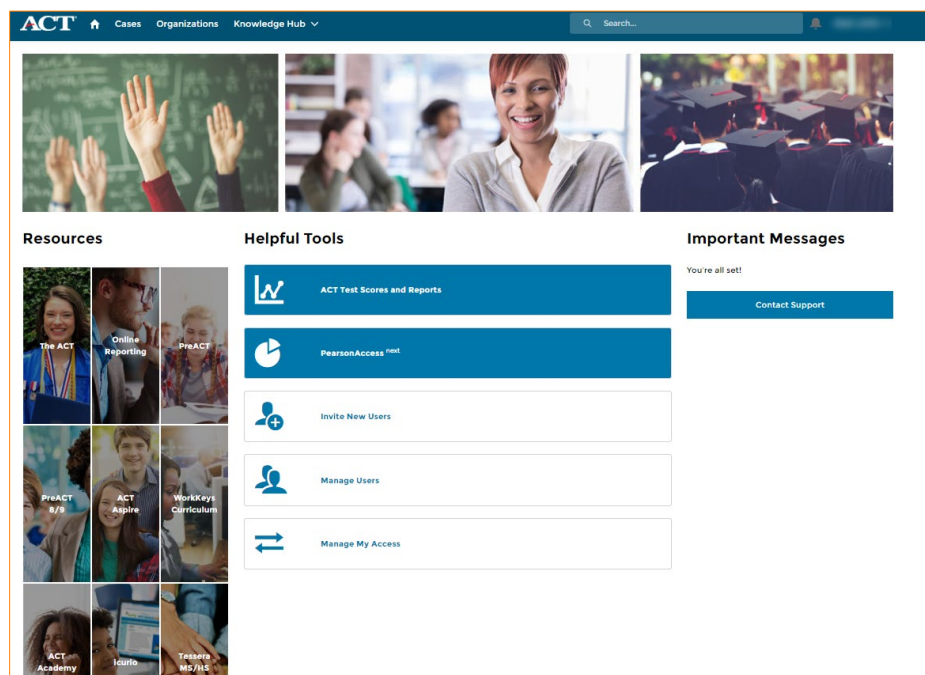
The district superintendent or school leader received a *Trusted Agent Letter* in the mail that included a school/district-specific access code. If a new access code is needed, please reach out to customer support at 319.337.1365. Once an access code is received, the district superintendent or school leader may then perform the following steps:

1. Log on to success.act.org.
2. Select **Create Account**.
3. Fill out the required information and select the assigned checkbox for their role(s) at the school or organization.
4. Check the box marked **I have an access code**.
5. Search for and select their school or organization.
6. Enter the access code listed and select **Validate**.
Note: The access code can be used 10 times.
7. Select the checkbox to agree to the following terms and select the **Send Verification Email** button.

GETTING STARTED

8. The user must next check their email inbox for their verification. They then on the link provided in the email and set a new password. Once completed, the user will be taken to the trusted agent dashboard.

Trusted Agent Dashboard



The following describes the elements of the dashboard:

- **Resources:** The left column includes help articles and training resources for trusted agents and online reporting.
- **Helpful Tools:** The center column includes the following tools to help trusted agents manage online reporting:
 - *ACT Test Scores and Reports:* Provides access to report data
 - *PearsonAccess^{next}:* Provides access to PearsonAccess^{next}
 - *Invite New Users:* Allows the trusted agent to send invitations to new users
 - *Manage Users:* Allows the trusted agent to open optional picklists to manage incoming user requests and outgoing invitations
 - *Request Access:* Allows non-trusted agents to request user access to online reporting
- **Important Messages:** The right column includes important messages that trusted agents need to address, such as hierarchy approvals and access requests, as well as a Contact Support button.

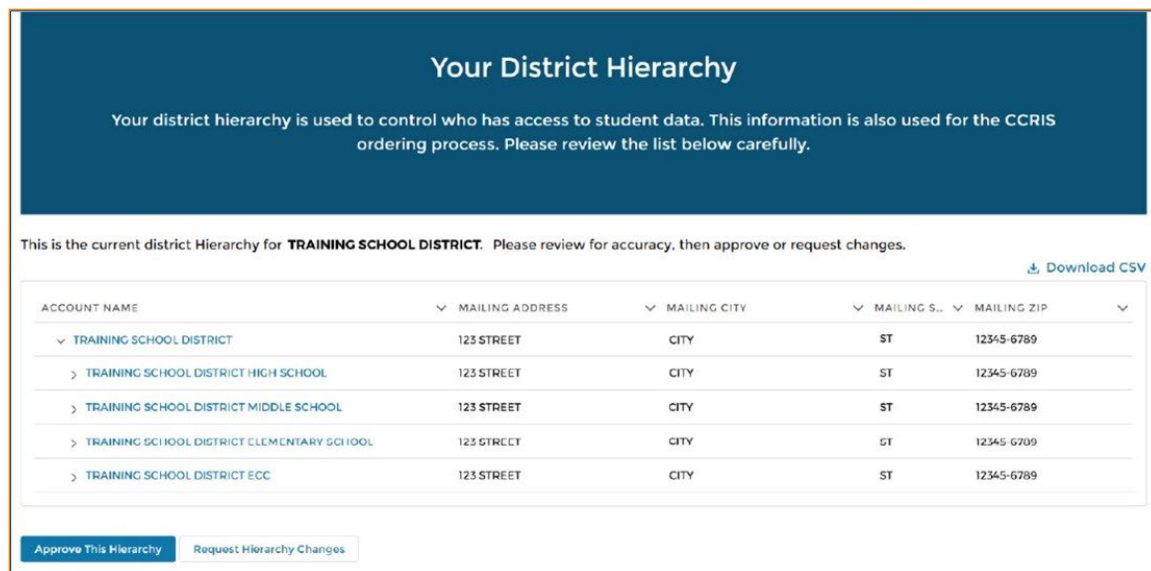
GETTING STARTED

Approving Hierarchy for a District

The trusted agent for a district will need to approve their organizational hierarchy the first time they log in. This can be done by selecting the **Go to Hierarchy** button under the **Important Messages** column.



Review hierarchy and select the **Approve This Hierarchy** or **Request Hierarchy Changes** button.



Once the hierarchies are approved, the trusted agent can begin adding and managing new users.

Non-Trusted Agents

Non-trusted agents may gain access to online reporting in the following roles:

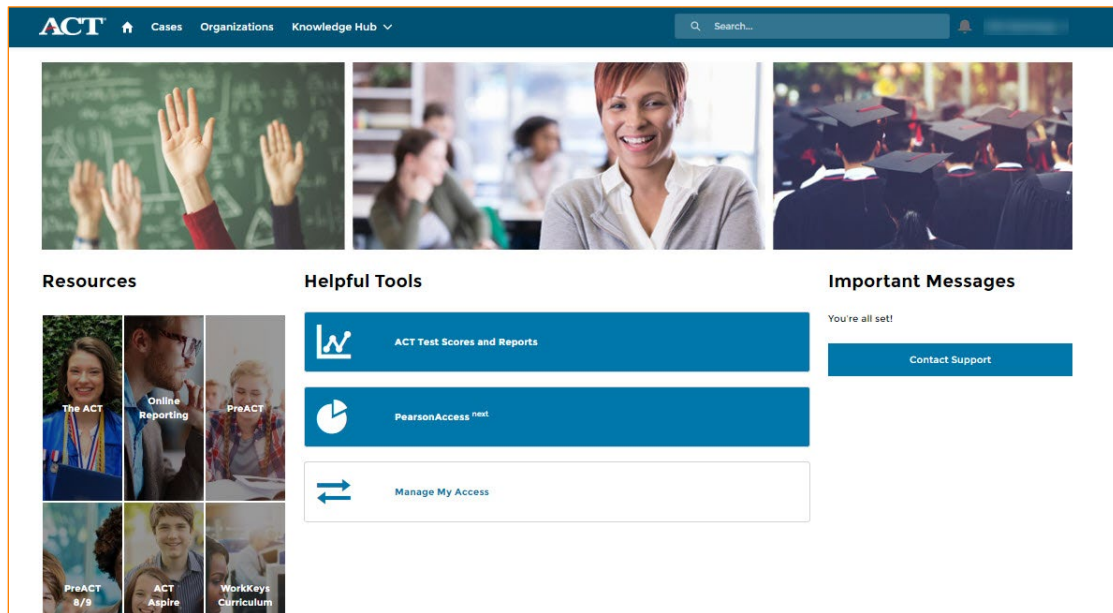
- **Detailed Viewer:** Users can view and export summary and detailed individual data and reports. They can also view contract reports if assigned by the trusted agent.
- **Summary Viewer:** Users can view and export summary data and reports. They can also view contract reports if assigned by the trusted agent.

GETTING STARTED

These users can be assigned by a trusted agent. Once a trusted agent assigns a user to this role, the user will receive an email invitation. Once the invitation is accepted, they will have access to online reporting.

School personnel who don't receive a direct invitation may also request to gain access at success.act.org. Once submitted, the request will be sent to a trusted agent for approval.

Non-Trusted Agent Dashboard



The non-trusted agent dashboard will have the same look and feel with restricted access to managing users and hierarchy approvals.

Overview

Online Reporting Overview

ACT online reporting allows authorized users to view summary, roster, student level performance data, and contract reports where applicable.

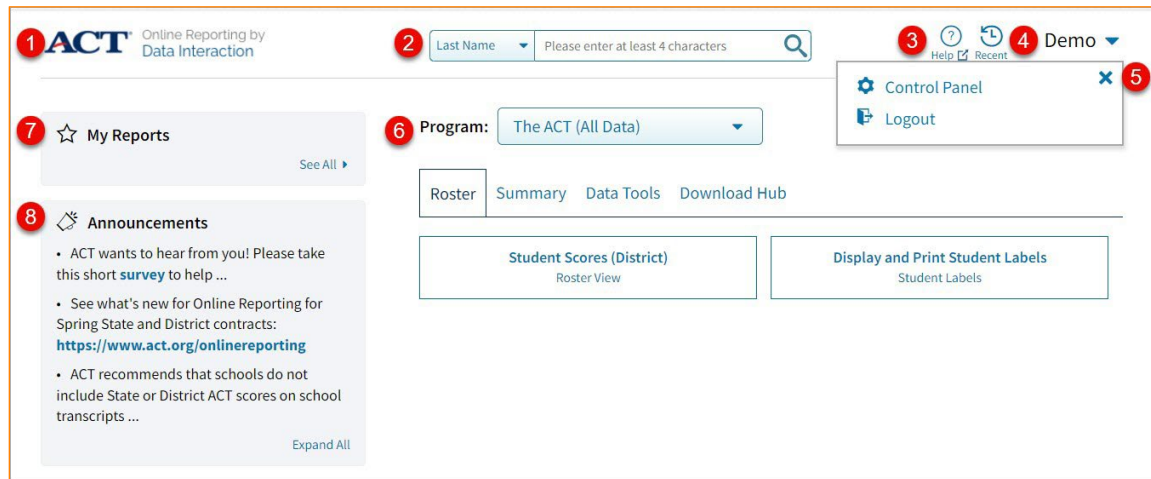
From a desktop computer, tablet, or mobile device, users will begin review of data on the landing page. From there, they will select a **Roster** view to monitor individual student performance, **Summary** and **Data Tools** views to examine aggregate performance at the organizational level, and (for ACT Contract Reporting) **Contract Reports** designed to convey information from ACT legacy profile reports. Authorized users also have access to student-level data files via the landing page's **Download Hub** option.

For convenient access to a specific student's *Individual Student Report (ISR)*, enter the student identifiers in the search box at the top-center of the landing page.

Universal Navigation and Support Tools

High-Level Navigation Options

The diagram below shows the high-level navigation options for the online reporting tool. Descriptions of the options follow.



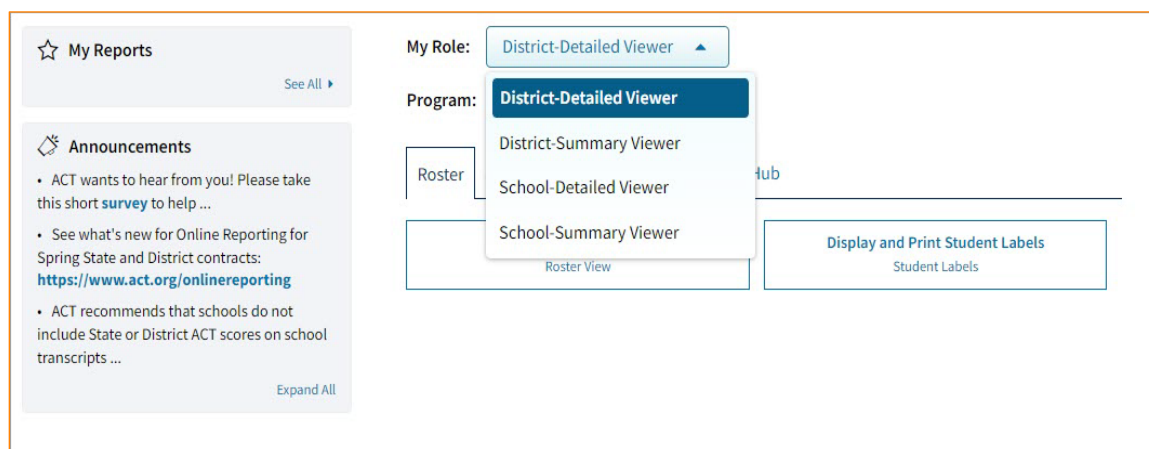
- **Navigation Option 1:** The ACT logo serves as a Home link. Select the logo from any page view to return to the online reporting landing page.
- **Navigation Option 2:** The student search feature allows users to search for a student by Last Name, First Name, ACT ID, State ID, or Local ID.
- **Navigation Option 3:** The Help icon will direct users to the ACT Help and Support site.
- **Navigation Option 4:** The Recent icon will bring up a list of recently viewed reports. Once a user logs out, these reports will be cleared.
- **Navigation Option 5:** The upper right-hand corner includes a user drop-down with the following options:
 - **Control Panel:** Select to view *User Activity Reports* for admin users.
 - **Logout:** Select to log out of online reporting and return to success.act.org.
- **Navigation Option 6:** The Program drop-down allows users to select a specific program. **Note:** Select the drop-down menu to view the ACT State contract, the ACT District contract, and PreACT programs (if applicable).
- **Navigation Option 7:** The My Reports panel displays the four most recently saved reports. Select **See All** to display all saved reports.

- **Navigation Option 8:** The Announcements panel displays up to four recent announcements. Select **Expand All** to view the announcements in their entirety.

Multiple Profiles

ACT users who are authorized to view data from multiple organizations under different roles will have the option to switch between these org-level/role profiles. On the ACT online reporting landing page, a drop-down menu will give users the option to switch between profiles.

The reports available on the selections page are dependent upon the user role and organization level. For example, a user with the district-summary role will only see summary data for the organization(s) assigned to that role, and a district-admin user role will have access to Roster, Summary, and Data Tools on the selections page for the organization(s) assigned to that role.



The table on the next page shows the nine possible organization type-and-role combinations along with the features that are available for each user.

UNIVERSAL NAVIGATION AND SUPPORT TOOLS

ACT Role	Organization Level	Roster Report & ISR	Summary Report	Data Analytics	Student Search	Control Panel
State-Trusted Agent	State	X	X	X	X	X
State-Detailed Viewer	State	X	X	X	X	
State-Summary Viewer	State					
District-Trusted Agent	District	X	X	X	X	X
District-Detailed Viewer	District	X	X	X	X	
District-Summary Viewer	District					
School-Trusted Agent	School	X	X	X	X	X
School-Detailed Viewer	School	X	X	X	X	
School-Summary Viewer	School		X			
Test Coordinator Viewer	District or School	X	X	X	X	

Note: If a user switches the user profile in the My Role drop-down menu, they will only see the reports that were saved to that specific role under My Reports.

Creating and Navigating Reports

Creating a Report

Complete the following steps to create a report:

1. Select a report category tab such as **Roster** or **Summary**.
2. Under the chosen tab, select one of the reports to display a drop-down menu with available organization(s).
3. Select the appropriate **Year** and **Admin** (when applicable) button.
4. Use the **Organization** menu to choose state, district, and/or school organizations. Use the **expand** button (downward pointing arrow) to expand the menu options below the states and districts.
5. Once the state, district, and/or school organizations have been chosen, a count of the selected organizations will display above the selection menu. Select the blue (selected) link to view a list of the organizations. Use the search bar to look for an organization.
6. Once the desired organizations have been chosen, select the **Get Report** button to generate a report with default selections.

