



BOARD BULLETIN

July 8, 2024

Opening Report

The Mid-East Career and Technology Centers Board of Education met for its regular meeting on Monday, July 8, 2024 at 6:30 p.m. in the Administrative Center Board Room, 400 Richards Road, Zanesville, Ohio.

Approval of the minutes of the Board of Education's regular meeting held on June 10, 2024.

Treasurer's Report

Approval of all items listed under the Treasurer's financial reports.

Approval of the beginning district revenue and appropriations for all funds.

Superintendent's Report

Approval of the following resignations:

- Andrew Grindley – Bus Driver/Custodian – effective 6-28-24
- Madison Ulry – ECE Instructional Assistant – effective 6-17-24

Approval of the 2024-2025 CARE Part-Time Instructor salary schedules.

Approval of the following paraprofessional personnel supplemental contracts:

- Cynthia Unger – Media Specialist – to be issued a supplemental contract for 8 days effective 6-1-24
- Cynthia Unger – Media Specialist – to be issued a supplemental contract for 5 days effective 7-1-24

Approval of personnel for employment in the Adult and Federal programs, pending licensure and appropriate background checks:

- Adult Education Programs – Part-Time
- CARE – Part-Time
- CARE – Classified

Approval of the following licensed personnel for employment, based on verification of experience, licensure, and appropriate background checks:

- Brianna Pasco – Intervention Specialist – to be issued a one-year limited contract for 185 days effective 8-15-24

Approval of the following classified personnel for employment, based on verification of experience and appropriate background checks:

- Jennifer Campbell – Food Service Worker – to be issued a continuing contract for 190 days at 5 hours per day effective 8-16-24
- Lisa Mayle – Administrative Assistant – to be issued a one-year limited contract for 261 days at 8 hours per day effective 7-1-24
- Brianna Norris – Administrative Assistant – to be issued a one-year limited contract for 259 days (prorated from 261 days) at 8 hours per day effective 7-1-24
- Rhonda Reed – Administrative Assistant – to be issued a one-year limited contract for 251 days (prorated from 261 days) at 8 hours per day effective 7-8-24

Approval of the following classified personnel as substitutes:

- Rebecca Carpenter – Custodian
- Rebecca Carpenter – Food Service Worker

Approval of a leave of absence without pay for one staff member.

Approval of the following 2024-2025 handbooks:

- CARE Policy Handbook
- CARE Student Handbook
- Faculty Handbook
- Handbook for Confidential Classified Employees
- Handbook for Licensed Administrative Employees

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- Handbook for Non-Licensed Administrative and Paraprofessional Employees
 - Handbook for Students and Parents
 - Substitute Teacher Handbook

Approval of substitute teachers hired through MVESC that wish to act as substitute teachers at both the Buffalo and Zanesville Campuses for the 2024-2025 school year.

Approval of the following school breakfast, lunch, adult, and ala carte prices for the 2024-2025 school year:

- Breakfast – \$1.25 paid and \$.30 reduced price
- Lunch – \$3.00 paid and \$.40 reduced price
- Milk – \$.65 per carton
- Adult Breakfast – \$2.30
- Adult Lunch – \$4.20
- Ala Carte – pricing per approved list

Approval of Genesis Occupational Health, Worksite MedTest, and WorkPro Southeastern Med as authorized providers for pupil transportation physicals for the 2024-2025 school year.

Approval of the 2024-2025 High School Truck Driver Training (TDT) Training Agreement.

Approval of membership to the Ohio Coalition for Equity & Adequacy of School Funding for the 2024-2025 school year.

Approval of membership to the Coalition of Rural and Appalachian Schools (CORAS) for the 2024-2025 school year.

Approval of an agreement with SchoolsPLP for 20 concurrent user licenses for the SchoolsPLP Online Courseware for secondary students and SchoolsPLP Training and Support effective August 1, 2024 through July 31, 2025.

Approval of a one-year annual agreement with Gaggie.Net, Inc. for Gaggie Safety Management for Google and archiving of staff email and Google Drive files from August 1, 2024 through July 31, 2025.

Approval to purchase 16 Surface Pro 10 and three (3) Surface Laptop 6 computers for Buffalo and Zanesville Campus staff members from CDW LLC.

Approval to purchase 140 HP Touch Screen Laptop Computers for the Adult Education Full-Time Programs from CNB Computers, USA INC.

Approval to purchase textbooks for the Adult and Secondary Health Occupations Programs for the 2024-2025 school year from Matthews Book Distributors.

Approval to purchase supply kits for the Adult and Secondary Health Occupations Practical Nursing Programs for the 2024-2025 school year from Coursey Enterprises.

Approval to purchase uniforms for the Adult Education Practical Nursing Program for the 2024-2025 school year from Imlay's Uniforms.

Approval to purchase PN ATI Complete Packages for the Adult Education Practical Nursing Program for the 2024-2025 school year from ATI (Ascend Learning).

Approval of the following donations:

- Robot Coupe R2B food processor from Tara Adornetto, Tech Prep/Zane State College (Restaurant & Food Service Operations Program)
- \$250.00 for assisting with the Zemba Family Field Day from The Zemba Companies (Adult Education Heavy Equipment Operations Program)
- \$5,000.00 for Drug Free Clubs of America rewards and incentives from The J. William and M.H. Straker Charitable Foundation (District)

An executive session was held to discuss personnel matters [appointment, employment, dismissal, discipline, promotion, demotion, or compensation of employee(s) or student(s)] and to discuss matters which are subject of pending or imminent court action.

The next meeting of the Mid-East Career and Technology Centers Board of Education will be held **August 12, 2024** at 6:30 p.m. in the Administrative Center Board Room, 400 Richards Road, Zanesville, Ohio.