

St. Bernard Parish Public Schools

REQUEST FOR PROPOSALS

Social Studies Instructional Program, Grades 3-5

The St. Bernard Parish School Board is seeking proposals for Louisiana Standards based Social Studies Tier 1/High Quality Instructional Program materials to be used in elementary classrooms, grades 3-5. The district's 7 elementary schools should be able to establish a Social Studies instructional program district-wide that addresses the content set forth in the Louisiana Student Standards. Materials for each grade level should include on-level content as well as guidance for remediation, enrichment, and assessment. All programs should offer a plan for professional development.

The program offered must devote its major work to grade-level skills by providing instruction correlated to the Louisiana state standards. The program offered must focus on necessary skills and central components of an effective, comprehensive program designed to develop proficiency in Social Studies with the capacity to comprehend and access texts and online materials. The program must be text-based with emphasis on comprehension and critical thinking and it should also address the integration of technology.

General Instructions

1. Sealed proposals will be received by the St. Bernard Parish School Board, 200 E. St. Bernard Hwy., Chalmette, Louisiana, 70043, until 10:00 A.M., on Monday, May 27, 2024 for furnishing and delivering Social Studies Instructional Program materials to be used in elementary classrooms, grades 3-5 to the St. Bernard Parish School Board for a period of three years from the date of the award.
2. Proposals are to be addressed to the St. Bernard Parish School Board at the above address. The sealed envelope containing the Proposal should be clearly marked, "RFP – Social Studies Tier I - 3-5 Program." Additionally, in compliance with La. Act 590, electronic bid submittal procedures have been established for this request and are available online at www.periscopeholdings.com/s2g.
3. The original proposal and three (3) copies must be received by the St. Bernard Parish School Board, at the above address by 10:00 a.m. on Monday, May 27, 2024. Proposals received after that time will not be accepted.
4. Proposals shall be either hand delivered by the vendor or his agent in which instance the deliverer shall be handed a written receipt or such proposal shall be sent by registered or certified mail with a return receipt requested. Additionally, proposals may be submitted electronically via procedures established online. Proposals submitted via fax or email will not be accepted.
5. Written questions concerning this request should be addressed to Laura Carlin at the address noted above, faxed to 504-301-2010, or emailed to lcarlin@sbpsb.org, and should be clearly marked "RFP – Social Studies Tier I- 3-5 Program ". Questions must be received no later than

4:00 p.m., Wednesday, May 22, 2024.

6. This request does not commit the St. Bernard Parish School Board to purchase any workbooks. The St. Bernard Parish School Board reserves the right to accept or reject, in whole or in part, all proposals submitted.
7. The St. Bernard Parish School Board is exempt from all state and local taxes.
8. At the option of The St. Bernard Parish School Board, the contract may be renewed for two (2) additional one year periods.
9. The St. Bernard Parish School Board may cancel this agreement if the successful bidder fails to comply with the terms of this agreement. Upon cancellation, the School Board may procure services from other vendors.

Qualifications of Vendors

1. Vendors submitting proposals must be engaged in the regular business of must carry a substantial stock of workbooks in order to satisfy both the quantity of our order and the delivery requirements.
2. Initial order quantity will be approximately enough Social Studies program materials for 30 classrooms at each grade level 3-5. Vendors will agree to maintain a substantial stock of workbooks at all times to fill school requirements. "Substantial stock" shall be interpreted to mean available stock to fill 100% of any given order immediately or within fourteen (14) days from the date the order is placed.

Determination of Contract(s)

1. The contract(s) awarded shall be based upon the proposal(s) most advantageous to the St. Bernard Parish School Board, price and other factors considered. The items will be chosen and evaluated by a committee of educators representing the School Board.
2. Vendors shall guarantee their prices for the duration of this contract plus any extensions of this agreement. Any reduction in prices shall be passed on to the St. Bernard Parish School Board.
3. Proposals will be judged on the vendor's ability to meet the following criteria:

Proposals will be judged on the vendor's abilities to provide the following:

1. Materials should adequately address the Louisiana Student Standards for Social Studies and require students to engage in thinking at the full depth and rigor of the standards.
2. Materials should provide opportunities for students to build knowledge and disciplinary literacy through an integrated approach that is grounded in social studies content and supports the development of disciplinary skills and practices.
3. The program should provide students the opportunity to engage with sources that are authentic, meaningful, and in line with the kinds of knowledge and skills required by the standards.
4. The program should provide a print edition, as well as digital student book, which combines textbook content with interactive activities.
5. The program should provide an online digital platform for students to complete activities and assessments, as well as digital teacher's editions to help guide classroom instruction.
6. Materials should provide teachers with guidance to build their own knowledge and to give all students opportunities and support to explore key concepts using multiple instructional approaches and strategies.
7. The program should offer digital and printable activities that add additional rigor to instruction with the focus on inquiry, critical thinking, writing, literacy, and processing skills.
8. Materials should be easily accessible, and able to be implemented given the length of the school year.
9. Materials should offer a range of assessment opportunities that genuinely measure progress and elicit evidence of the degree to which students can independently demonstrate the assessed standards.
10. The program should provide an item bank including multiple question types to allow for the creation and customization of formative and summative assessments.
11. The program should easily measure and monitor student success with reports at the course, class, and student level to provide documentation of student progress throughout the year.
12. Materials should be cost effective to meet the needs of our students.

A committee of elementary teachers and administrators will review proposals, ranking responses to the above criteria on a scale of 1-5, with 5 being most responsive.

It is anticipated that decisions regarding proposals will be made no later than May 28, 2024.

For additional information, please email lcarlin@sbpsb.org