

**ROSSVILLE CONSOLIDATED
SCHOOL DISTRICT
BOARD OF EDUCATION**
JULY 9, 2024- 7:00 P.M.

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Call to Order
Mr. Hufford



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Spotlight
Special Guest Presenters



Jamie Ramos
Director of Technology
Carroll Consolidated School District
Indiana CTO Council - Board Member



Scott Pratt
Assistant Director of Technology
Westfield Washington Schools
Indiana CTO Council – Board Member

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Spotlight



Dustin Shadbolt
Director of Technology



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Public Comments (Section 1300 - Meetings)

- This meeting is a meeting of the Board of Education in public for the purpose of conducting the School Corporation's business. The meeting is not to be considered a public community meeting.
- A handout of the agenda items about to be presented to the Board were available at the sign-in table for patrons to review.
- A registration form was provided at the sign-in table for patrons desiring the opportunity to speak at the beginning of the meeting or on any agenda items. Registration is required if you desire to speak.
- If anyone hasn't turned in the registration form to address the Board please do so at this time.
- The Board has established specific rules to guide the presiding officer. Those rules were outlined on the registration form and will be followed.

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Public Comments (Section 1300 - Meetings)

- Participants must be recognized by the presiding officer and must preface their comments by announcing their name, address, and the organization represented (if applicable).
- Each statement made by a participant shall be limited to three (3) minutes duration or as determined by the presiding officer. The presiding officer may limit the total time allotment for comments.
- No participant may speak more than once on the same topic.
- All statements shall be directed to the presiding officer. No person may address or question Board members individually. The Board is willing to hear comments at the meeting. The Board will listen but may not respond to questions or inquiries.

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Public Comments (Section 1300 - Meetings)

- No person may speak or discuss at any meeting of the Board of Education any charges or complaints against employees of the school district without first presenting such charges or complaints to the Board of Education through the Superintendent in writing, signed and verified by the person or group making such a charge or complaint. If the complaint is about the Superintendent, it shall be forwarded to the President of the Board of Education.
- The presiding officer may terminate any person's privilege of address for persistent violations of rules or conduct and declare that person out of order for the above violations of rules.
- The presiding officer will now call upon those registered to make comment.

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Approval of Minutes

Consideration of Claims & Payroll

★ June 4, 2024 Regular Session

- ★ Board members received the claims docket, payroll claims, and minutes in advance of the meeting.
- ★ Fund and bank reports were supplied for review.
 - Members were asked to contact Dr. Hanna with individual items for which they had questions.

Motion made to approve the minutes, claims, and payrolls as presented.

Motion by: Jentry Pendleton 2nd by: Julia Mink

Motion Passed: Hufford, Root, Mink, Pendleton

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New Business – Personnel Item

Consideration of FMLA Leave

☆ Mrs. Shania Dearinger has requested FMLA leave beginning January 20, 2025, and return to duties on April 14, 2025.

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New Business – Personnel Item

Consideration of Resignations

☆ Mr. Brian Wenzel submitted his resignation as a Rossville Middle/Senior High School Mathematics Teacher effective at the end of the 2023-2024 contract year.

☆ Mrs. Amanda Padgett submitted her resignation as an Instructional Assistant effective immediately.

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New Business – Personnel Item

Consideration of Appointments

Mr. Burkle is recommending the following coaches for the fall 2024 season:

<u>Volleyball</u>	<u>Boys Soccer</u>
Lexi Shriver – Varsity Head Coach	Evan North – Varsity Head Coach
Anne Beard – Varsity Assistant Coach	Bailey Spear – Varsity Assistant Coach
Lexy Robinson – JV Head Coach	Brooks Brown – Volunteer Assistant Coach
open- 8 th Grade	Gabe Spear – Volunteer Assistant Coach
Jamie Morrison – 7 th Grade Coach	Nolan Anderson – Volunteer Assistant Coach
Open – 5 th & 6 th Grade	Noah Spear – Volunteer Assistant Coach
<u>Boys Tennis</u>	
Ryan Skinner – Varsity Head Coach	
Jessica Cox – Volunteer Assistant Coach	

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New Business – Personnel Item

Consideration of Appointments

Mr. Burkle is recommending the following coaches for the fall 2024 season:

<u>Girls Soccer</u>	<u>Coed Cross Country</u>
Devin Mickle, Sr – Varsity Head Coach	Darrin Hauptert – Varsity Head Coach
Christine Mickle – Varsity Assistant Coach	Brianne Hauptert – Volunteer Varsity Assistant
Jalin Brown – Volunteer Assistant Coach	Neal Schnieb – Middle School Head Coach
Devin Mickle, Jr – Volunteer Assistant Coach	
Remington Mickle – Volunteer Assistant Coach	
<u>Girls Golf</u>	
Kyle Stage – Varsity Head Coach	
Kaleb Harness – Volunteer Assistant Coach	
Blake Miller – Volunteer Assistant Coach	

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New Business – Personnel Item Consideration of Appointments

- ☆ Dr. Hanna is recommending Mr. Timothy Herston for the open secondary mathematics position. Mr. Herston brings a wealth of experience in teaching mathematics. Mr. Herston's base salary will be \$47,000 for the 2024-2025 school year.
- ☆ Mr. Hammons is recommending Chloe Weaver for the open art position at the middle/senior high school. Miss Weaver's base salary will be \$44,000.



