



BEN HILL MIDDLE SCHOOL

134 JC Hunter Dr.
Fitzgerald, GA. 31750
Phone: (229) 409-5578

Michael Heitzman, Principal
Dr. Selena Dawson, Assistant Principal
Will Oliver, Dean of Students

BHMS Governance Team

8/18/22

Review Mission: To instill a desire in all to take ownership of their learning.

Review Responsibilities: grant decision-making authority in personnel decisions, financial decisions, curriculum and instruction, resource allocation, establishing and monitoring the achievement of school improvement goals, and school operations.

1. Introduction of the team:

- a. Michael Heitzman (principal – present)
- b. Megan Davis (teacher – present)
- c. Timothy Hunt (teacher – present)
- d. Stan Bryant (parent – present)
- e. Kenya Harris (teacher – present)
- f. Katrina Vaughn (teacher – present)
- g. Amy Shiver (parent – absent)
- h. Kimberly Campbell (parent – absent)
- i. Selena Dawson (assistant principal – absent)

2. Update on the responsibilities of team

- a. Personnel (need self-contained paraprofessional & substitute teachers)
- b. Finance (Mr. Heitzman will share budget when it becomes available.)
- c. Curriculum and Instruction (focus on Professional Learning Community to get the best outcome for our students)
- d. Resource Allocation (\$10,000.00 annually)
- e. School Improvement (see #5)
- f. School Operations (Teachers from each hall reported on this.) After school tutoring begins today.

One “Family” committed to student success every day

3. Scheduled Meetings
 - a. 9/20/22, 12/13/22, 2/21/22, 4/18/22, as needed
4. School safety
 - a. Uniforms (continue to discuss)
 - b. Clear or mesh backpacks (not a deterrent for unwanted items)
 - c. Metal detection (Mr. Heitzman will contact our grant writer to find about funding for this.) Governance team unanimously agreed to pursue obtaining metal detectors in BHMS for student and staff safety
 - d. More training/information is requested for teachers/staff regarding gangs and how to recognize and address at school.
5. School Improvement Plan
 - a. Heitzman will email out the plan to this team for feedback and adoption

One “Family” committed to student success every day