Note: Fields that only allow a single selection will be displayed as radio buttons when selected. Fields that allow multiple selections will be displayed as checkboxes.

Basic Navigation—Roster

Viewing Options

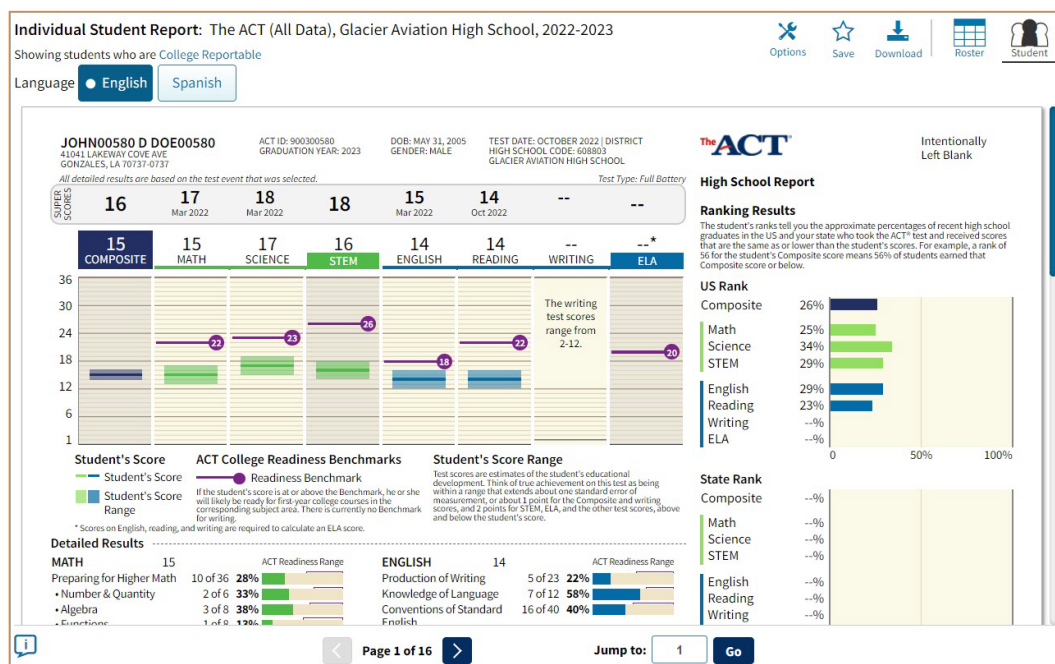
Select one of the available buttons to change to a roster or student view of the selected data options.

- **Roster button:** This displays a roster list of all students.
- **Student button:** This displays a set of individual reports.

BASIC REPORTS

ISR

Select the **Student** button to view a detailed student report for each student in the Roster view.



ISR View

From the ISR view, use the navigation arrows at the bottom of the report to page through the reports. Users may also jump to a specific page/report:

- Select **Options** in the top menu to utilize the Search and Filter options and refine the group of ISRs being viewed based on score and/or demographic criteria. (See "Using Report Options," page 21 for further details.)
- Select **Download** in the top menu and enter criteria to download one or more ISRs as pdf files. If the number of records is greater than 100 ISRs, the request will be sent to the Queued pdfs section of the Download Hub. (See "Queued PDFs," page 41 for further details.)

General Functionality

In addition to selecting the Student button to view a set of individual reports for all students in an organization, you can select a student's **ACT ID** in the **Roster** view to view an individual report for a student.

BASIC REPORTS

ACT ID: 735584476, Last Name: Last, First Name: First

Individual Student Report: The ACT (All Data), Marble Records District, 2020-2021

Showing students who are College Reportable

Drill To Selection: Students whose Last, First

ACT ID: 735584476, GRADUATION YEAR: 2022, DOB: JULY 15, 2002, GENDER: FEMALE, TEST DATE: SEPTEMBER 2020, STATE: MICHIGAN, HIGH SCHOOL CODE: 88040, MARSH NAVIGATION

High School Report

Ranking Results

The student's ranks tell you the approximate percentages of recent high school graduates in the US and your state who took the ACT® test and received scores that are the same as or lower than the student's scores. For example, a rank of 16 for the student's Composite score means 16% of students earned that Composite score or below.

Intentionally Left Blank

To sort columns into ascending or descending order, select the column head and select **Sort**.

Select the **Footnotes** button to display footnotes regarding the Roster data. Select again to hide the footnotes.

Basic Navigation—Summary

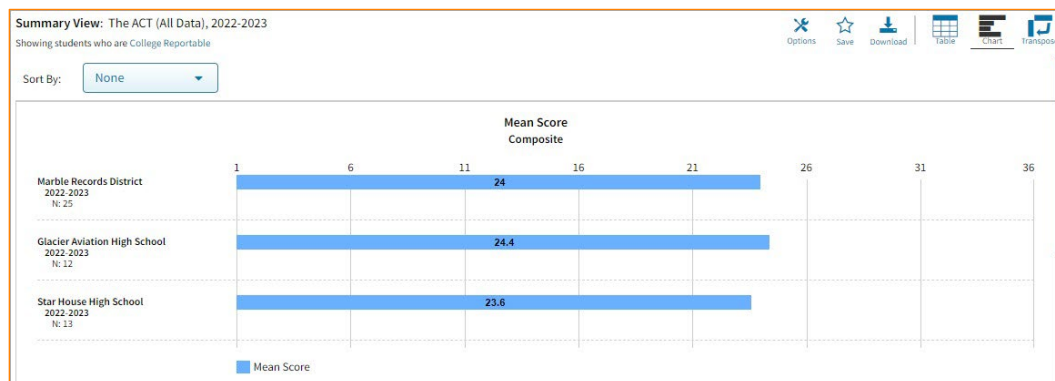
Viewing Options

Select one of the available buttons to change to a chart or transpose view of your selected data options.

Note: The Report Table is the default view.

Report Chart View

Select the **Report Chart** button to view a graphical representation of the selected data.



Note: Selecting the chart bars will allow users to disaggregate by subgroup or drill to Roster view.

BASIC REPORTS

Transpose View

Select the **Transpose** button to view a tabular representation of the selected data with columns and rows transposed.

Summary View: The ACT (All Data), 2022-2023
Showing students who are College Reportable

Options Save Download Table Chart Transpose

Group	Subject	Year	Valid Number	Mean Score
Marble Records District	Composite	2022-2023	25	24.0
Marble Records District	Math	2022-2023	25	22.9
Marble Records District	Science	2022-2023	25	24.0
Marble Records District	STEM	2022-2023	25	23.7
Marble Records District	English	2022-2023	25	23.4
Marble Records District	Reading	2022-2023	25	25.0
Marble Records District	Writing	2022-2023	5	7.0
Marble Records District	ELA	2022-2023	5	23.0

General Functionality

Selecting a group's name allows users to disaggregate the group or drill to a roster report. Doing so presents two options:

Disaggregate by: Disaggregate a specific group by different demographic variables.

Group	Year	Composite	
		Valid Number	Mean Score
Marble Records District	2022-2023	25	24.0
Marble Records District	2022-2023	25	24.4
Marble Records District	2022-2023	25	23.6

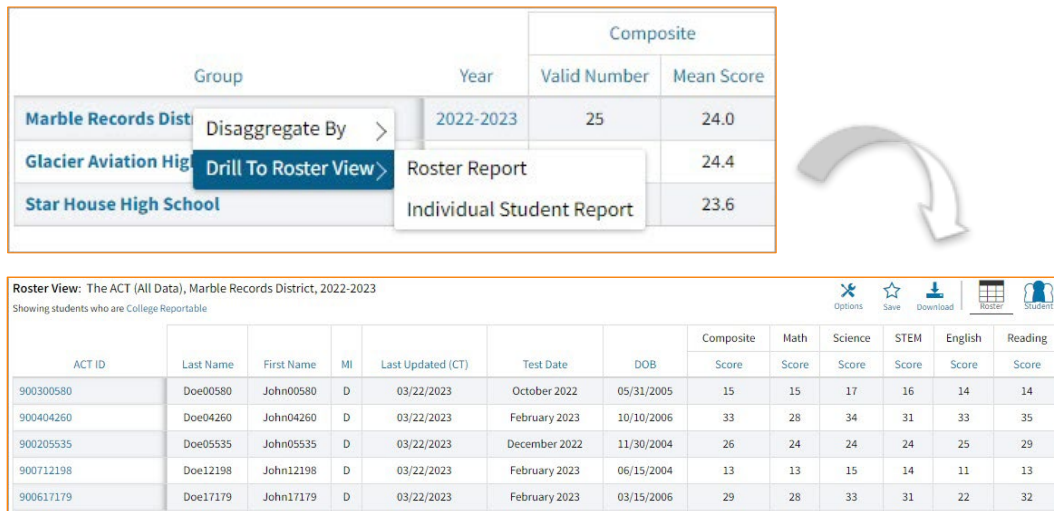
Disaggregate By > Gender
Drill To Roster View > Grade
Ethnicity
Contract Type
Educational Aspirations
Test Date

Summary View: The ACT (All Data), Marble Records District, 2022-2023
Showing students who are College Reportable

Group	Year	Composite		Math	Science	STEM
		Valid Number	Mean Score	Mean Score	Mean Score	Mean Score
Marble Records District	2022-2023	25	24.0	22.9	24.0	23.7
Male	2022-2023	15	25.0	24.3	25.3	25.1
Female	2022-2023	10	22.5	20.8	22.0	21.7

BASIC REPORTS

Drill to Roster View: Selecting a group name in the tabular view or a bar in the chart view displays a menu allowing you to drill to a Roster Report or set of ISRs for that group. **Note:** Drill down is not available for state organizations.

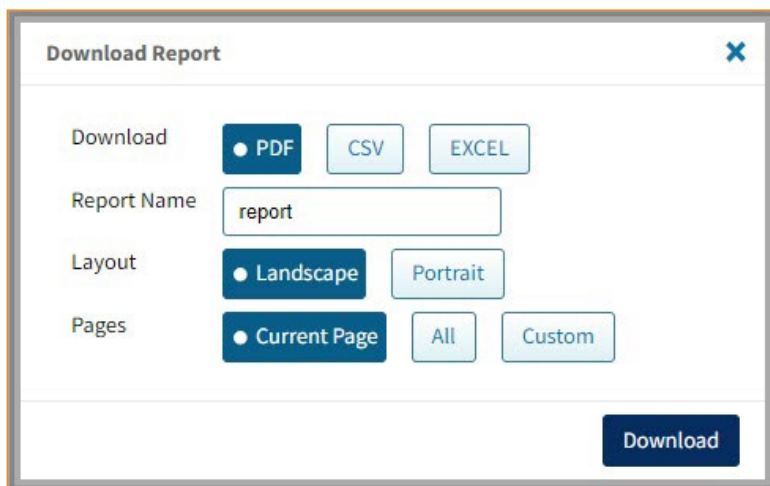


Group	Year	Composite	
		Valid Number	Mean Score
Marble Records District	2022-2023	25	24.0
Glacier Aviation High School			24.4
Star House High School			23.6

Roster View: The ACT (All Data), Marble Records District, 2022-2023
Showing students who are College Reportable

ACT ID	Last Name	First Name	MI	Last Updated (CT)	Test Date	DOB	Composite	Math	Science	STEM	English	Reading
							Score	Score	Score	Score	Score	Score
900300580	Doe00580	John00580	D	03/22/2023	October 2022	05/31/2005	15	15	17	16	14	14
900404260	Doe04260	John04260	D	03/22/2023	February 2023	10/10/2006	33	28	34	31	33	35
900205535	Doe05535	John05535	D	03/22/2023	December 2022	11/30/2004	26	24	24	24	25	29
900712198	Doe12198	John12198	D	03/22/2023	February 2023	06/15/2004	13	13	15	14	11	13
900617179	Doe17179	John17179	D	03/22/2023	February 2023	03/15/2006	29	28	33	31	22	32

Download: Selecting the **Download** button allows you to download the report as a pdf, csv, or Excel file. If the number of records is greater than 200 for a standard report, the request will be sent to the Queued PDFs section of the Download Hub.



Download Report

Download: ☒ PDF ☐ CSV ☐ EXCEL

Report Name:

Layout: ☒ Landscape ☐ Portrait

Pages: ☒ Current Page ☐ All ☐ Custom

Download

Analysis Features

Access analysis options by selecting any blue text within column headers.

Show N Count for Percentages

To view how many students scored in each CCRS Range under a particular subject, ensure that % in each subject is shown on the report. Select the % column header and select **Show N Count**.

English	Math	Reading	Science
%	%	%	%
Show N Count		32	16
100	100	100	100
9	0	45	27



English		Math		Reading		Science	
N	%	N	%	N	%	N	%
4	16	2	8	8	32	4	16
1	100	1	100	1	100	1	100
1	9	0	0	5	45	3	27

Using Report Options

The Options menu provides customization options to update the organizations, fields, and filters within a report.

Options Menu

Reports may be customized using the report options. Select the **Options** icon to access and modify customization of reports. Make any desired changes, and select the **Update** button. Changes may be made to multiple options at once.

Note: Specify the number of groups shown per page (for example, selecting 20 means that 20 student records will display on a single page) by choosing **Groups Per Page** on any tab of the Options menu.

Select the **Update** button to apply the desired options.

Organizations

Use the **Organization** tab to choose state, district, and/or school organizations. Use the search bar to search for an organization. Select the **Update** button to refresh the report.

The screenshot displays the 'Options' menu with the 'Organization' tab selected. The top navigation bar includes icons for Options, Save, Download, Roster, and Student. Below the tabs, the current organization is 'Glacier Aviation High School'. A search bar labeled 'Search within Marble Records District' is present, with a dropdown menu showing 'Marble Records District' and a list of schools: 'Glacier Aviation High School' (selected), 'Marsh Navigation', and 'Star House High School'. At the bottom, the 'Groups Per Page' is set to 20, and there are 'Cancel' and 'Update' buttons.

BASIC REPORTS

Fields (Roster and Cross-Tab Only)

The Fields tab allows users to select student identification information, test information, and demographics to view on the report. Apply the appropriate demographics and select the **Update** button to add these fields as columns to the report.

The screenshot shows the 'Fields' tab interface with a top navigation bar containing 'Options', 'Save', 'Download', 'Roster', and 'Student' icons. Below the navigation bar are tabs for 'Organization', 'Fields' (selected), 'Scores', 'Filter', and 'Search'. The main content area is divided into four sections, each with a 'Select All / Reset' link:

- General Information:** Includes buttons for 'Last Updated (CT)' (checked), 'Test Date' (checked), 'Test Location', 'District Name', 'School Name', 'School Code', and 'College Reportable'.
- Student Information:** Includes buttons for 'Last Name' (checked), 'First Name' (checked), 'Middle Initial' (checked), 'State ID', 'Local ID', 'DOB' (checked), and 'Grade'.
- Demographics:** Includes buttons for 'Gender' and 'Ethnicity'.
- H.S. Information:** Includes buttons for 'English GPA', 'Math GPA', 'Social Studies GPA', 'Natural Sciences GPA', 'Average GPA', 'Year of H.S. Graduation', 'Educational Aspirations', 'College Name 1', 'College Name 2', 'College Name 3', 'College Name 4', 'College Name 5', and 'College Name 6'.

At the bottom, there is a 'Groups Per Page' dropdown set to '20', and 'Cancel' and 'Update' buttons.

Note: The Fields tab adjusts based on the report view. For example, when viewing the Student view, users will only have the option to filter or search based on demographic characteristics.

BASIC REPORTS

Scores (Roster Only)

The Scores tab can be used to select scores to view on the report. To view all scores and reporting categories, select the **Select All** link. Select the **Update** button to view the selections in the report.

