

BUSINESS MEETING

June 3, 2024

The Business Meeting of the Stafford Township Board of Education was held on June 3, 2024 at 7:03pm at the Oxycocus Elementary School and was live streamed over the web.

CALL TO ORDER

The Stafford Township Board of Education is called to order in compliance with the Open Public Meeting Act Law - 1975 Chapter 231 (P.L. 1975-231C). This meeting was advertised in the Atlantic City Press. Notice has been posted in the office of the Stafford Township Clerk, all school buildings and on the district website. A mechanical device is being used to video record this meeting.

ROLL CALL

Brian Fenlon	Member
Gregory Gioe	Member
Robert Morello	Member
Matthew Regulski	Member
Christopher Smith	Member
Bonnie Strouse	Member
Joseph Washco	Member
Kevin Cooney	Vice President
Tammy Wagner	President

ALSO PRESENT

George J. Chidiac	Superintendent
Lourdes LaGuardia	Business Administrator/Board of Education Secretary
Martin J. Buckley, Esq.	Board of Education Attorney

FLAG SALUTE

A. RECOGNITION/PRESENTATIONS

~Intermediate and McKinley Staff/Student Recognition

- Mrs. Bush recognized the fourth, fifth and sixth grade students who placed in the Ocean County Math League as a team and as individuals. Mrs. Bush also recognized the staff who supported these students.

~Presentation – NJDOE HIB Report Card Grades for the 2022-2023 School Year – Kristin Ducker

- Mrs. Ducker stated that in May 2024 we received the district HIB report card scores for the 2022/2023 school year. With a possible max score of 78, Oxycocus scored 76, PLC scored 76, OA scored 77, McKinley scored 78, and

Intermediate scored 77. Our overall district score for the 2022/2023 school year is a 77. Preliminary determination was also included in the report card, the only two schools to use preliminary determination in the 2022/2023 school year were McKinley and Intermediate. McKinley used preliminary determination six times and Intermediate, eight times.

7:10pm Mrs. Wagner stated that there will be a short break and feel free to leave at this time and thanked everyone for coming out. Resumed meeting at 7:13pm

B. SUPERINTENDENT'S EDUCATIONAL REPORT - Attachment

Mr. Chidiac conveyed the following:

STAC Events

- Brooklyn Bridge and The Duprees 6/22/2024 @ 7:30pm
Please go to our website www.stacnj.com for tickets.

Ocean County Math League

Mr. Chidiac recognized the teams who place in the Ocean County Math League:

4th Grade team: 1st place in county

5th Grade team: 1st place in county

6th Grade team: 2nd place in county

Also an individual from **each** of the above teams had the second highest score in the entire county. A big thank you and congratulations to Mrs. Burgess, Mr. Dillon, Mr. Breslow and Mrs. Golderer.

Mr. Chidiac thanked Jetty for funding all of the district class trips for the 2024-2025 school year.

Oxycoccus - We ended the month by having the annual Stepping Up Ceremonies. Parents and special guests of our exiting four-year olds were able to watch their child cross over from preschool to kindergarten. Following each ceremony, all students in the school and their special guests participated in Family Fun Day activities.

PLC - May started out with Staff Appreciation Week - The PLC staff is very appreciative for the Board of Education, Central Office Administration, Principal and the PTO's generosity; they were provided with a week of coffee, bagels, crumb cake, candy, lunch and gift cards. We celebrated our last awards show of the year with Rudy and Paco; two characters that show resilience and problem solving. Our kindergarteners put on an amazing show; filled with songs, joy and appreciation for all they have learned this year at the PLC.

Ocean Acres -The art show and spring chorus show took place showcasing our students as they traveled under the sea on an aquatic adventure. The Support Our

Troops took place on May 23rd to honor our local heroes. More than 150 local veterans and family members enjoyed a patriotic-themed show presented by our entire student population. Following the assembly, the veterans were treated to a brunch provided by the staff and local merchants. This event continues to be the highlight of our year and is a wonderful way to tribute to our local heroes.

McKinley - May began with McKinley finishing up NJSLA testing. Staff and students were both happy to see the testing completed! The second graders from Ocean Acres came to take a tour of the building that would be their new home in September. Our safety patrol members served as guides to both students and their teachers. The third graders-to-be were shown all of the important parts of the building including the gym, cafeteria, nurse's office and main office. They all seemed very excited to be coming here in just a few months. Our McKinley Mustangs will welcome them with open arms this fall! The Invention Convention, created by our very own STEAM teachers, was held on May 8th.

Intermediate - Our MD students attended a Blue Claws game and participated in Friendship Field Day. The Future Leaders lent a helping hand at the Ocean Acres Veteran's assembly while other students participated in Government Day with Stafford Township officials. We had two concerts this month - our Center Stage Dancers, B Natural, Chorus, Band and Strings students all performed. The month rounded out with the Gifted and Talented students visiting the State House and Dare Day for 5th grade and the 6th grade trip to FunPlex.

Special Education – Our 3rd-6th grade MD classes took a trip to the Compassion Cafe on LBI to interact with the staff and see what a typical work day looks like. Our self-contained classes at Ocean Acres took part in the Support the Troops event at the Community Center. All of our MD classes took part in Friendship Field Day at the PLC. Students took part in games, face painting and the Kona Ice Truck came for everyone to enjoy flavored ices. Thank you to the PTO for supporting Friendship Field Day and our trip to the Compassion Cafe.

C. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

*NOTE: If a board member was absent (listed below), they are to abstain from the vote on that item/meeting.

