

January 2017 SIT Agenda/Minutes/Tasks - Public

Date: Jan. 24th, 2017 Location: Media Center Chair: Jesse Pitt Notetaker: G. Roberts Timekeeper: J. Pitt	Members Present: Amanda Swartzlander;; April Dockery; Betsy Ray; Geoffrey Roberts; Joanne Robert; Noe McHone; Karen Ostergaard; Jesse Pitt; Jessica Merchant, Michael Holton	Not Represented:
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Topics to be discussed	Status	Time (mins)	Discussion Notes/Minutes	ACTIONS
Inconsistent consequences by Admin.	C	5	<p>The administration team is working to come together and gel as a team. The philosophy is that discipline is student driven. Every child is different and what is working for one child, might not work with another student. Staff should feel comfortable coming to that administrator to discuss individual discipline issue. 8th grade has created a plan to address issues specific to the 8th grade. One expectation is that when a referral is written, in 8th, grade that parent contact is made by the teacher. Teachers and students will be held to those standards. Want to support teacher and teacher's classroom procedures. When a referral is written teachers are handing over the role of discipline to administration.</p>	

Status: C - fully covered and clarified; N- needed to be discussed again; 0 - not covered at all.

			8th grade procedures can be shared, if necessary. The 8th grade team came together to come up with the plan. The plan was presented to the students. Students liked the clarity of the rules.	
Need for character ed and anti-bullying lessons	C	10	<p>Important and necessary. There is in the handbook time to discuss these issues in Cougar Time. There are resources available to staff.</p> <p>Should there be a common language and vocabulary throughout the school? In the past there was previous standards shared by whole school.</p> <p>Last year's team wanted to move away from the old method, used last year.</p> <p>Will be discussing using mindfulness techniques to address issues within the school.</p> <p>Need a common language "what is bullying"</p> <p>New research is showing that there should be a move away from what not to do but what to do. Not teaching not to bully but teaching kindness. Teaching kindness to address these issues.</p> <p>Need for more character education development.</p> <p>Teaching children the right way to do things with in the school community, being mindful that of children outside lives. .</p>	PBIS committee will look into positive/kindness program to address this issue.

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Backpack in classroom expectations	C	2	<p>Procedure team wanted to empower the teachers, teams, or grade to make their own backpack procedure and expectations. It has been working making decisions within the teams or specific classrooms by the teacher.</p> <p>6th graders need their backpacks to move between the floors.</p> <p>Moving to the high schools larger campus, having a backpack is a skill they need.</p>	Communicate to staff through grade level meeting
Morning Cougar Den Concerns	C	2	<p>The procedure team walked the school and discussed how to handle the before school time. Discipline is down between 8:00 and 8:45 compared to last year. There are three options for the students to do in the morning. Early in the year safety concern, but as things have opened up for students to go to different morning classes, having more room for the children to move around.</p>	Look into possible areas to open up a another area for students to move to in the morning. Will look into this issue at the end of the school. Not worth changing procedures at this time.
Class bells in the elective wing	C	2	<p>There was a mistake in the installation of the bells and it is being fixed. The admin team does not have control of the bells yet.</p>	Please be patient as this issue is resolved with company that built the school
Mindfulness/ Meditation programs to reduce staff	N	10	<p>Partnership with UNC-A has the ability to help with this program. Looking into if the teachers are ready to take this program on and explore it in more detail. Have to</p>	Determine comfort level with staff

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and student stress			educate the staff and school community on how this technique can benefit our school community. There are many resources within the Asheville Community to help. Look into this for 17-18 school year and get student leaders involved with helping the school. This is being done in small areas and with specific students.	
Math teachers need opportunities to collaborate with their team (7th & 8th Grade)	N	5	Looking into moving the math teachers into the middle pods, near the bathrooms. Puts 2 out of the 3 teachers near their teams. This might be a team based issue	Seek input from 7 & 8 grades levels about moving math teachers at grade level meetings
Need a consistent plan for ISS student during dismissal	C	5	The students were coming back up to return work and laptops. This could be changed by having help desk students return work and laptops to teachers' mailboxes and ISS students will stay in ISS and dismiss from ISS.	Will keep ISS students in ISS for dismissal. Helpdesk students will help return material to teachers' mailboxes
Too many invites/all staff emails causing overload (chromebook loss, etc.)	N	5	Could have teachers help manage the calendars for science labs, room 219, and other areas that are commonly used. Train staff on how to use the calendars to mainstream and make it easier to use. How can we make the calendars more efficient to use for the staff.	Joanne meet with MTAC to streamline the use of calendars, group lists and how to address missing chromebooks. Will present at next SIT meeting

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Approve Dec. and Jan. Minutes for public posting	C	5	December's minutes are approved	
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