Options

Save

Download

Roster

Student

OrganizationFieldsScoresFilterSearch

Superscores

Select All / Reset

Composite SuperscoreMath SuperscoreScience SuperscoreSTEM SuperscoreEnglish SuperscoreReading SuperscoreWriting SuperscoreELA Superscore

Scores

Select All / Reset

	Score	Benchmark	US Rank	State Rank
Composite	☒	-	☐	☐
Math	☒	☐	☐	☐
Science	☒	☐	☐	☐
STEM	☒	☐	☐	☐
English	☒	☐	☐	☐
Reading	☒	☐	☐	☐
Writing	☐	-	☐	☐
ELA	☐	☐	☐	☐

Math Reporting Categories

Select All / Reset

Science Reporting Categories

Select All / Reset

English Reporting Categories

Select All / Reset

Reading Reporting Categories

Select All / Reset

Understanding Complex Text Indicator

Select All / Reset

Writing Domain Scores

Select All / Reset

Career Readiness

Select All / Reset

Groups Per Page20

Cancel

Update

Filter

Use the **Options** tab to include or exclude students based on demographic characteristics. To include a subgroup, select the desired demographic variable from the drop-down list. To add more than one subgroup, select another demographic variable.

Select the **And** or **Or** button to specify the logical relationship between the subgroups selected. The **And** button will only show students who fall under all selected characteristics, and the **Or** button will show students who fall under any one or more of the selected characteristics.

For example, to view students who are either Hispanic or female, select **Female** and **Hispanic/Latino**. Then, select the **Or** button to change the relationship from **And** to **Or** and select **Update**.

Selections display as boxes next to "Showing students who are." Select the **trash can** icon displayed to remove the selection.

The screenshot shows the 'Filter' tab in a reporting tool. At the top, there are icons for 'Options' (wrench), 'Save' (star), 'Download' (download arrow), 'Roster' (calendar), and 'Student' (person icon). Below these is a navigation bar with 'Organization', 'Fields', 'Scores', 'Filter' (active), and 'Search'. A close button (X) is on the right. The main area has 'Add Filter' and 'Reset' links. A dropdown menu shows 'Showing students who are'. Below this, the 'Relationship' section has 'And' and 'Or' buttons, with 'Or' selected. A list of selected filters includes 'Female' and 'Hispanic/Latino', each with a trash can icon for removal. At the bottom, there is a 'Groups Per Page' dropdown set to '20', and 'Cancel' and 'Update' buttons.

BASIC REPORTS

Search (Roster Only)

The Search feature allows users to search for students by name, ACT ID, scores, or other reporting category options.

1. Select **ACT ID** from the drop-down menu.
2. Enter the ACT ID, or part of the number, for the student needed.
3. Select the **Add** button.
4. Select the **Update** button. The report will refresh showing only students matching the search criteria.

Options Save Download Roster Student

Organization Fields Scores Filter Search

Search Reset

Science Score at least

22

Add

Relationship ☒ And ☐ Or

ACT ID contains "1010"

Math Score at least "22"

Groups Per Page 20 Cancel Update

Stats (Summary & Data Tools Only)

Use the **Stats** tab to select stats or scores by subject to view on the report. Select **Superscores** and/or checkboxes to choose a specific stat or score. To view all stats, select the **Select All** link. To clear, select the **Reset** link. Select the **Update** button to view the selections in the report.

The screenshot shows the 'Stats' tab interface. At the top, there are icons for Options, Save, Download, Table, Chart, and Transpose. Below these are tabs for Organization, Stats (selected), Disaggregate, and Filter. A close button (X) is in the top right.

Under the 'Stats' tab, there are two main sections:

- Subjects - Superscores**: Includes buttons for Composite, Math, Science, STEM, English, Reading, Writing, and ELA. A 'Select All / Reset' link is on the right.
- Subjects**: A table with columns for Valid Number, Mean Score, Met Benchmark, Not Met Benchmark, and CCRS Range. It lists the same subjects as the Superscores section.

Below the Subjects table, there are five expandable sections for 'Met Readiness' (Math, Science, English, Reading) and 'Career Readiness', each with a 'Select All / Reset' link.

At the bottom, there is a 'Groups Per Page' dropdown set to 20, and 'Cancel' and 'Update' buttons.

	Valid Number	Mean Score	Met Benchmark	Not Met Benchmark	CCRS Range
Composite	☒	☒	☐	☐	-
Math	-	☒	☐	☐	☐
Science	-	☒	☐	☐	☐
STEM	-	☒	☐	☐	-
English	-	☒	☐	☐	☐
Reading	-	☒	☐	☐	☐
Writing	☐	☒	-	-	-
ELA	-	☒	☐	☐	-

Note: The options on the Stats tab adjust based on the report view. For example, when viewing the Chart View, users will have the options to adjust the stats graphed as well as the graph type.

BASIC REPORTS

Disaggregate (Summary, Summary Statistics, and Frequency Distribution Only)

Use the **Disaggregate** tab to disaggregate the report by different subgroups.

The screenshot displays the 'Disaggregate' filter interface. At the top, there is a navigation bar with icons for 'Options', 'Save', 'Download', 'Table', 'Chart', and 'Transpose'. Below this, the 'Disaggregate' tab is selected, and a 'Filter' button is visible. The main area is titled 'Subgroups' and includes a 'Select All / Reset' link. Several filter buttons are shown: 'Gender', 'Grade', 'Ethnicity', 'Contract Type', 'Educational Aspirations' (which is highlighted with a checkmark), and 'Test Date'. A checkbox labeled 'Display disaggregate combinations' is present but unchecked. At the bottom, there is a 'Groups Per Page' dropdown set to '20', and 'Cancel' and 'Update' buttons.

Basic Reports

Student Search

The student search feature provides access to individual ACT results for all organizations that a user has access to. A student can be searched for using one of the following options: Last Name, First Name, ACT ID, State ID, and Local ID.

Searching for a Student

1. Begin to enter a student's information and a list of potential matches will appear.

ACT ID	9991
Doe John000 D	99910549 9423777113 3672988
Doe John001 D	99912967 9357198542 1456966
Doe John003 D	99914766 9255176020 368063
Doe John003 D	99918682 9339533285 6865198
Doe John007 D	99910459 9592681458 8933676
Doe John007 D	99919130 9095289554 5862313
Doe John008 D	99914006 9495486413 382432
Doe John008 D	99914666 9896919595 9134548
Doe John008 D	99919881 9121945651 5946999
Doe John015 D	99912286 9179377240 491800

2. Select a student in the list of potential matches to drill down to a list of their testing history. Selecting a student from the list of potential matches will take you to a cumulative list of that student's test results.

Student Search Cumulative Report				
The ACT (All Data)				
Doe, John000 D				
ACT ID: 99910549		Date-of-Birth: May 20, 2002		
2021-2022	Test Date: September 2021 School Code: 8803	Composite Score: 26 Math Score: 28 Science Score: 27 STEM Score: 28 English Score: 25 Reading Score: 24 Writing Score: -- ELA Score: --		
2019-2020	Test Date: September 2019 School Code: 8805	Composite Score: 24 Math Score: 24 Science Score: 22 STEM Score: 23 English Score: 23 Reading Score: 25 Writing Score: 10 ELA Score: 26		

BASIC REPORTS

Roster View

The Roster view provides dynamic access to individual student results for schools and districts, delivering powerful insight into the specific strengths and areas of need for each student. Interactive data analysis features allow users to apply filter criteria and/or perform ad hoc queries on any score variable to obtain summary reports or graphs. The Roster view also displays student-level data including student ID, demographics, and participation.

Student Scores

Program: The ACT (All Data)

Roster

Summary

Data Tools

Download Hub

Student Scores (District)

Roster View

Year:

✓ 2022-2023

2021-2022

2020-2021

2019-2020

2018-2019

Organization: Glacier Aviation High School

Search within Marble Records District

Marble Records District

● Glacier Aviation High School

Marsh Navigation

Star House High School

Cancel

Get Report

SAMPLE REPORT

Select the **Get Report** button to generate a report similar to the following sample:

Roster View: The ACT (All Data), Glacier Aviation High School, 2022-2023							Options	Save	Download	Roster	Student	
Showing students who are College Reportable												
ACT ID	Last Name	First Name	MI	Last Updated (CT)	Test Date	DOB	Composite Score	Math Score	Science Score	STEM Score	English Score	Reading Score
900300580	Doe00580	John00580	D	03/22/2023	October 2022	05/31/2005	15	15	17	16	14	14
900617179	Doe17179	John17179	D	03/22/2023	February 2023	03/15/2006	29	28	33	31	22	32
900128085	Doe28085	John28085	D	03/22/2023	September 2022	05/06/2005	34	35	31	33	35	36
900332800	Doe32800	John32800	D	03/22/2023	February 2023	04/21/2004	20	27	20	24	15	19
900841535	Doe41535	John41535	D	03/22/2023	December 2022	11/30/2004	26	24	24	24	25	29
900445503	Doe45503	John45503	D	03/22/2023	December 2022	09/07/2006	28	25	26	26	31	31

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MA16001.CJ15281

Student Labels

Only district and school users have the ability to print labels. The student labels print on 1-inch x 4-inch labels (for example, Avery #8461).

Note: *It is recommended that district users print reports by organization as the labels will be sorted by last name, first name, and test date and not separated by organization.*

RosterSummaryData ToolsDownload Hub

Display and Print Student Labels
Student Labels

Year:

✓ 2022-20232021-20222020-20212019-20202018-2019

Organization: Glacier Aviation High School

Search within Marble Records District

Marble Records District

● Glacier Aviation High School

Marsh Navigation

Star House High School

CancelGet Report

BASIC REPORTS

SAMPLE REPORT

Select the **Get Report** button to generate a report:

Student Labels: The ACT (All Data), Glacier Aviation High School, 2022-2023
Showing students who are College Reportable

Options Save Download

Student ID	Student Name	Score	Percentile	Score	Percentile	Score	Percentile	Score	Percentile	Score	Percentile
00000001, John000001 D	John000001 D	14	15	14	15	14	15	14	15	14	15
00000002, John000002 D	John000002 D	14	15	14	15	14	15	14	15	14	15
00000003, John000003 D	John000003 D	14	15	14	15	14	15	14	15	14	15
00000004, John000004 D	John000004 D	14	15	14	15	14	15	14	15	14	15
00000005, John000005 D	John000005 D	14	15	14	15	14	15	14	15	14	15
00000006, John000006 D	John000006 D	14	15	14	15	14	15	14	15	14	15
00000007, John000007 D	John000007 D	14	15	14	15	14	15	14	15	14	15
00000008, John000008 D	John000008 D	14	15	14	15	14	15	14	15	14	15
00000009, John000009 D	John000009 D	14	15	14	15	14	15	14	15	14	15
00000010, John000010 D	John000010 D	14	15	14	15	14	15	14	15	14	15
00000011, John000011 D	John000011 D	14	15	14	15	14	15	14	15	14	15
00000012, John000012 D	John000012 D	14	15	14	15	14	15	14	15	14	15
00000013, John000013 D	John000013 D	14	15	14	15	14	15	14	15	14	15
00000014, John000014 D	John000014 D	14	15	14	15	14	15	14	15	14	15
00000015, John000015 D	John000015 D	14	15	14	15	14	15	14	15	14	15
00000016, John000016 D	John000016 D	14	15	14	15	14	15	14	15	14	15
00000017, John000017 D	John000017 D	14	15	14	15	14	15	14	15	14	15
00000018, John000018 D	John000018 D	14	15	14	15	14	15	14	15	14	15
00000019, John000019 D	John000019 D	14	15	14	15	14	15	14	15	14	15
00000020, John000020 D	John000020 D	14	15	14	15	14	15	14	15	14	15
00000021, John000021 D	John000021 D	14	15	14	15	14	15	14	15	14	15
00000022, John000022 D	John000022 D	14	15	14	15	14	15	14	15	14	15
00000023, John000023 D	John000023 D	14	15	14	15	14	15	14	15	14	15
00000024, John000024 D	John000024 D	14	15	14	15	14	15	14	15	14	15
00000025, John000025 D	John000025 D	14	15	14	15	14	15	14	15	14	15
00000026, John000026 D	John000026 D	14	15	14	15	14	15	14	15	14	15
00000027, John000027 D	John000027 D	14	15	14	15	14	15	14	15	14	15
00000028, John000028 D	John000028 D	14	15	14	15	14	15	14	15	14	15
00000029, John000029 D	John000029 D	14	15	14	15	14	15	14	15	14	15
00000030, John000030 D	John000030 D	14	15	14	15	14	15	14	15	14	15
00000031, John000031 D	John000031 D	14	15	14	15	14	15	14	15	14	15
00000032, John000032 D	John000032 D	14	15	14	15	14	15	14	15	14	15
00000033, John000033 D	John000033 D	14	15	14	15	14	15	14	15	14	15
00000034, John000034 D	John000034 D	14	15	14	15	14	15	14	15	14	15
00000035, John000035 D	John000035 D	14	15	14	15	14	15	14	15	14	15
00000036, John000036 D	John000036 D	14	15	14	15	14	15	14	15	14	15
00000037, John000037 D	John000037 D	14	15	14	15	14	15	14	15	14	15
00000038, John000038 D	John000038 D	14	15	14	15	14	15	14	15	14	15
00000039, John000039 D	John000039 D	14	15	14	15	14	15	14	15	14	15
00000040, John000040 D	John000040 D	14	15	14	15	14	15	14	15	14	15
00000041, John000041 D	John000041 D	14	15	14	15	14	15	14	15	14	15
00000042, John000042 D	John000042 D	14	15	14	15	14	15	14	15	14	15
00000043, John000043 D	John000043 D	14	15	14	15	14	15	14	15	14	15
00000044, John000044 D	John000044 D	14	15	14	15	14	15	14	15	14	15
00000045, John000045 D	John000045 D	14	15	14	15	14	15	14	15	14	15
00000046, John000046 D	John000046 D	14	15	14	15	14	15	14	15	14	15
00000047, John000047 D	John000047 D	14	15	14	15	14	15	14	15	14	15
00000048, John000048 D	John000048 D	14	15	14	15	14	15	14	15	14	15
00000049, John000049 D	John000049 D	14	15	14	15	14	15	14	15	14	15
00000050, John000050 D	John000050 D	14	15	14	15	14	15	14	15	14	15
00000051, John000051 D	John000051 D	14	15	14	15	14	15	14	15	14	15
00000052, John000052 D	John000052 D	14	15	14	15	14	15	14	15	14	15
00000053, John000053 D	John000053 D	14	15	14	15	14	15	14	15	14	15
00000054, John000054 D	John000054 D	14	15	14	15	14	15	14	15	14	15
00000055, John000055 D	John000055 D	14	15	14	15	14	15	14	15	14	15
00000056, John000056 D	John000056 D	14	15	14	15	14	15	14	15	14	15
00000057, John000057 D	John000057 D	14	15	14	15	14	15	14	15	14	15
00000058, John000058 D	John000058 D	14	15	14	15	14	15	14	15	14	15
00000059, John000059 D	John000059 D	14	15	14	15	14	15	14	15	14	15
00000060, John000060 D	John000060 D	14	15	14	15	14	15	14	15	14	15
00000061, John000061 D	John000061 D	14	15	14	15	14	15	14	15	14	15
00000062, John000062 D	John000062 D	14	15	14	15	14	15	14	15	14	15
00000063, John000063 D	John000063 D	14	15	14	15	14	15	14	15	14	15
00000064, John000064 D	John000064 D	14	15	14	15	14	15	14	15	14	15
00000065, John000065 D	John000065 D	14	15	14	15	14	15	14	15	14	15
00000066, John000066 D	John000066 D	14	15	14	15	14	15	14	15	14	15
00000067, John000067 D	John000067 D	14	15	14	15	14	15	14	15	14	15
00000068, John000068 D	John000068 D	14	15	14	15	14	15	14	15	14	15
00000069, John000069 D	John000069 D	14	15	14	15	14	15	14	15	14	15
00000070, John000070 D	John000070 D	14	15	14	15	14	15	14	15	14	15
00000071, John000071 D	John000071 D	14	15	14	15	14	15	14	15	14	15
00000072, John000072 D	John000072 D	14	15	14	15	14	15	14	15	14	15
00000073, John000073 D	John000073 D	14	15	14	15	14	15	14	15	14	15
00000074, John000074 D	John000074 D	14	15	14	15	14	15	14	15	14	15
00000075, John000075 D	John000075 D	14	15	14	15	14	15	14	15	14	15
00000076, John000076 D	John000076 D	14	15	14	15	14	15	14	15	14	15
00000077, John000077 D	John000077 D	14	15	14	15	14	15	14	15	14	15
00000078, John000078 D	John000078 D	14	15	14	15	14	15	14	15	14	15
00000079, John000079 D	John000079 D	14	15	14	15	14	15	14	15	14	15
00000080, John000080 D	John000080 D	14	15	14	15	14	15	14	15	14	15
00000081, John000081 D	John000081 D	14	15	14	15	14	15	14	15	14	15
00000082, John000082 D	John000082 D	14	15	14	15	14	15	14	15	14	15
00000083, John000083 D	John000083 D	14	15	14	15	14	15	14	15	14	15
00000084, John000084 D	John000084 D	14	15	14	15	14	15	14	15	14	15
00000085, John000085 D	John000085 D	14	15	14	15	14	15	14	15	14	15
00000086, John000086 D	John000086 D	14	15	14	15	14	15	14	15	14	15
00000087, John000087 D	John000087 D	14	15	14	15	14	15	14	15	14	15
00000088, John000088 D	John000088 D	14	15	14	15	14	15	14	15	14	15
00000089, John000089 D	John000089 D	14	15	14	15	14	15	14	15	14	15
00000090, John000090 D	John000090 D	14	15	14	15	14	15	14	15	14	15
00000091, John000091 D	John000091 D	14	15	14	15	14	15	14	15	14	15
00000092, John000092 D	John000092 D	14	15	14	15	14	15	14	15	14	15
00000093, John000093 D	John000093 D	14	15	14	15	14	15	14	15	14	15
00000094, John000094 D	John000094 D	14	15	14	15	14	15	14	15	14	15
00000095, John000095 D	John000095 D	14	15	14	15	14	15	14	15	14	15
00000096, John000096 D	John000096 D	14	15	14	15	14	15	14	15	14	15
00000097, John000097 D	John000097 D	14	15	14	15	14	15	14	15	14	15
00000098, John000098 D	John000098 D	14	15	14	15	14	15	14	15	14	15
00000099, John000099 D	John000099 D	14	15	14	15	14	15	14	15	14	15
00000100, John000100 D	John000100 D	14	15	14	15	14	15	14	15	14	15

Page 1 of 2

Jump to: 1 Go

Group Summary View

The *Group Summary Report* provides summary-level data at the state, district, and school level for the years selected. Multiple years and organizations can be selected at a time.

