

**BOT Meeting, THURSDAY, June 25<sup>TH</sup> 2:30 PM- Minutes**

**(Virtual Meeting Due to Covid-19)**

**Board Members in Attendance:** Jim Sander , Lucas Doe, Christopher Brignola, Robert Ansbro, Mark Keye, Ted Hurwitz,

**Administrators in attendance:** Norma Hurwitz, Leena Varghese

Meeting called to order at 2:38 p.m. by Jim Sander

- I. Approval of Minutes for Thursday, May 28, 2020
  - Bob Ansbro motions to accept the minutes, Christopher Brignola seconds, all in favor.
  
- II. Approval & Adoption of the fiscal 2021 year ALCS Budget, Personnel- Executive Director's annual evaluation & salary- Executive Session
  - Board enters executive session at 2:41 p.m.
  - Executive session ends at 3:09 p.m.
  - Christopher Brignola congratulated Norma Hurwitz on her leadership, particularly with the new building and remote learning.
  - The board would like to see the school expand its technology infrastructure and leadership capacity, particularly as the school grows. We should provide additional PD around blended learning and the different modalities. Chris can help with resources.
  - The board voted to accept Executive Director's Salary
  - Norma mentioned that we have agreed to provide most middle school students with a laptop they can take home and bring to school daily to keep technology infused within our curriculum based on the strides we have made with the remote learning process. Pearson Realize, a new curriculum that we purchased also has a large technology component which has been working well.
  - It is very difficult to find principals but we will continue to work on this process as it is essential to identify another leader.
  - Lucas Doe asked about registration and numbers. We hope to be at 625. How can we get more special education students? This year, through our random lottery, we did end up accepting about 20 new students with IEPs. We are also working to have our current students evaluated more quickly. We usually try intervention methods for a longer period of time than most schools.
  - We have bonuses in place for teachers based on performance. We don't always expend the full amount but wanted to be prepared.

- Lucas mentioned that Paul Augello and he discussed budget cuts based on the State's new budget and cuts.
- Robert Ansbro motions to approve the 2020-2021 budget, Lucas Doe approves, all in favor, passes unanimously

### III. Election of Officers for the Board of Trustees

- **President:** Christopher Brignola nominates James Sander as Board President. Ted and Norma expressed their gratitude to Jim for his time and efforts. Robert Ansbro seconds, all in favor, passes unanimously.
- **Vice President:** Jim Sander nominates Christopher Brignola, Robert Ansbro seconds, all in favor, passes unanimously
- **Treasurer:** Jim Sander nominates Lucas Doe. Mark Keye seconds, all in favor. Passes unanimously.
- **Secretary:** Robert Ansbro nominates Mark Keye, Christopher Brignola seconds, all in favor.

### IV. New building project update

- Sean Blackwell provided comprehensive notes on his take of the Owner's Rep candidates
- Norma spoke to references for Dominic Calgi, we had some nice references for him
- Andy Fox- We did not get anything in writing from his contacts yet. Norma informed Andy about the lack of responses and asked him to reach out to the contacts. We are still waiting. However, Norma did speak to Tom Hegni who is the president of the Greenwich Public Library and he stated that Andy worked on an 18mil project for them and highlighted that Andy is on top of things and meets with all parties involved weekly.
- David Haller- David's references responded very quickly. They all raved about his performance and felt he is an excellent owner's rep. Our initial concern with David was his availability and location. He agreed on a second day if needed. His references confirmed that he was able to accomplish everything in one day. Another concern was his lack of experience with Procor. His references stated that he completed the paperwork using Excel and scans it into Procor and that has worked.
- Jim mentioned that it's important to go online and see how each phase of the project is being carried out. We should confirm with David that he would be ok coming in a second day if needed during particular weeks and be available for Zoom meetings as needed.
- Robert mentioned that David Haller has used Procor before but just has not used it regularly.

- Chris Brignola mentioned that we can ask Sean Blackwell to review our submissions and ensure that Procor is being maintained.
- Bob Ansbrosio motions to hire David Haller as our owner's rep, Lucas Doe seconds, all in favor. Passes unanimously.
- We should have a lawyer review our contract with David Haller.
- Norma has been communicating with various potential lawyers

## V. Committee Reports

### A. Finance Committee – Lucas Doe

- Nothing new to report

### B. Real Estate Committee – Ted Hurwitz

- No updates regarding the MTA duct bank
- Jack Martins did communicate with someone who feels that the duct is not electrified.
- Jim Sander made an MTA contact back in November and spoke to her person again last week. She gave him contact information for another individual who he will reach out to, to get more information for the property across the street from ours.

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### B. Education Committee – Christopher Brignola

- We administered end of year assessments and used projects for science and social studies for period 6.
- We are very proud of our students and their accomplishments during our remote learning phase. We begin summer classes on Monday and most students, including grade K will be joining us. We opened it up to all students to make up for any instruction missed due to remote learning.
- Jim discussed the National Charter School Conference which will be held remotely this year and asked that if any Board members wanted to participate, do we have the funding. Norma confirmed that we have the funding. We might have a teacher attend the session and turnkey the information.
- Next meeting Thursday July 9<sup>th</sup> at 2:30 p.m.
- Meeting adjourned at 4:58 p.m.

