

## EARLY RELEASE PROCEDURES

No student may be released from school to anyone other than the parent, guardian or child protective services personnel and law enforcement officers pursuant to law unless the name of the individual seeking release of the student appears on a list provided by the parent or guardian.

Parents are urged to make appointments with physicians, dentists, special tutors, etc., after school hours. If a request for early release is necessary, parents will make note of the date, time and reason for the release.

A student may be released to either parent unless a custodial parent supplies the building principal with a certified copy of a court order or divorce decree to the contrary.

The Superintendent of Schools shall develop procedures to enable parents and guardians to amend the list of persons authorized to obtain the release of their children.

Cross-ref: 5100 Student Attendance

Ref: Education Law §3210(1)(c)

Date Adopted: 12/7/04