Program: The ACT (All Data)

Roster Summary Data Tools Download Hub

My Summary Results (District)
Summary View

Year: ☒ 2022-2023 ☐ 2021-2022 ☐ 2020-2021 ☐ 2019-2020 ☐ 2018-2019

Organization 4 selected (clear)

Search within Marble Records District

Needle Break State Organization

☒ Marble Records District ☐ ☐

☒ Glacier Aviation High School

☒ Marsh Navigation

☒ Star House High School

Cancel

BASIC REPORTS

SAMPLE REPORT

Selecting the **Get Report** button will generate a report similar to the following sample:

Summary View: The ACT (All Data), 2022-2023
Showing students who are College Reportable

Options Save Download Table Chart Transpose

Group	Year	Composite		Math	Science	STEM	English	Reading	Writing	ELA
		Valid Number	Mean Score	Mean Score	Mean Score	Mean Score	Mean Score	Mean Score	Mean Score	Mean Score
Marble Records District	2022-2023	25	24.0	22.9	24.0	23.7	23.4	25.0	7.0	23.0
Glacier Aviation High School	2022-2023	12	24.4	23.8	24.2	24.3	23.8	25.5	6.8	21.8
Star House High School	2022-2023	13	23.6	22.1	23.7	23.2	23.1	24.6	8.0	28.0

Note: Groups that have no data will not populate.

Data Tools

The Data Tools tab allows users to view frequency distributions, summary statistics, cross-tab reports, and scatter plot reports across available Score and Field data points. Users can drill down to Roster View within data tools.

Summary Statistics

Generate a *Summary Statistics* report to summarize composite or subject-specific score data. Statistics include total number of students, total number of valid student scores, mean, minimum, maximum, and standard deviation. Instantly see summary statistics by selecting the *Summary Statistics* report.

Program: The ACT (All Data) ▼

Roster Summary **Data Tools** Download Hub

Summarize composite or subject-specific score data. Statistics include total number of students, total number of valid student scores, mean, standard deviation, minimum, and maximum. (District)
Summary Statistics

Year: ● 2022-2023 2021-2022 2020-2021 2019-2020 2018-2019

Organization: Glacier Aviation High School

Search within Marble Records District

Needle Break State Organization

Marble Records District ▲

● Glacier Aviation High School

Marsh Navigation

Star House High School

Cancel Get Report

BASIC REPORTS

OptionsSaveDownloadSummarizeDistributeCross-Tab

OrganizationStatsDisaggregateFilter

This is a univariate analysis and requires one variable to be selected from the Stats tab. Once one variable has been selected, the 'Update' button will become available.

Superscores

CompositeMathScienceSTEMEnglishReadingWritingELA

Scores

CompositeMathScienceSTEMEnglishReadingWritingELA

CancelUpdate

SAMPLE REPORT

When generating this report, users will be prompted to select a variable from the **Stats** tab in the **Options** menu. Select the drop-down arrow to choose a field for analysis, and select **Update**.

OptionsSaveDownloadSummarizeDistributeCross-Tab

OrganizationStatsDisaggregateFilter

Superscores

CompositeMathScienceSTEMEnglishReadingWritingELA

Scores

✓ CompositeMathScienceSTEMEnglishReadingWritingELA

CancelUpdate



Summary Statistics: The ACT (All Data), Glacier Aviation High School, 2022-2023
Showing students who are College Reportable

OptionsSaveDownloadSummarizeDistributeCross-Tab

ACT composite score

Population	Valid N	Mean	S.D.	Minimum	Maximum
16	15	24.9	6.6	15	34

BASIC REPORTS

Frequency Distribution

Generate a *Frequency Distribution* report for composite or subject-specific scores. Distributions include frequencies, cumulative frequencies, percents, and cumulative percents.

The screenshot shows a web interface for generating a Frequency Distribution report. At the top, there are tabs: 'Roster', 'Summary', 'Data Tools' (which is active), and 'Download Hub'. Below the tabs, a dark blue box contains the text: 'Create a frequency distribution for composite or subject-specific scores. Distributions include frequencies, cumulative frequencies, percents, and cumulative percents. (District) Frequency Distribution'. The main form area has a 'Year:' section with buttons for '2022-2023' (selected), '2021-2022', '2020-2021', '2019-2020', and '2018-2019'. Below this is the 'Organization:' section, which shows 'Glacier Aviation High School' and a search bar with the text 'Search within Marble Records District'. A dropdown menu is open, showing 'Needle Break State Organization' and a list of schools: 'Marble Records District' (with an upward arrow), 'Glacier Aviation High School' (selected with a dot), 'Marsh Navigation', and 'Star House High School'. At the bottom right of the form are 'Cancel' and 'Get Report' buttons.

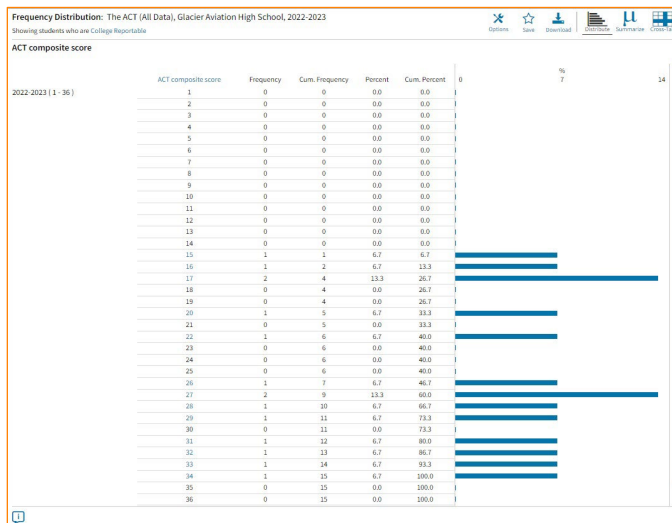
SAMPLE REPORT

When generating this report, users will be prompted to select a variable from the **Stats** tab in the **Options** menu. Select the drop-down arrow to choose the field for analysis and select **Update**.

The screenshot shows the 'Options' menu in the report generation interface. The menu has tabs: 'Organization', 'Stats' (which is active), 'Disaggregate', and 'Filter'. Below the tabs, a message states: 'This is a univariate analysis and requires one variable to be selected from the Stats tab. Once one variable has been selected, the 'Update' button will become available.' The menu is organized into sections: 'Superscores' with buttons for 'Composite', 'Math', 'Science', 'STEM', 'English', 'Reading', 'Writing', and 'ELA'; 'Scores' with the same set of buttons; 'Benchmarks' with a dropdown arrow; 'Understanding Complex Text Indicator' with a dropdown arrow; and 'Career Readiness' with a dropdown arrow. At the bottom right of the menu are 'Cancel' and 'Update' buttons.

BASIC REPORTS

There are several options to add for analysis, including Benchmarks, Understanding Complex Text Indicator, and Career Readiness.



The Scores column can be sorted into ascending or descending order: Select the column head and select **Sort**.

Cross-Tab

Generate a *Cross-Tab* report to create a two-way cross-tabulation of your data to examine interrelations between categorical variables. Cross-tab reports can be viewed for two score variables or between a score and demographic variable.

Roster Summary Data Tools Download Hub

Create a two-way cross tabulation of your data to examine interrelations between categorical variables. Cross-tab reports can be viewed for two score variables or between a score and a demographic variable. (District)

Cross-tab

Year: 2022-2023 2021-2022 2020-2021 2019-2020 2018-2019

Organization: Glacier Aviation High School

Search within Marble Records District

Needle Break State Organization

Marble Records District

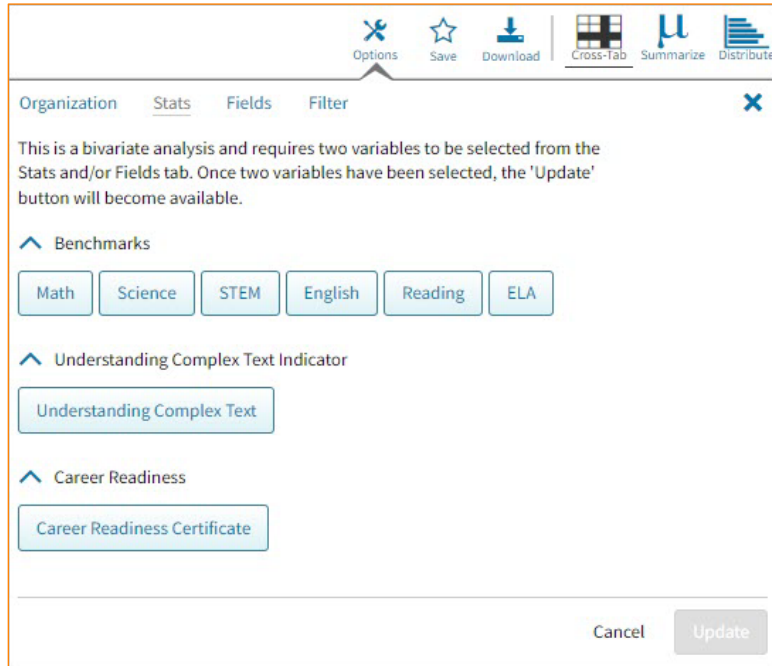
- Glacier Aviation High School
- Marsh Navigation
- Star House High School

Cancel Get Report

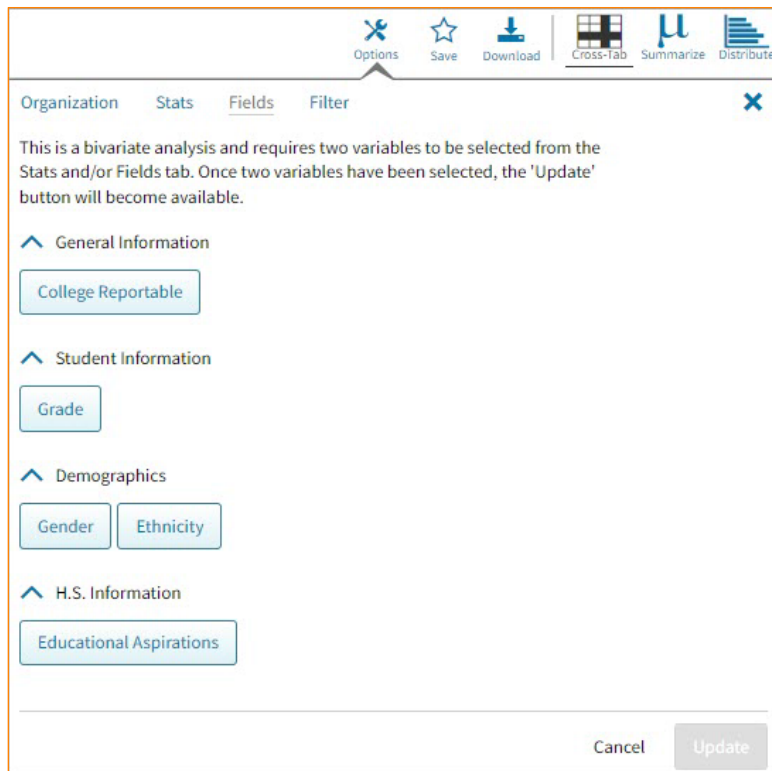
BASIC REPORTS

SAMPLE REPORT

When generating this report, users will be prompted to select a variable from the **Stats** and or **Fields** tab in the **Options** menu. Select the drop-down arrow to choose the variables for analysis and select **Update**.



The screenshot shows the 'Options' menu with the 'Stats' tab selected. The menu has tabs for 'Organization', 'Stats', 'Fields', and 'Filter'. A toolbar at the top includes icons for 'Options', 'Save', 'Download', 'Cross-tab', 'Summarize', and 'Distribute'. A message states: 'This is a bivariate analysis and requires two variables to be selected from the Stats and/or Fields tab. Once two variables have been selected, the 'Update' button will become available.' Below this, there are three expandable sections: 'Benchmarks' with buttons for 'Math', 'Science', 'STEM', 'English', 'Reading', and 'ELA'; 'Understanding Complex Text Indicator' with a button for 'Understanding Complex Text'; and 'Career Readiness' with a button for 'Career Readiness Certificate'. At the bottom right are 'Cancel' and 'Update' buttons.



The screenshot shows the 'Options' menu with the 'Fields' tab selected. The menu has tabs for 'Organization', 'Stats', 'Fields', and 'Filter'. A toolbar at the top includes icons for 'Options', 'Save', 'Download', 'Cross-tab', 'Summarize', and 'Distribute'. A message states: 'This is a bivariate analysis and requires two variables to be selected from the Stats and/or Fields tab. Once two variables have been selected, the 'Update' button will become available.' Below this, there are four expandable sections: 'General Information' with a button for 'College Reportable'; 'Student Information' with a button for 'Grade'; 'Demographics' with buttons for 'Gender' and 'Ethnicity'; and 'H.S. Information' with a button for 'Educational Aspirations'. At the bottom right are 'Cancel' and 'Update' buttons.

BASIC REPORTS

Cross-Tab: The ACT (All Data), Glacier Aviation High School, 2022-2023
Showing students who are College Reportable

Options Save Download Cross-Tab Summarize Distribute

ACT College Readiness math benchmark by ACT College Readiness reading benchmark

Number Tested

ACT College Readiness reading benchmark	ACT College Readiness math benchmark		Total
	Not Met	Met	
Not Met	3	2	5
Met	2	8	10
Total	5	10	15

General Functionality

Selecting the drop-down menu in the *Cross-Tab* report allows users to change the data viewed in the report with several options including Number Tested, Percent of Total, Percent of Variable 1, and Percent of Variable 2.

Cross-Tab: The ACT (All Data), Glacier Aviation High School, 2022-2023
Showing students who are College Reportable

ACT College Readiness math benchmark by ACT College Readiness reading benchmark

Number Tested

- Number Tested
- Percent of Total
- Percent of ACT College Readiness reading benchmark Total
- Percent of ACT College Readiness math benchmark Total

Scatter Plot

Generate a Scatter Plot to plot students' performance for two different scores. A correlation coefficient is displayed to indicate the strength of the relationship. Use zoom and selectable regions to identify students who appear to be outliers and drill to their Individual Student Reports for further information.

