# SUMNER-BONNEY LAKE SCHOOL DISTRICT
# SCHOOL BOARD MEETING

**Board of Directors**

Erin Markquart, President
Kevin Lewis, Vice President
Paul Williams, Member
Bill Gaines, Member
Johanneke Smith, Member

**Our Promise:**

*We will know, value, and support every student, helping them graduate ready to pursue a promising future.*

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**July 10, 2024 Board Meeting**

Central Office Board Room
1202 Wood Ave
Sumner, WA 98390

**A. CALL TO ORDER - 6:00 p.m.**

**B. FLAG SALUTE**

**C. APPROVAL OF AGENDA** **(ACTION)**
**RECOMMENDATION:** The Administration recommends that the Board of Directors approve the July 10, 2024 board meeting agenda.

**D. CONSENT ITEMS** **(ACTION)**
**RECOMMENDATION:** The Administration recommends that the Board of Directors approve the Consent Items for the July 10, 2024 board meeting.

1. June 12, 2024 Board Meeting Minutes
2. Board Consent Agenda
3. Check Summary 6/4/2024-6/25/2024
4. Crestwood PTA Donation
5. 6/14/24 Payroll Warrants
6. 6/26/24 Payroll Warrants
7. Personnel Recommendation
8. Surplus Report

**E. RECOGNITION OF STAFF, STUDENTS AND COMMUNITY**

**F. SUPERINTENDENT COMMENTS**

## G. BOARD MEMBER COMMENTS

This is the time on the agenda for Board members to report on professional development activities they have attended (i.e., conferences, workshops), legislative issues, and other items of interest.

## H. AUDIENCE COMMENTS

The Sumner-Bonney Lake School Board welcomes the public to its meetings. Individuals who wish to address the Board should sign up ONLINE. Comments are restricted to three minutes.

## I. BUSINESS MATTERS

1. **Budget Hearing: Budget Hearing Presentation 2024-2025** **(PRESENTATION)**
   The regular meeting will recess to hear Chief Finance and District Operations Officer, Bang Parkinson, present the 2024-2025 school year budget and to hear public comments submitted regarding the proposed budget.

   Budget Hearing Presentation 2024-2025
   2024-25 F-195 Summary

2. **Resolution 22/23-24 Petty Cash Fund Reduction** **(ACTION)**
   **RECOMMENDATION**: The Administration recommends the Board adopt Resolution No. 22/23-24 for Petty Cash Fund Reduction in each school for convenience as provided under the terms of WAC 28A.65.400 and Sumner High School, Bonney Lake High School, Daffodil Valley, Liberty Ridge, Emerald Hills, Maple Lawn and Child Nutrition Concessions have determined they no longer need petty cash funds because of inactivity.

   Resolution 22/23-24 Petty Cash Fund Reduction

3. **Resolution 24/23-24 SHS Store Petty Cash Increase** **(ACTION)**
   **RECOMMENDATION**: The Administration recommends the Board adopt Resolution No. 24/23-24 for SHS Store Petty Cash Increase from a maximum of $200 to a maximum of $300.

   Resolution 24/23-24 SHS Store Petty Cash Increase

4. **Resolution 25/23-24 Purchase Order Signature Authorization** **(ACTION)**
   **RECOMMENDATION**: The Administration recommends the Board adopt **Resolution No. 25/23-24 Purchase Order Signature Authorization** for the purpose of rescinding previous authorizations and to designate Laurie Dent, Bang Parkinson and Matthew Young as persons authorized to sign purchase orders for the Sumner-Bonney Lake School District.

   Resolution 25/23-24 Purchase Order Signature Authorization

5. **Resolution No. 26/23-24 Payroll/Postage Revolving Fund Signature Authorization** **(ACTION)**
   **RECOMMENDATION**: The Administration recommends the Board adopt **Resolution No. 26/23-24 Payroll/Postage Revolving Fund Signature Authorization** for persons to sign payroll and postage revolving fund checks for disbursement of funds on deposit.

   Resolution No. 26/23-24 Payroll/Postage Revolving Fund Signature Authorization

6. **Resolution No. 27/23-24 Transmittal Revolving Fund Signature Authorization** **(ACTION)**
**RECOMMENDATION**: The Administration recommends the Board adopt **Resolution No. 27/23-24 Transmittal Revolving Fund Signature Authorization** to authorize persons to sign the Transmittal revolving fund checks for disbursement of funds on deposit.

Resolution No. 27/23-24 Transmittal Revolving Fund Signature Authorization

7. **Resolution No. 28/23-24 Warrants Signature Authorization** **(ACTION)**
**RECOMMENDATION**: The Administration recommends the Board adopt **Resolution No. 28/23-24 Warrants Signature Authorization** to authorize persons to sign the Warrants for disbursement of funds on deposit with the Pierce County Treasurer.

Resolution No. 28/23-24 Warrants Signature Authorization

8. **Budget Status Report** **(INFORMATION)**
The Chief Finance and District Operations Officer, Bang Parkinson, has provided a May budget status report to the Board for information.