To approve the minutes of the following meeting(s):

- | | |
|-------------------|---|
| 1. April 25, 2024 | Committee of the Whole – 1 Absence (B. Fenlon) |
| 2. April 25, 2024 | Business Meeting – 2 Absences (B. Fenlon, C. Smith) |
| 3. April 25, 2024 | Closed Session – 2 Absences (B. Fenlon, C. Smith) |
| 4. May 13, 2024 | Committee of the Whole – 1 Absence (M. Regulski) |
| 5. May 13, 2024 | Business Meeting – 1 Absence (M. Regulski) |
| 6. May 13, 2024 | Closed Session – 1 Absence (M. Regulski) |

A motion was made by Mr. Gioe and seconded by Mr. Washco to approve Approval of Minutes of Previous Meeting(s) #1-6. Roll call vote item #1: eight (8) members present voted yes; motion passed. Mr. Fenlon abstained on item #1. Roll call vote items #2-3: seven (7) members present voted yes; motion passed. Mr. Fenlon and Mr. Smith abstained on items #2-3. Roll call vote items #4-6: eight (8) members present voted yes; motion passed. Dr. Regulski abstained on items #4-6.

D. COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

None

E. CORRESPONDENCE TO AND FROM THE BOARD

None

F. BOARD BUSINESS

1. There was one incident of harassment, intimidation, and bullying.
2. To affirm the determination of the Superintendent regarding harassment, intimidation, and bullying incident investigation – McKinley #7.
3. To readopt the attached Stafford Township School District Mission Statement for the 2024-2025 school year.
4. To readopt the existing Stafford Township School District bylaws, policies, and regulations for the Board’s operation and for the operation of the school district, as listed on the Stafford Township School District Intranet for the 2024-2025 school year.
5. To readopt the existing Stafford Township School District procedures, plans, forms, handbooks, standing orders, health regulation, and health supplies as listed on the Stafford Township School District Intranet for the 2024-2025 school year.
6. To readopt the Board of Education’s Internal Standard Operating (SOP) Procedures as on file in the Board Secretary/Business Administrator’s Office for the 2024-2025 school year.
7. To approve Meridian Health Center as medical waste disposal site, this is free resource made possible by the Township for the 2024-2025 school year.
8. To approve petty cash funds, as per Policy 6620 – Petty Cash for the 2024-2025 school year.
9. To readopt the Integrated Pest Management Plan for the 2024-2025 school year.

10. To approve the following Annual Administrative Appointments as required by statute within employee contractual responsibilities:
- a. To appoint Kristin Ducker as Title IX Coordinator for the 2024-2025 school year. ALTERNATE - Lourdes LaGuardia
 - b. To appoint Kristin Ducker as Affirmative Action Officer, Anti-Bullying Coordinator for the 2024-2025 school year. ALTERNATE for Affirmative Action Officer - Lourdes LaGuardia
 - c. To appoint Richard Meyer as School Safety Specialist for the 2024-2025 school year.
 - d. To appoint Sean Reilly as the 504 Officer for the 2024-2025 school year.
 - e. To appoint Dawn Reo as the Homeless Liaison for the 2024-2025 school year.
 - f. To appoint Dawn Reo as the I&RS Coordinator for the 2024-2025 school year.
 - g. To appoint Michael Nikola as the Right-To-Know Officer, Asbestos Management Officer, Safety and Health Designee, Indoor Air Quality Designee, District Integrated Pest Management Coordinator, Chemical Hygiene Officer (as per Policy 7420 – Director of Facilities), PEOSHA, Occupational & Environmental Analysis, and AHERA Coordinator for the 2024-2025 school year.
 - h. To appoint each school Principal as the School/Building Integrated Pest Management Coordinator for the 2024-2025 school year.
 - i. To appoint Kelsey Molzon as the Student Assistance Coordinator for the 2024-2025 school year.
 - j. To appoint Tina Leonard as Attendance/Truant Secretary for the 2024-2025 school year.
 - k. To appoint Sean Reilly as SEMI Coordinator for the 2024-2025 school year.
 - l. To appoint Stephanie Bush as ELL Coordinator for the 2024-2025 school year.
 - m. To appoint Julia Molettiere as Bloodborne Pathogens designated district person for the 2024-2025 school year.

- n. To appoint Michael Nikola as the Americans with Disabilities designated district person for the 2024-2025 school year.
 - o. To appoint Jennifer Lowe as Child Nutrition/Wellness Coordinator for the 2024-2025 school year.
 - p. To appoint Sean Reilly as Compliance Officer/Committee Coordinator under P.L. 94-142 Sec. 504 NJ Rehabilitation Act 1973 for the 2024-2025 school year.
 - q. To appoint Lourdes LaGuardia, School Business Administrator/Board Secretary, as Custodian of Government Records and Public Access to Records for the 2024-2025 school year.
 - r. To appoint Lourdes LaGuardia as Affirmative Action Officer for Outside Contracts for the 2024-2025 school year.
 - s. Lourdes LaGuardia as Qualified Purchasing Agent (QPA) and Public Agency Compliance Officer (PACO) through June 2025.
 - t. To appoint Kathleen Martin as Acting Board Secretary for backup purposes only for the 2024-2025 school year.
11. To acknowledge the following Stafford Township Board of Education law firms, as previously appointed:
- a. Dasti, Murphy & McGuckin Law Group of Toms River, NJ as Board Attorney (January – December 2024)
 - b. Wilentz, Goldman & Spitzer, P.A. of Woodbridge, NJ as Bond Counsel (January – December 2024)
12. To approve Comegno Law Group of Moorestown, NJ for Labor Relations Services for the Stafford Township Board of Education from July 1, 2024 to June 30, 2025 at a rate of \$190/hour. (Year 2 of 3)
13. To approve Comegno Law Group of Moorestown, NJ for Conflict Attorney Services for the Stafford Township Board of Education from July 1, 2024 to June 30, 2025 at a rate of \$190/hour. (Year 2 of 3)
14. To approve Machado Law Group of Springfield, NJ for Special Education Issues for the Stafford Township Board of Education from July 1, 2024 to June 30, 2025 at a rate of \$175/hour. (Year 2 of 3)
15. To approve and recognize the Parent Teacher Organization (PTO) as a School-Related Group for the 2024-2025 school year.

