

ACADEMY OF ACCELERATED LEARNING, INC.

Chimney Rock Campus

6025 Chimney Rock Rd
Houston Tx 77081
(713) 773-4766

Bellfort Campus

6711 Bellfort St
Houston TX 77087
(713) 645-0336

Savoy Campus

5999 Savoy St
Houston TX 77036
(346) 618-5665

MEDICATION ADMINISTRATION AT SCHOOL

Dear Parent or Guardian,

To comply with the school district medication administration policy and Texas State Law, please review the following information for medication administration.

All medications (prescription and nonprescription) brought to the school must be taken to the school office/ health personnel by a parent or guardian immediately upon arrival. A parent or guardian must fill out a medication form for each medication received. Students may not be in possession of any prescription or nonprescription medications on school grounds during school hours unless officially authorized by the campus nurse for possession and self-administration of a prescription medication for asthma, anaphylaxis, or diabetes.

The following procedures are to be followed regarding medications:

1. All **prescription drugs** dispensed through a physician's office and must be in their original pharmacy container or packing. **Prescription** medicine must have a current pharmacy label. The label must include:

- The student's name.
- The physician's name.
- The name and strength of the drug.
- Amount of drug to be given.
- Time when the drug is to be given.
- Reason for medication.
- The date prescription was filled and the end date.
- Parent and or guardian must complete and sign school medication form.

2. All **nonprescription drugs** must be in their original container. The written request for administration of these over-the-counter drugs, must be made by parent, guardian, or physician, and must contain the following:

- Full name of student.
- Name of drug.
- Amount of drug to be given.
- Scheduled hours when the drug is to be given.
- Reason drug is to be given.
- Date.
- Parent and or guardian must complete and sign school medication form.

3. Natural and/or homeopathic-like products, not FDA approved, will not be dispensed in the school setting by school district personnel.

4. School personnel will not give any medicine or medicine products to students except as authorized by district policy and with a signed medication authorization form.

This policy is necessary to protect the health and safety of your child. We appreciate your cooperation in this matter for those reasons. If you have any questions or concerns, please contact the school office or campus health personnel.

