



CANVAS



Creating an Observer Account and Logging into Canvas

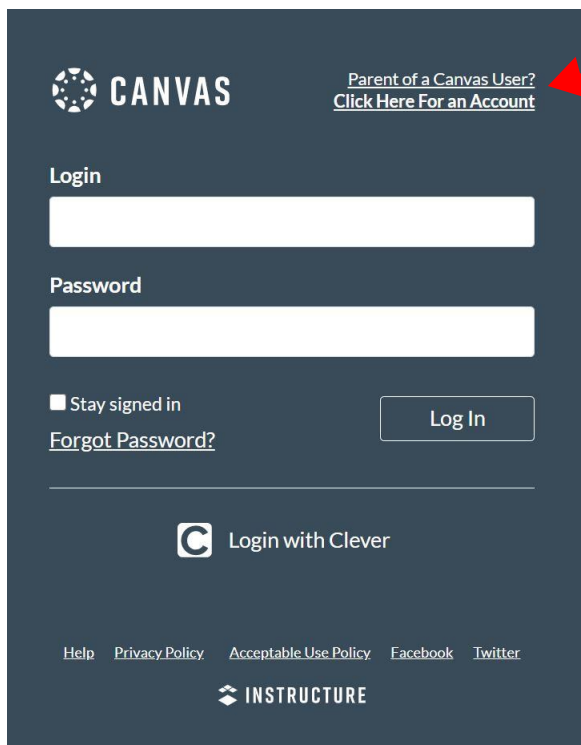
Parents or guardians can sign up as an observer in Canvas and link their Canvas account to their student's account. Observers can see assignment due dates, announcements, and other course content. Observers can view the course content but cannot participate in the course.

To Create an Observer Account and Log into Canvas

To learn more about what you can do as an Observer in canvas visit: <https://tinyurl.com/yxa4udrs>

1 Go to:

<https://wgsd.instructure.com/login/canvas>



If you do not already have a Canvas Account, click here to create your account.

2

Parent Signup

Enter your name, email and password to create your account.

Your Name

Your Email

Password

Re-enter Password

Student Pairing Code

What is a pairing code?

3 Enter the "pairing code" generated by your student. (To generate a pairing code from your child's account visit: <https://tinyurl.com/y2oh7qw4>)

[View Privacy Policy](#)

[Cancel](#)

[Start Participating](#)

Note: Pairing Codes are only valid for seven days.

You may begin observing announcements, assignment due dates and other content immediately

4

Set notification preferences for your Canvas account

Notification preferences can be set by going to "Account" or by clicking on the notification when you first log in.

Notifications. Tell us how and when you would like to be notified of events in Canvas.

[Notification Preferences](#)

Coming Up [View Calendar](#)
Nothing for the next week

[View Grades](#)

Dashboard

History 101
History 101

Notifications are sent as one of four delivery types:

- notify me right away
- daily summary
- weekly summary
- don't send.

If you change a setting, the change is made immediately to your account.

Notification settings apply to all courses you are observing; you cannot change settings for individual courses.

Notification Preferences

Notify me right away
 Send daily summary
 Send weekly summary
 Do not send me anything

Show name of observed students in notifications.

If you have more than one student using Canvas, check "Show name" to include your students' names in the email notifications.

Course Activities

Activity	Checkmark	Clock	Calendar	Green X
Due Date	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Grading Policies	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Course Content	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Files	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Announcement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Announcement Created By You	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Grading	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Invitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Submission Comment	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Blueprint Sync	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Discussions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Scroll through all "Course Activities" to select the icon that indicates the type of notification that you wish to receive for that activity.

To Receive Text Notifications:

- Go to Account>Settings
- Select "Other Notifications" to add a cell phone number.

Ways to Contact

Email Addresses

parent@email.com ★

+ Email Address

Other Contacts Type

+ Contact Method

5

To add another child to your account

Go to:

- Account
- Observing
- +student

Add the pairing code for your student

WG

T
TIMMY

Account

Logout

Dashboard

Notifications

Files

Settings

Observing

QR for Mobile Login