

Papillion La Vista Community Schools #27
Board of Education Meeting
March 25, 2024

420 South Washington Street
Papillion, NE 68046

Web Page: www.plcschools.org
Phone: 402-537-6200

Mission

'The mission of Papillion La Vista Community Schools, an organization dedicated to greatness, is to prepare all students to realize their unique aspirations through rigorous instructional and innovative educational pathways, delivered by highly qualified, passionate educators through bold partnerships with families and community.'

I. Call to Order

- A. Pledge of Allegiance
- B. Roll Call
- C. Excused Absences (*Motion Needed*)

Open Meetings Law: Posted at entrance to room.

Notes Regarding Agenda: The Board will generally follow the sequence of the published agenda but may change the order of items when appropriate and may elect to act on any of the items listed.

II. Communications

- A. Military Advisory: Colonel Patrick Kolesiak
- B. Recognitions
 - a. National Merit Finalists: Haley Walts, PLSHS & Analise Erlbacher, PLSHS
 - b. PLSHS Girls Powerlifting State Champions & Brette Paul, Individual Champion
- C. Student Council Report - PLSHS

D. Presentation: Title 1 Array - Attendance

E. Public Comment on Items Not on the Agenda

Public questions and comments regarding items not on the agenda may take place at this time in the agenda. Individuals who want to address the Board must complete a Guidelines for Public Comment Form with the date, topic addressing, name, address and organization representing (if appropriate) and give it to the Board clerk prior to the start of the meeting. When called upon by the presiding officer, the individual shall proceed to the podium and state their name and address. An individual may not exceed three (3) minutes and total time for all individuals who want to speak shall not exceed 30 minutes unless a majority vote of the Board approves extending allocated time. This time for public comment shall not be used to address specific individual student discipline or employee performance issues. Complaint and grievance processes are in place to deal with issues of this nature.

- F. Superintendent's Report
- G. Board Reports
- H. Committee Reports
 - 1. Buildings, Grounds, & Finance
 - 2. Human Resources & Student Services
 - 3. Curriculum & Americanism

Public Comment on ITEMS ON the agenda

Public questions and comments regarding items on the agenda may be allowed by the Board as each agenda item is discussed during the regular Board meeting. Individuals who want to address the Board must complete a Guidelines for Public Comment Form with the date, topic addressing, name, address and organization representing (if appropriate) and give it to the Board clerk prior to the start of the meeting. When called upon by the presiding officer, the individual shall proceed to the podium and state their name and address. An individual may not exceed three (3) minutes and total time for all individuals who want to speak shall not exceed 30 minutes unless a majority vote of the Board approves extending allocated time.

III. Action Items (*Motion Needed*)

- A. Action by Consent
 - 1. Approval of Meeting Agenda
 - 2. Finance
 - 3. Out-of-State Travel
 - 4. Personnel
 - 5. Board Meeting Minutes of March 11, 2024

IV. Discussion/Information Items

- A. Policy 3000 – Business Services (General Operations)
- B. Legislative Update (General Operations)
- C. Energy Savings Company (ESCO projects) (General Operations)

V. Future Board Calendar

March 29, 2024	No School for Students and Staff
April 1, 2024	No school for Students; Staff Development Day
April 5-8, 2024	NSBA National Conference in New Orleans – Madler, Witt, Lodes, and Rikli
April 9, 2024	Board of Education Meeting @ 6:00pm - Central Office

VI. Adjournment

- Strategic Goal #1 – Curriculum & Instruction
- Strategic Goal #2 – Mental Health
- Strategic Goal #3 – Human Resources
- General Operations



Board of Education Presentation Background Information

Title of Presentation: Improving student attendance with intentionality

Name & Title of Presenter(s): Title 1 Principals – Ami Nichols (La Vista West), Jamie Boyer (G. Stanley Hall), Randy Guthmiller (Parkview Heights), Seth Hiveley (Carriage Hill), and Jen Noble (Golden Hills)

What is the activity you plan to describe?

The Title I Array has prioritized the importance of consistent attendance. It enhances learning and collaboration, as active participation contributes to a more engaged and dynamic environment, ultimately leading to personal and collective success.

RETURN TO AGENDA

PAPILLION-LA VISTA PUBLIC SCHOOL DISTRICT #27
FINANCIAL STATEMENT
02/29/24

BEGINNING G/L BALANCE AS OF 2/01/2024		\$ 9,339,930.29
REVENUE:		
State Aid		2,867,223.00
Property Taxes Sarpy		5,146,747.40
Douglas Taxes		59.44
Special Ed		2,433,180.00
Grant Revenue		102,802.00
E-Rate		70,000.00
Interest Earned on Bank Accounts		26,637.02
School Lunch Program Receipts		607,315.36
Tuition Express (preschool tuition)		10,290.00
Misc. Items		116,655.97
	TOTAL REVENUE	\$ 11,380,910.19
DISBURSEMENTS:		
Payroll		5,313,911.33
Payroll Taxes		1,896,231.89
Vendor Payments/Mileage Reimb. General Fund		3,892,037.09
Payflex Fees		1,038.20
Health Savings Acct.		39,068.50
Retirement ACH		1,433,269.94
	TOTAL DISBURSEMENTS	\$ 12,575,556.95
ENDING BALANCE AS OF 02/29/24		\$ 8,145,283.53

Treasurer

RETURN TO AGENDA

PAPILLION-LA VISTA PUBLIC SCHOOL DISTRICT #27
BOND FUND FINANCIAL STATEMENT
02/28/24

BOND FUND #3

Balance 2/01/2024 \$ 2,975.31

REVENUE:

Sarpy County Property Tax	257.57	
Interest	12.44	
Deposit	0.00	
Internal Transfer		
TOTAL REVENUE		\$ 270.01

DISBURSEMENTS:

Principal/ Interest Payments	0.00	
Internal Transfer to Bond 7	0.00	
TOTAL DISBURSEMENTS		\$0.00

ENDING BALANCE THRU 2/28/2024 \$ 3,245.32

BOND FUND #4

Balance 2/01/2024 \$2,482,843.73

REVENUE:

Sarpy County Property Tax	196,979.46	
Interest	10,341.99	
Internal Transfer	0.00	
Deposit	0.00	
TOTAL REVENUE		\$ 207,321.45