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New Business – Personnel Item Consideration of Appointments

- ☆ Mr. Dennison is recommending Mrs. Kylie Terry as a 1:1, Tier I instructional assistant for a 3rd grade student per the child's IEP for the 2024-2025 school year. Mrs. Terry will be compensated as per the 2024-2025 Classified Handbook for Instructional Assistants.

Motion made to approve the personnel items as presented.

Motion by: Julia Mink 2nd by: Nathan Root
Motion Passed: Hufford, Root, Mink, Pendleton



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New Business – Policy Item Consideration of Policy

The following policy is up for a first read:

- ☆ • Section 4010 – Student Residence Verification
The Rossville Consolidated School District Board of Education must annually adopt the Student Residence Verification.



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New Business – Policy Item Consideration of Policy

The following policies are up for a second read:

- ☆ Section 1800 – Equal Opportunity Policy.....Retired
- ☆ Section 1800 – Legal Expense ReportingNew Policy
- ☆ Section 3540 – Teacher Appreciation GrantsRevised
- The Rossville Consolidated School District Board of Education must annually adopt the Teacher Appreciation Grant Policy. The funds related to this policy are normally distributed in December.
- ☆☆ Section 4018 – Transfer Students.....Revised
- ☆☆ Section 4200 – Student Wellness-Physical Activity.....Revised
- ☆☆ Section 4300 – Student Discipline PolicyRevised
- ☆☆ Section 4320 – Attendance PolicyRevised
- ☆☆ Section 4322 – Habitual Truancy.....Revised
- ☆☆ Section 4323 – Habitual Truancy.....Retired



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New Business – Policy Item Consideration of Policy

- ☆Section 4350 – Social Media Use by Students.....New Policy
- ☆Section 4402 – Use of Metal Detectors.....Recodified
- ☆Section 5541 – Credit for Religious Instruction/Release Time.....New Policy
- ☆Section 6405 – Cafeteria Charge – Payment Return Policy.....Revised
- ☆Section 6421 – Student Lunch-Meal Accounts.....New Policy

Motion made to approve the policy items as presented.

Motion by: Nathan Root 2nd by: Jentry Pendleton
Motion Passed: Hufford, Root, Mink, Pendleton



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New Business - Financial Item Consideration of Cafeteria Management Solution

- The departure of the Cafeteria Manager and the Assistant Manager left a void in Rossville's food service program. Knowing the limited availability of qualified personnel, the corporation pursued two routes. The first was to seek qualified candidates to serve as cafeteria and assistant managers. The second was to Request for Proposals (RFPs) from vendors that provide food service management services to school corporations.
- The District posted the positions and received four applicants, with only one being highly qualified with years of management experience and licensed appropriately. This individual turned down the position due to the financial restrictions.
- Two RFPs were submitted, one from Quest Food Management Services and one from Chartwells.



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New Business - Financial Item Consideration of Cafeteria Management Solution

- An administrative team met with Eric Rody, former Chief Financial Officer for Lafayette School Corporation. Mr. Rody facilitated the scoring process of the bids using the RFPs stated criteria. Each team member scored the categories independently, and while the scores differed, each selected Chartwells as the most responsive to the RFP.
- Dr. Hanna is requesting to proceed with executing the contract with Chartwells. It is vital that we move forward quickly to allow Chartwells ample time to train staff and implement the program.
- Benefits of this program: 1) our current staff will be acquired by Chartwell and receive a \$500 sign-on bonus and additional benefits, and 2) our students will have a wider variety of from scratch food choices daily.



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New Business - Financial Item Consideration of Surety Bond

- The school corporation has several employees bonded because of their duty assignments.
- Dr. Hanna is requesting the Board authorize and approve a bond for the following employees for the amounts indicated:
 - ☆ Mandi Pennington as Treasurer is bonded for \$50,000
 - ☆ Cara Cornell as Deputy Treasurer is bonded for \$50,000
 - ☆ Irma Goris as ECA Treasurer is bonded for \$30,000

Motion made to approve the financial items as presented.

