



CONTINUOUS LEARNING PLAN

2023-2024

St. Bernard Parish Public Schools
200 E. St. Bernard Highway
Chalmette, LA 70043

Table of Contents

Mission Statement	3
Vision Statement	3
Core Beliefs	3
St. Bernard Parish Public School Administration	3
Short-term Modified Operations	4
Medium-term Modified Operations	4
Long-term Modified Operations	4
Stakeholder Expectations	5
District Expectations	5
School Expectations	5
Teacher Expectations	7
Student Expectations	8
Family Expectations	8
Instructional Program	9
Technology	9
St. Bernard School Board Members	10

Mission Statement

The mission of the St. Bernard Parish Public Schools is to provide quality educational instruction so that our students are responsible, productive citizens and life-long learners.

Vision Statement

The St. Bernard Parish Public Schools will be recognized as a premier school district, evoking pride within an involved community and empowering staff to meet the needs of the students through state-of-the-art educational programs and facilities.

Core Beliefs

- Given a safe and supportive environment, all students can learn.
- Our school system is an integral part of the larger community.
- Expectations for learning must be high for students to think critically and produce quality work.
- Our school system cultivates and sustains a culture of equity and respect.
- Our students will graduate college and/or be career-ready.
- Given a vision, an extraordinary effort will result in extraordinary success.

St. Bernard Parish Public School Administration

Superintendent

Doris Voitier

Deputy Superintendent

Mary Lumetta

The St. Bernard Parish Public School System recognizes there may be occasions that require the closure of schools, including events such as weather, disasters, or health emergencies. This Continuous Learning Plan is intended to support schools and inform teachers, students, and parents/guardians of the processes and expectations to be used during any form of closure. With the safety of students and staff of utmost priority, the St. Bernard Parish Public School System will provide access to continuous learning whenever the need warrants such action.

In the school district, modified operations will occur when there is a change in the regular operation of business, learning, and other school-related activities because of extended closures.

The Continuous Learning Plan of modified operations consists of three types:

- **Short-term modified operations:** A significant portion of the students/staff are not able to be on campus for 1-2 days for face-to-face, direct instruction. Significant adjustments may or may not be made at this time, depending on the length of time that the schools will be shut down.
- **Medium-term modified operations:** A significant portion of the students/staff are not able to be on campus for 3-10 days for face-to-face, direct instruction.
- **Long-term modified operations:** A significant portion of the students/staff are not able to be on campus for more than 10 days for face-to-face, direct instruction.

After consulting with local law enforcement, utility service providers, and parish and/or state government officials, the superintendent will decide which type of modified operation to activate, depending upon access to power, internet connectivity, and the safety of students and staff members. Once a determination is reached for activating the continuous learning plan, the School System will communicate to stakeholders by utilizing the district webpage, school webpages, robocalls, text messaging, district social media pages, and news media outlets.

STAKEHOLDER EXPECTATIONS

The St. Bernard Parish Public School System will provide high-quality curriculum through digital resources and ongoing communication. Expectations are outlined in the following pages.

DISTRICT EXPECTATIONS

- Ensure students have access to high-quality curriculum and instruction in a supportive learning environment.
- Support schools with planning and implementing distance learning lessons and ensure that teachers have access to the online *Canvas* Learning Management System and support from the district. Ensure teachers have access to *JCampus* and *School Status* for effective communication.
- Identify and secure needed resources, including hot spots for families and / or teachers when needed.
- Assist schools with support in providing services designated in each student's Individualized Education Program (IEP), Individual Accommodation Plan (IAP), or English Learner Checklist.
- Demonstrate flexibility and understanding as everyone works together to navigate distance learning. Ensure resources and materials are available for *Google/Go Guardian/Zoom* if virtual learning occurs.

SCHOOL EXPECTATIONS

- Ensure all students have submitted the St. Bernard Parish Acceptable Use form.
- Ensure all students are sent home with Chromebooks.
- Ensure a plan for extenuating circumstances is in place.
- Ensure all *Canvas* and *Google Classrooms* are updated and that all teachers have access to and understand how to use *Google/Go Guardian/Zoom* effectively.

School Expectations, con't.

- Communicate attendance, instructional, and disciplinary expectations to teachers, staff, and students.
- Ensure teachers have access to lesson plans outlined on *Canvas* to enable a continuous, consistent plan for quality instruction.
- Strive to provide services designated in each student's Individualized Education Program (IEP), Individual Accommodation Plan (IAP), or English Learner Checklist.
- Ensure students have access to high-quality curriculum by providing *Clever* badges for home use to activate *Lexia*, *i-Ready My Path*, and all the other available online resources.
- Monitor the students' progress in the general curriculum and in any individual goal areas and provide appropriate interventions or online resources to help with specific deficits.
- Check emails consistently and respond in a timely fashion.
- Demonstrate flexibility and understanding as everyone works together to navigate distance learning.