16. To approve and recognize the Producers as a School-Related Group for the 2024-2025 school year.
17. To approve the attached Sidebar Agreement between the Stafford Township Administrator's Association (STAA) and the Stafford Township Board of Education dated June 3, 2024.
18. To approve the first and only reading of the attached handbooks/manuals:
 - a. Custodian & Building Mechanic Procedure Manual
 - b. Non-Affiliated Employee Handbook
 - c. Staff Training Manual
 - d. Substitute Teacher Handbook
 - e. Substitute Instructional Support Staff Handbook
 - f. Substitute Training Manual
 - g. Purchasing Manual
 - h. Substitute Custodial Manual
 - i. Transportation Department Operations Manual
19. To approve the following Resolution:

RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF STAFFORD IN THE COUNTY OF OCEAN, NEW JERSEY AUTHORIZING THE SUBMISSION OF A BOND PROPOSAL QUESTION TO THE SCHOOL DISTRICT VOTERS AT A SPECIAL SCHOOL DISTRICT ELECTION TO BE HELD ON SEPTEMBER 17, 2024

BE IT RESOLVED BY the Board of Education of the Township of Stafford in the County of Ocean, New Jersey (the "Board") (not less than a majority of the full membership of the Board concurring) as follows:

1. The following bond proposal (the "Proposal"), shall be submitted to the legal voters of the School District at a special School District election (the "Election") to be held on Tuesday, September 17, 2024 commencing at 7:00am – 8:00pm for the purposes hereinafter provided. The polls shall remain open until 8:00 p.m. and as much longer as may be necessary to permit all the legal voters then present to vote and cast their ballot. The form of the Proposal will read substantially as follows except as otherwise may be set forth herein:

BOND PROPOSAL QUESTION

The Board of Education of the Township of Stafford in the County of Ocean, New Jersey (the "Board") is authorized (a) to undertake various renovations, improvements, alterations and upgrades at Ronald L. Meinders Primary Learning Center, McKinley Elementary School, Ocean Acres Elementary School and Stafford Intermediate School, including acquisition and installation of fixtures, furniture, equipment and any site work; (b) to undertake the construction of an addition and various renovations, improvements, alterations and upgrades at Oxycocus Elementary School, including acquisition and installation of fixtures, furniture, equipment and any site work; (c) to appropriate \$75,725,650 for such improvements; and (d) to issue bonds in an amount not to exceed \$75,725,650.

The final eligible costs for the projects approved by the New Jersey Commissioner of Education are \$39,846,950 (consisting of \$5,627,050 for Ronald L. Meinders Primary Learning Center, \$3,989,700 for McKinley Elementary School, \$7,192,900 for Ocean Acres Elementary School, \$2,616,900 for Stafford Intermediate School, and \$20,420,400 for Oxycocus Elementary School). The projects include \$2,860,000 (consisting of \$0 for Ronald L. Meinders Primary Learning Center, \$0 for McKinley Elementary School, \$0 for Ocean Acres Elementary School, \$0 for Stafford Intermediate School, and \$2,860,000 for Oxycocus Elementary School) for school facility construction elements in addition to the facilities efficiency standards developed by the Commissioner of Education or not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g). The State debt service aid percentage will equal 40% of the annual debt service due with respect to the final eligible costs of the projects. The Board of Education is authorized to transfer funds among the projects approved at this election.

Do you approve this Bond Proposal Question?

2. The Board hereby approves and adopts the Proposal set forth above and, subject to the approval of the legal voters of the School District, hereby determines to carry out the same as described therein (the "Project"). The Board authorizes the Business Administrator/Board Secretary, consistent with any advice received from bond counsel, to revise the proposal, if necessary, prior to the Election to conform to any applicable legal requirements.

3. The Board hereby acknowledges and confirms that, in accordance with the requirements of N.J.S.A. 18A:24-16 and N.J.S.A. 18A:24-17, a Supplemental Debt Statement has been prepared as of the date of this resolution by the Chief Financial Officer of the Township of Stafford, giving effect to the proposed total authorization of School Bonds of the School District in the maximum amount provided for in the Proposal, and that such respective Supplemental Debt Statement has been filed in the office of each respective Township Clerk, in the office of the Business Administrator/Board Secretary prior to the adoption of this resolution, and will be filed in the office of the Director of the Division of Local Government Services, State of New Jersey, Department of Community Affairs prior to the date of the Election.

4. The Business Administrator/Board Secretary is hereby authorized and directed, in conjunction with Bond Counsel, to deliver a certified copy of this resolution and such other information as shall be necessary to the County Clerk as required by N.J.S.A. 19:60-2, to request the County Clerk to submit the Proposal to the voters at the Election and to seek the assistance of the county officials and the municipal clerk in conducting the Election.

5. The Board hereby: (i) accepts the determination of Preliminary Eligible Costs as set forth in the letter from the New Jersey Department of Education and not to appeal such determinations made therein; (ii) determines to construct the Project itself; (iii) agrees to locally fund any excess costs, if any; and (iv) delegates the supervision of the Project to the Business Administrator/Board Secretary.

