

## **BOT Meeting, Thursday, December 10th, 2020 – Minutes**

### **(Virtual Meeting Due to Covid-19)**

**Board Members in Attendance:** Jim Sander, Lucas Doe, Mark Keye, Ted Hurwitz,

Christopher Brignola , Robert Ansbro, Mark Keye

**Administrators in attendance:** Norma Hurwitz, Leena Varghese

Meeting called to order at 2:36 p.m. by Jim Sander

**2:30 PM** - Call to order by Board Chair, James Sander

- I. Approval of Minutes for Thursday, November 19<sup>th</sup>, 2020
  - Robert Ansbro motions to accept the minutes, Jim Sander seconds, all in favor-passes unanimously
  
- II. Committee Reports
  - A. Finance Committee – Lucas Doe
    - We have increased revenue due to a higher number of students this school year
    - Expenses will go up due to additional hiring but we will still be within our budget
  
  - B. Real Estate Committee – Ted Hurwitz- See notes below
  
  - B. Education Committee – Leena Varghese
    - ALCS switched to remote instruction when DOE public schools did once NYC hit 3% positivity. We decided to remain remote until the week of January 4<sup>th</sup>. We discussed the safety of students and their families and staff members and decided it was best to wait to return in-person.
    - Our school is currently in the yellow zone and needs to test students and staff members. We have contracted with Bioreference labs to provide in-house testing.
    - Our school community was pleased with the decision to resume in person instruction during the week of January 4<sup>th</sup>.
    - Robert Ansbro asked about student attendance and progress.
    - We have about 94% attendance and our students are doing well academically since we provide live instruction for the majority of the school day, which is already extended.

### III. Building Project Update

- Five Accessibility Agreements are in progress for completion and details regarding price are being worked on with two others. Alexander LLC is the one property we have not been able to reach.
- We will have to get our lawyer Lynda Tepperman to move forward with a legal route for contacting Alexander LLC
- The legal firm Goetz Fitzpatrick will be representing us in this matter
- We are awaiting on Vitacco to complete paper work and submit to the Dept. of Buildings at which time a date for the next review will be determined.
- Peter Gisolfi and Associates and David Haller are going to be reviewing input from the various consultants –AV, Security & Murphy Engineering before submitting plans to the contractors who will then refine their estimates on the cost of the project.
- Once our architects have ensured all items are included and checked through with our contractor bids, they will provide the final bids. We will try to have the information presented during the January meeting.

Meeting adjourned at 3:13 p.m.

Next meeting: Thursday January 21, 2020 2:30 p.m.