

**SOUTH AMBOY SCHOOL DISTRICT  
ACCEPTABLE USE POLICY FOR  
ELECTRONIC MAIL AND INTERNET SERVICES**

Information Systems Usage

The South Amboy School District provides computer equipment, Internet, and E-Mail as on-line resources to its staff and students. These services are provided for educational use only, with the primary idea being to improve teaching and learning through research and exploration of the rapidly expanding global electronic resources. To gain access to these services students under the age of eighteen must obtain parental permission and must sign and return the permission form to the Media Specialist in each respective building. Students eighteen and over (proof of age required) may sign their own forms. The South Amboy School District reserves the right to monitor all activity on district owned network facilities.

Included are district guidelines so that staff, community users, and parents/guardians of students are aware of their responsibilities. The signatures on this document are legally binding and indicate that the signed agrees to abide by established rules and understands the terms and conditions of this agreement.

Access to the Internet, and E-Mail will enable students to explore thousands of libraries, databases, bulletin boards, and news groups, while exchanging information with other users throughout the world. Parents/guardians should be advised that some material may contain items that are illegal, inappropriate, or potentially offensive to some people. It is our intent to supervise student use as we make computer services available to further educational goals but while doing so students may find access to other materials as well. We believe the benefits to students from this access in the form of increased information resources and collaboration opportunities exceed any disadvantages.

Parents and guardians of minors are responsible for setting standards for their children to follow when using media and information sources. Therefore, South Amboy School District respects each family's decision whether or not they allow students to participate.

On-Line Conduct

Any actions by students that may be determined by system administrators as inappropriate use of network resources or to restrict other students from using those resources is prohibited. Any action in this area may result in the termination of student use of all on-line services and/or action in compliance with the district's discipline policies. The following online rules are to be followed:

- Use of the Internet is a privilege not a right that may be revoked or suspended by the system administrator and/or at the request of the building administration.
- Be polite in all on-line messages
- Use appropriate language (no abusive, obscene, profane or inaccurate language)
- Do not reveal personal home addresses or telephone numbers of yourself, other students or colleagues.

- Electronic mail (E-Mail) is not guaranteed to be private, anyone using the system has access to E-mail. Any illegal messages may be reported to the authorities.
- Do not use the network in a way that would disrupt its use for someone else.
- Vandalism (any malicious attempt to destroy data of another user or of the network) will result in cancellation of all privileges.
- Any user identified as a security risk may be denied access.
- Transmission of any material which violates United States or State regulations are prohibited.
- The use of on-line services for advertisement, political lobbying, or religious solicitation is also prohibited.
- Do not share your credentials with anyone other than your parents. This includes friends and siblings.

South Amboy School District is not responsible for the accuracy or quality of information obtained through these services. The South Amboy School District will not be responsible for any damages incurred by the user. This includes loss of data, no deliveries, mis deliveries, or service interruptions. Use of any information obtained through the Internet or any other online service is used at your own risk.

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**User Agreement and Parent Permission Form**

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As a user of the South Amboy School District computer network I hereby agree to comply with the above stated rules - communicating over the network in a reliable fashion while honoring all relevant laws and restrictions.

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Student Signature

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Date

As the parent or legal guardian of the student signing above, I grant permission for my son or daughter to access networked computer services such as Internet and E-Mail. I understand that individuals and families are held liable for violations. I understand that some materials on the Internet may be objectionable, but I accept responsibility for guidance of Internet use - setting and conveying standards for my son or daughter to follow when selecting, sharing or exploring information and media.

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Parent Signature

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Date

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Name of Student

Grade

School

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Birth Date

Home Telephone number

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