

**RECORD OF BOARD PROCEEDINGS  
(MINUTES)**

CCHS  
912 N Main St  
Burkesville, KY 42717 June 27, 2024

The Cumberland County Board of Education met at CCHS 912 N Main St Burkesville, KY 42717 at 5:30 PM on June 27, 2024 with the following members present:

**Attendance Taken at 5:30 PM:**

Present Board Members:

Mrs. Jackie Bryant  
Dr. Will Scott  
Ms. Donna Thurman

Absent Board Members:

Dr. Kristy Williams  
Mrs. Faye Pharis

**1. Call to Order**

**1.1. Roll Call**

**1.2. Adopt Agenda**

**Order #2024-496 - Motion Passed:** Adoption of the agenda passed with a motion by Mrs. Jackie Bryant and a second by Dr. Will Scott.

|                     |        |
|---------------------|--------|
| Mrs. Jackie Bryant  | Yes    |
| Mrs. Faye Pharis    | Absent |
| Dr. Will Scott      | Yes    |
| Ms. Donna Thurman   | Yes    |
| Dr. Kristy Williams | Absent |

**2. Communications**

**2.1. Public Comment**

**2.2. Update on CCES Construction Project**

**2.3. Superintendent's Report-**Dr. Biggerstaff congratulated Tabatha Moons on her new position as CCHS principal. He said construction continues at CCES. He said there will be no student supply list for 2024-2025. Most personnel changes have been completed. New hires and position changes have been posting on Facebook. Food Service, Non-Traditional Instruction and Attendance Audits have been completed and as far as we know are in compliance.

**2.4. Principals' Reports**

**2.4.1. Cumberland Co. Elementary-**Mrs. Erika Hurt went over new hires and transfers with the Board. She went over Professional Development dates and other important dates with the Board.

**2.4.2. Cumberland Co. Middle-**Mrs. Valerie went over new hires and transfers. Band Camp will be July 15-26. She went over Professional Development dates. She also went over important dates for CCMS staff and students.

**2.4.3. Cumberland Co. High-**Ms. Tabatha Moons went over new hires and transfers. She said Summer School was successful. She went over Beta results. FFA students attended FFA Camp last week. She went over FFA Convention results. Jordan McCloughan and Kaden Morgan are Governor's Scholars. Kenzie Willen is

competing in the Bluegrass Golf Tour. Ms. Tabatha went over Professional Development dates and important dates for students.

### **3. Student Learning & Support Services (Action Items)**

#### **3.1. Treasurer's Report**

**Order #2024-497 - Motion Passed:** Approval of the treasurer's report passed with a motion by Dr. Will Scott and a second by Mrs. Jackie Bryant.

|                     |        |
|---------------------|--------|
| Mrs. Jackie Bryant  | Yes    |
| Mrs. Faye Pharis    | Absent |
| Dr. Will Scott      | Yes    |
| Ms. Donna Thurman   | Yes    |
| Dr. Kristy Williams | Absent |

#### **3.2. Salary Schedules FY 25**

**Order #2024-498 - Motion Passed:** The salary schedule for SY 25 passed with a motion by Mrs. Jackie Bryant and a second by Dr. Will Scott.

|                     |        |
|---------------------|--------|
| Mrs. Jackie Bryant  | Yes    |
| Mrs. Faye Pharis    | Absent |
| Dr. Will Scott      | Yes    |
| Ms. Donna Thurman   | Yes    |
| Dr. Kristy Williams | Absent |

#### **3.3. Facility Use Procedure Revision**

**Order #2024-499 - Motion Passed:** Facility use procedures passed with a motion by Mrs. Jackie Bryant and a second by Dr. Will Scott.

|                     |        |
|---------------------|--------|
| Mrs. Jackie Bryant  | Yes    |
| Mrs. Faye Pharis    | Absent |
| Dr. Will Scott      | Yes    |
| Ms. Donna Thurman   | Yes    |
| Dr. Kristy Williams | Absent |

### **4. Consent Agenda**

**Order #2024-500 - Motion Passed:** Approval of the consent agenda passed with a motion by Dr. Will Scott and a second by Mrs. Jackie Bryant.

|                     |        |
|---------------------|--------|
| Mrs. Jackie Bryant  | Yes    |
| Mrs. Faye Pharis    | Absent |
| Dr. Will Scott      | Yes    |
| Ms. Donna Thurman   | Yes    |
| Dr. Kristy Williams | Absent |

#### **4.1. Minutes of Previous Meeting**

#### **4.2. Facility Use Agreement(s)**

#### **4.3. Overnight Trip Request(s)**

#### **4.4. Fundraiser Request(s)**

#### **4.5. Payment of Claims and Salaries**

#### **4.6. Notification of Personnel Actions**

#### **4.7. Revised Job Descriptions**

Rationale:

<https://www.cumberland.kyschools.us/job-descriptions>

#### **4.8. FY 25 Insurance Carrier**

- 4.9. School Resource Officer (SRO) Agreement with Sheriff's Office
- 4.10. Acceptable Use Policy SY 25
- 4.11. MOA for Community-Based Interventions
- 4.12. Student Handbooks for CCHS and CCMS
- 4.13. Athletic Handbooks for CCHS and CCMS
- 4.14. Emergency Substitute Hiring SY 25
- 4.15. Pledge of Collateral Agreement SY 25
- 4.16. LCDHD Health Policy and Promotion Contract for 2024 2025 SY
- 4.17. Handbooks for Cardiac Emergency Response, Crisis Response, Discipline, Employee, Panther Academy, Substitute and Volunteer
- 4.18. Change orders for the Cumberland County Elementary School Addition & Renovation (BG 23-042):
  - CO#02 to Alliance Corporation -Remove and dispose of flooring from 3rd and 2nd floors \$28,270.24
  - CO#03 to Knights Mechanical, LLC - Resizing return air grilles as indicated by the mechanical engineer \$4,733.69
  - CO#04 to Knights Mechanical LLC - Relocate and replace 2" natural gas pipe that interferes with retaining wall \$14,932.05

**5. Adjournment**

**Order #2024-501 - Motion Passed:** Adjournment of the meeting passed with a motion by Ms. Donna Thurman and a second by Dr. Will Scott.

|                     |        |
|---------------------|--------|
| Mrs. Jackie Bryant  | Yes    |
| Mrs. Faye Pharis    | Absent |
| Dr. Will Scott      | Yes    |
| Ms. Donna Thurman   | Yes    |
| Dr. Kristy Williams | Absent |

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Chairperson

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Secretary