



SOUTH AMBOY PUBLIC SCHOOLS

Student/Parent Agreement for Responsible Use of District Owned Computing Device

STUDENT NAME: _____ STUDENT ID# _____

CHROMEBOOK SERIAL NUMBER: _____

This assigned device is intended to be used by the student only for educational purposes.

In order to receive a Chromebook, all students and their parent(s) or legal guardian(s) must review and sign the following procedures and guidelines. A signed copy of this form must be submitted at the time of issue to acknowledge acceptance of the guidelines.

Use of Technology Guidelines:

- I will use my device in ways that are appropriate for education, as defined by the Student Handbook and the School's Acceptable Use Policy.
- I will never leave my device unattended in an unsecured or unsupervised location.
- I am responsible for any use of my Chromebook. I will not loan my device to other individuals.
- I will bring my Chromebook to school each day and charge my device's battery to full capacity each night.
- I will keep food and beverages away from my device since they may cause damage to the device.
- I will not disassemble any part of my device or attempt any repairs. I will report any damage or problems to the school.
- I will protect my device by always carrying it in a secure manner to avoid damage. This includes keeping the lid down when walking, not stacking textbooks or other heavy materials on top of the chromebook, and carefully placing it in a backpack.
- I understand the device I am issued is subject to inspection at any time without notice and remains the property of South Amboy Public Schools.
- I understand that South Amboy Public Schools (SAPS) will monitor the device using a variety of methods to assure compliance with SAPS Acceptable Use Policy. All aspects of SAPS Acceptable Use Policy remain in effect while using school devices and accounts both on and off school property. SAPS will provide content filtering inside and outside of our network. However, SAPS does not have full control of the information on the Internet. Parents will need to monitor and be responsible for the content being accessed while students are at home.
- I will file a police report in case of theft outside of school.
- I will be responsible for all damage or loss caused by misuse, abuse, or neglect including dropping the device and will pay replacement costs.
- I agree to return the device, power cord/charger, and any other issued accessories in good working condition at the end of each school year or when transferring out of the SAPS.

Students may not:

- Share logins or passwords (Exception: students may share passwords with parents or legal guardians).
- Decorate or modify hardware in any way. (No stickers, paint, mods, etc.)
- Use another person's device.
- Have, display, or share inappropriate material on your device (photos, video, wallpaper, pirated or illegal content, etc.)
- Use the device in any way other than approved by your teacher in class (no games, social media, videos, taking photos, etc.).
- Install any software/apps.
- Use the devices in "technology free zones" including but not limited to locker rooms and bathrooms.
- Use the camera or recording device on the Chromebook for anything other than educational purposes without the permission of all participants.



STATEMENT OF RESPONSIBILITY OF BORROWER

I accept responsibility if my equipment is lost, damaged, or needs to be repaired or replaced while it is in my possession. I acknowledge that the equipment received is in good condition, and it will be used only by me. I have read and understand the Student/Parent Agreement for Responsible Use of District Owned Computing Devices and agree to abide by this policy. I have also read and understand the [Chromebook Care and Use Guide](#).

I understand that if my district assigned device is lost or damaged due to disregard for the above policies, I will be responsible for paying a replacement fee of \$275. Lost or damaged chargers will incur a cost of \$40.

I understand that the Chromebook and district-assigned Google Chrome account are the property of South Amboy Public Schools and as a result may be subject to inspection at any time. The District reserves the right to examine and/or confiscate any device at any time to ensure compliance with policies. The student should have NO expectation of privacy of materials found on a district supplied device or supported email service, including during home use. Be aware that at ALL TIMES, your browsing history is viewable by District administration.

For the Student

I hereby acknowledge that I have read and understand the Student Parent Agreement for Responsible Use. I understand that my use of this device is a privilege which may be rescinded if I do not abide by the rules laid out in the Student Parent Agreement, as well as the student handbook. ***I further recognize that if I do not abide by the rules of acceptable use, I am subject to disciplinary action as indicated in the Student Handbook/Code of Conduct.***

Student Name (print)

Grade

Student Signature

Date

Student ID#

As a parent or legal guardian, I hereby acknowledge that I have read and understand the Student Parent Agreement for Responsible Use and the [Chromebook Care and Use Guide](#). ***(I further recognize that if my child does not abide by the rules of acceptable use, he/she is subject to disciplinary action as indicated in the Student Handbook/Code of Conduct.)*** I hereby give permission to the South Amboy Public School District to issue my child a Chromebook, and agree to abide by the policies as outlined in the Student Parent Agreement for Responsible Use and the Acceptable Use Policy. I further understand that this permission will remain in effect during the entire time my child is a student at South Amboy Public Schools, and I will notify the school in writing if I wish to rescind this permission.

Parent or Legal Guardian Name
(print)_

Signature

Date