

OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • (805) 385-1501



THE PERSONNEL COMMISSION SUPPORTING EDUCATION THROUGH MERIT

PERSONNEL COMMISSION MEMBERS

Mr. Denis O'Leary, Chair
Mr. Ernest Morrison, Vice Chair
Mr. Paul Robinson, Member

AGENDA REGULAR MEETING Thursday, March 14, 2024

3:30 p.m. Regular Meeting
Oxnard Room of the ESC
1051 South A Street, Oxnard, CA 93030

REGULAR MEETING

Note: In accordance with the requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Personnel Commission before the meeting date. Any materials relating to an agenda item that are distributed less than 72 hours prior to a meeting are available at the Personnel Commission Office located at 1051 South "A" Street, Oxnard, California 93030

Section A: ORDER OF BUSINESS

A.1 Call Meeting To Order

A.2 Roll Call

A.3 Adoption of the Agenda

A.4 Approval of Minutes February 8 & 20, 2024 (Pages 4-13)

Section B: COMMENTS BY THE PUBLIC

Public Comment provides the public an opportunity to address the Personnel Commission (“Commission”) on non-agenda items. Speakers are requested to limit their remarks to three (3) minutes. The Commission shall limit the total time for Public Comment on each subject to fifteen (15) minutes. The Commission may not deliberate or take any action on items raised during this portion of the meeting.

Section C: ACTION ITEMS

C.1 Advanced Step Placement for Adriana Manzer, Attendance Accounting Technician (Page 14)

The Personnel Commission will ratify the advanced step placement for Adriana Manzer, Attendance Accounting Technician

C.2 Advanced Step Placement for Emily Gonzalez, Mental Health Clinician (Page 15)

The Personnel Commission will ratify the advanced step placement for Emily Gonzalez, Mental Health Clinician

C.3 Advanced Step Placement for Brandy Hurd, Paraeducator Special Education (Page 16)

The Personnel Commission will ratify the advanced step placement for Brandy Hurd, Paraeducator Special Education

C.4 Advanced Step Placement for Anna Maestas, Paraeducator Special Education (Page 17)

The Personnel Commission will ratify the advanced step placement for Anna Maestas, Paraeducator Special Education

C.5 Advanced Step Placement for Kimberly Cano, Paraeducator Special Education (Page 18)

The Personnel Commission will ratify the advanced step placement for Kimberly Cano, Paraeducator Special Education

C.6 Advanced Step Placement for Vanessa Flores, Paraeducator Special Education (Page 19)

The Personnel Commission will ratify the advanced step placement for Vanessa Flores, Paraeducator Special Education

C.7 Eligibility Lists (Pages 20-28)

The Personnel Commission will review certification of eligibility lists.

Section D: REPORTS/OTHER INFORMATION/DISCUSSION ITEMS

These items are presented for information or study only, no action will be taken.

D.1 Personnel Actions (Pages 29-35)

The Personnel Commission will receive a list of various personnel actions that relate to the transfer, retirement, or other action affecting classified personnel.

D.2 Report by CSEA

CSEA may report on Human Resources issues of interest to the Personnel Commission.

D.3 Report by Assistant Superintendent, Human Resources

The Assistant Superintendent, Human Resources, may report on Human Resources issues of interest to the Personnel Commission.

D.4 Director's Report

The Director of Classified Human Resources will report on staff management, current recruitments, and other matters.

D.5 CSPCA Attendees Report

CSPCA Conference Attendees will report on their time and findings during the 2024 conference.

D.6 Report by Commissioners

The Commissioners will report on issues concerning Commission administration.

Section E: CLOSED SESSION PUBLIC PARTICIPATION/COMMENTS

Persons wishing to address the Personnel Commission on an agenda item identified in the Closed Session agenda may address the Personnel Commission

Section F: CLOSED SESSION

The Personnel Commission will convene to closed session for the following items:

F.1 Pursuant to Section 54957 of the Government Code, the Commission will consider a personnel matter concerning:

- Public Employee Evaluation: Director, Classified Human Resources.

F.2 Reconvene to open session and report out of closed session.

The Commission will report on any action taken in closed session.

Section G: ADJOURNMENT

OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



THE PERSONNEL COMMISSION
SUPPORTING EDUCATION THROUGH MERIT

PERSONNEL COMMISSION MEMBERS

Mr. Denis O'Leary, Chair
Mr. Ernest Morrison, Vice Chair
Mr. Paul Robinson, Member

MINUTES
REGULAR MEETING
Thursday, February 8, 2024

3:30 p.m. Regular Meeting
Oxnard Room of the ESC
1051 South A Street, Oxnard, CA 93030

REGULAR MEETING

Note: In accordance with the requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Personnel Commission before the meeting date. Any materials relating to an agenda item that are distributed less than 72 hours prior to a meeting are available at the Personnel Commission Office located at 1051 South "A" Street, Oxnard, California 93030

Section A: ORDER OF BUSINESS

A.1 Call Meeting To Order

The Personnel Commission of the Oxnard School District met for a regular meeting on Thursday, February 8, 2024 in the Oxnard Room of the ESC, 1051 South A Street, Oxnard, CA. The meeting was called to order by Chairman O'Leary at 3:32 p.m.

