

May 16, 2024

The Clark-Shawnee Local Board of Education met in a regular session on May 16, 2024, at Clark-Shawnee Local Administrative Offices located at 3680 Selma Road, Springfield, Ohio, 45502. The meeting was called to order at 6:30 p.m. by President Galbreath.

Those answering the roll by Mr. Faulkner:

Mr. DeHart
Mr. Galbreath
Dr. Page
Mrs. Pierce

Also present: Mr. Brian Kuhn, Superintendent

All stood and recited the Pledge of Allegiance.

ACCEPTANCE OF THE AGENDA (2024-1426)

Dr. Page moved to accept the agenda and addendum.
Mr. DeHart Seconded the motion.

Ayes: Galbreath, Page, Pierce, DeHart.
The President declared the motion carried.

REQUESTS AND CONCERNS OF THE GENERAL PUBLIC

Jeff Hughes Religious Affiliation

ROUNDTABLE

District Update

Mr. Brian Kuhn, Superintendent, provided an update to the Board of Education on the following topics.

1. Graduation
2. Update on CEDA-related court filings
3. Renewed partnership with Wittenberg's Education Department
4. Update on TIF-related matters

5. Update on the recent legislation related to student cell phone use in school
6. Discussion of holding a special meeting on May 23, 2024.

ACCEPTANCE OF CONSENT CALENDAR – FINANCIAL (2024 - 1427)

Mrs. Pierce moved to approve the following:

- A. Signing of the Minutes of the Previous Meeting**
- B. Treasurer’s Report and Condition of the Funds**
- C. Monthly Bills and Allowance of those that are in Order**
- D. Approve Five-Year Forecast**
- E. Appropriation Modifications**

It has been requested by the Treasurer of the Board of Education that the Treasurer be permitted to modify the annual appropriations as needed throughout each month with a full report of changes to the Board of Education.

F. Acceptance of Donations

Mr. Faulkner is requesting permission to accept the following donations for the purpose of maintaining the youth ballfields.

- \$1470.00 donation from the Youth Baseball Association

Mr. Faulkner is requesting permission to accept a \$500.00 donation from Stephanie Caraway on behalf of EF Tours for the purpose of the 2024 Costa Rica Trip.

Mr. DeHart Seconded the motion.

Ayes: Page, Pierce, DeHart, Galbreath.

ACCEPTANCE OF CONSENT CALENDAR – PERSONNEL (2024-1428)

Mr. DeHart moved to approve the following:

Resignations

Certified

To accept Mrs. Beth Chetty, Teacher at Shawnee Elementary letter of resignation for the purpose of retirement, effective July 31, 2024.

To accept Mrs. Melissa Fowler, Teacher at Shawnee ES, letter of resignation effective at the end of the current contract year.

To accept Mrs. Amanda Wiggins, Teacher at Shawnee ES, letter of resignation effective at the end of the current contract year.

Employment

Certified

Ms Olivia Conley as First Grade Teacher for the 2024-2025 school year. [Current Assignment: Shawnee Elementary]

Additional Duty (Certified Staff)

To employ Mrs. Sherry Akers, Counselor, an additional 5 days for extended time for the 2024-2025 school year. [Current Assignment: Shawnee Middle School]

To employ Mrs. Elizabeth Avery as Head Varsity Volleyball Coach for the 2024-2025 school year.

To employ Mrs. Cynthia Barnes as High School Cheerleading Advisor for the 2024-2025 school year.

To employ Mr. John Campbell as Girls Head Varsity Basketball Coach for the 2024-2025 school year.

To employ Mr. Jeff Collins as Head High School Cross Country Coach for the 2024-2025 school year.

To employ Mr. Logan Griffith as Middle School Cross Country Coach for the 2024-2025 school year.

To employ Mrs. Amy Hibbs, Counselor, an additional 15 days for extended time for the 2024-2025 school year. [Current Assignment: Shawnee High School]

To employ Mr. Chris McGuire as Head Boys Varsity Basketball Coach for the 2024-2025 school year.

To employ Mr. Rick Meeks as Head Varsity Football Coach for the 2024-2025 school year.

