

December 2016 SIT Agenda/Minutes/Tasks - Public

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| Date: Dec. 14th, 2016 Location: Media Center Chair: Jesse Pitt Notetaker: McHone Timekeeper: Dr. Swartzlander | Members Present: Amanda Swartzlander; Amy Sheeler; April Dockery; Betsy Ray; Geoffrey Roberts; Joanne Robert; Noe McHone; Shari Smith; Tara Lawther; Karen Ostergaard; Jesse Pitt; Jessica Merchant | Not Represented: Students |
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| Topics to be discussed | Status | Time (mins) | Discussion Notes/Minutes | ACTIONS |
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| ISS/OSS Communication | C | 15 | <ul style="list-style-type: none"> ● How do we communicate student consequences? ● To parents: If we remove kids from instr we notify parents. That is the goal. ● There is due diligence to contact parents ● Sometimes there are difficulties in contacting parents. ● Teachers should be contacting parents as a normal practice ● ?: Can we see what actions have been taken in Educator's Handbook - Yes but you have to enter your roster. ● Primary concern is making sure parents know what is happening with their students. ● We are also tightening up ISS procedures ● To staff: Daily email to staff | Continue the system that is currently in place. |

Status: C - fully covered and clarified; N- needed to be discussed in; 0 - not covered at all.

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| <p>Effect of 1:1 on students without tech access at home</p> | <p>C</p> | <p>15</p> | <ul style="list-style-type: none"> ● Students with IEPs or no access to tech at home are getting low grades because of not being able, for one reason or another, to turn work into Canvas. This is creating a barrier. ● Canvas could be creating a barrier. ● Our goal is that all students be successful ● Ms. Sheeler has a view of what is happening across the school. The learning curve with the technology is impacting our school. ● There have been pockets of support of teachers in the school who are more knowledgeable with tech usage ● The problem itself still needs to be defined | <p>More time to complete homework. Paper / pencil options Need tech PD for parents Remind teachers to reteach students how to turn assignments in on Canvas</p> |
| <p>Student bathroom use in the morning</p> | <p>C</p> | <p>10</p> | <ul style="list-style-type: none"> ● Students are going to bathroom/water and socializing quite a bit. ● Do we want to make a standard school policy? ● Some highflyers in the sixth grade - possibly give them a set number of bathroom visits to budget. ● Every kid is different though. ● Identify why the kid is trying to leave - to move or work avoidance. Make them show work or wait some time. ● If frequent visits, mention that it may be a topic to discuss with nurse and parents | <p>Different teachers address this in different ways Follow up with individual teacher</p> |
| <p>Additional Support for 8th Graders</p> | <p>C</p> | <p>10</p> | <ul style="list-style-type: none"> ● Concern over needs for eighth graders during maternity leave of current counselor ● No subs for non-instructional staff ● 8th grade counselor will be back in February, so not much time overall out. | <p>Josh possibly pick up some of the load along with IRL Maybe a standardized pass to go to counselor Working with counselors on how to wean students from going to them repeatedly to address struggles.</p> |

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| | | | <ul style="list-style-type: none"> ● Difference between counselor and onsite therapist. Counselor is there to do immediate addressing of needs. ● Josh is a MSW - should not be any conflict with him doing this ● Need a place to send kids in crisis ● Students must be weaned from the practice of going to counselor to cope | |
| Duty roster update | N | 10 | <ul style="list-style-type: none"> ● If you have a homeroom you shouldn't have morning duty ● The building was not designed to dismiss the way we are dismissing. Students are generally released by 4 ● New science teacher and one other person coming back to add to duty roster ● Some send a letter asking for coverage but get no response ● A need to move (location) the people who are covering Cougar Den ● Simplify the duty requirements pages ● Early and late coverage is not the problem. It is duty during normal work hours ● Some have indicated they want more rotation, also an appearance of inequity ● Those who have a homeroom need to be in their room. ● Look at elective teachers to make it more equitable. ● If we are counting minutes then we are all going to lose out | <p>The duty explanations are to be simplified and clarified</p> <p>Differentiate how we approach duty with individuals</p> |

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| <p>Perception of bullying and fighting</p> <p>Parent concerns</p> | | | <ul style="list-style-type: none"> ● We need to make sure we our policy on bullying is tightened up and consistently retaught ● We need parents to immediately inform us of unsafe conditions they hear of ● ?: does the the district have a report on site for parents to use? - No ● We aim to make this a safe space for every child ● Teachers need to communicate to parents that parents should contact them about concerns not air it on Facebook or other social media ● -- ● Communication must happen between parent and teacher before parent and admin | |
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