

## FIELD TRIPS AND EXCURSIONS

Field trips designed to stimulate student interest and inquiry and provide opportunities for social growth and development are considered appropriate extensions of the classroom. The Superintendent or designee shall develop procedures for authorization for field trips.

To be educationally beneficial, a field trip requires thoughtful selection, careful advance preparation of the class, and opportunities for pupils to assimilate the experience during and at the conclusion of the trip. To this end, teachers and building principals will be expected to consider the following factors in selection of field trips:

1. value of the activity to the particular class group(s)
2. relationship of the field trip activity to a particular aspect of classroom instruction
3. suitability of the activity and distance traveled in terms of the age level
4. mode and availability of transportation
5. cost

Trips in excess of one day involving overnight travel must be approved by the Superintendent of Schools prior to making any commitments of arrangements. Requests for overnight trips must be made at least three months in advance of the planned event.

Date Adopted: 12/7/04