To employ Mrs. Melinda Shong, Counselor, an additional 15 days for extended time for the 2024-2025 school year. [Current Assignment: Shawnee High School]

Additional Duty (Support Staff)

The following supplemental positions for the pupil activity programs in the Clark-Shawnee Local School District were first offered to those employees of the District who are licensed individuals and no such employee applied and was qualified to fill the position such that the position was accepted by any such employee. The Board then advertised the position as

available to any licensed individual who is qualified to fill it and who is not employed by the Board, and no such person has applied for and accepted the position. Thus, the Board resolved to employ the following non-licensed individuals to fill the following supplemental position.

To employ Mr. Jonathan Earles as Head Middle School Football Coach for the 2024-2025 school year.

To employ Mr. Michael Gannon as Head Girls Varsity Soccer Coach for the 2024-2025 school year.

To employ Mrs. Mallory Krouse as High School Football Cheerleading Coach for the 2024-2025 school year.

To employ Ms. Mia Volbert as Color Guard Advisor for the 2024-2025 school year.

Substitutes (Certified)

To set the rate of pay for Ms Tate Thomas as Long-Term substitute teacher for the 2024-2025 school year at Class I, Step 0 [Current Assignment: Shawnee ES].

To employ Mr. Eli Wicker as a long-term substitute teacher for the 2023-2024 school year.

Substitutes (Classified)

To employ Ms. Nichole Hoelscher as substitute bus driver for the 2023-2024 school year.

Contract Renewals

According to Section 3124 of the Board of Education Policy, the following procedure shall be followed in contract considerations:

- The state law is to be followed in regard to temporary certification.
- All holders of provisional certificates will be granted contracts under the following procedures based on the recommendation of the administration.
- New or beginning teachers in the district shall be granted a contract one (1) year in duration. (All re-employed teachers shall be offered no more than one (1) additional one (1) year contract.)
- Following the completion of two one (1) year contracts, all re-employed teachers will be offered a two (2) year contract.

- Following the completion of one two (2) year contract, all re-employed teachers will be offered a three (3) year contract.
- Following the completion of one three (3) year contract, all re-employed teachers will be offered a four (4) year contract.
- Following the completion of one four (4) year contract, all re-employed teachers will be offered a five (5) year contract. Thereafter, each re-employed teacher will be offered a five (5) year contract.
- At the conclusion of any limited contract the teacher may be re-employed on a probationary status for a period of one (1) or two (2) years.
- A teacher may request a lesser contract one time during the term of this contract.
- The granting of continuing contracts shall be in strict accordance with existing state law and negotiated agreement governing such contracts.
- The evaluation data should be used as a supplement by the local superintendent on his recommendation for granting of contracts.
- If for any reason the board of education should act against the recommendation of the administration in the renewal of a limited contract, the teacher involved, within five (5) days, if desired, shall be given the reason for such action in writing through the local superintendent.

Shawnee ES

**Current Contract
(Expiring)**

**Contract Eligibility
(Proposed)**

| | | |
|-----------------|------------|------------|
| Katelyn Andres | 1 of 1 | 1 of 1 (2) |
| Aliah Barker | 1 of 1 | 1 of 1 (2) |
| Megan Bell | 1 of 1 | 1 of 1 (2) |
| Kayla Carson | 1 of 1 | 1 of 1 (2) |
| Ryan Dunn | 1 of 1 | 1 of 1 (2) |
| Kevin Finch | 1 of 1 | 1 of 1 (2) |
| Amanda Johnson | 1 of 1 (2) | 1 of 2 |
| Talia Kalmerton | 1 of 1 | 1 of 1 (2) |
| Sierra Mathews | 1 of 1 | 1 of 1 (2) |
| Danielle Mccoy | 4 of 4 | 1 of 5 |
| Megan Wright | 1 of 1 | 1 of 1 (2) |
| Megan Morrison | 1 of 1 | 1 of 1 (2) |
| Ashley Otstot | 1 of 1 (2) | 1 of 2 |
| Mya Violet | 1 of 1 (2) | 1 of 2 |
| Meagan Wagner | 1 of 1 (2) | 1 of 2 |