BASIC REPORTS

[Roster](#) [Summary](#) [Data Tools](#) [Download Hub](#)

Plot students' performance for two different scores. A correlation coefficient is displayed to indicate the strength of the relationship. Use zoom and selectable regions to identify students who appear to be outliers and drill to the roster for further information. (District)

Scatter Plot

Year:

2022-2023

2021-2022

2020-2021

2019-2020

2018-2019

Organization: Glacier Aviation High School

Search within Marble Records District

Needle Break State Organization

Marble Records District

Glacier Aviation High School

Marsh Navigation

Star House High School

Cancel

Get Report

SAMPLE REPORT

When generating this report, users will be prompted to select any pairing of scores and/or superscores from the **Stats** tab in the **Options** menu. After selecting the desired pairing of fields for analysis, select **Update**.

Options Save Download

Organization Stats Filter

This is a bivariate analysis and requires two variables to be selected from the Stats and/or Fields tab. Once two variables have been selected, the 'Update' button will become available.

Superscores

Composite Math Science STEM English Reading Writing ELA

Scores

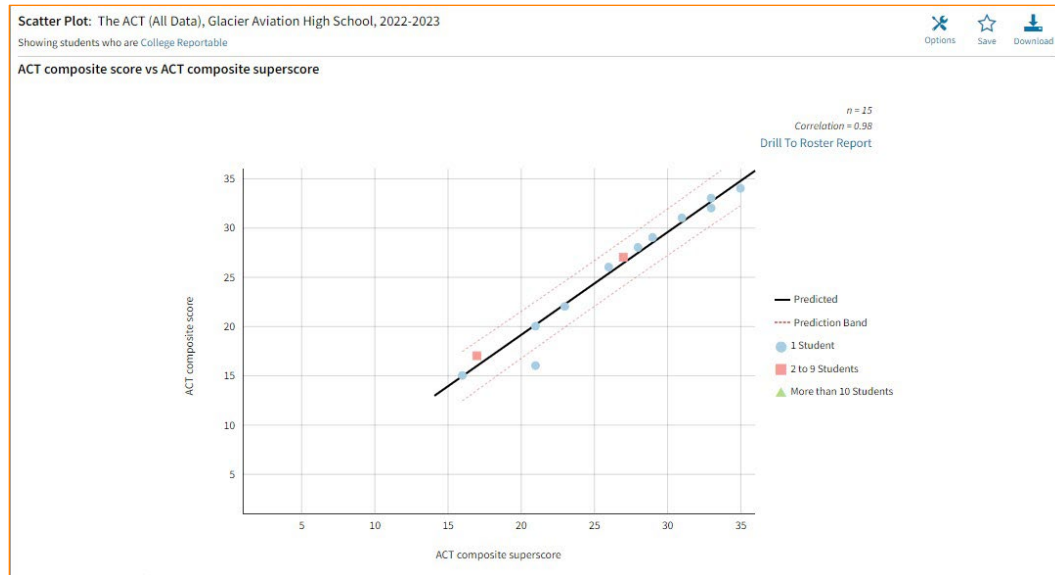
✓ Composite

Math Science STEM English Reading Writing ELA

Cancel

Update

BASIC REPORTS



For school and district views, users may zoom in on sections of the scatter plot by selecting and dragging to draw a box around the section of the selected graph to zoom in on.

Download Hub

The Download Hub tab displays the Request File button that can be selected to request a new file and a table that displays previously requested files and queued pdfs.

Roster

Summary

Data Tools

Download Hub

+ Request File

Download Files

Queued PDFs

Filename	Year	Status	Date Requested 	Last Updated	
Student Records	2023-2024	Ready for Download	2024-01-09 T09:33:25.000Z	2024-01-09 T09:34:33.000Z	Download
Student Records	2022-2023	Ready for Download	2023-12-13 T11:14:10.000Z	2023-12-13 T11:15:18.000Z	Download

BASIC REPORTS

Program: PreACT

Roster Summary Data Tools Download Hub

File Type: ☒ Student Records

Format: ☒ CSV

Year: ☒ 2023-2024 ☐ 2022-2023 ☐ 2021-2022 ☐ 2020-2021

Organization: Marble Records District

☒ Marble Records District

Cancel Make Request

1. Under the **Download Hub** tab, select **Request File** to start the process of requesting a file.
2. Select the **File Type**, **File Format**, and **Year** for the requested file.
3. Use the **Organization** menu to choose state, district, or school organizations, depending on the user's level of access. Use the search bar to search for an organization.
4. Once an organization has been chosen, select the **Make Request** button.
5. A request confirmation pop-up will display showing the request details. Select **Confirm**.

Note: If you download a large report, a success banner will be displayed to indicate that the request has been received.

Your report will be available in the Download Hub within 24 hours.

The status of the request can be reviewed within the Download Hub tab: Select the magnifying glass icon to view the request details. Once the file is ready, select the **Download** button to download and view the file.

BASIC REPORTS

+ Request File					Download Files	Queued PDFs
The requested download will be available within 48 hours.						
Filename	Year	Status	Date Requested	Last Updated		
Student Records	2020-2021	In Progress	2022-06-22 T15:14:45.000Z	2022-06-22 T15:14:45.000Z	Download	
Student Records	2021-2022	Ready for Download	2022-06-14 T14:09:17.000Z	2022-06-14 T14:09:28.000Z	Download	
Student Records	2021-2022	Ready for Download	2022-06-08 T18:58:57.000Z	2022-06-08 T18:59:15.000Z	Download	
Student Records	2021-2022	Ready for Download	2022-05-16	2022-05-16	Download	

Queued PDFs

Queued PDFs is a feature that is used to download several pdfs at a single time. When the download report icon is selected, the Download Report button will appear.

Download Report

Download

PDF

CSV

EXCEL

Report Name

report

Layout

Landscape

Portrait

Pages

Current Page

All

Custom

Download

If the number of records is greater than 200 for standard reports or greater than 100 for ISRs, the request will be sent to the Download Hub. Navigate to the Download Hub and select **Queued PDFs** to view the request table. Completed requests will have a download button. Select **Download** to view the generated pdfs.

Roster Summary Data Tools Download Hub				
Queued PDF				
Report Name	Date	Pages	Status	
2021 Juniors Seniors	06/22/2022 20:18:15	190	queued	
Group A Student ACT ISRs	06/22/2022 19:58:06	211		Download
Page 1 of 1				
Jump to: 1 Go				

The ACT—All Data Reports

The Summary tab displays school, district, or state group performance data in a table or graphical format and allows customization using various summary statistics. The Summary tab on the ACT homepage provides access to several summary reports:

- *My Summary Results* (District)
- *Score Distribution Quartiles* (District)
- *College & Career Readiness* (District)
- *Readiness Reports* (District) for English, Math, Reading, and Science
- *Distribution of Planned Educational Majors for All Students by College Plans* (District)

The screenshot shows the ACT Online Reporting by Data Interaction interface. At the top, there is a search bar with the text 'Last Name' and a placeholder 'Please enter at least 4 characters'. To the right of the search bar are links for 'Help' and 'Recent', and a 'Demo' button. Below the search bar, there is a 'Program' dropdown menu set to 'The ACT (All Data)'. To the left of the main content area, there is a sidebar with a 'My Reports' section and an 'Announcements' section. The main content area has a tabbed interface with 'Roster', 'Summary', 'Data Tools', and 'Download Hub'. The 'Summary' tab is selected, and it displays a grid of eight report tiles. The tiles are: 'My Summary Results (District)' (Summary View), 'English Readiness (District)' (English Reporting Categories), 'Mathematics Readiness (District)' (Mathematics Reporting Categories), 'Reading Readiness (District)' (Reading Reporting Categories), 'Science Readiness (District)' (Science Reporting Categories), 'College & Career Readiness (District)' (Percent of Students in College and Career Readiness (CCRS) Score Ranges), 'Score Distribution Quartiles (District)' (ACT Score Quartile Values), and 'Distribution of Planned Educational Majors for All Students by College Plans (District)' (Distribution of Planned Educational Majors for All Students by College Plans).

Score Distribution Quartiles Report

The *Score Distribution Quartiles* report provides ACT Score Quartile Values in a summary report, dispersing scale scores for the 1st, 2nd, and 3rd quartile.

THE ACT—ALL DATA REPORTS

SAMPLE REPORT

Select the **Get Report** button to generate a report like the following sample:

ACT Score Quartile Values: The ACT (All Data), 2022-2023

Showing students who are College Reportable

Options

Save

Download

Name	Year	Group	Quartile	Composite		Math	Science	STEM	English	Reading	Writing		ELA
				Valid Number	Score	Score	Score	Score	Score	Score	Valid Number	Writing Score	ELA Score
Marble Records District	2022-2023	College Reportable	Q3 (75th Percentile)	25	29	28	29	29	31	34	5	8	28
Marble Records District	2022-2023	College Reportable	Q2 (50th Percentile)	25	26	24	24	24	22	24	5	8	24
Marble Records District	2022-2023	College Reportable	Q1 (25th Percentile)	25	17	17	19	18	16	16	5	6	17

College & Career Readiness Report

The *College & Career Readiness* report provides the percentage of students that fall between specific College and Career Readiness scores for the ACT subjects. This is based on the minimum ACT test scores required for students to have a high probability of success in corresponding first-year credit-bearing college courses.

Roster

Summary

Data Tools

Download Hub

College & Career Readiness (District)

Percent of Students in College and Career Readiness (CCRS) Score Ranges

Year:

▼ 2022-2023

2021-2022

2020-2021

2019-2020

2018-2019

Organization

2 selected (clear)

Q

Search within Marble Records District

Needle Break State Organization

▼ Marble Records District

▼ Glacier Aviation High School

Marsh Navigation

Star House High School

Cancel

Get Report

THE ACT—ALL DATA REPORTS

SAMPLE REPORT

Select the **Get Report** button to generate a report like the following sample:

Percent of Students in College and Career Readiness (CCRS) Score Ranges: The ACT (All Data), 2022-2023							Options	Save	Download
Showing students who are College Reportable									
Student Group	CCRS Range	Year	English	Math	Reading	Science			
			%	%	%	%			
Marble Records District	33 to 36	2022-2023	16	8	32	16			
Marble Records District	28 to 32	2022-2023	20	20	12	12			
Marble Records District	24 to 27	2022-2023	12	32	12	28			
Marble Records District	20 to 23	2022-2023	20	0	12	12			
Marble Records District	16 to 19	2022-2023	8	24	8	24			
Marble Records District	13 to 15	2022-2023	16	12	16	4			
Marble Records District	01 to 12	2022-2023	8	4	8	4			

ACT Readiness Reports

There are four *ACT Readiness* reports, with each category subdivided into three reporting categories for English, reading, and science; and eight categories for math.

Program:

The ACT (All Data)

Roster

Summary

Data Tools

Download Hub

My Summary Results (District)
Summary View

English Readiness (District)
English Reporting Categories

Mathematics Readiness (District)
Mathematics Reporting Categories

Reading Readiness (District)
Reading Reporting Categories

Science Readiness (District)
Science Reporting Categories

College & Career Readiness (District)
Percent of Students in College and Career Readiness (CCRS) Score Ranges

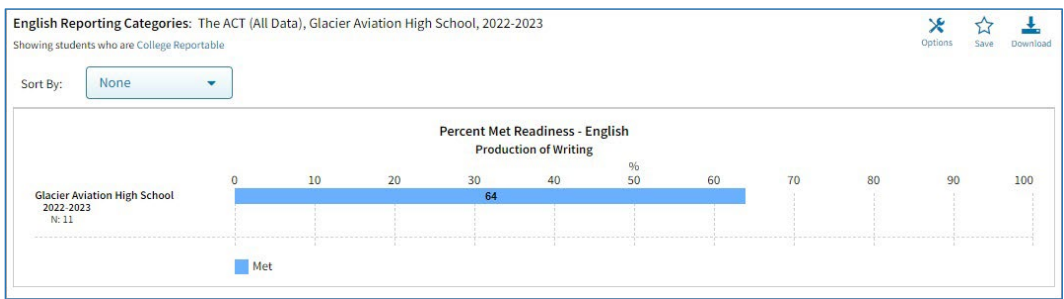
Score Distribution Quartiles (District)
ACT Score Quartile Values

Distribution of Planned Educational Majors for All Students by College Plans (District)
Distribution of Planned Educational Majors for All Students by College Plans

THE ACT—ALL DATA REPORTS

SAMPLE REPORT

Select the **Get Report** button to generate a report like the following sample:



Distribution of Planned Educational Majors by College Plans Report

The *Distribution of Planned Educational Majors by College Plans* report displays data detailing students' self-reported intended education majors and the average ACT composite score. This report also allows users to view the average ACT composite score for students who plan to attend college for 2 years or less or those attending college for 4 years or more.

Program: The ACT (All Data)

Roster Summary Data Tools Download Hub

Distribution of Planned Educational Majors for All Students by College Plans (District)
Distribution of Planned Educational Majors for All Students by College Plans

Year: ✓ 2022-2023 2021-2022 2020-2021 2019-2020 2018-2019

Organization 1 selected (clear)

Search within Marble Records District

Needle Break State Organization

Marble Records District

✓ Glacier Aviation High School

Marsh Navigation

Star House High School

Cancel **Get Report**

THE ACT—ALL DATA REPORTS

SAMPLE REPORT

Select the **Get Report** button to generate a report like the following sample:

Distribution of Planned Educational Majors for All Students by College Plans: The ACT (All Data), Glacier Aviation High School, 2022-2023

Options Save Download

Group	Year	All Students			Plan on 2 Years or Less of College			Plan on 4 Years or More of College		
		N	Percent	Avg ACT Comp	N	Percent	Avg ACT Comp	N	Percent	Avg ACT Comp
Glacier Aviation High School	2022-2023	12	20	24.4	0	0		8	20	22.4
Computer Science & Mathematics	2022-2023	2	17	25.5	0	0		2	25	25.5
Engineering	2022-2023	1	8	20.0	0	0		1	12	20.0
Sciences: Biological & Physical	2022-2023	3	25	30.7	0	0		1	12	32.0
Social Sciences & Law	2022-2023	3	25	27.3	0	0		1	12	28.0
Undecided	2022-2023	3	25	16.0	0	0		3	38	16.0

The ACT—State and District Contract Program Reports

Contract Reports

The Contract Reports section provides users with important information about ACT contract-tested students, including student performance trends (broken down by demographics), course selection, course rigor, and college readiness.

Note: Contract Reports will be available to all users (Limited and Normal) for Contract Programs.

Executive Summary with Trends

1. Under the **Contract Reports** tab, select the **Executive Summary with Trends** button corresponding with the desired level of access (e.g., Executive Summary with Trends (District)).
2. Select the appropriate **Year** button(s).
3. Select the appropriate **Admin** buttons(s).
4. Use the **Organization** menu to choose state, district, and/or school organizations, depending on the user's level of access. Use the search bar to search for an organization.
5. Once an organization has been chosen, select the **Get Report** button to generate a report with default selections.

