



# Glen Cove City School District

Andrew DiNapoli  
Assistant Superintendent  
for Human Resources  
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## VACANCY ANNOUNCEMENT

### PART-TIME TEACHING ASSISTANT FOR SPECIAL EDUCATION PROGRAM

**Salary: \$20.27 per hour**

*Glen Cove City School District is committed to recruit and hire the most qualified staff members who are dedicated to the success of all students and the Glen Cove City community.*

**Job Description:** Guide individual students and groups of students toward gaining essential knowledge and skills as prescribed by the certified teacher.

#### **Qualifications:**

- NYS Teaching Assistant Certification or Teaching Certification
- Experience working in a public or private school setting, preferred
- Experience working with students with individualized educational plans
- Fingerprinting clearance required

#### **Essential Duties (include, but are not limited to):**

- Support the implementation of a specialized educational plan
- Select and implement appropriate instructional materials and activities based on the direction provided by the certified teacher
- Conduct learning exercises with individual and/or small groups of students
- Know and use appropriately varied strategies and materials for core academic and/or technology skills
- Implement and track behavior plans
- Assist with the de-escalation of students who are in crisis under the direction of a mental health professional
- Supervise and secure the safety of students who are at-risk for elopement, aggression, physical injury, and/or any other at-risk behavior as identified by the Committee on Special Education
- Complete an assignment for an individual student program or a class program
- Ability to support a program outside of Special Education in the capacity of a Teaching Assistant
- Other related duties as assigned

**Location:** Elementary or Secondary

**Effective:** 2024-2025 School Year

**Application Instructions:** Qualified candidates should apply via OLAS with a resume and letter of interest to Andrew DiNapoli, before the deadline. Email letter of interest to [personnel@glencoveschools.org](mailto:personnel@glencoveschools.org)

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7/8/24