



St. Bernard Parish Public Schools Bullying Report Form

Bullying Report Form

Statement of Policy

The St. Bernard Parish School Board ("Board") strictly prohibits bullying, hazing, and similar behaviors, as defined herein. The Board shall take reasonable steps to end bullying/hazing, to prevent its future recurrence and to prevent retaliation against any individual who reports allegations of bullying/hazing or cooperates in the investigation of an alleged violation of this policy. This policy applies to students on school grounds, while traveling to and from school, or a school-sponsored activity, and during school-sponsored events.

Definitions

Bullying

Is a pattern of any one or more of the following: gestures, including but not limited to obscene gestures and making faces; written, electronic, or verbal communications, including but not limited to calling names, threatening harm, taunting, malicious teasing, or spreading untrue rumors (electronic communication includes, but is not limited to, communication or an image transmitted by email, instant message, text message, blog, or social networking website through the use of a telephone, mobile phone, pager, computer, or other electronic device); physical acts, including, but not limited to, hitting, kicking, pushing, tripping, choking, damaging personal property, or unauthorized use of personal property; and, repeatedly and purposefully shunning or excluding from activities.

Bullying shall also include when the pattern of behavior as enumerated above is exhibited toward a student, more than once, by another student or group of students and occurs, or is received by, a student while on school property, at a school-sponsored or school-related function or activity, at any designated school bus stop, in any other school bus or any other school or private vehicle used to transport students to and from schools, or any school-sponsored activity or event.

The pattern shall have the effect of physically harming a student, creating reasonable fear of physical harm, damaging a student's property, creating reasonable fear of damage to property, or shall be sufficiently severe, persistent and pervasive enough to create an intimidating environment, have the effect of interfering with a student's performance in school, or have the effect of disrupting the orderly operation of the school.

BULLYING REPORT FORM

Instructions: Complete this form, responding only to the questions that you feel comfortable answering and are able to report accurately. Submit this form to the principal or other school employee. This form may be completed by the person reporting the incident or by the school employee to whom the incident is being reported.

Person Reporting the Incident:	Date of Report:
Person Reporting the Incident: ☐ Student ☐ Parent/Guardian ☐ School Employee ☐ Chaperone	

Description of Incident (Include the names of those involved and as much detail as possible: what, where, when, how, etc.)

List the name(s) of any witnesses to the incident.

I agree that all of the information on this form is accurate and true to the best of my knowledge.

Signature of Person Filing Report	Date
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Received by :

Name	Position	Date
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