DISBURSEMENTS:

Principal/ Interest Payments	0.00	
Internal Transfer	0.00	
Fee	0.00	
TOTAL DISBURSEMENTS		\$0.00

ENDING BALANCE THRU 2/28/2024 \$ 2,690,165.18

BOND FUND #5

Balance 2/01/2024 \$1,555,071.78

REVENUE:

Sarpy County Property Tax	238,855.05	
Interest	6,747.02	
Internal Transfer	0.00	
Deposit	0.00	
TOTAL REVENUE		\$ 245,602.07

DISBURSEMENTS:

Principal/ Interest Payments		
Internal Transfer	0.00	
TOTAL DISBURSEMENTS		\$0.00

ENDING BALANCE THRU 2/28/2024 \$1,800,673.85

BOND FUND #6

Balance 2/01/2024 \$2,186,347.35

REVENUE:

Sarpy County Property Tax	357,287.83	!
Interest	9,536.06	!
Internal Transfer	0.00	
Deposit	0.00	
TOTAL REVENUE	\$	366,823.89

DISBURSEMENTS:

Principal/ Interest Payments	0.00	
Internal Transfer	0.00	
TOTAL DISBURSEMENTS		\$0.00

ENDING BALANCE THRU 2/28/2024 \$2,553,171.24

BOND FUND #7

Balance 2/01/2024 \$2,549,679.03

REVENUE:

Sarpy County Property Tax	179,164.65	!
Interest	10,566.43	!
Internal Transfer From Bond 3		
Deposit		
TOTAL REVENUE	\$	189,731.08

DISBURSEMENTS:

Principal/ Interest Payments	0.00	
Internal Transfer	0.00	
TOTAL DISBURSEMENTS		\$0.00

ENDING BALANCE THRU 2/28/2024 \$2,739,410.11

RETURN TO AGENDA

Treasurer

**PAPILLION-LA VISTA DISTRICT #27
BUILDING FUND FINANCIAL STATEMENT**

BUILDING FUND

Beginning Balance 02/01/24 3,276,418.34

Receipts:

Tax Revenue - Sarpy County/LC	113,717.56
Interest	12,368.13
Internal Transfer	0.00
Misc. Deposits	0.00

	126,085.69

Disbursements:

A/P Checks	78,643.24
Internal Transfer	0.00

	78,643.24

Ending Balance 2-29-24 Per G/L 3,323,860.79

CONSTRUCTION FUND

Beginning Balance 02/01/24 25,075,989.72

Receipts:

Tax Revenue - Sarpy County/LC	0.00
Interest	91,990.90
Bond Refunding/Misc. Receipts	0.00
Internal Transfers	0.00

	91,990.90

Disbursements:

A/P Checks	997,841.52
Internal Transfers	0.00
Investing Fees	0.00

	997,841.52

Ending Balance 2-29-24 Per G/L 24,170,139.10

Treasurer

RETURN TO AGENDA

PAPILLION LA VISTA COMMUNITY SCHOOLS #27
MONTHLY STAFF TRAVEL REQUEST
BOARD OF EDUCATION
March 25, 2024

STAFF MEMBER	DATE AND DESTINATION	CONFERENCE / WORKSHOP	ESTIMATED REGISTRATION / TRANSPORTATION / LODGING / MEALS	ESTIMATED SUB COST
Dr. Andy Rikli	April 28 – May 1, 2024 Washington, D.C.	National School Boards Association Federal Advocacy	\$1,530.00 (D)	\$0.00
OUT-OF STATE TRAVEL FOR STUDENTS AND STAFF Estimated General Fund Expenditures				
Charles Kaup Ciara Knudsen Naty Ledesma (6 Chaperones, 15 Students)	April 26-28, 2024 Iowa City, IA and Chicago, IL	Upward Bound College Visit	\$0.00	\$0.00
Colin Chick (1 Chaperones, 5 students)	April 26-May 1, 2024 Anaheim, CA	DECA International Career Development Conference	\$2,702.00 (A)	\$495.00 (D)
Ally Gilin Rebecca Warrior (2 Chaperones, 13 Students)	April 26-May 1, 2024 Anaheim, CA	DECA International Career Development Conference	\$3,430.00 (A)	\$990.00 (D)
Randy Stribley (1 Chaperone, 12 Students)	June 24-28, 2024 Atlanta, GA	National Leadership & Skills USA Conference	\$1,402.00 (A)	\$0.00

Expenses are estimated until travel is completed and bills submitted.
(D) District (G) Grant (A) Activity (O) Other

Return to Agenda

**PAPILLION LA VISTA COMMUNITY SCHOOLS #27
PERSONNEL ACTIONS
BOARD OF EDUCATION
March 25, 2024**

Resignations

Katie Bogardus	4 th Grade	Prairie Queen
Hanna Cahill	Special Education	Hickory Hill
Madison Cascio	Science	Papillion-La Vista High School
Amy Diegel	6 th Grade	G. Stanley Hall
Gina Emanuel	Special Education	Parkview Heights
Joe Homan	Instrumental Music	Papillion-La Vista South High School
Karleen Gebhardt	English	Papillion-La Vista High School
Erin Jensen	School Nurse	Papillion-La Vista South High School
Emily Kroenke	Math	Papillion-La Vista South High School
Jody Minske	Counselor	G. Stanley Hall
Jerico Olson	4 th Grade	Trumble Park
Lauren Rutledge	6 th Grade	Ashbury Elementary
Chris Todd	Skills & Technical Science	Papillion-La Vista High School
Andrew Walsh	Science	Papillion-La Vista High School
Caleb Wiegmann	Speech Pathologist	Bell Elementary

Contracts

Baylee Beirow	4 th Grade	Portal
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Baylee received her Bachelor of Science from the University of Nebraska at Omaha in December 2023. Baylee completed her student teaching at Portal Elementary during the fall of 2023. Baylee is currently a substitute teacher for Papillion La Vista Community Schools.

Pearlie Best	English	La Vista Middle School
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Pearlie received her Master of Science from the University of Nebraska at Omaha in December 2022. Pearlie is currently an English teacher at Bryan Senior High School with Omaha Public Schools.