Program: The ACT District Contract

Roster Summary Data Tools Contract Reports Download Hub

Executive Summary with Trends (District)
Aggregate View

Year: 2022-2023 2021-2022 2020-2021 2019-2020

Admin: Fall Spring

Organization: Marble Records District

Search within Marble Records District

Needle Break State Organization

- Marble Records District
- Glacier Aviation High School
- Marsh Navigation
- Star House High School

Cancel Get Report

THE ACT—STATE AND DISTRICT CONTRACT PROGRAM REPORTS

SAMPLE REPORT

Select the **Get Report** button to generate a report like the following sample:

Aggregate View: The ACT District Contract, Marble Records District

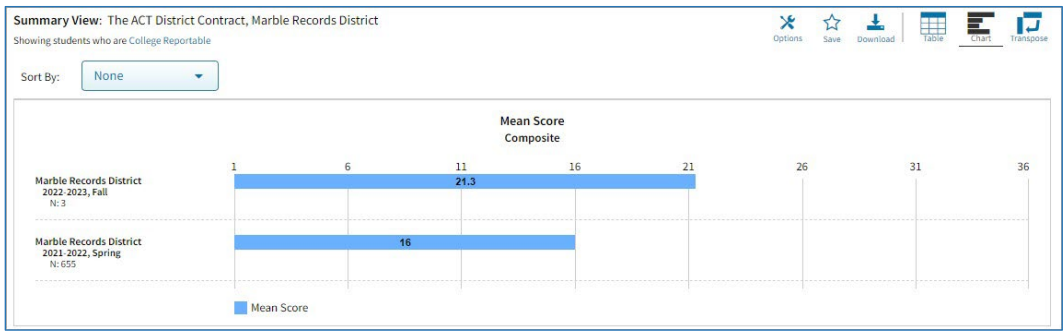
OptionsSave

Tables Based on Contract Testing Profile Reports

Executive Summary

- Average Composite Scores
- Percent Meeting All 4 Benchmarks
- Percent Meeting STEM Benchmark
- Percent Taking A Core Curriculum
- Percent of Students Who Met College Readiness Benchmarks
- Average ACT Scores
- Average ACT Scores Statewide
- Average ACT Scores by Level of Preparation
- Average Composite Score by Race/Ethnicity
- Achievement in STEM
- Proficiency in Understanding Complex Text

A table of contents with all the available reports within the *Profile Report* is displayed. Each line of text is a link to a pre-defined *Data Interaction* report. For example, to view trends in **Average Composite Scores**, select the corresponding report link under **Executive Summary**. A new window will open containing the selected report:



Detailed Summary without Trends

1. Under the **Contract Reports** tab, select the **Detailed Summary without Trends** button corresponding with the desired level of access (e.g., Executive Summary with Trends (District)).
2. Select the appropriate **Year** button.
3. Select the appropriate **Admin** button.
4. Use the **Organization** menu to choose state, district, and/or school organizations, depending on the user’s level of access. Use the search bar to search for an organization.
5. Once an organization has been chosen, select the **Get Report** button to generate a report with default selections.

THE ACT—STATE AND DISTRICT CONTRACT PROGRAM REPORTS

Program: The ACT District Contract

Roster Summary Data Tools Contract Reports Download Hub

Detailed Summary without Trends (District)
Aggregate View

Year: 2022-2023 2021-2022 2020-2021 2019-2020

Admin: Fall Spring

Organization: Marble Records District

Needle Break State Organization

Marble Records District Star House High School

Cancel Get Report

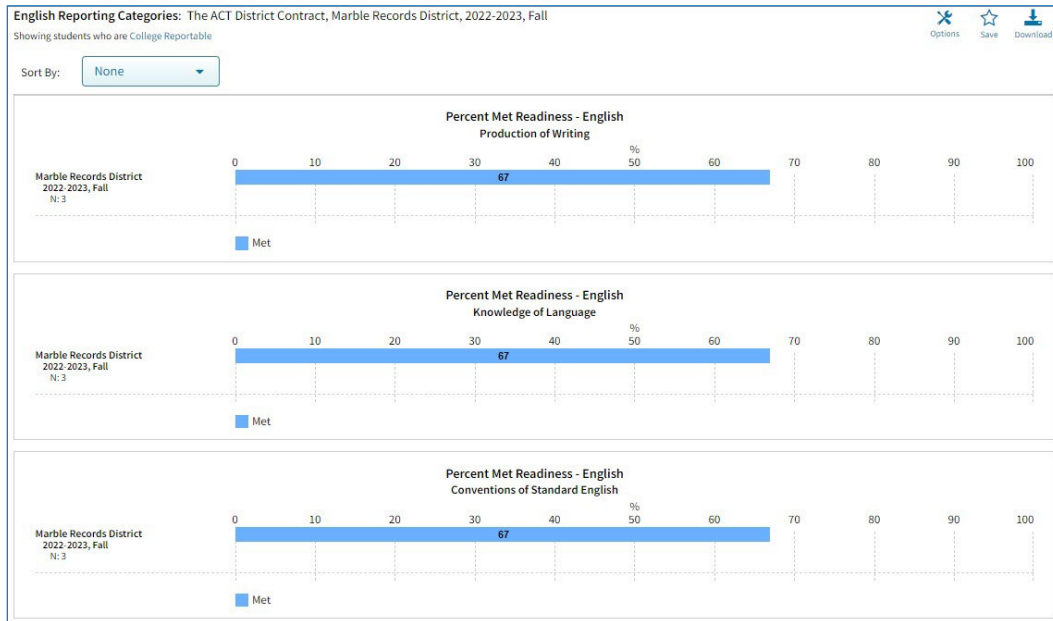
SAMPLE REPORT

Select the **Get Report** button to generate a report like the following sample:

Aggregate View: The ACT District Contract, Marble Records District, 2022-2023, Fall		 
Tables Based on Contract Testing Profile Reports		
Academic Achievement	College and Career Readiness and the Impact of Course Rigor	
Average ACT Composite Score by Race and Core Curriculum Status 	Percent of Students Meeting All 4 College Readiness Benchmarks by Core College Curriculum Status 	
ACT Score Distributions, Cumulative Percents, and Score Averages 	Percent of Students in College and Career Readiness (CCRS) Score Ranges 	
English Reporting Categories 	Percent of Students Who Met College Readiness Benchmark Scores by Gender 	
Mathematics Reporting Categories 	Percent of Students Who Met ACT College Readiness Benchmark Scores by Race/Ethnicity 	
Reading Reporting Categories 	Likely ACT National Career Readiness Certificate (NCRC) Level Based Upon ACT Composite Score 	
Science Reporting Categories 	College Readiness Benchmark Percent and Average ACT Scores by Overall High School Curriculum 	
Average ACT Composite Scores for Race/Ethnicity by Level of Preparation 	College Readiness Benchmark Percent and Average ACT Scores by Content-Specific Curriculum (English) 	
Average ACT Scores by Race/Ethnicity 	College Readiness Benchmark Percent and Average ACT Scores by Content-Specific Curriculum (Mathematics) 	
Average ACT Composite Scores for Gender by Level of Preparation 	College Readiness Benchmark Percent and Average ACT Scores by Content-Specific Curriculum (Social Science) 	
Average ACT Scores by Gender 	College Readiness Benchmark Percent and Average ACT Scores by Content-Specific Curriculum (Natural Science) 	
ACT Score Quartile Values 	College Readiness Benchmark (CRB) Percent and Average ACT Scores by Common Course Patterns (English) 	
Career and Educational Aspirations	College Readiness Benchmark (CRB) Percent and Average ACT Scores by Common Course Patterns (Mathematics) 	
Average ACT Composite Scores by Race and Student Postsecondary Aspirations 	College Readiness Benchmark (CRB) Percent and Average ACT Scores by Common Course Patterns (Social Science) 	
Distribution of Planned Educational Majors for All Students by College Plans 	College Readiness Benchmark (CRB) Percent and Average ACT Scores for Gender by Common Course Patterns (Natural Science) 	
Average ACT Composite Scores for Racial/Ethnic Groups by Post-Secondary Education Aspirations 	College Readiness Benchmark (CRB) Percent and Average ACT Scores for Gender by Common Course Patterns (Mathematics) 	
Optional Writing Test Results	College Readiness Benchmark (CRB) Percent and Average ACT Scores for Gender by Common Course Patterns (Social Science) 	
Average ACT Writing Scores by Race/Ethnicity 	College Readiness Benchmark (CRB) Percent and Average ACT Scores for Gender by Common Course Patterns (Natural Science) 	
Average ACT English Language Arts Constituent Scores by Race/Ethnicity and Gender for Students Who Took ACT Writing 		
Average ACT English Language Arts Outcomes by Race/Ethnicity and Gender for Students Who Took ACT Writing 		

THE ACT—STATE AND DISTRICT CONTRACT PROGRAM REPORTS

A table of contents with all the available reports within the *Profile Report* is displayed. Each line of text is a link to a pre-defined *Data Interaction* report. For example, to view English Reporting Categories, click on the report link under **Academic Achievement**. A new window will open containing the selected report.



PreACT and PreACT 8/9—Program Roster Reports

Early Intervention Rosters

The *Early Intervention Rosters* reports provide users with access to a set of roster reports that display subgroups of students based on various criteria defined by the individual reports within the table of contents page.

The screenshot shows the 'Early Intervention Rosters (District)' report generation interface. At the top, there is a 'Program:' dropdown menu set to 'PreACT'. Below this is a navigation bar with tabs: 'Roster', 'Summary', 'Data Tools', and 'Download Hub'. The 'Roster' tab is active. Under the 'Roster' tab, there is a dark blue button labeled 'Early Intervention Rosters (District)' with 'Roster View' written below it. Below this button is a 'Year:' selection area with three buttons: '✓ 2022-2023', '2021-2022', and '2020-2021'. The '2022-2023' button is selected. Below the year selection is an 'Organization: Marble Records District' section. It includes a search bar with a magnifying glass icon and the text 'Search within Marble Records District'. Below the search bar is a list of organizations: 'Marble Records District' (selected with a radio button), 'Glacier Aviation High School', and 'Star House High School'. At the bottom right of the form are two buttons: 'Cancel' and 'Get Report'.

1. Under the **Roster** tab, select **Early Intervention Rosters** to display a drop-down menu with all available organizations.
2. Use the **Organization** menu to choose state, district, and/or school organizations, depending on the user's level of access. Use the search bar to search for an organization.
3. Once an organization has been chosen, select the **Get Report** button to generate a report with default selections.

SAMPLE REPORT

Select the **Get Report** button to generate a report like the following sample:

Roster View: PreACT, Marble Records District, 2022-2023	
	Table of Contents
Early Intervention Rosters	
Roster 1: Which of our students reported that they do not plan to finish high school, or have no post-high school educational plans? ¶	
Roster 2: Students with no college plans who are On the Cusp or On Target for college readiness ¶	
Roster 3: Students planning to attend college, but who are In Need of Intervention or do not plan to take college core coursework ¶	
Roster 4: Which of our students expressed a need for help in one or more areas? ¶	

A table of contents with all the available reports within the Early Intervention Rosters is displayed. Each line of text is a link to a pre-defined *Data Interaction* report.

To view a report, click on the report link under **Early Intervention Rosters**. A new window will open containing the selected report.

PreACT and PreACT 8/9—Program Summary Reports

The Summary tab displays school, district, or state group performance data in a table or graphical format and allows customization using various summary statistics. The Summary tab on the PreACT homepage provides access to several summary reports:

- *My Summary Results*
- *Local Item Summary*
- *Item Response Summary*
- *Average Scores by Ethnicity and Gender*
- *Average Scores by Course Pattern*
- *Average Composite Score and Coursework Plans*
- *Students' scores, Coursework Plans and Educational Plans by Career Interest*
- *Local Quartile*

Program: PreACT

Roster

Summary

Data Tools

Download Hub

My Summary Results (District) Summary View	How did our students respond to local items? Local Item Summary
Item Response Summary (District) Item Report	Average Scores by Ethnicity and Gender (District) Summary View
Average Scores by Mathematics Course Pattern (District) Summary View	Average Scores by Science Course Pattern (District) Summary View
Average Scores by English Course Pattern (District) Summary View	Average Scores by Social Studies Course Pattern (District) Summary View
Average Scores by On Track for Core Coursework Status (District) Summary View	Average Composite Score and Coursework Plans by Educational Aspirations (District) Summary View
Average Composite Score and Coursework Plans by Expressed Needs for Help (District) Summary View	Students' scores, Coursework Plans and Educational Aspirations by Career Interest (District) Summary View
Local Quartile (District) Local Quartile	

Local Item Summary

The *Local Item Summary* report provides the percent of students who responded to each item option for the locally developed items.

Program: PreACT

Roster
Summary
Data Tools
Download Hub

How did our students respond to local items?
Local Item Summary

Year:
✓ 2022-2023
2021-2022
2020-2021

Organization
1 selected (clear)

Search within Marble Records District

Needle Break State Organization

Marble Records District

✓ Glacier Aviation High School

Star House High School

Cancel
Get Report

SAMPLE REPORT

The **Get Report** button will generate a report similar to the following sample:

Local Item Summary: PreACT, Glacier Aviation High School, 2022-2023

Group	Local Item	Year	A		B		C		D		E		Blank	
			N	%	N	%	N	%	N	%	N	%	N	%
Glacier Aviation High School	1	2022-2023	3	17.6	3	17.6	3	17.6	2	11.8	3	17.6	3	17.6
Fall	1	2022-2023	3	17.6	3	17.6	3	17.6	2	11.8	3	17.6	3	17.6
Glacier Aviation High School	2	2022-2023	3	17.6	3	17.6	4	23.5	4	23.5	1	5.9	2	11.8
Fall	2	2022-2023	3	17.6	3	17.6	4	23.5	4	23.5	1	5.9	2	11.8
Glacier Aviation High School	3	2022-2023	6	35.3	0	0.0	1	5.9	2	11.8	1	5.9	7	41.2
Fall	3	2022-2023	6	35.3	0	0.0	1	5.9	2	11.8	1	5.9	7	41.2
Glacier Aviation High School	4	2022-2023	1	5.9	2	11.8	4	23.5	5	29.4	4	23.5	1	5.9
Fall	4	2022-2023	1	5.9	2	11.8	4	23.5	5	29.4	4	23.5	1	5.9
Glacier Aviation High School	5	2022-2023	4	23.5	3	17.6	3	17.6	1	5.9	3	17.6	3	17.6
Fall	5	2022-2023	4	23.5	3	17.6	3	17.6	1	5.9	3	17.6	3	17.6
Glacier Aviation High School	6	2022-2023	2	11.8	2	11.8	5	29.4	2	11.8	3	17.6	3	17.6
Fall	6	2022-2023	2	11.8	2	11.8	5	29.4	2	11.8	3	17.6	3	17.6

Item Response Summary

The *Item Response Summary* report provides the percent of students who responded to each item option or omitted the item. Included in this report is the reporting category alignment of the item, item sequence as it appeared on the test form, and the key of the item.

Program: PreACT

Roster
Summary
Data Tools
Download Hub

Item Response Summary (District)
Item Report

Year:

2022-2023
2021-2022
2020-2021

Organization: Glacier Aviation High School

Search within Marble Records District

Marble Records District

Glacier Aviation High School

Star House High School

Cancel
Get Report

SAMPLE REPORT

The **Get Report** button will generate a report similar to the following sample:

Item Report: PreACT, Glacier Aviation High School, 2022-2023						Options Save Download							
Subject	Grade	Reporting Category	District Name	School Name	Total Students	Item Information		Response Analysis					
						Item	Key	A / F	B / G	C / H	D / J	E / K	Omit
English	10th	Conventions of Standard English	Marble Records District	Glacier Aviation High School	12	1	A/F	*100	0	0	0	0	0
English	10th	Conventions of Standard English	Marble Records District	Glacier Aviation High School	12	2	A/F	*92	0	0	0	0	8
English	10th	Conventions of Standard English	Marble Records District	Glacier Aviation High School	12	5	A/F	*83	0	0	0	0	17
English	10th	Conventions of Standard English	Marble Records District	Glacier Aviation High School	12	6	C/H	0	0	*75	0	0	25
English	10th	Conventions of Standard English	Marble Records District	Glacier Aviation High School	12	8	B/G	0	*58	0	0	0	42
English	10th	Conventions of Standard English	Marble Records District	Glacier Aviation High School	12	9	D/J	0	0	0	*58	0	42
English	10th	Conventions of Standard English	Marble Records District	Glacier Aviation High School	12	10	C/H	0	0	*58	0	0	42
English	10th	Conventions of Standard English	Marble Records District	Glacier Aviation High School	12	11	A/F	*58	0	0	0	0	42
English	10th	Conventions of Standard English	Marble Records District	Glacier Aviation High School	12	13	C/H	0	0	*58	0	0	42

Average Scores by Ethnicity and Gender

The *Average Scores by Ethnicity and Gender* report provides summary level data at the state, district, and school level for the years selected, with ethnicity and gender shown by default. Multiple years and organizations can be selected at a time.