Shawnee MS/HS**Current Contract
(Expiring)****Contract Eligibility
(Proposed)**

| | | |
|--------------------|------------|------------|
| Jeffrey Collins | 1 of 1 (2) | 1 of 2 |
| Tonya Collinsworth | 1 of 1 (2) | 1 of 2 |
| Kari Cooper | 3 of 3 | 1 of 4 |
| Brian Ebersold | 1 of 1 | 1 of 1 (2) |
| Blake Garberich | 5 of 5 | 1 of 5 (2) |
| William Henderson | 1 of 1 (2) | 1 of 2 |
| Samantha Kennedy | 1 of 1 | 1 of 1 (2) |
| Adam McCardle | 1 of 1 | 1 of 1 (2) |
| Nyah Pierce | 1 of 1 | 1 of 1 (2) |
| Allyson Radel | 1 of 1 | 1 of 1 (2) |
| Melinda Shong | 1 of 1 (2) | 1 of 2 |
| Brian Stevens | 1 of 1 (2) | 1 of 2 |

Support Staff Renewals

Newly employed regular non-teaching school employees on or before November 1, 2018, including regular hourly rate and per diem employees, shall enter into written contracts for their employment which shall be for a period of not more than one (1) year. If such employees are rehired, their subsequent contract shall be a period of two (2) years.

After the termination of the two-year (2) contract provided in division (a) if the contract of a non-teaching employee is renewed, the employee shall be continued in employment and the salary provided in the contract may be increased but not reduced unless such reduction is a part of a uniform plan affecting the non-teaching employees of the entire district.

Newly employed regular non-teaching school employees on or after November 2, 2018, including regular hourly rate and per diem employees, shall enter into written contracts for their employment which shall be for a period of not more than one (1) year. If such employees are rehired, their three subsequent contracts shall be a period of two (2) years each.

After the termination of the third two-year (2) contract provided in division (a) if the contract of a non-teaching employee is renewed, the employee shall be continued in employment and the salary provided in the contract may be increased but not reduced unless such reduction is a part of a uniform plan affecting the non-teaching employees of the entire district.

The contracts as provided for in this section may be terminated by a majority vote of the board of education for violation of written rules and regulations of the board of education. (Steps for contract termination including a hearing are outlined in the law.)

Any non-teaching school employee may terminate his or her contract of employment thirty (30) days subsequent to the filing of a written notice of such termination with the treasurer of the board.

| <u>Shawnee ES</u> | <u>Current Contract (Expiring)</u> | <u>Contract Eligibility (Proposed)</u> |
|-------------------|------------------------------------|--|
| Cynthia Barnes | 1 of 1 | 1 of 2 (1) |
| Kimberly Burris | 2 of 2 (1) | 1 of 2 (2) |
| Rose Cain | 1 of 1 | 1 of 2 (1) |
| Samantha Dornon | 1 of 1 | 1 of 2 (1) |
| Chasey Grubbs | 1 of 1 | 1 of 2 (1) |
| Charles Harshman | 1 of 1 | 1 of 2 (1) |
| Susan Myers | 2 of 2 (1) | 1 of 2 (2) |
| Rebekah O'Brien | 1 of 1 | 1 of 2 (1) |
| Katelyn Reeder | 1 of 1 | 1 of 2 (1) |
| Amanda Rodgers | 1 of 1 | 1 of 2 (1) |
| Amanda Roe | 2 of 2 (2) | 1 of 2 (3) |

| <u>Shawnee HS/MS</u> | <u>Current Contract (Expiring)</u> | <u>Contract Eligibility (Proposed)</u> |
|----------------------|------------------------------------|--|
| Nicole Chilcote | 2 of 2 (1) | 1 of 2 (2) |
| John Coffman | 2 of 2 (2) | 1 of 2 (3) |
| Christina Martin | 2 of 2 (1) | 1 of 2 (2) |
| Jeanne Ryder | 1 of 1 | 1 of 2 (1) |
| Kirsten Whitt | 1 of 1 | 1 of 2 (1) |
| Eli Wicker | 1 of 1 | 1 of 2 (1) |
| Michael Williams | 2 of 2 (1) | 1 of 2 (2) |
| Stacy Williams | 2 of 2 (2) | 1 of 2 (3) |

| <u>Transportation</u> | <u>Current Contract (Expiring)</u> | <u>Contract Eligibility (Proposed)</u> |
|-----------------------|------------------------------------|--|
| Kelly Gragg | 1 of 1 | 1 of 2 (1) |
| Jamie Jackson | 1 of 1 | 1 of 2 (1) |
| Jon Lyons | 1 of 1 | 1 of 1 |
| Kelsey Spicer | 2 of 2 (2) | 1 of 2 (3) |

| <u>Risen Christ</u> | <u>Current Contract (Expiring)</u> | <u>Contract Eligibility (Proposed)</u> |
|---------------------|------------------------------------|--|
| Hayley Zawada | 1 of 1 | 1 of 2 (1) |