Taylor Garton	Speech Language Pathologist	TBD
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Taylor received her Master of Education from the University of Nebraska at Kearney in May 2018. Taylor is currently working as a Speech Language Pathologist with Auburn Public Schools.

Matthew Morgan	Instrumental Band	Papillion-La Vista High School
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Matthew received his Bachelor of Music Education from South Dakota State University in May 2022. Matthew is currently the Director of Bands at Sibley-Ocheyedan High School in Sibley, IA.

Desiree Parks	Instructional Coach	TBD
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Desiree received her Master of Education from the University of Huston Victoria in May 2013. Desiree is currently a 2nd grade reading, writing and social studies teacher at Alyssa Ferguson Elementary School in Missouri City, TX.

Edward (Nate) Rider	Special Education	TBD
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Edward will receive his bachelor’s degree from the University of Nebraska at Omaha in May 2024. Edward worked as a Special Education Paraprofessional, and he is currently completing his student teaching at G. Stanley Hall.

Kevin Ryan Special Education Papillion La Vista South High School
Kevin received his Master of Education from Doane University in December 2020. Kevin is currently a Special Education Teacher at Westside High School. Kevin is a graduate of Papillion-La Vista High School.

Kaylee Stover Elementary TBD
Kaylee will receive her Bachelor of Science from the University of Nebraska at Lincoln in May 2024. Kaylee is currently completing her student teaching at Prairie Queen.

Madison Verschoor Spanish Liberty Middle School
Madison received her Bachelor of Arts from the University of Nebraska at Omaha in May 2020. Madison is currently a Spanish teacher at Lewis Central High School in Council Bluffs, IA.

PAPILLION LA VISTA COMMUNITY SCHOOL DISTRICT #27
Board of Education Proceedings
March 11, 2024

The Board of Education of the School District of Papillion La Vista, in the County of Sarpy, in the State of Nebraska, met in open and public session at 6:00p.m., Monday, March 11, 2024. The meeting was held at the Papillion La Vista Community Schools Administration Office, 420 South Washington Street, Papillion, Nebraska.

Notice of the meeting was provided in advance by publication in the *Sarpy Times*, March 6, 2024. Notice of the meeting was simultaneously given to all members of the Board of Education. Their acknowledgment of receipt of the agenda is maintained at the Papillion La Vista Community Schools Administration Office. The proceedings, hereafter shown, were taken while the convened meeting was open to the attendance of the public.

Call to Order

Board President Marcus Madler called the meeting to order and publicly stated a copy of the Nebraska Open Meetings Law is posted at the entrance to the Board Room. Mr. Madler led the group in the Pledge of Allegiance.

Roll call was taken. Board members present were: Mr. Skip Bailey, Ms. Lisa Wood, Mr. Marcus Madler, Ms. Valerie Fisher, and Ms. SuAnn Witt.

A motion was made by Mr. Bailey and seconded by Ms. Fisher to approve the absence of Mr. Brian Lodes from the March 11, 2024, board meeting. Roll call vote was taken. Ayes: Fisher, Witt, Bailey, Wood, and Madler Nays: None. Motioned carried.

Communication

Public testifier who addressed the Board: Mr. Bruce Bode-Steinke.

Superintendent's Report

Dr. Rikli provided a report of highlights and activities. Dr. Rikli thanked the community for attending the meeting and the community members that are watching the meeting on YouTube.

Spring Break is taking place March 11-15, 2024.

Dr. Rikli and other Metro area Superintendents have been meeting with Governor Pillen. Governor Pillen has made it a priority to meet with Superintendents on an ongoing basis. Agenda items discussed included a discussion of revenue and spending caps, and the LB 753: ballot initiative.

Upgrades of the audio/visual equipment that is used for board meetings will be implemented soon.

Several student events have taken place in the past couple of weeks including Read Across America, Life of a Tree Ceremony at Tara Heights, and the Multicultural student lead fair held at PLHS.

Dr. Rikli notified the Board that Portal Principal, Mikaela Vobejda, will be resigning her position to work at another school district. Dr. Rikli thanked Ms. Vobejda for her work at PLCS.

Board Comments

Mr. Fisher attended a Liaison Lunch at Parkview Heights.

Mr. Bailey attended a Liaison Lunch at Papillion Middle School.

Mr. Madler attended the Tree Ceremony at Tara Heights and thanked staff for their work.

Dr. Settles reported on the Liberty Middle School Band performance that was held in Lincoln on March 1.

Ms. Witt and Ms. Wood attended the NASB (Nebraska Association of School Boards) Budget and Finance Workshops held in Lincoln.

Committee Reports

- Building & Grounds & Finance: Mr. Richards reported the committee had met. Agenda items included discussion on bond refunding from DA Davidson, monthly expenses, revenue projections, and future irrigation work that needs to be done.
- HR & Student Services Committee: Ms. Witt reported the committee had met. Agenda items included procedural policy items, future board meetings, and negotiations.
- Curriculum and Instruction Committee: Ms. Fisher reported the committee had not met.

Action Items

A motion was made by Ms. Fisher and seconded by Mr. Bailey to approve the Action by Consent Items: The meeting agenda, bills, out of state travel, and personnel items. There were no comments from the Board or audience. Roll call vote was taken. Ayes: Witt, Bailey, Wood, Madler, and Fisher. Nays: None. The motion carried.

A motion was made by Ms. Wood and seconded by Ms. Witt to amend the February 26, 2024, minutes. The second motion on the Adjustment of School District Boundaries between Springfield Platteview Community Schools and Papillion La Vista Community Schools for 72nd Place designated area as presented of approximately 24.417 acres, did not capture the second name of the motion. The second name of the Board member who made the motion was Ms. Wood. There were no comments from the Board of audience. Roll call vote was taken. Ayes: Bailey, Wood, Madler, Fisher, and Witt. Nays: None. The motion carried.

A motion was made by Ms. Wood and seconded by Mr. Bailey to approve the February 26, 2024, minutes with the amendment. There were no comments from the Board of audience. Roll call vote was taken. Ayes: Wood, Madler, Fisher, Witt, and Bailey. Nays: None. The motion carried.

