DATE:

LANCASTER COUNTY TAX COLLECTION BUREAU MIDDLETOWN AREA TAX COLLECTION BUREAU

1845 William Penn Way, Lancaster, PA 17601 717/569-4521

LOCAL SERVICES TAX EMPLOYEE WITHHOLDING EXEMPTION CERTIFICATE

(for use where the Bureau collects LST)

			Tax	Year			
and presente		AND the Bureau. No				nts must be completed, s ntation has been receive	
Employee Name:					Soc. Sec. #:		
Address:					Phone #:		
City/State:					Zip:		
		<u>R</u>	EASON FOR	R EXEMPTION			
1	MULTIPLE EMPLOYERS/MULTIPLE PER PAYROLL TAX: I am exempt from withholding based on paying a local services tax pro rata per payroll to another, principal employer. I will notify employers of a change in principal place of employment within 2 weeks of the change. (Attach a copy of a current pay statement from principal employer that shows the name of the employer, the length of the payroll period, and the amount of local services tax withheld. List all employers at the bottom of this form.)						
2	LOW INCOME EXEMPTION - \$12,000: I expect my total earned income and net profits from all sources will be less than \$12,000 within (specify municipality that imposes the tax.) (Attach copies of last pay statements or W-2 for the prior year.)						
3	ACTIVE DUTY MILITARY EXEMPTION: I am exempt from tax because my occupation within the jurisdiction imposing the tax is active military duty. (Attach a copy of orders directing active duty status. Annual training is not eligible for exemption.)						
4	MILITARY DISABILITY EXEMPTION: I am exempt from tax based on military disability. (Attach a copy of discharge orders and a statement from the U.S. Veterans Administrator documenting disability. Only 100% permanent disabilities are recognized for this exemption.)						
5	RELIGIOUS CLERGY EXEMPTION: My sole occupation within the jurisdiction imposing the tax is performing services as a member of the religious clergy.						
6	PRIOR PAYMENT: I have previously paid the full amount of the tax to the municipality and/or school district imposing the local services tax, or have previously paid for this tax year \$52 as a local services tax based on an occupation within Pennsylvania. (Attach evidence substantiating payment.)						
Bureau. Unfor the por	nless you have tion of the ca	e reason to believe th	e certificate i ch the certific	is inaccurate, you cate applies, unti	ı should not w il otherwise in	promptly send a copy withhold the local service structed by the employies.	es tax
		1. PRIMARY EMPLO	OYER	2. SECOND EM	PLOYER	3. THIRD EMPLOYER	_
Employe	er Name						
Municipa	ality						
Status (F	T or PT)						
		NALTY OF LAW TI E AND CORRECT:	HAT THE IN	FORMATION S	TATED ON A	AND ATTACHED TO T	THIS

EMPLOYEE SIGNATURE: