



SPECIAL MEETING
Deer Creek Board of Education, I-006
Deer Creek Administration Building
20701 North MacArthur Boulevard
Edmond, Oklahoma 73012

MINUTES

June 20, 2024 - 9:00 a.m.

A. Call to Order and Roll Call.

Present: Green, Lay, Gibbs

Absent: Kiehn

Time: 9:01 a.m.

B. Consideration of and Vote on the Consent Agenda: All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

1. Board of Education Minutes:
 - a. Regular Meeting - June 10, 2024
2. Schedule of Encumbrances:
 - a. Approve General Fund Payroll Purchase Order 51092 - 51101
 - b. Approve Building Fund Account Payable Purchase Order 206 - 208
 - c. Approve Bond 32 Account Payable Purchase Order 22
 - d. Approve General Fund Reserves in the amount of \$579,200.52
 - e. Approve Building Fund Reserves in the amount of \$219,939.34
 - f. Approve Child Nutrition Reserves in the amount of \$162,518.03
 - g. Close bond 32, 33, and 34 purchase orders from year 2023-24 to year 2024-25
3. Financial Reports:
 - a. Treasurer's Reports
 - b. Student Activity Reports
 - c. Business Services Reports
4. Amendment to renew the Food Service Management Company Contract with Sodexo for the 2024-25 school year.
5. Renewal of Microsoft services with Softchoice Corporation for \$36,899.78, be paid out of General Funds.
6. Renewal of contract with Francis Tuttle Technology Center for 2024-25 Transportation Agreement.
7. Appointment of the following positions for the 2024-25 school year:
 - a. Authorized Agent for Department of Human Services Commodity Distribution of Donated Foods Program - Dr. Cordell Ehrich and Janette Freyre (Sodexo)
 - b. Authorized Agent for all Federal and State Programs - Dr. Jason Perez, Kristy VanDorn, Dr. Cordell Ehrich, Sarah Dunn, Paloma Cortes-Goodwyn, Dr. Tracy Blankenship, and Shirley Porterfield
 - c. Authorized Purchasing Officer for the Deer Creek Public Schools - Dr. Jason Perez, Dr. Cordell Ehrich, Dee McDaniel, and Shirley Porterfield
 - d. Encumbrance Clerk - Shirley Porterfield
 - e. Board Minutes Clerk - Lora Bachhofer (primary), Shirley Porterfield (reserve), Heather Lowry (reserve)
 - f. Title II Coordinator - Sarah Dunn
 - g. Title IX Coordinator - Lenis DeRieux, Kristy VanDorn and Dr. Cordell Ehrich
8. Request for Sanctioning:
 - a. Volleyball Booster Club
 - b. DCIS PTO

c. DC Prairie Vale PTO

A motion was made to approve consent agenda items # 1-8.

Motion: Green

Second: Gibbs

Motion carried: 3-0

Votes: Lay: Yes, Green: Yes, Gibbs: Yes

C. Business Items

1. Discussion and possible vote to appoint acting President and/or acting Clerk for the School District in the absence of the President and/or Clerk, to execute documents pertaining to bond sale matters. -Andy Davis

A motion was made to approve the appointment of Kelli Lay as acting President for the School District in the absence of the President, to execute documents pertaining to bond sale matters.

Motion: Green

Second: Gibbs

Motion carried: 3-0

Votes: Lay: Yes, Green: Yes, Gibbs: Yes

2. Discussion and possible vote on a resolution determining the maturities of, and setting a date, time, and place for the sale of the \$22,390,000 Taxable General Obligation Combined Purpose Bonds of this School District; and designation of bond counsel for this issuance of bonds. -Andy Davis

A motion was made to approve the resolution determining the maturities of, and setting a date, time, and place for the sale of the \$22,390,000 Taxable General Obligation Combined Purpose Bonds of this School District, and to designate bond counsel for this issuance.

Motion: Lay

Second: Green

Motion carried: 3-0

Votes: Lay: Yes, Green: Yes, Gibbs: Yes

3. Discussion and possible vote to approve the quote from Masters Mechanical for \$27,871.29 to be paid from Building Funds to repair gas line branches at Deer Creek Intermediate School.-- Jeff Johnson

A motion was made to approve the quote from Masters Mechanical for \$27,871.29, funded by Building Funds, to repair gas line branches at Deer Creek Intermediate School.

Motion: Gibbs

Second: Green

Motion carried: 3-0

Votes: Lay: Yes, Green: Yes, Gibbs: Yes

4. Discussion and possible vote to approve new board policy JECC-- Intra-District Transfer. -Dr. Jason Perez

A motion was made to approve new board policy JECC, regarding Intra-District Transfers.

Motion: Green

Second: Lay

Motion carried: 3-0

Votes: Lay: Yes, Green: Yes, Gibbs: Yes

5. Discussion and possible vote to approve district capacity at each grade level for transfer purposes in accordance with Board Policy JECB (Student Transfers) and JECC (Intra-District Transfer). -Dr. Jason Perez

A motion was made to approve district capacity at each grade level for transfer purposes as per Board Policy JECB (Student Transfers) and JECC (Intra-District Transfer).

Motion: Gibbs

Second: Green

Motion carried: 3-0

Votes: Lay: Yes, Green: Yes, Gibbs: Yes

6. Discussion and possible vote to approve the Superintendent's recommendation concerning employment as listed on the Personnel Schedule.

A motion was made to approve the Superintendent's recommendation concerning employment as listed on the Personnel Schedule.

Motion: Gibbs

Second: Green

Motion carried: 3-0

Votes: Lay: Yes, Green: Yes, Gibbs: Yes

D. Adjournment.

A motion was made to adjourn.

Motion: Gibbs

Second: Green

Motion carried: 3-0

Votes: Lay: Yes, Green: Yes, Gibbs: Yes

Time: 9:19 a.m.