A motion was made by Ms. Witt and seconded by Ms. Fisher to approve the proposed amendment to Policy 2201 – General Duties of Superintendent and the review of the Policy 2000's. Ms. Witt reminded the Board that the Open Meetings Act is followed by policy 8202. There were no comments from the audience. Roll call vote was taken. Ayes: Madler, Fisher, Witt, Bailey, and Wood. Nays: None. The motion carried.

Discussion/Information Items

Mr. Brett Richards, Assistant Superintendent of Business, gave the Board an update on the legislative session. Currently there are several bills that the district is following, including LB1416, LB1371, and LB1316. There are 18 days left of the second session. Mr. Richards invited the Board members to attend future sessions at the legislature.

The Series 3000 Board Policies are up for annual review. If there are changes proposed or recommended, please send them to Mr. Richards, they will be presented as discussion items at the March 25th board meeting, with possible action at the April 8th board meeting. If there are no changes recommended, the Board will acknowledge review of the Series 3000 Board Policies at the March 25 board meeting.

Board President Madler reviewed the future board calendar.
Board President Madler adjourned the meeting at 6:39pm.

SuAnn Witt, Secretary
Papillion La Vista Community School District
Board of Education

Subject: Policy 3000 Series – Business Services

Meeting Date: March 25, 2024

Prior Meeting Discussion Date: March 11, 2024, Board Meeting

Department: Business Services

Action Desired: Approval _____ Discussion Information Only _____

Background:

March is designated as the month for review of *Series 3000 – Business Services* board policies. Board members were asked to review the policy series as posted on the district website. Below are two proposed policy changes:

Policy 3002- Superintendent’s Authority to Spend Budgeted Funds- Procedure 3002 – The 2024 recommended amounts from the Nebraska Standards by the U.S. General Services Administration is to change the reimbursement amounts for breakfast (from \$10 to \$13) and dinner (from \$25 to \$26). Lunch would stay the same at \$15. These amounts have not been changed since 2013.

Policy 3307- Student Fees- Technical changes as shown in attached document.

Recommendation: Discussion only

Responsible Person: Brett Richards

Superintendent’s Approval _____

Signature

RETURN TO AGENDA

Series Name: 3000 - Business and Noninstructional Operations

Topic: 3000 - Business Operation

Policy: 3002 Superintendent's Authority to Spend Budgeted Funds

The Superintendent or Assistant Superintendent for Business Services may authorize the purchase of any items, which have been approved by the Board in the adopted budget. However, such purchases must not cause expenditures in any budgeted fund to exceed the amount adopted by the Board.

The Board recognizes the need, from time to time, to provide beverages, snack and working meals for activities sponsored by or hosted by our school district. Expenditures of this nature shall be permitted and shall operate within the regulations of the Local Government Miscellaneous Expenditure Act.

Procedure 3002

In addition to other expenditures authorized by law and Board Policy, public funds of the Papillion-La Vista Schools are authorized to be used to pay for the following:

A. Payment or reimbursement of actual and necessary expenses of board members, employees or volunteers incurred in connection with any of the following events:

1. Education Workshops
2. Conferences
3. Training Programs
4. Hearings
5. Meetings
6. Official Functions

B. Such expenses may be paid with public funds whether the expense is sponsored by the Papillion-La Vista Schools or some other entity regardless of the location of the activity. Attendance at the event must benefit and promote the work of the Papillion-La Vista Schools.

C. Payment for expenses explained above may occur only when the attendance was given prior approval by the employee's immediate supervisor or the Superintendent.

D. Anyone seeking reimbursement for out of pocket expenses reasonably incurred in connection with an authorized event, shall submit an approved form describing expenses to be reimbursed. Itemized receipts for each claimed expense must accompany this written description. Authorized expenses may include:

1. Registration fees.
2. All reasonable event expenses, which may include the cost of providing non-alcoholic beverages and refreshments for those attending the event.
3. Mileage at the district approved rate.
4. Actual travel expense if travel is authorized by commercial or charter means.
5. Meals and lodging as approved in advance. Meals for employees and volunteers will be reimbursed on the basis of actual itemized receipts not to exceed ~~\$10.00~~ \$13.00 for

breakfast, \$15.00 for lunch and ~~\$25.00~~\$26.00 for dinner per day. There is no carryover of the daily allowance for meals.

6. Lodging expenses including business related phone and internet connection charges.

E. Expenses for meals and non-alcoholic beverages for emergency workers and volunteers as follows:

1. For any individuals while performing or immediately after performing relief, assistance or support activities in emergency situations, including, but not limited to; tornado, severe storm, fire or accident; and
2. For any volunteers during or immediately following their participation in any activities authorized by board policy or the Superintendent of schools, including:
 - a. Service or advisory committees to the Board of Education or the Superintendent of Schools.
 - b. Involvement in the Cooperation BEST program, PTA/PTO/PTN, American Education Week or other similar parent, business or community involvement with the Papillion-La Vista Schools.
 - c. Volunteer activities for ground/building cleanup, graffiti removal or other group activities for the benefit of the school district.
 - d. Any other activity approved by the Board of Education.

F. Expenses for Recognition Dinners:

1. In addition to other expenditures authorized by law and by policy, public funds of the Papillion-La Vista School are authorized to be used to pay for recognition meals held for members of the Board of Education, employees of the Papillion-La Vista Schools or volunteers in the schools. The maximum total cost per person for such meals shall not exceed twenty-five dollars (\$25.00).
2. An annual recognition program may be held pursuant to this policy for members of the Board of Education, employees of each department or volunteers, or any of them in combination.

G. In addition to other expenditures authorized by law and by policy, public funds of the Papillion-La Vista Schools are authorized by law and by policy to be used to pay for plaques, certificates of achievement, lapel pins, flowers or other items of value awarded to elected or appointed officials, employees of the Papillion-La Vista School or volunteers, including persons serving on local government boards or commissions. No item awarded to any individual shall exceed seventy-five dollars (\$75.00) in cost. No item shall be awarded to an individual except for an activity, which promotes the education of the students of the Papillion-La Vista Schools.

Series Name: 3000 - Business and Non Instructional Operations

Topic: 3300 - Revenue

Policy: 3307 Student Fees

PART ONE:

No fees shall be charged to students, nor shall materials be required from students, for their participation in any school-related course or activity, whether curricular or extra-curricular except as expressly permitted below.