6. Spiezle Architectural Group, Inc., the School District's appointed architect for the Project (the "Project Architect"), has heretofore been authorized and delegated the responsibility to prepare the plans and specifications for the Project in consultation with and under the supervision of the Business Administrator/Board Secretary, who has been delegated the responsibility to work with the

Project Architect for this purposes on behalf of the Board, in accordance with the requirements of N.J.S.A. 18A:18A-16, and such authorizations and delegations are hereof reconfirmed.

7. The School Administration and such other officers, professionals and agents of the Board as are necessary, including Wilentz, Goldman & Spitzer, P.A., Bond Counsel, and the Project Architect, are each hereby authorized and directed to perform such acts, execute such documents and do such things as are necessary and proper for the submission of the Proposal to the voters of the School District at the Election.

8. This Board hereby makes the following covenants and declarations with respect to obligations determined to be issued by the Business Administrator/Board Secretary through a public offering of private placement or through a conduit borrower on a tax-exempt basis. The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on its bonds or notes if issued as tax exempt, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on its bonds or notes. The Business Administrator/Board Secretary is hereby authorized to act on behalf of the Board to deem the obligations authorized herein as bank qualified for the purposes of Section 265 of the Code, when appropriate. The Board hereby declares its intent to issue bonds or notes in the amount set forth in the Proposal approved by the voters as set forth in Section 1 and to use the proceeds to pay or to reimburse expenditures for the costs of the Projects authorized herein. This resolution is a declaration of intent within the meaning and for the purposes of Treasury Regulations 1.150-2 or any successor provisions of federal income tax law,

9. This resolution shall take effect immediately.

20. The Board hereby resolves to ratify the attached Memorandum of Agreement between the Stafford Township Board of Education and the Stafford Township Education Association (STEA) for the period of July 1, 2024 through June 30, 2027. The Board further resolves to authorize the Board President, Superintendent, Business Administrator, and Board Attorney to finalize the July 1, 2024 through June 30, 2027 contract and execute same, inclusive of salary guide.

A motion was made by Dr. Regulski and seconded by Mr. Gioe to approve Board Business item(s) #1-20. Roll call vote items #1-15: nine (9) members present voted yes; motion passed. Roll call vote items #16-17: eight (8) members present voted yes; motion passed. Mr. Gioe abstained on items #16-17. Roll call vote items #18-19: nine (9) members present voted yes; motion passed. Roll call vote item #20: eight (8) members present voted yes; motion passed. Mr. Gioe abstained on item #20.

NEW BUSINESS

G. FINANCE/INSURANCE/TRANSPORTATION

The Committee of the Whole has reviewed the following action items, has consulted with the superintendent, school business administrator/board secretary and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2023-2024 board/district goals. In addition, we further certify that we have reviewed the attached bill list and are satisfied that curriculum related expenditures are directly related to the results of assessment data and that

professional development expenditures are directly related to professional development plans.

1. To approve for payment of June 2024 bills list totaling \$504,860.94 as attached. (G-1)

- Fund 10 - \$183,293.59
- Fund 20 - \$103,306.54
- Fund 30 - \$3,038.68
- Fund 40 - \$0
- Fund 60 - \$206,212.17
- Fund 61 - \$9,009.96

*Note - \$37,354.22 of the amounts listed were made as EFT payments. (G-1a)

*To approve for payment of May 2024 additional bills list totaling \$88,636.39 as attached. (G-1b)

- Fund 10 - \$77,362.10
- Fund 20 - \$9,376.18
- Fund 30 - \$0
- Fund 40 - \$0
- Fund 60 - \$0
- Fund 61 - \$1,898.11

*Note - \$1,173.11 of the amounts listed were made as EFT payments. (G-1c)

*To approve for payment of April 2024 additional bills list totaling \$2 as attached. (G-1d)

- Fund 10 - \$0
- Fund 20 - \$2
- Fund 30 - \$0
- Fund 40 - \$0
- Fund 60 - \$0
- Fund 61 - \$0

*Note - \$2 of the amounts listed were made as EFT payments. (G-1e)

2. To approve for payment of payroll

- a. dated May 15, 2024 totaling \$1,515,653.59

- 3. To accept the Treasurer’s Report for the month of April 2024.
- 4. To accept the Secretary’s Report for the month of April 2024.
- 5. Certification of Overexpenditures:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I, Lourdes LaGuardia, Board of Education Secretary, certify that as of April 2024 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board of Education Secretary

Date

Board Resolution:

Through the adoption of this resolution, we, the Stafford Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4, certify that as of April 2024 after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the business administrator and other appropriate district officials, that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b)4 I-VI and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- 6. To approve the attached line item transfers.
- 7. To authorize the Business Administrator to make payment of post-Board meeting bills for the month of June 2024 and to execute mid-cycle contracts such as utilities and out-of-district contracts. Specifics of these transactions, if any, will be provided for ratification at the next regular scheduled board meeting.
- 8. To authorize the Business Administrator to make payments on July 2024 invoices in advance of scheduled Board meeting to comply with due dates. Bill List will be provided at the Board of Education’s next regularly scheduled meeting for the 2024-2025 school year.
- 9. To authorize the Business Administrator to make payment of post-Board meeting final bills for the 2023-2024 school year, to make transfers to bring all accounts into balance as of June 30, 2024, and to affect adjustments to reserves as required. Specifics of these transactions, if any, will be provided for ratification at a subsequent regular board meeting.
- 10. To authorize the Business Administrator/Board Secretary to implement the budget pursuant to local and state policies, to pay bills and transfer funds between Board meetings, to sign warrants (checks), act as the School Funds

Investor of the Board of Education as per Board policies (#6422, 6470, 6700) for the fiscal year 2025.