Program: PreACT

Roster
Summary
Data Tools
Download Hub

Average Scores by Ethnicity and Gender
(District)
Summary View

Year:
✓ 2022-2023
2021-2022
2020-2021

Organization
1 selected (clear)

Search within Marble Records District

Needle Break State Organization

✓ Marble Records District

Glacier Aviation High School

Star House High School

Cancel
Get Report

SAMPLE REPORT

The **Get Report** button will generate a report similar to the following sample:

Summary View: PreACT, Marble Records District, 2022-2023

Options

Save

Download

Group	Year	Season	Grade	Gender	Ethnicity	Composite		Math	Science	STEM	English	Reading
						Valid Number	Mean Score	Mean Score	Mean Score	Mean Score	Mean Score	Mean Score
Marble Records District	2022-2023					37	20.2	20.6	22.1	21.6	14.5	23.5
	2022-2023	Fall	10th	Female	Black/African American	1	17.0	17.0	20.0	19.0	10.0	22.0
	2022-2023	Fall	10th	Female	White	1	35.0	35.0	35.0	35.0	34.0	35.0
	2022-2023	Fall	10th	Female	Hispanic/Latino	3	24.7	25.7	27.0	26.3	19.3	27.3
	2022-2023	Fall	10th	Female	Asian	1	11.0	14.0	12.0	13.0	6.0	12.0
	2022-2023	Fall	10th	Female	Native Hawaiian/Other Pacific Islander	1	16.0	16.0	19.0	18.0	9.0	19.0
	2022-2023	Fall	10th	Male	White	1	10.0	13.0	10.0	12.0	4.0	11.0
	2022-2023	Fall	10th	Male	Native Hawaiian/Other Pacific Islander	1	17.0	16.0	19.0	18.0	10.0	21.0
	2022-2023	Fall	10th	Male	I prefer not to respond	1	25.0	23.0	26.0	25.0	16.0	35.0
	2022-2023	Fall	10th	Other Response	Black/African American	1	31.0	33.0	35.0	34.0	22.0	35.0
	2022-2023	Fall	10th	Other Response	American Indian/Alaska Native	1	1.0	1.0	1.0	1.0	1.0	1.0
	2022-2023	Fall	10th	Other Response	White	1	32.0	35.0	35.0	35.0	24.0	35.0
	2022-2023	Fall	10th	Other Response	Hispanic/Latino	4	16.2	16.2	17.2	17.0	11.2	20.2
	2022-2023	Fall	10th	Other Response	I prefer not to respond	1	6.0	9.0	6.0	8.0	2.0	5.0

Note: Groups that have no data will not populate.

Average Scores by Course Pattern

The *Average Scores by Course Pattern* report includes five different versions, one pre-defined report for each course pattern grouping: Mathematics Course Pattern, Natural Science Course Pattern, English Course Pattern, and On Track for College Core Coursework Status.

Program: PreACT

Roster
Summary
Data Tools
Download Hub

Average Scores by Mathematics Course Pattern (District)

Summary View

Year:

✓ 2022-2023

2021-2022

2020-2021

Organization

1 selected (clear)

Search within Marble Records District

Needle Break State Organization

✓ Marble Records District

Glacier Aviation High School

Star House High School

Cancel
Get Report

SAMPLE REPORT

The **Get Report** button will generate a report similar to the following sample:

Summary View: PreACT, Marble Records District, 2022-2023

Options Save Download

Group	Year	Season	Grade	Mathematics Course Pattern	Composite		Math
					Valid Number	Mean Score	Mean Score
Marble Records District	2022-2023				37	20.2	20.6
	2022-2023	Fall	10th	Insufficient Mathematics course pattern information	18	18.9	19.7
	2022-2023	Fall	11th	Insufficient Mathematics course pattern information	19	21.4	21.5

Note: Groups that have no data will not populate.

Average Composite Score and Coursework Plans by Educational Plans

The *Average Composite Score and Coursework Plans by Educational Plans* report displays composite scores and coursework plans for groups of students broken out by their overall educational plans.

Program: PreACT

Roster
Summary
Data Tools
Download Hub

Average Composite Score and Coursework Plans
by Educational Aspirations (District)
Summary View

Year: ✓ 2022-2023 2021-2022 2020-2021

Organization 1 selected (clear)

Needle Break State Organization
✓ Marble Records District
Glacier Aviation High School
Star House High School

Cancel Get Report

SAMPLE REPORT

The **Get Report** button will generate a report similar to the following sample:

Summary View: PreACT, Marble Records District, 2022-2023

Group	Year	Season	Grade	Educational Aspirations	Valid Number	Planning College Core Coursework	Mean Composite Score
						%	
Marble Records District	2022-2023				37	0	20.2
	2022-2023	Fall	10th	No Educational Aspirations Information Provided	18	0	18.9
	2022-2023	Fall	11th	Not planning to complete high school	4	0	19.0
	2022-2023	Fall	11th	No education or other training planned for after high school	2	0	31.0
	2022-2023	Fall	11th	Job-related training offered through military service	1	0	35.0
	2022-2023	Fall	11th	Career/technical school	3	0	13.3
	2022-2023	Fall	11th	4-year college or university	3	0	18.7
	2022-2023	Fall	11th	Graduate or professional studies after a 4-year degree	1	0	10.0
	2022-2023	Fall	11th	Undecided about future educational plans	1	0	30.0
	2022-2023	Fall	11th	Other	2	0	19.0
	2022-2023	Fall	11th	No Educational Aspirations Information Provided	2	0	30.0

Note: Groups that have no data will not populate.

Average Composite Score and Coursework Plans by Expressed Needs for Help

The *Average Composite Score and Coursework Plans by Expressed Needs for Help* report displays composite scores and coursework plans for groups of students broken out by their self-reported, expressed needs for help.

Program: PreACT

Roster
Summary
Data Tools
Download Hub

Average Composite Score and Coursework Plans
by Expressed Needs for Help (District)
Summary View

Year:
✓ 2022-2023
2021-2022
2020-2021

Organization
1 selected (clear)

Search within Marble Records District

Needle Break State Organization

✓ Marble Records District

Glacier Aviation High School

Star House High School

Cancel
Get Report

SAMPLE REPORT

The **Get Report** button will generate a report similar to the following sample:

Summary View: PreACT, Marble Records District, 2022-2023

Group	Year	Valid Number	Planning College Core Coursework	Mean Composite Score
			%	
Marble Records District	2022-2023	37	0	20.2
Exploring options after high school	2022-2023	11	0	23.5
Improving writing skills	2022-2023	9	0	23.3
Improving reading speed or comprehension	2022-2023	8	0	18.6
Improving study skills	2022-2023	8	0	21.4
Improving mathematical skills	2022-2023	7	0	16.6
Improving computer skills	2022-2023	10	0	18.6
Improving public speaking skills	2022-2023	9	0	23.6

Note: Groups that have no data will not populate.

Students' scores, Coursework Plans and Educational Aspirations by Career Interest

The *Students' scores, Coursework Plans and Educational Plans by Career Interest* report displays composite scores, coursework plans, and educational plans for groups of students broken out by their career interests.

Program: PreACT

Roster
Summary
Data Tools
Download Hub

Students' scores, Coursework Plans and Educational Aspirations by Career Interest (District)
Summary View

Year:
✓ 2022-2023
2021-2022
2020-2021

Organization
1 selected (clear)

Search within Marble Records District

Needle Break State Organization

✓ Marble Records District

Glacier Aviation High School

Star House High School

Cancel
Get Report

SAMPLE REPORT

The **Get Report** button will generate a report similar to the following sample:

Summary View: PreACT, Marble Records District, 2022-2023

Options

Save

Download

Group					Valid Number			Planning College Core Coursework	Educational Aspirations				
									No HS/No Training	Appre.../Job Train.../Military	Career /Tech /2 yr College	4 yr College or more	Other / Undecided
					Males	Females	Total						
Marble Records District	2022-2023				7	13	37	0	16	3	8	11	62
	2022-2023	Fall	10th	No Career Cluster	3	7	18	0	0	0	0	0	100
	2022-2023	Fall	11th	No Career Cluster	4	6	19	0	32	5	16	21	26

Note: Groups that have no data will not populate.

Local Quartile

The *Local Quartile* report provides a percent of students in state, district or school falling within the National Percentile Score ranges.

Program: PreACT

Roster
Summary
Data Tools
Download Hub

Local Quartile (District)
Local Quartile

Year:
2022-2023
2021-2022
2020-2021

Organization: Marble Records District

Search within Marble Records District

Marble Records District

Glacier Aviation High School

Star House High School

Cancel
Get Report

SAMPLE REPORT

The **Get Report** button will generate a report similar to the following sample:

Local Quartile: PreACT, Marble Records District, 2022-2023

Options Save Download

Season	Grade	National Norm Group	National Quartile	District Name	School Name	Composite		Math		Science	
						% Local	Range	% Local	Range	% Local	Range
Fall	10th	Fall 10	75-100%	Marble Records District		44	22-35	44	20-35	44	21-35
Fall	10th	Fall 10	50-74%	Marble Records District		11	17-21	6	17-19	17	17-20
Fall	10th	Fall 10	25-49%	Marble Records District		6	14-16	11	15-16	--	14-16
Fall	10th	Fall 10	1-24%	Marble Records District		39	1-13	39	1-14	39	1-13
Fall	11th	Fall 11	75-100%	Marble Records District		42	24-35	42	23-35	53	23-35
Fall	11th	Fall 11	50-74%	Marble Records District		16	19-23	16	18-22	11	19-22
Fall	11th	Fall 11	25-49%	Marble Records District		11	16-18	16	16-17	21	15-18
Fall	11th	Fall 11	1-24%	Marble Records District		32	1-15	26	1-15	16	1-14

PreACT Secure—Program Reports

An additional option in the PreACT product line is the PreACT Secure product. This product permits students to take a secured assessment within their own classrooms. Such testing is available in District- and State-level testing options.

PreACT Secure—Summary Reports

The Summary tab displays school, district, or state group performance data in a table or graphical format and allows customization using various reports:

- *My Summary Results*
- *Local Item Summary*
- *Average Scores by Ethnicity and Gender*
- *Local Quartile*

The screenshot shows the PreACT Secure interface. At the top, there is a 'Program:' dropdown menu set to 'PreACT Secure'. Below this is a navigation bar with four tabs: 'Roster', 'Summary' (which is active), 'Data Tools', and 'Download Hub'. The main content area displays four report options in a 2x2 grid, each with a title and a subtitle:

- My Summary Results (District)**
Summary View
- How did our students respond to local items?**
Local Item Summary
- Average Scores by Ethnicity and Gender (District)**
Summary View
- Local Quartile (District)**
Local Quartile

Local Item Summary

The *Local Item Summary* report provides the percent of students who responded to each item option for the locally developed items.

The screenshot shows the 'How did our students respond to local items?' report configuration page. At the top, there is a 'Program:' dropdown menu set to 'PreACT Secure'. Below this is a navigation bar with four tabs: 'Roster', 'Summary' (which is active), 'Data Tools', and 'Download Hub'. The main content area is titled 'How did our students respond to local items?' and 'Local Item Summary'. It contains several filters:

- Year:** A dropdown menu set to '2022-2023'.
- Admin:** Two checkboxes, 'Fall' and 'Spring', both of which are checked.
- Organization:** A search bar with the text 'Search within Marble Records District'. Below the search bar is a list of organizations: 'Needle Break State Organization', 'Marble Records District' (which is selected), 'Glacier Aviation High School' (which is checked), and 'Star House High School'. To the right of the list is a '1 selected (clear)' link.

At the bottom right of the configuration area are two buttons: 'Cancel' and 'Get Report'.

PREACT SECURE—SUMMARY REPORTS

SAMPLE REPORT

The **Get Report** button will generate a report similar to the following sample:

Local Item Summary: PreACT Secure, Glacier Aviation High School, 2022-2023

Options

Save

Download

Transcribe

Chart

				A		B		C		D		E		F		G		H		I		J		K	
Group	Local Item	Year	Admin	N	%	N	%	N	%	N	%	N	%	N	%	N	%	N	%	N	%	N	%	N	%
Glacier Aviation High School	Local Item 1	2022-2023	Spring	2	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Glacier Aviation High School	Local Item 2	2022-2023	Spring	0	0	2	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Glacier Aviation High School	Local Item 3	2022-2023	Spring	0	0	0	0	2	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Glacier Aviation High School	Local Item 4	2022-2023	Spring	0	0	0	0	0	0	2	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Glacier Aviation High School	Local Item 5	2022-2023	Spring	0	0	0	0	0	0	0	0	2	100	0	0	0	0	0	0	0	0	0	0	0	0
Glacier Aviation High School	Local Item 6	2022-2023	Spring	0	0	0	0	0	0	0	0	0	0	2	100	0	0	0	0	0	0	0	0	0	0
Glacier Aviation High School	Local Item 7	2022-2023	Spring	0	0	0	0	0	0	0	0	0	0	0	2	100	0	0	0	0	0	0	0	0	0
Glacier Aviation High School	Local Item 8	2022-2023	Spring	0	0	0	0	0	0	0	0	0	0	0	0	0	2	100	0	0	0	0	0	0	0
Glacier Aviation High School	Local Item 9	2022-2023	Spring	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	100	0	0	0	0	0
Glacier Aviation High School	Local Item 10	2022-2023	Spring	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Glacier Aviation High School	Local Item 11	2022-2023	Spring	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	100	0
Glacier Aviation High School	Local Item 12	2022-2023	Spring	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Glacier Aviation High School	Local Item 13	2022-2023	Spring	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Glacier Aviation High School	Local Item 14	2022-2023	Spring	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Glacier Aviation High School	Local Item 15	2022-2023	Spring	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Average Scores by Ethnicity and Gender

The *Average Scores by Ethnicity and Gender* report provides summary level data at the state, district, and school level for the years and admins selected with ethnicity and gender shown by default. Multiple years, admins, and organizations can be selected at a time.

Program: PreACT Secure

Roster **Summary** Data Tools Download Hub

Average Scores by Ethnicity and Gender
(District)
Summary View

Year: ✓ 2022-2023

Admin: Fall ✓ Spring

Organization 1 selected (clear)

Needle Break State Organization

✓ Marble Records District

Glacier Aviation High School

Star House High School

Cancel Get Report

PREACT SECURE—SUMMARY REPORTS

SAMPLE REPORT

The **Get Report** button will generate a report similar to the following sample:

Summary View: PreACT Secure, Marble Records District, 2022-2023, Spring

Options Save Download

Group	Year	Admin	Grade	Gender	Ethnicity	Composite	Math	Science	STE
						Valid Number	Mean Score	Mean Score	Mean Score
Marble Records District	2022-2023	Spring				4	15.5	20.0	11.0
	2022-2023	Spring	9th	Female	American Indian/Alaska Native	1	35.0	35.0	35.0
	2022-2023	Spring	12th or Other	Male	I prefer not to respond	1	9.0	15.0	3.0
	2022-2023	Spring	12th or Other	Other Response	I prefer not to respond	2	9.0	15.0	3.0

Note: Groups that have no data will not populate.

Local Quartile

The *Local Quartile* report provides percent of students in a state, district, or school falling within each of the National Percentile Score ranges.

Program: PreACT Secure

Roster Summary Data Tools Download Hub

Local Quartile (District)
Local Quartile

Year: 2022-2023

Admin: Fall Spring

Organization: Marble Records District

Search within Marble Records District

Marble Records District

Glacier Aviation High School

Star House High School

Cancel Get Report

PREACT SECURE—SUMMARY REPORTS

SAMPLE REPORT

The **Get Report** button will generate a report similar to the following sample:

Local Quartile: PreACT Secure, Marble Records District, 2022-2023, Spring						 Options		 Save		 Download	
Admin	Grade	National Norm Group	National Quartile	District Name	School Name	Composite		Math		Scie	
						% Local	Range	% Local	Range	% Local	
Spring	9th	Spring 9	75-100%	Marble Records District		100	21-35	100	19-35	100	
Spring	9th	Spring 9	50-74%	Marble Records District		--	17-20	--	17-18	--	
Spring	9th	Spring 9	25-49%	Marble Records District		--	14-16	--	15-16	--	
Spring	9th	Spring 9	1-24%	Marble Records District		--	1-13	--	1-14	--	
Spring	12th or Other	Fall 11	75-100%	Marble Records District		--	24-35	--	23-35	--	
Spring	12th or Other	Fall 11	50-74%	Marble Records District		--	19-23	--	18-22	--	
Spring	12th or Other	Fall 11	25-49%	Marble Records District		--	16-18	--	16-17	--	
Spring	12th or Other	Fall 11	1-24%	Marble Records District		100	1-15	100	1-15	100	

Recent Reports

Select the **Recent** icon to view a list of recently viewed reports. Users can select a recent report to jump to the view as described. The program, report title, and list of the columns last viewed will display.