A. Extra-curricular Activities and Spectator Events:

Fees may be charged for participation in extracurricular activities and to spectators of extra-curricular activities. Each school building shall annually submit its extra-curricular fee list to the District for approval and publication in that school's handbook.

1. Fees may be charged for participation in extracurricular activities. Extra-curricular activities are those activities or organizations where student participation is voluntary and does not count toward graduation or advancement between grades.
2. Clubs, teams and organizations for which there may be a fee required for participation may also, as a club, team or organization, decide to make purchases, and may fundraise and/or seek donations according to District policy to assist in the funding of such purchases, which may include, but is not limited to, apparel and trips. The decision of an organization to fund purchases is not a fee charged by the District.
3. Fees may be charged for admission to, and transportation to and from, school district activities and events that do not count toward graduation or advancement between grades, where student participation is voluntary.
4. A school may sell activity tickets, which permit students to attend school district activities and events that do not count toward graduation or advancement between grades.
5. Field trip fees may only be charged if participation by the student is voluntary and it does not relate to the required curriculum or if the field trip occurs after school hours and does not count toward school attendance.
6. Specialized equipment or attire may be required of the student for extra-curricular activities.

B. *Minor Personal Consumable Items:*

The District may require students to be responsible for the purchase of minor consumable items that are used by the student throughout the school year. The District will establish a master list of those items, which are considered minor personal consumable items, which may be required. Each school building shall choose those items on the list, which will be required of students attending the school. No item, which is not on the buildings list, will be required. Each school shall annually submit its list of required personal consumable items to the District for approval and publication in that school's handbook.

1. Schools may stock required personal and consumable items and make such items available to students for voluntary purchase; however, schools may not require students to purchase an item directly from the school or a teacher.
2. If a student is unable to provide the minor personal consumable item required the school may, as appropriate, supply the item to the student.

C. *Materials for Course Project:*

Certain courses for which credit is granted and/or count for advancement between grades utilize materials for projects, which become the property of the student. Schools may require students to provide those materials. Students may, with teacher's permission, supply additional materials or products for their own personal use for projects that become the personal property of the student upon completion of the course or unit. Whether a student is permitted to provide additional materials or products will be at the sole discretion of the District.

D. *Clothing*

In addition to school guidelines about general appropriateness of attire, school buildings may require students to furnish and wear non-specialized clothing meeting general guidelines for the specified courses and activities, if the guidelines are reasonably related to the course. Each school's clothing guidelines shall be submitted to the District for approval and publication into the student handbook.

E. *Musical Instruments:*

Students who take an elective instrumental music course shall be required to supply their own instrument and may be required to supply their own music stand except those students who qualify under ~~section 3~~—part three of this policy. For those students qualifying under ~~section 3~~ part three the district shall not be required to provide for the use of a particular type of musical instrument for any student. The District shall supply the music for such courses.

1. Personal supplies related to musical instruments including, but not limited to, items such as reeds, cork lubricant, pipe cleaners, cleaning cloths and other supplies of general upkeep and considered personal consumable items shall be the responsibility of the student. If a student is not able to provide the personal consumable item required, the school may, as appropriate, supply them to the student.
2. Schools may require students to furnish their own musical instruments, stands, music and specialized attire for participation in extracurricular music organizations and activities.

F. *Lost or Damaged School Property:*

A school may require a student to reimburse the school district for repair or replacement of school district property, which is entrusted to the student and is lost or damaged, as well as property of the district damaged through the acts of a student.

G. *Parking*

Students may be charged a fee to park their cars on school property. The District shall annually determine the amount to be charged for parking. Each school shall publish its parking fee, if any, in the student handbook.

H. *Yearbook, Class Rings and Other Optional Purchases:*

Students may be charged for the purchase of items such as yearbooks, class rings, class sweatshirts, graduation announcements and other such voluntary purchases.

I. *Graduation Robes:*

Students may be required to pay the necessary fee to cover the cost of graduation robes required to participate in graduation ceremonies.

J. *Food:*

Students may be charged a fee for the purchase of breakfast or lunch.

K. *Summer School:*

The District may annually set fees for student participation in classes offered during the summer.

L. *Night School/Adult Education:*

The District may annually set fees for student participation in classes offered to students taking classes through the district's night school/adult education program.

M. *Post-secondary Education Costs:*

A student may be charged the actual tuition and fees associated with obtaining credits from a postsecondary educational institution when a student receives both high school credit and postsecondary education credit from a course being taken as part of an approved accelerated or differentiated curriculum program.

N. *Student Files and Records:*

Fees may be charged for copies of student files or records.

PART TWO:

Student Fee Fund:

Fees that are charged to students pursuant to PART ONE, subsections a.1., k, l and m shall be deposited into the Student Fee Fund and expended for the purpose for which they were collected from students.

PART THREE:

Waiver of Student Fees:

Fees that are charged pursuant to *PART ONE*, subsection a, c and e shall be waived for students who qualify for participation in the free or reduced-price lunch program under United States Department of Agriculture child nutrition programs. Students shall be asked to have a waiver signed allowing access to the District's free and reduced price lunch information or provide information relative to family income so that such eligibility may be determined.

Students wishing to exercise their right to the waiver provision of this policy shall notify the appropriate teacher, their counselor or the appropriate administrator of their eligibility. If the student does not participate in the free-reduced priced lunch program or has not waived the confidentiality of free-reduced status for the purpose of fee waivers as presented on their original free and reduced price lunch application, a determination of eligibility will be made by securing from the parent/guardian the necessary financial data to make the determination.

Procedure – 3307

Fee Waiver Procedure

Students believing they are eligible for a waiver of identified fees will be granted such a waiver based upon the following events:

- A. The Director of Food Service will prepare, upon request, a list of students who participate in the free/reduced lunch program and have waived their right to confidentiality for this purpose. The list will be by building. If the student's name appears on this list, the waiver is to be granted. If the student's name does not appear on the list, the following steps must be completed:

If the student indicates they do participate in the free/reduced lunch program, a Waiver of Confidentiality form should be signed by the parent/guardian and returned to the school. These forms should be faxed or delivered to the Director of Food Service and he/she will notify the school as to the student's eligibility status.