11. To authorize the Business Administrator to transfer unanticipated excess current year revenues or unexpended appropriations from general fund into a capital reserve, maintenance reserve and emergency reserve at year end in an amount not to exceed \$600,000 in each reserve pursuant to N.J.A.C. 6A:23-A-14.3; 14.4.
12. To authorize the Business Administrator to transfer \$178,357.04 from the NJ Unemployment Fund to the General Fund for the 2023-2024 school year.
13. To approve authorization to award contracts up to bid threshold of \$44,000 and quote threshold of \$6,600 through June 2025, based upon the Qualified Purchasing Agent (QPA) certification of the Business Administrator.
14. BE IT RESOLVED by the Stafford Township Board of Education to approve the following Resolution: Pursuant to PL 2015, Chapter 47 the Stafford Township Board of Education intends to renew, award, or permit to expire all the contracts previously awarded by the Board of Education in the 2023-2024 fiscal year, ending June 30, 2024. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18.et.seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR, Part 200.317 et.seq. A listing of all contracts is not attached as all purchase orders issued by the district are considered contracts thus all purchase orders issued during 2023-2024 fall under this certification.
15. To approve the procurement of Goods and Services through State Agencies (State Contracts) or other cooperative purchase agreements (Camden County Educational Services Commission (CCESC), Hunterdon County Educational Services Commission (HCESC), PEPPM Cooperative Purchasing, Educational Services Commission of NJ (ESCNJ), Monmouth Ocean Educational Services Commission (MOESC), Educational Data Services (EDS), Alliance for Competitive Energy Services (ACES), Alliance for Competitive Telecommunications (ACT), Stafford Township Cooperative Pricing System, Ocean County Procurement Portal, Equalis Group, U. S. Communities Government Purchasing Alliance National Cooperative/Omnia Partners, Sourcewell, Bergen Bids, The Interlocking Purchasing System Program (TIPS) through Texas Region 8 Education Service Center or others) through June 30, 2025. The Board authorizes single purchases up to \$6,500 under approved cooperatives without competitive pricing. The Board requires all other purchases under approved cooperatives to solicit two additional quotes.
16. To approve the Trust Agreement as well as the SEHBP Health Benefit Plan, Dental Plan, Prescription Plan and Vision Plan Renewal Rates as presented by Brown and Brown Benefit Advisors from July 1, 2024 to December 31, 2024.

17. To reapprove AmeriFlex of Cherry Hill, NJ as the management company for COBRA insurance for the 2024-2025 school year.
18. To approve the following providers for Life Insurance Options for the 2024-2025 school year:
 - a. Legacy Benefits Group to broker New York Life's Voluntary Guaranteed Issue Whole Life Insurance Program and Colonial Life's Voluntary Guaranteed Issue Short Term Disability Insurance Program as voluntary providers for Stafford Township Board of Education. All plans will be offered at no cost to the school district through payroll deduction.
 - b. Creative Financial Group to broker MassMutual's Voluntary Group Whole Life Insurance as a voluntary provider for Stafford Township Board of Education. All plans will be offered at no cost to the school district through payroll deduction.
19. To approve the Student Accident Insurance Renewal Application with Bob McCloskey Insurance for the 2024-2025 school year in the base premium amount of \$6,800 and CAT \$3,505 as submitted by VanDyk Insurance Agency.
20. To approve Ford-Scott and Associates of Ocean City, NJ as Board Auditor for the June 30, 2025 Audit. The annual audit service fee for the year ending June 30, 2025 is \$34,500. Rates for additional services were provided. This is a professional service. Selection factors and documentation are on file in the Board Secretary/Business Administrator's Office. (Last year of RFP)
21. To approve Todd Schmoll, D.O. of Long Beach Township, NJ as the School Student Physician beginning July 1, 2024 to June 30, 2025 at a cost of \$2600 annually. (Year 2 of 3)
22. To approve Southern Ocean Rehabilitation Services of Manahawkin, NJ to provide Speech Services beginning September 1, 2024 and ending June 30, 2025 at a rate of \$80/hour for approximately 10 to 20 hours per month. (Year 3 of 3)
23. To approve Elite Rehabilitation Services of Cedar Run, NJ to provide Speech Services beginning September 1, 2024 and ending June 30, 2025 at a rate of \$69/hour for approximately 20 hours per month. (Year 3 of 3)
24. To approve Elite Rehabilitation Services, LLC of Cedar Run, NJ for Occupational Therapist Services at a rate of \$72/hour for up to 20 hours/week for Summer 2024 and up to 18 hours/week for the 2024-2025 school year and for Physical Therapist Services at a rate of \$72/hour for up to 20/hours/week for Summer 2024 and up to 30 hours/week for the 2024-2025 school year with two one-year

renewal options. The proposal was one of five received and was selected based on the factors set forth in the RFP. (Year 1 of 3)

25. To approve Preferred Behavioral Health Group of Lakewood, NJ for Fit to Return Student Assessments at a rate of \$350 per Standard Fit-to-Return Assessment and Report and \$400 per Fit-to-Return Substance Abuse Assessment and Report for the 2024-2025 school year with two one-year renewal options. The proposal was one of one received and was selected based on the factors set forth in the RFP. (Year 1 of 3)
26. To approve Advancing Opportunities of Willingboro, NJ for Assistive Technology Services at a rate of \$1400 per AAC Evaluation, \$200/hr for AAC Support and Training, \$1200 for AT Evaluations and \$180/hr for AT Support and Training for the 2024-2025 school year with two one-year renewal options. The proposal was one of one received and was selected based on the factors set forth in the RFP. (Year 1 of 3)
27. To approve Educational Audiology Resources, LLC of Brick, NJ for Audiological Services at a rate of \$300 per Audiological Evaluation with Tympanometry Report included for the 2024-2025 school year with two one-year renewal options. The proposal was one of one received and was selected based on the factors set forth in the RFP. (Year 1 of 3)
28. To approve Bayada Home Health Care of Parsippany, NJ for Nursing Services at a rate of \$65/hr RN, \$55/hr LPN and \$85/hr Substitute Nurse (RN) for the 2024-2025 school year with two one-year renewal options. The proposal was one of two received and was selected based on the factors set forth in the RFP. (Year 1 of 3)
29. To approve Oxford Consulting Services of Manalapan NJ for Behavioral Assessments at a rate of \$65/hr Behavior Support, \$125/hr Behavioral Consultant and \$850 for Functional Behavioral Assessment for the 2024-2025 school year with two one-year renewal options. The proposal was one of three received and was selected based on the factors set forth in the RFP. (Year 1 of 3)
30. To approve the attached Instructional Services Agreement for Chapters 192-193 with Monmouth-Ocean Educational Services Commission for the 2024-2025 school year. (Year 2 of 3)
31. To approve the attached Nonpublic Nursing Services Agreement with Monmouth-Ocean Educational Services Commission for the 2024-2025 school year. (Year 1 of 3)