Motion by: Jentry Pendleton 2nd by: Julia Mink
Motion Passed: Hufford, Root, Mink, Pendleton



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New Business - Miscellaneous Item Declaration of Donation

- Rossville Lions Club donated \$1,000 to offset negative student lunch accounts.



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New Business - Miscellaneous Item Declaration of Surplus/Obsolete Equipment

- Rossville Consolidated School District has a variety of equipment that is no longer in use and should be declared surplus or of no value.
- Surplus/obsolete equipment will be disposed of according to Indiana Law.
- A list of the surplus equipment items has been provided to the Board for consideration.



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New Business - Miscellaneous Item Consideration of Evaluation Plans

- The District has used Standard for Success for an evaluation tool for certified employees for many years. Due to cost of their solution, the District has moved to Pivot for this service.
- Classified staff evaluations have aligned with their job descriptions.
- Evaluation Plans were provided for review and once approved will be uploaded to the State of Indiana.



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New Business - Miscellaneous Item Consideration of Change to Board Meeting Dates

- The District set a schedule of board meeting dates at the December 12, 2023, board meeting.
- Two of those dates need changed due to conflicts in scheduling.
- Dr. Hanna is recommending the meeting in November be held on the 12th instead of the 5th, and the meeting in December be held on the 3rd instead of the 10th.



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New Business - Miscellaneous Item Consideration of Use of Facility/Fundraiser

- The Rossville Baseball Program is requesting permission to use the facility for the Greater Lafayette World Series from July 17 – 21, weather permitting. This fundraiser allows the program to be compensated for the setup, cleanup, and tear-down for the games played on our field.
- The Lafayette Tournament Inc, Lafayette Colt has supplied the needed certificate of insurance.



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New Business - Miscellaneous Item Consideration of Designee

- Dr. Hanna and Mandi Pennington have requested to be authorized to sign agreements for alternative and private residential school placement as the designee for the President and Secretary of the Board.
- The Indiana Department of Education requires that this authorization be provided annually.
- Rarely is placement needed for alternative or private residential schools. However, when the need does occur, timelines must be followed for the child's benefit. This authorization will expedite the process to ensure the corporation meets Federal and State requirements for these placements.



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New Business - Miscellaneous Item Consideration of Summer Camp

- Mr. Burkle is recommending the following summer camp:
 - High School Dance Camp – July 31 – 9:00 a.m. -4:00 p.m., cost \$100



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New Business - Miscellaneous Item Consideration of Out-of-State Field Trip Request

- The Rossville Girls Basketball program is requesting permission to travel out-of-state to New Buffalo, Michigan on July 27 for a day trip team-bonding experience. They plan on being gone from 6 a.m. – 10 p.m.



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New Business - Miscellaneous Item Consideration of Out-of-State Field Trip Request

- The Rossville Baseball program is requesting permission to travel out-of-state for a baseball game on April 4, 2025. The game will be held at Bismarck-Henning Rossville-Alvin High School in Bismarck, Illinois.
- Bismarck-Henning traveled to Rossville this past spring for a game.



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New Business - Miscellaneous Item Consideration of Conference Request

- ★ Dr. Hanna has requested permission to attend the ISBA-IAPSS Fall Conference in Indianapolis. The conference will take place on September 23 – 24, 2024.
- ★ Dr. Hanna has submitted a request to attend the IAPSS Annual Professional Development conference in Indianapolis, on November 20 – 22, 2024.

Motion made to approve the miscellaneous items as presented.

Motion by: Nathan Root 2nd by: Julia Mink
Motion Passed: Hufford, Root, Mink, Pendleton



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Reports & Information Conference Report			
Staff Attending	Date of Conference	Conference Title	Location
☆ Mike Hammons	July 18 & 19, 2024 September 9, 2024 February 4, 2025 April 7, 2025 July 16, 2025 September 10, 2025 February 4, 2026 April TBD, 2026	INAL/IASP Conferences	Indianapolis
☆ Chad Dennison ☆ Bethany Sallade	August 27, 2024	ILEARN Assessment and Planning for 2024-2025	West Lafayette

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Reports & Information Conference Report			
Staff Attending	Date of Conference	Conference Title	Location
☆ Valerie Bennett	September 9, 2024	MTSS Refining Differentiated Systems of Support k-12	Virtual
☆ Sierra Hall	November 22 & 23, 2024	IASP Assistant Principals Conference	Indianapolis

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<div>Adjournment</div> <div>• The Presiding Officer will ask for a motion to adjourn the regular Board meeting.</div> <div>Next Board Meeting</div> <div>➤ Tuesday, August 6, 2024 – 7:00 p.m.</div>
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