



BEN HILL MIDDLE SCHOOL

134 JC Hunter Dr.
Fitzgerald, GA. 31750
Phone: (229) 409-5578

Michael Heitzman, Principal
Dr. Selena Dawson, Assistant Principal
Will Oliver, Dean of Students

BHMS Governance Team

9/27/22

Review Mission: To instill a desire in all to take ownership of their learning.

Review Responsibilities: grant decision-making authority in personnel decisions, financial decisions, curriculum and instruction, resource allocation, establishing and monitoring the achievement of school improvement goals, and school operations.

1. Introduction of the team:

- a. Michael Heitzman (principal – present)
- b. Megan Davis (teacher – present)
- c. Timothy Hunt (teacher – absent)
- d. Stan Bryant (parent – absent)
- e. Kenya Harris (teacher – present)
- f. Katrina Vaughn (teacher – absent)
- g. Amy Shiver (parent – present)
- h. Kimberly Campbell (parent – absent)
- i. Selena Dawson (assistant principal – absent)

2. Update on the responsibilities of team

- a. Personnel (need self-contained paraprofessional & substitute teachers)
- b. Finance
- c. Curriculum and Instruction (focus on Professional Learning Community to get the best outcome for our students)
- d. Resource Allocation (\$10,000.00 annually)
- e. School Improvement (completed)
- f. School Operations (Teachers from each hall reported on this.) After school tutoring is going well.

One “Family” committed to student success every day

3. Scheduled Meetings
 - a. 12/13/22, 2/21/22, 4/18/22, as needed
4. School safety
 - a. Metal detection (approved)
 - b. More training/information is requested for teachers/staff regarding gangs and how to recognize and address at school.
5. Update on Hurricane Ian and Homecoming Dance
6. School Improvement Plan
 - a. Complete

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