If the student does not participate in the free/reduced lunch program, the free/reduced application form and waiver of confidentiality form should be sent home for the parent/guardian to complete. When returned, these forms should be faxed or delivered to the Director of Food Service and he/she will notify the school relative to their qualification. If faxed, the original still needs to be forwarded, as it is required by Child Nutrition Services, Nebraska Department of Education.

- B. If the application timing does not allow for verification prior to the necessary deadline, the student shall be granted the waiver until the determination is complete.

Elementary Schools/Preschool

Clothing/Specialized Attire

Elementary students may be required to supply the following clothing items:

1. Tennis shoes for physical Education.
2. Paint shirt.
3. Honor Choir shirt.

Personal or Consumable Items and Materials

Elementary students may be required to supply the following personal or consumable items:

1. Pens, pencils, paper, notebook/organizers and book covers.
2. Musical Instruments and stands.

Extracurricular Activity Participation Fees

1. In town competition and travel costs for clubs, activities and special interests not to exceed \$10.00 per trip.
2. Out of state or national competition travel costs for clubs, activities and special interests not to exceed \$3000.
3. Elementary HS Activity Pass - \$20

Tablet/Laptop Insurance (Optional) - \$20.00

Transportation

Charges may be assessed to students for transportation to extracurricular events and activities, which the student is a voluntary spectator not to exceed \$10.00.

Photocopying/Printing

Charges may be assessed to students for:

1. The reproduction of student records and transcripts at \$0.05 per page.
2. Personal copying/printing for the students at \$0.05 per page.

Summer School

1. Enrichment \$ 135.00/Class

School Breakfast/Lunch

Elementary Preschool Breakfast	\$1.30
Elementary Student Breakfast	\$1.55
Elementary Preschool Lunch	\$1.95
Elementary Student Lunch	\$2.35

Early Entry Screening

Kindergarten early entry screening assessment not to exceed \$100.

Early Childhood Tuition

Not to exceed \$150 per month half-day program. Assessed on a sliding scale based on family income.
Not to exceed \$225 per month full-day program. Assessed on a sliding scale based on family income.

Middle School

Clothing/Specialized Attire

Students may be required to supply the following clothing items:

1. Athletic clothing, shoes and equipment.
2. P.E. uniforms and tennis shoes.
3. Band shirts not to exceed \$30.

4. Coordinated attire for special music groups not to exceed \$150.

Personal or Consumable Items and Materials

1. Pens, pencils, paper, notebook / organizers and book covers.
2. Cost of materials for projects students create which they will take ownership of or consume:
 - a. Skilled and Technical Sciences (various take-home projects) \$10.00/Class
 - b. Family and Consumer Science I \$10.00/Class
 - c. Art \$10.00/Class
3. Cost of Musical Instruments and Stands

Extracurricular Activity Participation Fees

1. Activity Fee (One-time fee for athletics and show choir)- \$50.00
2. In town competition and travel costs for clubs, activities and special interests not to exceed to \$10.00.
3. High School Activity Ticket (Optional) \$70.00.
4. Out of state or national competition travel costs for clubs, activities and special interests not to exceed \$3000.

Transportation

Charges may be assessed to students for:

1. Transportation to extracurricular events and activities, which the student is a voluntary spectator not to exceed \$10.00.

Tablet/Laptop Insurance (Optional) - \$20.00

Photocopying/Printing

Charges may be assessed to students for:

1. The reproduction and forwarding of student records and transcripts.
2. Personal copying/printing for the student. (10¢/copy)

School Breakfast / Lunch

Secondary Student Breakfast	\$1.95
Secondary Student Lunch	\$2.60

High School

Clothing/Specialized Attire and Equipment

Students may be required to supply the following clothing items:

1. Specialized and non-special specialized athletic clothing, shoes and equipment.
2. P.E. uniforms, swimsuits and tennis shoes.
3. Band uniform rental, pants, shoes, and shirts. Instrument rental, repair and cleaning.
Not to exceed \$250
4. Flag Corp uniforms and flags. Not to exceed \$500
5. Specialized clothing for Career Academies

Scrubs for Health Academy -	\$60.00 / set
Shirt for Academies –	\$30.00

Personal or Consumable Items and Materials

1. Pens, pencils, paper, notebook/organizers and book covers.
2. Cost of materials for projects students create and take ownership of or consume.
 - a. Art \$15.00-\$20.00

- b. Pottery \$15.00
- c. Drama/Play Production \$20.00
- d. Family Consumer Science/Pro Start \$30.00/\$75.00
- e. Skilled and Technical Sciences \$20.00 plus cost of special project
*Wood 1,2,3,4 and Intro to Trades
- 3. Cost of musical instruments and stands.
- 4. Rental of school owned Instruments \$50.00 per year

Extracurricular Activity Participation Fees

- 1. Activity tickets for participants in NSAA activities \$70.00
- 2. Team/Activity/Club shirt – Not to exceed \$25.00
- 3. Cheerleading, includes uniform - Not to exceed \$2000.00
- 4. Dance Team includes uniform – Not to exceed \$2000.00
- 5. Drama costuming - Not to exceed \$50 per play
- 6. Attire for special music groups - Not to exceed \$550.00
- 7. Club Dues:

DECA	\$20.00	FBLA	\$20.00
Foreign Language	\$15.00	Key Club	\$25.00
Leo Club	\$20.00	Thespians	\$45.00
Skills USA	\$20.00	Student Council	\$20.00
National Honor Society	\$20.00	Tri Music Honor Society	\$10.00
HOSA	\$25.00	Photography	\$20.00
Culinary Club	\$25.00		
- 8. Activities and special interests:

Debate	\$20.00	Graduation Caps & Gowns	\$35.00
Musical	\$30.00	Fall Play	\$30.00
Speech	\$20.00/Event		

- 9. Competition and travel costs for clubs, activities and special interests:
State and National Competitions not to exceed \$3000.00.

Post-Secondary Education

Tuition, fees and materials cost associated with the granting of credit from an institution of higher education:

All AP Classes (optional test) - \$96. Late Test Date Exam-\$136.

College NOW Program- Actual cost of tuition, fees and books from post-secondary institution.

College Jump Start– Cost of tuition for class taught by PLSD instructor – 50% of actual tuition for Metro Community College and actual cost of fees and books. Tuition for classes taught by Metro instructors - actual cost of tuition, fees and books from Metro Community College.