32. To approve the attached Instructional Services Agreement to provide Nonpublic Services under IDEA with Monmouth-Ocean Educational Services Commission for the 2024-2025 school year. (Year 3 of 10)
33. To approve the Resolution from Monmouth-Ocean Educational Services Commission for participation in Coordinated Transportation for the 2024-2025 school year in accordance with the terms outlined in the July 1, 2023 – June 30, 2028 agreement. (Year 2 of 5)
34. To approve the attached contract with the Burlington County Special Services School District/Educational Services Unit as a consultant to the Child Study Team for the 2024-2025 school year, commencing July 1, 2024.
35. To approve the out of district tuition contract with Hawkswood School for student #23439 in the amount of \$87,049.20 for the 2024-2025 school year, commencing July 8, 2024. Stafford Township is responsible for the education of this student.
36. To approve the out of district tuition contract with Hawkswood School for student #24714 in the amount of \$87,049.20 for the 2024-2025 school year, commencing July 8, 2024. Stafford Township is responsible for the education of this student.
37. To approve the out of district tuition contract with The Shore Center for student #21588 in the amount of \$56,000 for tuition and \$46,000 for extraordinary services for the 2024-2025 school year. Stafford Township is responsible for the education of this student.
38. To approve the out of district extended school year tuition contract with The Shore Center for student #21588 in the amount of \$8,500 for tuition and \$4,000 for extraordinary services for the ESY 2024 program, commencing July 1, 2024. Stafford Township is responsible for the education of this student.
39. To approve the out of district tuition contract with The Shore Center for student #22509 in the amount of \$56,000 for tuition and \$46,000 for extraordinary services for the 2024-2025 school year. Stafford Township is responsible for the education of this student.
40. To approve the out of district extended school year tuition contract with The Shore Center for student #22509 in the amount of \$8,500 for tuition and \$4,000 for extraordinary services for the ESY 2024 program, commencing July 1, 2024. Stafford Township is responsible for the education of this student.
41. To approve the attached in district tuition contract with the Southern Regional Middle School District in the amount of \$18,000 for the 2024 ESY Program, commencing July 8, 2024 and ending August 1, 2024 for students #24625, #21273, #24540 and #22832.

42. To approve JMT Associates of Haddon Heights, NJ to do a complete sweep and complete the June 30, 2024 Fixed Asset Management Report in the amount of \$6,400.
43. To approve PARS Environmental, Inc. of Robbinsville, NJ as the Stafford Township School District Environmental Specialist beginning July 1, 2024 until June 30, 2025. (Year 3 of 3)
44. BE IT RESOLVED by the Stafford Township Board of Education to accept bid proposals from the attached list of companies and further to award the lowest bid from Meadowbrook Industries, LLC of Elizabeth, NJ for Trash Removal Services in the amount of \$76,440 inclusive of tipping fees for the 2024-2025 school year. All other containers will be rented in accordance with unit prices in the bid for the 2024-2025 school year. This bid was one of two (2) received and was selected on the factors set forth in the bid. (Year 1 of 2)
45. To approve Lou's Electric, Inc. of Surf City, NJ to provide Electrical Service and Repair beginning July 1, 2024 and ending June 30, 2025 in the amount of \$95/hour technician straight time for the 2024-2025 school year with one one-year renewal option. The proposal was one of two received and was selected based on the factors set forth in the RFP. (Year 1 of 2)
46. To approve Western Pest Services of Toms River, NJ to provide Pest Control Services beginning July 1, 2024 and ending June 30, 2025 at a rate \$300 per month for all eight locations and \$353 per application for Tick Treatment for the 2024-2025 school year with one one-year renewal option. This proposal was one of one received and was selected based on the factors set forth in the RFP. (Year 1 of 2)
47. To approve GenServe of Pennsauken, NJ to provide Generator Preventative Maintenance beginning July 1, 2024 and ending June 30, 2025 for the Ocean Acres School and Primary Learning Center at a standard rate of \$160/hour and as per attached agreement for the 2024-2025 school year with one one-year renewal option. The proposal was one of one received and was selected based on the factors set forth in the RFP. (Year 1 of 2)
48. To approve the Preschool Private Provider Budget Workbook Submission for participation in the Preschool Program for the 2024-2025 school year.
 - a. Happy Days Preschool I
 - b. Happy Days Preschool II
 - c. Little Graduates Preschool and Learning Center
49. To approve the attached list of software for the 2024-2025 school year for:
 - a. District and management systems
 - b. Classroom use

50. To approve the attached School Bus Emergency Evacuation Drill Reports for the Intermediate, McKinley, Ocean Acres, Primary Learning Center and Oxycocus schools that took place on May 13th, May 14th and May 17th, 2024.