Budget Status Report (May)

9. **Bond Measure Presentation** **(PRESENTATION)**
Superintendent Dr. Laurie Dent will present information included in the 23/23-24 resolution: Bonds for K-12 Expanded Student Capacity.

Bond Resolution Review Presentation

10. **Resolution No. 23/23-24 Bonds for K-12 Expanded Student Capacity, School Improvements and Safety Upgrades provides for the submission to the District's voters, at an election to be held on November 5, 2024, of a proposition authorizing the District to issue its General Obligation Bonds for the purposes of paying costs of K-12 Expanded Student Capacity, School Improvements and Safety Upgrades.** **(ACTION)**

**RECOMMENDATION**: The Administration recommends the Board adopt Resolution No. 23/23-24 Bonds for K-12 Expanded Student Capacity, School Improvements and Safety Upgrades provides for the submission to the District's voters, at an election to be held on November 5, 2024, of a proposition authorizing the District to issue its General Obligation Bonds for the purposes of paying costs of K-12 Expanded Student Capacity, School Improvements and Safety Upgrades.

Resolution No. 23/23-24 November 2024 Obligation Bond

11. **RESOLUTION NO. 29/23-24 of the Board of Directors, Sumner-Bonney Lake School District No. 320, Directing the Superintendent to advertise for and seek requests for proposals/qualifications for a project and construction management consultant relating to those certain capital projects referenced under Board Resolution 23/23-24 associated with the proposed capital bond election to be held on November 5, 2024.** **(ACTION)**

**RECOMMENDATION**: The District Administration recommends advertising for and seeking a project and construction management consultant to perform project and construction management services on behalf of the District to support successful completion of the proposed Capital Bond

Projects, as authorized to be placed on the November 5 special election, under Board Resolution No. 23/23-24 November 2024 Obligation Bond, including assisting the District Team to control time, cost and quality, and with monitoring the planning, design and construction activities associated with the Capital Bond Projects.

Resolution No. 29/23-24 Construction Process Project_Construction Management

## J. POLICY MATTERS

**Board Policies** **(ACTION)**

In accordance with Policy 1310: Adoption and Amendment of Policies and Bylaws, the following policies have been included for **second reading and adoption.**

**RECOMMENDATION**: The District Administration recommends the board adopt the following district policy in accordance with Policy 1310: Adoption and Amendment of Policies and Bylaws.

5050 Contracts

**Board Policies** **(INFORMATION)**

In accordance with Policy 1310: Adoption and Amendment of Policies and Bylaws, the following policies have been included for **first reading:**

3231 Student Records
5260 Personnel Records
6501 Data Privacy

**Board Procedures**

In accordance with Policy 1310: Adoption and Amendment of Policies and Bylaws, the following procedures have been included for **information only**:

3231P Student Records
5260P Personnel Records
6501P Data Privacy

## K. INSTRUCTIONAL MATERIALS ADOPTION

Policy 2020: Course Design, Selection and Adoption of Instructional Materials. This information was previously provided for first reading at the June 12, 2024 board meeting and is now being presented to the board for second reading.

1. **CodeCombat / Ozaria** **(ACTION)**

In accordance with Policy 2020: Course Design, Selection and Adoption of Instructional Materials, this curriculum has been reviewed and approved by the District Curriculum and Instructional Materials Committee and was accepted by the Board for first reading. The Administration recommends the Board adopt the following curriculum for use in the Sumner-Bonney Lake School District:

**RECOMMENDATION:** The Administration recommends the Board adopt the following instructional material(s) for Exploring Game Design:

**Materials Selected**
**Summary of Materials and Adoption Process**
**Title**: CodeCombat / Ozaria
**Author**: N/A
**Publisher**: CodeCombat Inc.
**Copyright**: N/A
**Name of class in which the resource will be used**: Exploring Game Design

2. **Community Interpreter** **(ACTION)**
In accordance with Policy 2020: Course Design, Selection and Adoption of Instructional Materials, this curriculum has been reviewed and approved by the District Curriculum and Instructional Materials Committee and was accepted by the Board for first reading. The Administration recommends the Board adopt the following curriculum for use in the Sumner-Bonney Lake School District:

**RECOMMENDATION:** The Administration recommends the Board adopt the following instructional material(s) for Translation & Interpretation I:

**Materials Selected**
**Summary of Materials and Adoption Process**
**Title**: Community Interpreter
**Author**: Culture & Language Press
**Publisher**: Culture & Language Press
**Copyright**: 2023
**Name of class in which the resource will be used**: Translation & Interpretation I

## L. INFORMATION

1. **Public Records Transparency Report** **(INFORMATION)**
General Counsel, Abigail Westbrook, has provided a quarterly public records report to the Board. This is a summary report regarding new public records requests that have been filed with the Sumner-Bonney Lake School District over the last three months.

Public Record Transparency Report

## M. BOARD DISCUSSION

## N. ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING

A Board Meeting has been scheduled for **Wednesday, August 14, 2024,** and will begin at 6:00 p.m. in the Central Office Board Room.

## O. ADJOURNMENT