Non-Paid Leave

Mrs. Nicole Chilcote, Aide at Shawnee HS/MS, is requesting one half day of non-paid leave, May 10, 2024.

Jodie Noffke, Bus Driver, is requesting non-paid medical leave from April 23, 2024 through May 19, 2024.

Dr. Page seconded the motion.
Ayes: Pierce, DeHart, Galbreath, Page.

ACCEPTANCE OF CONSENT CALENDAR – MISCELLANEOUS (2024-1429)

Mr. DeHart moved to approve the following:

Approval of Memorandum of Understanding–Science of Reading Professional Development

Mr. Brian Kuhn, Superintendent, is recommending approval of a Memorandum of Understanding with the Clark-Shawnee Local Education Association regarding the Science of Reading Professional Development required by HB33. [Reference Exhibit A]

Approval to Purchase Memorial Bricks

Mr. Brian Kuhn, Superintendent, is requesting permission to purchase memorial bricks for former Clark-Shawnee Superintendents Mr. Larry Zerkle and Mr. Roy Schmunk. Bricks will be placed in the Memorial Garden and a keepsake replica will be provided to the family.

Contract with the Clark County Educational Service Center

Authorize the Superintendent to contract with Clark County Educational Service Center for the 2024-2025 school year.

Authorization to Enter Into An Agreement with Bradley Payne

Mr. Brian Kuhn, Superintendent, is requesting permission for the Treasurer to contract with Bradley Payne for the purpose of advisory services related to the review and analysis of school compensation proposals.

Approval of Boys Basketball Team Camp

Mr. Steve Tincher, Athletic Director, is requesting permission for the Boys Basketball team to attend a team camp at the University of Findlay from June 14-16, 2024. [Reference Exhibit B]

Dr. Page seconded the motion.
Ayes: DeHart, Galbreath, Page, Pierce.

EXECUTIVE SESSION - (2024-1430)

Mr. Galbreath moved to go into executive session to review negotiations with employees concerning compensation or other terms and conditions of their employment pursuant to ORC 121.22(G)(4) at 7:43 pm.

Pierce Seconded the motion.
Ayes: Galbreath, Page, Pierce, DeHart.
Mr. Galbreath declared the board out of Executive Session at 8:08 pm.

ADDITIONAL ITEMS FOR BOARD DISCUSSIONS AND/OR ACTION


None

ADJOURNMENT

Mrs. Pierce moved to adjourn the meeting at 8:09 pm.
Mr. DeHart Seconded the motion.
Ayes: Page, Pierce, DeHart, Galbreath.



President



Treasurer

Memorandum of Understanding
between the
Clark-Shawnee Local Board of Education
and the
Clark-Shawnee Local Education Association

This Memorandum of Understanding is entered into on this 16th day of May, 2024 (“Effective Date”) by and between the Clark-Shawnee Local Board of Education (“Board”) and the Clark-Shawnee Local Education Association (“CSLEA”) (collectively, “Parties”) for the purpose of documenting mutual agreement to terms and conditions regarding the completion of required professional development in science of reading and evidence-based strategies for effective literacy instruction by all teaching employees in the CSLEA bargaining unit, and eligibility of said CSLEA bargaining unit teaching employees to receive certain stipend amounts for completion of such required professional development.