Accessing Recent Reports

To access recent reports, select the **Recent** icon at the top, center of the page:

? Help ↺ Recent Demo ▾	
PreACT Secure Scatter Plot 2022-2023, Spring	>
Columns Math Score, Composite Score	
PreACT Secure Cross-tab 2022-2023, Spring	>
Columns Math Benchmark, Grade	
PreACT Secure Frequency Distribution 2022-2023, Spring	>
Columns Composite Score	
PreACT Secure Summary Statistics 2022-2023, Spring	>
Columns Composite Score	
PreACT Secure Local Quartile 2022-2023, Spring	>
Columns % Local - Composite, Range - Composite, % Local - Math...	

Select any report option to view that recent report.

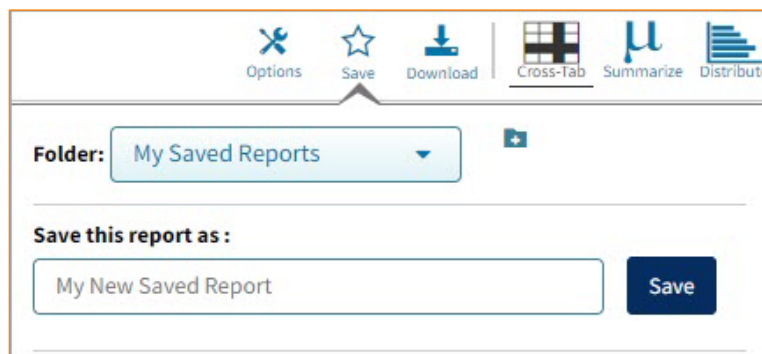
Note: After logging out of Data Interaction, these reports will be cleared.

Saved Reports

Users can easily save a report online by selecting the **Save** icon in the upper right-hand corner of the window. Upon selecting, a box will open that provides a choice of where to save the report and what to name the report.

Saving a Report

To save a report, first select a folder or add a new folder. Then, name the report and select the **Save** button. This action can be canceled by selecting the **Save** report icon again or selecting outside the box.

A screenshot of a software interface showing a 'Save this report as' dialog box. At the top, there is a toolbar with icons for 'Options' (wrench), 'Save' (star), 'Download' (download arrow), 'Cross-Tab' (grid), 'Summarize' (mu symbol), and 'Distribute' (stack of papers). Below the toolbar, the 'Folder:' dropdown menu is set to 'My Saved Reports'. Underneath, the text 'Save this report as :' is followed by a text input field containing 'My New Saved Report' and a blue 'Save' button.

Accessing a Saved Report

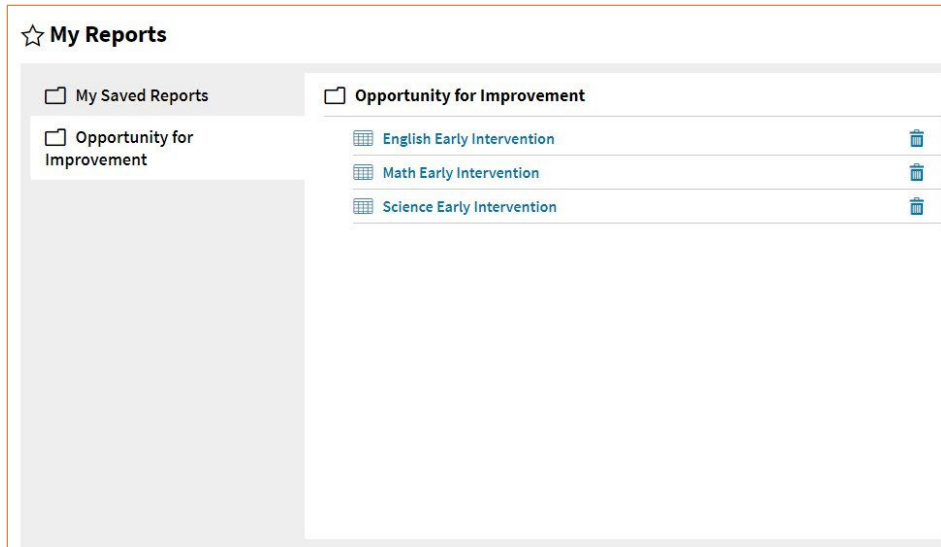
Once the report has been saved, it can be accessed from the ACT homepage and within any report.

On the ACT landing page, users will see a list of saved reports under My Reports. The desired report may be retrieved by selecting the report name.

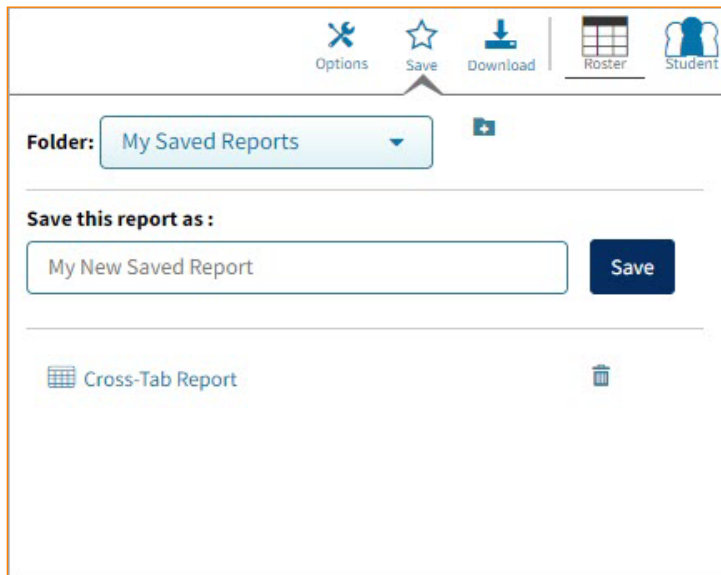


The last four saved reports will be displayed. Select **See All** to view a list of all saved reports.

SAVED REPORTS



Users can also access saved reports on any other page by selecting the **Save** icon in the upper right-hand corner of the window. A list of saved reports will be displayed in a pop-up window.



Users are also able to save or delete reports from the same window. Delete a report by selecting the trash can icon.

Note: When retrieving a saved report, if the data request has been updated, the report will reflect the newly requested data.

Control Panel

The Control Panel is available to admin-level users and provides access to both of the *User Activity Reports: View User Activity* and *User Activity Summary*. These reports allow admin users to see who at their organizations has been accessing online reporting and what they are doing. To navigate to the Control Panel, select the user drop-down in the top-right corner of the page and select the **Control Panel** link.

User Activity

Within User Activity, users are able to view user activity within the portal for up to the past seven days. The time range can be changed using the drop-down at the top of the page. The *View User Activity* report displays four columns: Username, the IP address of the device the user was using, a time stamp, and the Module that the user was accessing at that time.

User Activity	User Activity		
User Activity (Summary)	Active in the last 7 days		
Logout			
	Username	IP Address	Time Stamp
	Demo	108.80.66.177	08/22/23 5:21:47 PM
	Demo	108.80.66.177	08/22/23 5:21:41 PM
	Demo	108.80.66.177	08/22/23 5:21:39 PM
	Demo	108.80.66.177	08/22/23 5:20:40 PM
	Demo	108.80.66.177	08/22/23 5:20:35 PM
	Demo	108.80.66.177	08/22/23 5:20:27 PM
	Demo	108.80.66.177	08/22/23 5:20:17 PM
	Demo	108.80.66.177	08/22/23 5:19:04 PM
	Demo	108.80.66.177	08/22/23 5:17:42 PM
	Demo	108.80.66.177	08/22/23 5:15:04 PM
	Demo	108.80.66.177	08/22/23 5:14:57 PM
	Demo	108.80.66.177	08/22/23 5:12:46 PM
	Demo	108.80.66.177	08/22/23 5:10:31 PM
	Demo	108.80.66.177	08/22/23 5:09:19 PM
	Demo	108.80.66.177	08/22/23 5:08:09 PM
	Demo	108.80.66.177	08/22/23 5:05:32 PM
	Demo	108.80.66.177	08/22/23 5:03:30 PM
	Demo	108.80.66.177	08/22/23 5:02:20 PM
	Demo	108.80.66.177	08/22/23 4:58:26 PM
	Demo	108.80.66.177	08/22/23 4:57:25 PM
	Page 1 of 16		
	Displaying 1-20 of 305		
	Jump to: 1 Go		

User Activity Summary

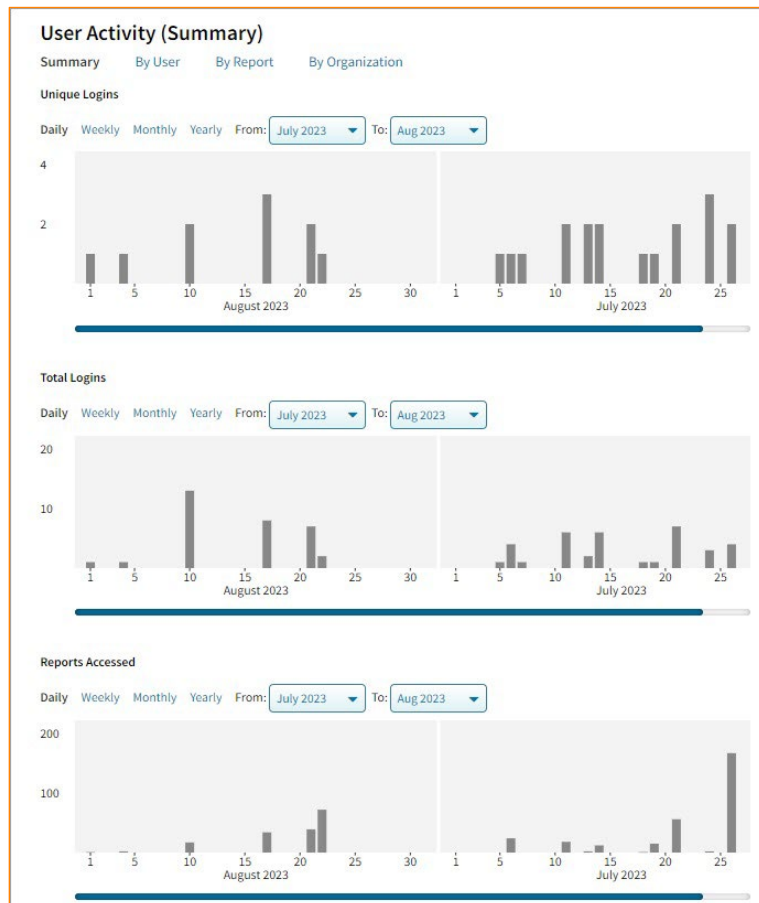
The *User Activity Summary* report shows summary-level data for user activity within the portal. There are four tabs within this report: Summary, By User, By Report, and By Organization.

Summary

The Summary tab shows three metrics:

- **# of Unique Logins:** The number of unique users that logged in for the given time period. A single user that logs in multiple times in one day will only be counted once.
- **# of Total Logins:** The number of total logins for a given time period. A single user that logs in five times in one day will be counted five times.
- **# of Reports Accessed:** The total number of reports that were accessed for a given time period.

Additionally, users are able to select one of four display types for each metric: Daily, Weekly, Monthly, and Yearly. Daily and Weekly metrics will be shown as a bar graph while Monthly and Yearly will be shown in a table. Users can “mouse hover” on the bars within the Daily and Weekly view to see exact numbers.



CONTROL PANEL

By User

The By User tab allows admin users to see summary statistics for site usage by user. The information shown can be filtered by date range or username. The following pieces of information can be seen in this tab:

- **Username:** Username
- **Home Orgs:** a list of orgs that the user belongs to
- **Role:** the level of user access
- **Login Page:** the number of times a user logged in
- **Report Page:** the number of reports a user generated
- **Main Page:** the number of times a user navigated to the home page (excluding initial login)
- **Other:** the number of times a user accessed a page other than the three previously mentioned pages

User Activity (Summary)

Summary By User By Report By Organization

Page Views

Date Range: 08/08/2023 to 08/22/2023 Filter by Username Filter

Username	Home Orgs	Role	Login Page	Report Page	Main Page	Other
Demo	Marble Records District	Admin-Full	10	117	62	6
marble1	Marble Records District	Admin-Full	4	12	1	0
qa_user_admin	Glacier Aviation High School, Marsh Navigation, Star House High School	Admin-Full	15	28	18	20
QA_user1	Marble Records District	Admin-Limited	1	5	3	4

< Page 1 of 1 >

Displaying 1-4 of 4

Jump to: 1 Go

By Report

The By Report tab gives admin users insight into which reports are most commonly created at their organizations. The information in this table can be filtered by program, report, and date range. This view shows four pieces of information:

- **Program:** the test the report was being generated for
- **Report:** the generic name of the report being generated
- **Report Type:** the type of report being generated (e.g., roster, summary, etc.)
- **Count:** the number of times this report was generated

CONTROL PANEL

User Activity (Summary)

Summary

By User

By Report

By Organization

Program:

Any

Report:

Any

Date Range:

08/08/2023

to

08/22/2023

☐

Disaggregate by Page Views

Program	Report	Report Type	Count
The ACT (All Data)	Summary View	summary	18
The ACT (All Data)	Summary View	troster	22
The ACT (All Data)	Student Search	search	2
The ACT (All Data)	Student Search	tanalyze	1
The ACT (All Data)	Student Search Cumulative Report	analyze	1
The ACT (All Data)	Student Search Cumulative Report	cumulative	5
The ACT (All Data)	Student Labels	roster	1
The ACT (All Data)	Roster View	roster	3

Users also have the option to select the **Disaggregate by View** checkbox to add the report views that the user was accessing such as a chart view versus a table view.

User Activity (Summary)

Summary

By User

By Report

By Organization

Program:

Any

Report:

Any

Date Range:

08/08/2023

to

08/22/2023

☒ Disaggregate by Page Views

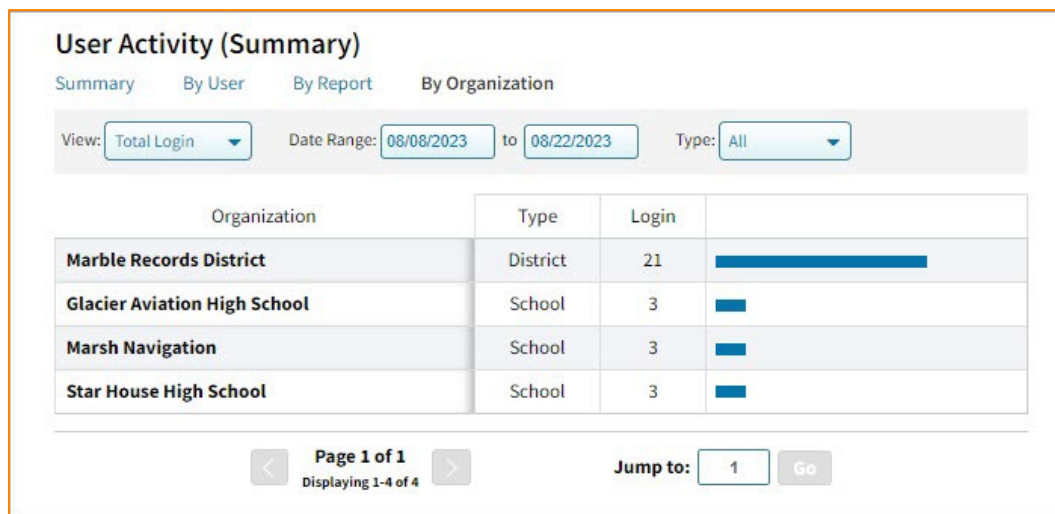
Program	Report	Report Type	Report View	Count
The ACT (All Data)	Summary View	summary	chart	3
The ACT (All Data)	Summary View	summary	table	13
The ACT (All Data)	Summary View	summary	transpose	2
The ACT (All Data)	Summary View	troster	chart	11
The ACT (All Data)	Summary View	troster	table	6
The ACT (All Data)	Summary View	troster	transpose	5

CONTROL PANEL

By Organization

The By Organization tab allows admin users to view usage statistics based on the organization that the user belongs to. The data in this table can be filtered by view, date range, and org type. This view shows four pieces of information:

- **Organization:** An entity other than the individual student having jurisdiction over student-level results.
- **Type:** The org-level of the organization (state, district, or school)
- **View (Login, Report, Main, Other):** The number of times that organization accessed the selected page.
- **Bar visual:** A visual representation of the date provided in the View column.



For More Information

Visit success.act.org or contact ACT Customer Support at 319.337.1365