A motion was made by Mr. Morello and seconded by Dr. Regulski to approve Finance/Insurance/Transportation item(s) #1-50. Roll call vote item #1: nine (9) members present voted yes; motion passed. Roll call vote item #2: eight (8) members present voted yes; motion passed. Mr. Gioe abstained on item #2. Roll call vote items #3-50: nine (9) members present voted yes; motion passed.

H. BUILDINGS/GROUNDS/CAFETERIA

The Buildings/Grounds/Cafeteria Committee has reviewed the following action items, has consulted with the school business administrator/board secretary and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2023-2024 board/district goals.

1. To approve and recognize the following groups as a School-Related Group under Level/Class I for Use of School Facilities, as per Policy #7510 for the 2024-2025 school year:
 - a. Girl Scout Troops of Stafford Township
 - b. Boy Scout Troops of Stafford Township
 - c. Stafford Adult Basketball League (limited to two nights per week)
 - d. Stafford Recreation Soccer

2. To approve the disposal of Asset Tag #160591 and Asset Tag #160581 for out of order Savin copiers.

A motion was made by Dr. Regulski and seconded by Mr. Fenlon to approve Buildings/Grounds/Cafeteria item(s) #1-2. Roll call vote item #1: eight (8) members present voted yes; motion passed. Mr. Morello abstained on item #1. Roll call vote item #2: nine (9) members present voted yes; motion passed.

I. CURRICULUM/INSTRUCTION/TECHNOLOGY

The Committee of the Whole has reviewed the following action items, has consulted with the superintendent and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2023-2024 board/district goals. In addition, we further certify that we have reviewed the attached professional development request list and are satisfied that each professional development event is directly related to the employee's duties, each event is fiscally prudent (consistent with N.J.S.A. 18A:11-12), that teaching staff requests are aligned to the New Jersey Student Learning Standards, and that administrator requests are aligned to the Professional Standards for School Leaders.

1. To approve the professional development requests shown on the attached listing.

2. To approve the attached Stafford Township School District school hours for the 2024-2025 school year.

A motion was made by Mr. Fenlon and seconded by Mr. Cooney to approve Curriculum/Instruction/Technology item(s) #1-2. Roll call vote: nine (9) members present voted yes; motion passed.

J. PERSONNEL

The following Personnel items were discussed:

Chairperson of the Personnel Committee – Tammy Wagner

Report: The superintendent recommends the board approve/ratify the appointment of the following named individuals who constitute a careful selection and screening of applicants, in accordance with the board/district hiring policies/procedures, and are hereby recommended for an employment contract contingent upon the successful completion of their accredited degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly qualified Teacher requirements, a criminal history clearance and the successful completion of a medical examination as required by the board of education. These initial assignments/appointments may be changed as district needs develop unless otherwise stipulated. The Personnel/Policy Committee has reviewed the following action items, has consulted with the superintendent and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2023-2024 board/district goals.

1. To approve the attached list of substitutes for the 2024-2025 school year.
2. To approve the transfer for the attached list of personnel for the 2024-2025 school year.
3. To approve the change of assignment for the attached list of personnel for the 2024-2025 school year.
4. To approve the following retirements:
 - a. Jonathan Hughes, Bus Driver, effective April 25, 2025
 - b. Colleen Eldridge, Teacher, effective October 1, 2024
5. To approve the following resignations:
 - a. Sandra Costa, Teacher Aide, effective May 10, 2024
 - b. Erin Pelusio, Teacher, effective July 1, 2024
 - c. Anne Maldari, Teacher Aide, effective July 1, 2024
6. To approve the following leaves:
 - a. Employee ID #6197, unpaid leave of absence, beginning May 1, 2024 and returning May 2, 2024

- b. Employee ID #6282, unpaid leave of absence, beginning May 3, 2024 and returning May 6, 2024
 - c. Employee ID #6722, unpaid leave of absence, beginning April 26, 2024 and returning May 6, 2024
 - d. Employee ID #6294, unpaid leave of absence, beginning May 22, 2024 (1/2 day PM) and returning May 23, 2024
 - e. Employee ID #6665, unpaid leave of absence, beginning May 8, 2024 (1/2 day AM) and returning May 8, 2024 (PM)
 - f. Employee ID #6532, unpaid leave of absence, beginning May 2, 2024 and returning May 3, 2024
 - g. Employee ID #6177, unpaid family leave FMLA, beginning October 8, 2024 and returning January 17, 2025
 - h. Employee ID #6177, unpaid contractual child rearing leave, beginning January 21, 2025 and returning February 3, 2025
 - i. Employee ID #6398, unpaid leave of absence, beginning May 3, 2024 and returning May 6, 2024
 - j. Employee ID #6485, unpaid leave of absence, beginning May 3, 2024 and returning May 7, 2024
 - k. Employee ID #6334, unpaid family leave FMLA, beginning September 30, 2024 and returning January 2, 2025
 - l. Employee ID #6334, unpaid contractual child rearing leave, beginning January 2, 2025 and returning January 15, 2025
 - m. Employee ID #6532, unpaid leave of absence, beginning May 17, 2024 and returning May 20, 2024
 - n. Employee ID #6467, unpaid family leave FMLA, beginning September 9, 2024 and returning December 9, 2024
 - o. Employee ID #6536, unpaid leave of absence, beginning May 14, 2024 and returning May 15, 2024 and beginning May 16, 2024 and returning May 17, 2024
 - p. Employee ID #6714, unpaid leave of absence, beginning May 15, 2024 and returning May 16, 2024
7. To approve to rescind the following job descriptions:
- a. A-19 Community School Manager
 - b. A-41 Assistant STAC Manager
8. To approve the attached new job descriptions:
- a. A-19 Artistic Director
 - b. A-40.1 Non Affiliated PT STAC Secretary
 - c. A-41 Events Coordinator
9. To approve the contracts for all teacher aides as listed on the attachment for the 2024-2025 school year, beginning September 1, 2024 and ending June 30, 2025. Contracts are being approved at this time in order to comply with applicable law or board policy.