Dual Enrollment including School to Career Academies - Actual cost of tuition, fees and books from post-secondary institution.

National Foreign Language Exams (Optional) - \$10.00

Tablet/Laptop Insurance (Optional) - \$20.00

Transportation

Charges may be assessed to students for transportation to extracurricular events and activities, in which the student is a voluntary spectator or participant not to exceed \$10.00.

Photocopying/Printing

Charges may be assessed to students for:

1. The reproduction and forwarding of student records and transcripts.
2. Personal copying/printing for the student (10¢/copy).

Summer School/ Night School

Night School/Extended Day \$50.00 per class

Parking Permit (Optional) \$40.00

Driver Education

ESU#3 Driver Education Tuition \$350.00

School Breakfast/Lunch

High School Student Breakfast \$1.95
High School Student Lunch (Tier I) \$2.70
High School Student Lunch (Tier II) \$3.40

Subject: Legislative Update

Meeting Date: March 25, 2024

Prior Meeting Discussion Date: February 12, 2024, February 26, 2024 & March 11, 2024, Board Meetings

Department: Business Services

Action Desired: Approval _____ Discussion _____ Information Only X

Background:

A legislative update will be provided to review bills we are following during the 108th Legislature session.

Recommendation: Information Only

Responsible Person: Brett Richards

Superintendent's Approval _____
Andrew J. Rikli
Signature

RETURN TO AGENDA

Subject: 2024 Energy Service Company Projects

Meeting Date: March 25, 2024

Prior Meeting Discussion Date: N/A

Department: Business Services

Action Desired: Approval _____ Discussion X Information Only _____

Background:

In June of 2021, the district contracted with Facility Advocates as the district energy services company (ESCO) to aid in the identification, development and implementation of energy and resource conservation projects within the district to manage building related costs. It was noted at that time potential projects would be evaluated by the district and brought to the Board for approval. The district has evaluated additional potential projects and selected the following 2024 projects for board consideration:

LaVista West Elementary- Boiler replacement	\$ 275,000
Golden Hills Elementary – Boiler replacement	\$ 395,000
Papillon La Vista South – Replacement Chillers (2)	\$1,125,000
Monarch High School – Replacement of Roof Top Unit (pool)	\$ 925,000
Liberty Elementary- ERV Replacement	\$ 415,000

The project cost identified is the guaranteed maximum price. The district, in partnership with Facility Advocates, will work to lower the actual costs of these projects. The projects will be paid from Special Building Fund dollars.

Recommendation: Discussion at this time.

Responsible Person: Brett Richards

Superintendent’s Approval _____

 Signature

RETURN TO AGENDA



Papillion-LaVista Community
Schools

AND



Partners on ESCO Projects

March 7, 2024

Executive Summary

Facility Advocates Phase 4 Guaranteed Maximum Price budget proposal for the following energy conservation measure projects:

- **LaVista West Elementary School – Boiler replacement \$ 275,000**
 - **Golden Hills Elementary School – Boiler replacement \$ 395,000**
 - **Papillion South HS – Chiller replacement \$1,125,000**
 - **Monarch HS – Pool RTU complete unit replacement \$ 925,000**
 - **Liberty Elementary School – ERV replacement \$ 415,000**
- TOTAL GMP \$3,135,000**

Next Steps

- March 5- Administration review of Projects
 - Discuss & Prioritize
 - Alvine Engineering role & responsibilities (Primary / 3rd party review)
- March 8- Finance/Buildings & Grounds Committee meeting
- March 11- School board meeting for project discussion
- March 25- School board meeting for contract approved
 - Final design/engineering, ordering of equipment & subcontractor bidding
 - Contract signed
- Project Implemented (Summer 2024 till Spring 2025)

Scope of Work Details

LaVista West Elem School - Boiler Replacement Project

Demolition

- Isolate and disconnect natural gas, HW supply/return piping to (3) existing LES boilers.
- Capture glycol from piping, to be reused.
- Disconnect and remove all existing flue piping.
- Remove (3) existing boilers from mechanical room. Dispose of per EPA Guidelines.

Install

- Provide and install (2) new Lochinvar Crest FBN1001 Condensing Boilers.
 - 999,000 BTU input, 961,000 BTU output – Up to 96% efficient
 - 6" sealed combustion, 6" flue vent
 - ASME SS vertical firetube heat exchanger
 - CSD-1 controls
 - 20-1 turndown
 - Low water cutoff w/ manual reset
 - Built in sequencing panel
 - 125# ASME relief valves
 - 115/1/60 variable speed boiler pump
 - Factory startup
 - Standard manufacturer's warranty
- Modify existing HW Supply/Return piping for Primary/Secondary Loop configuration.
- Connect HW supply/return to new boilers.
- Modify existing gas piping, connect to (2) new boilers.
- Provide condensate neutralizers and pipe condensate from each boiler to nearest drain.
- Provide and install (1) 50gal Glycol Make-up System.
- Install new combustion air and flue vent piping.
- Provide and install (1) Lakos solids separator. Extend separator blow down to drain.
- Flush new piping and fill with existing glycol. Top off with new glycol as required.
- Insulate new piping to match existing.
- Provide roof patching for flue penetrations.
- Provide electrical disconnect/reconnect for boilers and Glycol Make up tank.
- Provide 100 gals of DowFrost HD glycol to fill GMU tank and top system off.
- Mechanical, Electrical, and State Boiler permits provided.
- Includes factory startup, 1-year parts, and 1 year labor warranties.
- All Controls equipment & installation to be provided by PLCS.



Golden Hills Elem School - Boiler Replacement Project

Demolition

- Isolate and disconnect natural gas, HW supply/return piping to (3) existing LES boilers.
- Capture glycol from piping, to be reused.
- Disconnect and remove all existing flue piping.
- Remove (3) existing boilers from mechanical room. Dispose of per EPA Guidelines.
- Demo & remove existing ceiling mounted expansion tank.