WHEREAS, the Board and CSLEA are Parties to a Contractual Agreement(s) effective July 1, 2022 through June 30, 2025 (“Agreement”); and

WHEREAS, on July 4, 2023, the Governor of the State of Ohio signed Ohio House Bill 33 into law which included provisions promoting and requiring school district use of core curriculum and instructional materials in English language arts and evidence-based reading intervention programs that are aligned to the science of reading and evidenced based strategies for literacy instruction; and

WHEREAS, Section 265.330 of Ohio House Bill 33 requires all teachers to complete professional development on the science of reading and evidence-based strategies for effective literacy instruction (“Professional Development”); and

WHEREAS, Section 265.330 of Ohio House Bill 33 further requires the Professional Development be completed by June 30, 2025, unless a teacher has previously completed similar training as determined by the Department of Education and Workforce; and

WHEREAS, Section 265.330 of Ohio House Bill 33 also provides for the payment of stipends to teachers who complete the Professional Development, as follows:

- a. \$1,200 stipend paid to each of the following teachers:
 - i. A teacher of grades kindergarten through five (including those individuals teaching elementary special areas such as art, music, physical education, etc.);
 - ii. An English language arts teacher of grades six through twelve;
 - iii. An intervention specialist, English learner teacher, reading specialist, or instructional coach who serves any of grades pre-kindergarten through twelve;
- b. \$400 stipend paid to each teacher who teaches a subject area other than English language arts in grades six through twelve; and

WHEREAS, the stipends set forth in Section 265.330 of Ohio House Bill 33 are not payable to teacher who has met the training requirements in Section 265.330 of Ohio House Bill 33 by completing similar professional development as listed in the Department of Education and Workforce Science of Reading Professional Development guidance document dated March 2024; and

WHEREAS, the Department of Education and Workforce has developed specific pathways to complete the Professional Development based on the stipend categories in

Section 265.330 of Ohio House Bill 33 and, where relevant, whether the teacher has completed eighteen (18) hours of professional development to meet the requirements of Ohio's Dyslexia Support Laws; and

WHEREAS, Section 265.330 of Ohio House Bill 33, requires that teachers complete the Professional Development at a time that minimizes disruptions to normal instructional hours; and

WHEREAS, because the Professional Development must be completed before the end of the Agreement, and because the required Professional Development is not referenced in the Agreement, the Parties seek to memorialize their agreement to the terms and conditions set forth below as related to the required Professional Development and payment of stipends to teachers in the CSLEA bargaining unit;

NOW THEREFORE BE IT RESOLVED that the Parties mutually agree to the following terms and conditions related to the requirement for CSLEA bargaining unit employees to complete professional development on the science of reading and evidence-based strategies for effective literacy instruction ("Professional Development"):

1. Each teacher in the CSLEA bargaining unit shall complete the Professional Development using the specific applicable pathway as outlined in the Department of Education and Workforce Science of Reading Professional Development guidance document dated March 2024;
2. Each teacher in the CSLEA bargaining unit who completes the Professional Development shall submit a copy of the certificate of completion to the Superintendent no later than June 30, 2025, unless the teacher has met the training requirements in Section 265.330 of Ohio House Bill 33 by completing

a similar Professional Development as listed in the Department of Education and Workforce Science of Reading Professional Development guidance document dated March 2024;

3. Each teacher who completes the Professional Development set forth in paragraph 1 above, will be paid a stipend in accordance with Section 265.330 of Ohio House Bill 33. Stipends will be paid to teachers who qualify to receive said stipends as follows:

a. \$1,200 for each of the following:

i. A teacher of grades kindergarten through five (including those individuals teaching elementary special areas such as art, music, physical education, etc.);

ii. An English language arts teacher of grades six through twelve;

iii. An intervention specialist, English learner teacher, reading specialist, or instructional coach who serves any of grades pre-kindergarten through twelve;

b. \$400 for each teacher who teaches a subject area other than English language arts in grades six through twelve;

c. The stipend amounts set forth in subsections a., and b., above, shall be net of any required retirement contributions and Medicare tax;

4. The stipend amounts set forth in subsections 3a., and 3b., above, shall be paid through regular payroll as follows:

a. Each teacher who completes the Professional Development set forth in Paragraph 1, above, and who submits a copy of the certification of

completion to the Superintendent pursuant to Paragraph 2, above, will be paid the stipend amount in the second regular payroll of the calendar month following the date of submission to the Superintendent pursuant to Paragraph 2, above. There are two (2) exceptions to this payment schedule:

- i. Each teacher who completes the Professional Development set forth in Paragraph 1 above, who is retiring from service with the District, must submit the certification of completion to the Superintendent pursuant to Paragraph 2, above, by no later than twenty (20) calendar days prior to the effective date of retirement in order to receive payment of the stipend prior to retirement; and
 - ii. Each teacher who completes the Professional Development set forth in Paragraph 1 above over the summer of 2024, and who submits the certification of completion pursuant to Paragraph 2 above prior to August 31, 2024, will receive payment of the stipend in the second regular payroll in September of 2024;
5. Teachers in the CSLEA bargaining unit shall complete the Professional Development at a time that minimizes disruptions to normal instructional hours. This means that the Professional Development shall be completed by teachers either during the daily planning period as described in Article 18 of the Agreement, or at a time outside the teacher contract day as defined in Article 17 of the Agreement;

6. Stipends are not available and will not be paid to any teacher in the CSLEA bargaining unit who met the training requirements in Section 265.330 of Ohio House Bill 33 by completing a similar Professional Development as listed in the Department of Education and Workforce Science of Reading Professional Development guidance document dated March 2024, even if the teacher chooses to complete the required Professional Development;
7. In acknowledgement of the fact that all teachers in the CSLEA bargaining unit are required to complete the Professional Development (or otherwise comply with Section 265.330 of Ohio House Bill 33) by June 30, 2025, the Parties acknowledge and agree that the failure of any teacher in the CSLEA bargaining unit to complete the Professional Development by June 30, 2025, (unless the teacher is not required to complete the Professional Development because the teacher has otherwise complied with Section 265.330 of Ohio House Bill 33), will constitute an act of failing to be properly credentialed for a teaching position with the District and therefore may result in immediate dismissal from employment;

The Parties each affirm that the terms of this Memorandum of Understanding were agreed to voluntarily and that the terms of this Memorandum of Understanding constitute the entire scope of understanding between the Parties as to the subject matters addressed herein. The terms of this MOU shall be binding upon the Parties upon execution and proper approval by the Parties.

CLARK-SHAWNEE LOCAL
BOARD OF EDUCATION

DATE

CLARK-SHAWNEE LOCAL
EDUCATION ASSOCIATION

DATE

UNIVERSITY OF FINDLAY TEAM CAMP
BOYS' BASKETBALL
JUNE 14-16, 2024

FACILITIES

University of Findlay
1000 N. Main St.
Findlay, OH 45840

WHO GOES?

- WE TAKE A VARSITY TEAM (9-10 PLAYERS), WHO ARE INTERESTED AND ABLE TO GO. IT IS NOT MANDATORY TO GO. PLAYERS THAT GO PAY \$255. IF A PLAYER CANNOT AFFORD TO GO BUT WANTS TO, I TRY TO FIND A WAY TO PAY FOR THEM TO GO.

ABOUT CAMP

- WE STAY IN DORM ROOMS (2 GUYS PER ROOM, WHICH I ASSIGN ROOMMATES) AND EAT ON THE CAMPUS OF UNIVERSITY OF FINDLAY.
- I HAVE THEM EAT AS TEAM, ALL 3 MEALS.
- WE PLAY GAMES AT UNIVERSITY OF FINDLAY, FINDLAY HS, GLENWOOD MS, AND LIBERTY BENTON HS..
- WE PLAY 4 GAMES DAY 1, 4 GAMES DAY 2, AND A TOURNAMENT ON THE 3RD DAY..

SUPERVISION

- MYSELF AND ASSISTANT COACH, BLAKE GARBERICH, STAY IN A DORM ROOM NEXT TO THE PLAYERS.
- WE KEEP DOORS OPEN WHEN WE ARE AT DORMS IN THE EVENING UNTIL LIGHTS OUT AT 11PM.
- ALL CAMPERS ARE SUPERVISED 24 HOURS A DAY AND MUST ADHERE TO ALL CAMP RULES.

TRANSPORTATION

- COACH GARBERICH AND MYSELF WILL TRANSPORT PLAYERS TO AND FROM CAMP AS WELL AS FROM SAINT FRANCIS TO SPORTONE WHICH IS 4 MILES APART.
- WE WILL TRANSPORT USING THE SCHOOL VAN TO TRANSPORT AND COACH GARBERICH WILL TAKE GUYS IN HIS VAN..

FURTHER INFORMATION CAN BE FOUND AT www.oilerbasketballteamcamp.com