10. To approve the attached list of staff for the Summer WAVE Program, beginning July 1, 2024 and ending August 1, 2024
11. To approve the attached list of substitute pay rates for the 2024-2025 school year.
12. To approve the Stronge Leadership Evaluation Rubric for all administrators for the 2024-2025 school year.
13. To approve the Charlotte Danielson Evaluation Rubric for all certified staff members for the 2024-2025 school year.
14. To approve the attached list of Extended School Year/Summer Wave 2024 transportation staff, beginning July 8, 2024 and ending August 15, 2024
15. To approve the attached as staff for Summer Camp/Extended Day Program, beginning July 8, 2024 and ending August 23, 2024
16. To approve Lenina McCord as School Bus Driver Trainer for the 2024-2025 school year.
17. To approve Lenina McCord as School Transportation Aide Trainer for the 2024-2025 school year.
18. To approve the attached list of student fieldwork placements for the 2024-2025 school year.
19. To approve the attached list of Extended School Year staff, beginning July 8, 2024 and ending August 15, 2024.
20. To approve the attached contract between the Stafford Township Board of Education and Lourdes LaGuardia, Business Administrator, beginning July 1, 2024 and ending June 30, 2025. This contract has been approved by the Executive County Superintendent.
21. To approve Summer Gigerian as School Counselor, Grades 3&4, McKinley Avenue Elementary School, beginning September 1, 2024 and ending February 15, 2025, Step 4, +MA, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a non-tenure track leave replacement position.
22. To approve Frederick Soper as Bus Driver, beginning September 1, 2024 and ending June 30, 2025, Step 1, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.

23. To approve Annabel Baratta as Part Time Hourly Teacher Aide, PSD Class, Oxycocus Elementary School, beginning September 1, 2024 and ending June 30, 2025, Step 2, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.
24. To approve Marisol Godinez as Part Time Hourly Teacher Aide, PSD Class-Personal, Oxycocus Elementary School, beginning September 1, 2024 and ending June 30, 2025, Step 2, of the Stafford Township Board of Education/STEA Agreement. This is a new position due to an IEP.
25. To approve Michelle Nugent as Part Time Hourly Teacher Aide, Preschool, Oxycocus Elementary School, beginning September 1, 2024 and ending June 30, 2025, Step 2, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.
26. To approve Cory Covell as Part Time Hourly Teacher Aide, Kindergarten, Ronald L. Meinders Primary Learning Center, beginning September 1, 2024 and ending June 30, 2025, Step 1, +AA, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.
27. To approve Rachell Yatkowitz as Part Time Hourly Teacher Aide, Regular Education-Personal, Ronald L. Meinders Primary Learning Center, beginning September 1, 2024 and ending June 30, 2025, Step 4, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.
28. To approve Grace Matusek as Event Coordinator, beginning June 16, 2024 and ending June 30, 2024, +BA, pro-rated AND beginning July 1, 2024 and ending June 30, 2025, +BA, salary as attached. This is a new position.
29. To approve Christina Ferrara-Carpitella as Part Time STAC Secretary, beginning June 17, 2024 and ending June 30, 2024, +BA, pro-rated AND beginning July 1, 2024 and ending June 30, 2025, +BA, salary as attached. This is a replacement position.
30. To approve Emily Raylman as Elementary School Teacher (PENDING CERTIFICATION), Grade 2, Ocean Acres Elementary School, beginning September 1, 2024 and ending February 15, 2025, Step 4, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a non-tenure track leave replacement position.

Employee appointments are provisional pending satisfactory completion of the Criminal History Background Check, Pre-employment P.L. 2018,C.5 Disclosure and Physical Exam Requirements required by the State of New Jersey.

A motion was made by Dr. Regulski and seconded by Mr. Morello to approve Personnel item(s) #1-30. Roll call vote items #1-9: nine (9) members present voted yes; motion passed. Roll call vote #10-20: eight (8) members present voted yes; motion passed. Mr. Gioe abstained on items #10-20. Roll call vote items #21-30: nine (9) members present voted yes; motion passed.

K. POLICY/LEGISLATIVE

The Committee of the Whole has reviewed the following policies and regulations, has consulted with the board attorney and other appropriate district officials, and hereby certify, pursuant to N.J.S.A. 18A:11-1, that the attached policies and regulations are in compliance with all applicable statutes and administrative code provisions and are consistent with the 2023-2024 board/district goals.

1. To approve to **rescind** the following policy:
 - 5756 Transgender Students
2. To approve to suspend Bylaw 0131 to have a first and only reading on policy/legislative item #3 due to timeline.
3. To approve the **first and only reading** of the following **revised** policies and regulation:
 - 9722 School-Related Groups

A motion was made by Mr. Cooney and seconded by Mr. Morello to approve Policy/Legislative item(s) #1-3. Roll call vote: nine (9) members present voted yes; motion passed.

L. ADVANCED PLANNING

None

M. PUBLIC COMMENT

None

N. BOARD INFORMATIONAL ITEMS

O. CLOSED SESSION

None

ADJOURNMENT

A motion was made by Dr. Regulski and seconded by Mr. Fenlon to adjourn the meeting at 7:22pm. Voice vote: All members present voted yes (9-0); motion passed.

Lourdes LaGuardia
School Business Administrator/Board Secretary

LL/km/6-11-2024