

EAST RAMAPO CENTRAL SCHOOL DISTRICT
WARRANTS AUDITED AND APPROVED FOR PAYMENT DURING SEPTEMBER 1, 2012 TO SEPTEMBER 30, 2012

Warrant Number	Warrant Date	Fund	Beginning Check Number	Ending Check Number	Number of Claims on Warrant	Total Warrant Amount	Number of Claims with Inquiries	Value of Claims with Inquiries	Number of Claims Outstanding
34	9/7/12	A	339920	340063	144	\$459,655.03	3	\$1,055.31	0
37	9/14/12	A	340064	340067	4	16,142.79	0	0.00	0
38	9/14/12	A	340068	341129	1,062	423,909.78	0	0.00	0
40	9/14/12	A	341130	341283	154	767,773.54	2	47,399.11	0
42	9/21/12	A	341284	341298	15	624,848.00	1	2,264.75	0
47	9/28/12	A	341299	341384	86	3,131,521.18	2	108,602.34	0
46	9/28/12	C	015819	015833	15	34,287.38	0	0.00	0
35	9/7/12	F	043565	043592	28	342,102.01	1	902.47	0
41	9/14/12	F	043593	043644	52	576,435.41	0	0.00	0
43	9/21/12	F	043645	043646	2	35,046.00	0	0.00	0
45	9/28/12	F	043647	043694	48	703,017.15	5	47,218.00	0
48	9/28/12	TA	032504	032526	6	6,523.96	0	0.00	0
					1616	\$7,121,262.23	14	\$207,441.98	0

Key:	
A	= General Fund
F	= Federal Fund
C	= School Lunch Fund
H	= Capital Fund
TA	= Trust & Agency Fund

Total Claims	Total Value of Warrants	Total Number of Inquiries	Total Value of Inquiries	Total Outstanding
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**EAST RAMAPO CENTRAL SCHOOL DISTRICT
FINDINGS OF THE CLAIMS AUDIT FOR THE PERIOD OF SEPTEMBER 1, 2012 TO SEPTEMBER 30, 2012**

Warrant Number	Warrant Date	Fund	Check Number	Check Amount	Vendor	Reason for Inquiry	Business Office Response	Resolution/Comments
34	9/7/12	A	339952	\$237.71	Federal Express	Confirming Purchase Order	Noted by business office.	Recommend that purchase orders be issued prior to purchasing goods or the rendering of services to be in accordance with District's purchasing policy.
34	9/7/12	A	339967	795.00	Interim Healthcare Of Greater New York	Confirming Purchase Order	District noted that the purchase order was generated as soon as the District required nursing services.	Recommend that purchase orders be issued prior to purchasing goods or the rendering of services to be in accordance with District's purchasing policy.
34	9/7/12	A	340034	22.60	S&H Associates LLC	Confirming Purchase Order	Noted by business office.	Recommend that purchase orders be issued prior to purchasing goods or the rendering of services to be in accordance with District's purchasing policy.
40	9/14/12	A	341138	46,682.50	Bingham Mccutchen	Vendor Has No formal Contract	Noted by business office.	Although vendor was board approved we recommend all vendors providing a professional service have valid board approved contracts.
40	9/14/12	A	341159	716.61	Document Technologies Inc	Confirming Purchase Order	Noted by business office.	Recommend that purchase orders be issued prior to purchasing goods or the rendering of services to be in accordance with District's purchasing policy.
42	9/21/12	A	341291	2,264.75	Telecommunications LLC	Confirming Purchase Order	District indicated that this expense was incurred due to emergency repairs to the District wide telephone system.	Recommend that purchase orders be issued prior to purchasing goods or the rendering of services to be in accordance with District's purchasing policy.
47	9/28/12	A	341343	108,522.34	Minerva & D'agostino	Confirming Purchase Order	District indicated that attorney was approved at the reorganization meeting held in July for the 2012/2013 year.	Recommend that purchase orders be issued prior to purchasing goods or the rendering of services to be in accordance with District's purchasing policy.

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FINDINGS OF THE CLAIMS AUDIT FOR THE PERIOD OF SEPTEMBER 1, 2012 TO SEPTEMBER 30, 2012**

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47	9/28/12	A	341351	80.00	NYSSBA	Confirming Purchase Order	District noted that this conference expense was for an APPR webinar which was necessary for the Assistant Superintendent of Personnel to attend.	Recommend that purchase orders be issued prior to purchasing goods or the rendering of services to be in accordance with District's purchasing policy.
35	9/7/12	F	043576	902.47	Merkaz Haseforim & Judaica	Confirming Purchase Order	District noted that vendor used quote date rather than the shipping date on the invoice which would not have resulted in the confirming purchase order.	Recommend that purchase orders be issued prior to purchasing goods or the rendering of services to be in accordance with District's purchasing policy.
45	9/28/12	F	043647	1,858.00	Bais Chinuch Lbonois	Confirming Purchase Order	District noted that this UPK contract was approved by the Board and that the District is in the process of educating the vendor on using the date on the invoice when services commenced.	Recommend that purchase orders be issued prior to purchasing goods or the rendering of services to be in accordance with District's purchasing policy.
45	9/28/12	F	043648	21,240.00	Bais Malka School	Confirming Purchase Order	District noted that this UPK contract was approved by the Board and that the District is in the process of educating the vendor on using the date on the invoice when services commenced	Recommend that purchase orders be issued prior to purchasing goods or the rendering of services to be in accordance with District's purchasing policy.
45	9/28/12	F	043649	10,620.00	Bais Trany II Of Monsey	Confirming Purchase Order	District noted that this UPK contract was approved by the Board and that the District is in the process of educating the vendor on using the date on the invoice when services commenced.	Recommend that purchase orders be issued prior to purchasing goods or the rendering of services to be in accordance with District's purchasing policy.
45	9/28/12	F	043650	13,275.00	Bais Yaakov Elementary of Rockland	Confirming Purchase Order	District noted that this UPK contract was approved by the Board and that the District is in the process of educating the vendor on using the date on the invoice when services commenced.	Recommend that purchase orders be issued prior to purchasing goods or the rendering of services to be in accordance with District's purchasing policy.
45	9/28/12	F	043670	225.00	Fun Bus	Confirming Purchase Order	Noted by business office	Recommend that purchase orders be issued prior to purchasing goods or the rendering of services to be in accordance with District's purchasing policy.
				\$207,441.98				