TEACHER EXPECTATIONS

- Provide all students with a Chromebook and initiate a plan for distribution.
- Utilize *School Status* effectively to ensure timely contact with parents.
- Clearly communicate expectations, assignments, deadlines, and important announcements.
- Provide students and parents with directions for accessing *Canvas* for daily assignments and access to the curriculum and *Google/Go Guardian/ Zoom* for Virtual sessions.
- Take attendance daily and report any issues to the administration.
- Grade student assessments/work and update *JCampus* regularly to keep everyone informed and accountable.
- Provide email address to parents and/or high school students.
- Check emails and *School Status* regularly.
- Record student attendance during each *Google/Go Guardian/Zoom* session and follow standard procedures for marking attendance in *JCampus*.
- Report student progress to parents by updating the *JCampus* gradebook regularly using the policies for grading established by the district and used during the regular school year.
- Ensure appropriate instruction and support for diverse learners.
- Ensure applicable students have *Clever* badges to access all available supplemental learning programs.
- Collaborate with Special Education teachers, English Learner (EL) teachers, and other support teachers regarding services.

STUDENT EXPECTATIONS

- Review teachers' schedules in *Canvas* and correspondence for information on instructional times and required assignments.
- Attendance will be taken during the beginning of each session each day. Absences will be recorded if students do not log in to their regular classes.
- Virtual check-ins are allowed for subsequent classes if the previous class period was missed.
- If a student cannot participate in distance learning due to illness, it should be communicated by the parents/guardians to their child's teacher(s) by email.
- Ensure knowledge of usernames and passwords for instructional resources, and refrain from sharing this information.
- Participate in class, ask clarifying questions, complete assignments and/or assessments, and submit all assignments by due dates established by your teacher(s).

FAMILY/CAREGIVERS EXPECTATIONS

- Ensure that the St. Bernard Parish Acceptable Use form has been submitted.
- Visit the district's/school's website for updates.
- Ensure child knows his/her usernames and passwords and has *Clever* badge for instructional resources, if applicable.
- Maintain communication with child's teacher(s), as needed.
- Monitor time spent engaging in distance learning lessons.
- Monitor child's progress by visiting the *JCampus* Student Progress Center and communicating with child's teacher, as needed.
- Notify the teacher/school promptly if your child cannot participate in distance learning due to illness and send an excuse via email to your child's teacher(s).
- Report any device issues to the school.
- Demonstrate flexibility and understanding as everyone works together to navigate distance learning.

INSTRUCTIONAL PROGRAM

Teachers, students, and families will access digital tools for instruction and maintain open communication. *Canvas* will be the main instructional platform for student learning for modified operations when the school building cannot be occupied. Short, medium, and long-term operations will focus on the use of *Canvas/Google Classroom* when there is access to electricity and internet service. Students have 1:1 access to technology devices.

Direct instruction will be delivered in the following two formats:

Asynchronous Learning: learning that does not occur at the same place or at the same time as the provider. It is specially designed by the teacher, itinerant staff, or provider, and the student will perform the learning tasks without direct teacher supervision but may require adult supervision at home. The staff member monitors progress, provides feedback, and is available for questions or guidance.

Synchronous Learning: learning occurs with real-time interaction with the teacher, paraprofessional, itinerant staff member, or other service providers.

Adult supervision may be required during virtual learning to ensure the quality and effectiveness of the learning. Staff members will monitor progress and be available for questions and guidance.

TECHNOLOGY

St. Bernard Parish Public Schools is a 1:1 system, which means we have one portable electronic device for every student enrolled. In the event of any type of emergency where students may be out of school for an extended amount of time, devices will be sent home with the students.

St. Bernard Parish Public Schools can assist students who do not have access to the internet. Contact your child's school to request information on internet assistance. Internet access will be exclusive to the student's device only. The St. Bernard Parish Acceptable Use form is still valid during modified operations, and individual device monitoring will be used to ensure the correct and proper usage of devices.

St. Bernard School Board Members

District 1	Katherine Lemoine
District 2	Henry Rodriguez III
District 3	Kelly Le-Bowman
District 4	Sean Warner
District 5	Joseph Long
District 6	Carly Jackson
District 7	Diana Dysart
District 8	Millie Harris
District 9	Keisa Rodney
District 10	Rosiland White
District 11	Donald Campbell