Install

- Provide and install (2) new Lochinvar Crest FBN2501 Condensing Boilers.
 - 2,500,000 BTU input, 2,400,000 BTU output – Up to 96% efficient
 - 8" sealed combustion, 9" flue vent
 - ASME SS vertical firetube heat exchanger
 - CSD-1 controls
 - 20-1 turndown
 - Low water cutoff w/ manual reset
 - Built in sequencing panel
 - 125# ASME relief valves
 - 115/1/60 variable speed boiler pump
 - Factory startup
 - Standard manufacturer's warranty
- Modify existing HW Supply/Return piping for Primary/Secondary Loop configuration.
- Connect HW supply/return to new boilers.
- Modify existing gas piping, connect to (2) new boilers.
- Provide condensate neutralizers and pipe condensate from each boiler to nearest drain.
- Provide and install (1) 50gal Glycol Make-up System.
- Install new combustion air and flue vent piping.
- Provide and install (1) Lakos solids separator. Extend separator blow down to drain.
- Flush new piping and fill with existing glycol. Top off with new glycol as required.
- Insulate new piping to match existing.
- Provide roof patching for flue penetrations.
- Provide new 110v electrical feed for Glycol Make up tank.
- Provide new 230v electrical feed for each boiler.
- Provide 100 gals of DowFrost HD glycol to fill GMU tank and top system off.
- Mechanical, Electrical, and State Boiler permits provided.
- Includes factory startup, 1-year parts, and 1 year labor warranties.
- All Controls equipment & installation to be provided by PLCS.

Papillion LaVista South HS - Replace Air-Cooled Chillers

Demolition

- Recover refrigerant and compressor oil from (2) existing Trane chillers.
- Capture glycol from chilled water piping and store to be reused.
- Disconnect chilled water piping and demo insulation.
- Provide crane and rigging to remove chillers.
- Provide transport of old chillers off site. Dispose of per EPA Guidelines.
- Disconnect and remove the existing wiring and fuses feeding the 2 existing chillers.
- Cap existing conduit where it penetrates cement housekeeping pad.

Install

- Provide and install (2) new Daikin model AWW020B Air-Cooled Screw Chillers
 - R513A type refrigerant
 - Microchannel coils
 - 460/3
 - VFD Starter
 - 700Amp MCA
 - Rated at 30% glycol solution
 - 32 degrees F minimum ambient rating
 - BACnet MSTP communication
 - Sound enclosure option
 - Standard 1 year parts and labor, 5 year compressor warranty
- Provide crane and rigging to set chillers.
- Extend chilled water supply & return piping to each chiller and connect.
- Flush piping and fill with existing glycol.
- Provide and install new insulation and jacket for exterior chilled water piping.
- Provide 100gals of glycol to top system off.
- Includes fine mesh screening on coils and underneath unit for Cottonwood fibers.
- Furnish and install 6 new 700-amp fuses in the 2 existing 800-amp switchgear buckets.
- Install new conduit and wire out of the existing switchgear to each of the 2 new chillers. Conduit will exit from the top of the electrical gear, through the wall and out to each unit.

Exclusions:

- Bonds, permits, or allowances.
- Temperature control devices, control conduits, and control wiring.
- Temporary Heat, Ventilation, Air Conditioning.
- Project is estimated to replace both chillers at the same time. If staggered installation is needed pricing may need revised.
- All work is estimated to be completed during normal working hours, Monday through Friday, 7:00AM – 4:30PM.



Monarch High School - Replace Pool Dehumidification RTU

The hot water coil in this unit has presently failed. Our suggestion is to replace this coil as a temporary fix until a new unit can be obtained.

Coil replacement only

- Demo existing coil
- Save glycol to be reused
- Provide and install new custom-made glycol hot water coil to fit existing location
- Reinstall glycol and top off as required

Unit replacement

Demolition

- Recover refrigerant and compressor oil from refrigeration circuits.
- Disconnect glycol supply and return piping.
- Capture glycol from hot water piping and store to be reused.
- Disconnect supply and return ductwork.
- Disconnect Electrical supply for existing unit.
- Provide crane and rigging to remove unit.
- Provide transport of old unit off site. Dispose of per EPA Guidelines.

Install

- Provide and install (1) adapter curb and (1) new Pool Conditioning RTU of same size and design.
- Unit will be provided with BACnet communication.
- Provide crane and rigging to set curb and RTU.
- Connect new unit to existing supply and return ductwork. Insulate exterior ductwork to match existing.
- Connect new unit to existing supply and return glycol piping.
- Connect new unit to existing electrical supply. Reuse existing electrical disconnect.
- Standard 1 year parts and labor, 5 year compressor warranty

Exclusions:

- Bonds, permits, or allowances.
- Temperature control devices, control conduits, and control wiring.
- Temporary Heat, Ventilation, Air Conditioning.



Liberty Elem School - Replace Dedicated Outside Air Energy Recovery Unit (ERU #2)

Replace existing Venmar Energy Recovery Unit with new AAON unit per Alvine Engineering documents dated 02/02/2024



Demolition

- Recover refrigerant and compressor oil from refrigeration circuits.
- Disconnect supply and return piping.
- Disconnect supply and return ductwork.
- Disconnect Electrical supply for existing unit.
- Provide labor and rigging to remove unit.
- Provide transport of old unit off site. Dispose of per EPA Guidelines.

Install

- Provide and install (1) new AAON ERU
 - MODEL: SB-018-30-E80A-000
 - PACKAGED WATER SOURCE HEAT PUMP
 - INSULATED DOUBLE-WALL CABINET CONSTRUCTION
 - (2) VARIABLE CAPACITY COMPRESSORS
 - MODULATING HOT GAS REHEAT
 - STAINLESS STEEL DRAIN PAN
 - CONDENSATE OVERFLOW SWITCH
 - INTEGRAL ENERGY RECOVERY WHEEL
 - 2" MERV-8 UNIT FILTERS
 - WATER BALANCING VALVES AND WATER FLOW SWITCH
 - FACTORY INSTALLED CONTROLS WITH BACNET INTERFACE
 - 5 YEAR COMPRESSOR WARRANTY
 - 18 MONTH PARTS WARRANTY (FROM DATE OF SHIP)
- Connect new unit to existing supply and return ductwork. Insulate ductwork to match existing.
- Connect new unit to existing supply and return loop piping.
- Connect new unit to existing electrical supply per engineering documents.

Exclusions:

- Bonds, permits, or allowances.
- Temperature control devices, control conduits, and control wiring.
- Temporary Heat, Ventilation, Air Conditioning.