Sixth form Bursary:

The 16 to 19 Bursary Fund provides financial support to help students overcome the specific financial barriers to participation they face so they can remain in education.

Bursary support is intended to meet participation-related costs only (e.g. transport, educational visits, books and equipment, university open day visits and interviews) and will be based on individual need.

The school will manage the number and size of discretionary bursaries in order to keep within the budget of the funds available.

Eligibility

To be eligible to receive a bursary in 2024/25 academic year you must be aged 16 or over and under 19 on 31 August 2024.

You must ordinarily reside in the United Kingdom.

You must be participating in a Sixth form course at Kineton High School which lasts for 30 weeks or more.

The fund has two elements:

A Bursary for students in defined vulnerable groups, as follows:

- in care of the Local Authority
- care leavers
- receiving Income Support, or Universal Credit because they are financially supporting themselves or financially supporting themselves and someone who is dependent on them and living with them such as a child or partner
- receiving Disability Living Allowance or Personal Independence Payments in their own right as well as Employment and Support Allowance or Universal Credit in their own right

A 'care leaver' is defined as:

- a young person aged 16 and 17 who was previously looked after for a period of 13 weeks consecutively (or periods amounting to 13 weeks), which began after the age of 14 and ended after the age of 16; or
- a young person aged 18 or above who was looked after prior to becoming 18 for a period of 13 weeks consecutively (or periods amounting to 13 weeks), which began after the age of 14 and ended after the age of 16

A discretionary bursary made by the school to young people who face financial barriers to participation.

The school has based its assessment criteria for eligibility for a discretionary bursary on the needs and circumstances of our young people and subject to equalities legislation, as follows:

- Students from households with incomes of less than £30,000 per year
- Any other circumstances which may lead to financial barriers to participation.

The level of financial support offered will relate to actual financial need and will be tailored to individual circumstances.

If you think you may be entitled to either a vulnerable student or discretionary bursary please complete the application form available in this pack or from the school website and return with accompanying documentation, to the Head of Sixth Form or via email to bursary@stowevalley.com.

All information received will be treated in strictest confidence and copies of evidence of eligibility will be retained and stored securely for audit purposes.

If your circumstances change during the year and you become eligible for a bursary, you may apply for assistance at any time.

Assessment and payment of bursaries

Receipt of both vulnerable student and discretionary bursaries will be conditional on you meeting the following agreed standards:

- At least 95% attendance, no unauthorised absence and minimal lateness
- Making at least satisfactory progress and completing course requirements
- Adherence to the school's Code of Conduct

Using the criteria above, a decision panel (comprising the Head of Sixth Form, Head Teacher and Trust Finance team) will assess your individual need for financial support based on your circumstances, the family income evidence supplied, the participation costs being claimed and the funds available. You will be notified in writing of the award decision made. Whenever possible, the school will make purchases on the student's behalf. Students should request approval before purchasing any items themselves.

If you wish to appeal against the decision please follow the school's complaints procedure available on the school website.