



**PERRIS UNION HIGH SCHOOL DISTRICT  
2024-25 CERTIFICATED AND CLASSIFIED  
SUBSTITUTE PAYROLL SCHEDULE**

<b>PAYROLL #</b>	<b>START DATE</b>	<b>END DATE</b>	<b>TIMECARDS DUE</b>	<b>PAY DATE</b>
1A	6/10/2024	7/10/2024	7/11/2024	7/19/2024
2A	7/11/2024	8/09/2024	8/12/2024	8/20/2024
3A	8/12/2024	9/10/2024	9/11/2024	9/20/2024
4A	9/11/2024	10/07/2024	10/08/2024	10/18/2024
5A	10/08/2024	11/06/2024	11/07/2024	11/20/2024
6A	11/07/2024	12/06/2024	12/09/2024	12/20/2024
7A	12/07/2024	1/10/2025	1/13/2025	1/17/2025
8A	1/13/2025	2/06/2025	2/07/2025	2/20/2025
9A	2/07/2025	3/10/2025	3/11/2025	3/20/2025
10A	3/11/2025	4/08/2025	4/09/2025	4/18/2025
11A	4/09/2025	5/08/2025	5/09/2025	5/20/2025
12A	5/09/2025	6/09/2025	6/10/2025	6/20/2025

Signed and completed timecards are to be turned in to the Sub Coordinator at the school site last worked on the day specified on the above schedule. Timecards received after this date are subject to being processed the following month.

*Timecards are to reflect only the current pay period. Do not carry over time worked or accumulated from one pay period to the next.*

All payroll warrants will be mailed to the employee's address of record, until further notice.

**PLEASE NOTE: Direct Deposit is available as an option to all employees.**

Payroll contact information:      Liu Yeung 951.943.6369 Ext. 80217  
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