A.2 Roll Call

Commissioners: Denis O'Leary, Chair of the Personnel Commission; Ernest Morrison, Vice Chair of the Personnel Commission; Paul Robinson, Member of the Personnel Commission
Staff: Dr. Adalberto Fuentes, Director, Classified Human Resources; Tanya Ventura, Human Resources Analyst; Fabian Lopez-Rivera, Administrative Assistant

Guests: Dr. Natalia Torres, Assistant Superintendent of Human Resources; Ricardo Torres, CSEA President; Ilene Poland, CSEA Child Nutrition Representative; Lisa Towery, CSEA Labor Relations Representative; Nitasha Sawhney, Legal Counsel; Marcos Lopez, Senior Manager Maintenance & Operations; Anthony Torres, Accounting Specialist III; Randi Lynn Santa Cruz, Health Care Technician; Andre Vriese, Irrigation Specialist.

A.3 Adoption of the Agenda

The agenda of Thursday February 8, 2024 was adopted as presented.

Mover: Paul Robinson

Seconder: Ernest Morrison

Moved To: Adopt

Ayes: 3 - Ernest Morrison, Paul Robinson, Denis O'Leary

Motion Result: Passed

A.4 Approval of Minutes January 11, 2024 (Pages 4-8)

The minutes of January 11th, 2024 were approved with the amendment to fix the name of Commissioner O'Leary.

Mover: Paul Robinson

Seconder: Ernest Morrison

Moved To: Approve as Amended

Ayes: 3 - Ernest Morrison, Paul Robinson, Denis O'Leary

Motion Result: Passed

Section B: COMMENTS BY THE PUBLIC

No comments were given.

Section C: ACTION ITEMS

C.1 Advanced Step Placement for Monica Esparza, Payroll Technician (Page 9)

The Personnel Commission took action to approve the advanced step placement for Monica Esparza, Payroll Technician at Step C of the Payroll Technician classification on the Classified Salary Schedule.

Mover: Paul Robinson

Seconder: Ernest Morrison

Moved To: Approve

Ayes: 3 - Ernest Morrison, Paul Robinson, Denis O'Leary

Motion Result: Passed

C.2 Advanced Step Placement for Randi-Lynn Santa Cruz, Health Care Technician (Page 10)

The Personnel Commission took action to approve the advanced step placement for Randi-Lynn Santa Cruz, Health Care Technician at Step C of the Health Care Technician classification on the Classified Salary Schedule.

Mover: Paul Robinson

Seconder: Ernest Morrison

Moved To: Approve

Ayes: 3 - Ernest Morrison, Paul Robinson, Denis O'Leary

Motion Result: Passed

C.3 Advanced Step Placement for Javier Martinez Amezcua, Transportation Driver (Page 11)

The Personnel Commission took action to approve the advanced step placement for Javier Martinez Amezcua, Transportation Driver at Step E of the Transportation Driver classification on the Classified Salary Schedule.

Mover: Paul Robinson

Seconder: Ernest Morrison

Moved To: Approve

Ayes: 3 - Ernest Morrison, Paul Robinson, Denis O'Leary

Motion Result: Passed

C.4 Advanced Step Placement for Yesenia Orozco, Office Assistant II (Page 12)

The Personnel Commission took action to approve the advanced step placement for Yesenia Orozco, Office Assistant II at Step D of the Office Assistant II classification on the Classified Salary Schedule.

Mover: Paul Robinson

Seconder: Ernest Morrison

Moved To: Approve

Ayes: 3 - Ernest Morrison, Paul Robinson, Denis O'Leary

Motion Result: Passed

C.5 Advanced Step Placement for Anthony Torres, Accounting Specialist III (Page 13)

The Personnel Commission took action to approve the advanced step placement for Anthony Torres, Accounting Specialist III at Step B of the Accounting Specialist III classification on the Classified Salary Schedule.

Mover: Ernest Morrison

Seconder: Paul Robinson

Moved To: Approve

Ayes: 3 - Ernest Morrison, Paul Robinson, Denis O'Leary

Motion Result: Passed

C.6 Advanced Step Placement for Andre Vriese, Irrigation Specialist (Page 14)

The Personnel Commission took action to approve the advanced step placement for Andre Vriese, Irrigation Specialist at Step C of the Irrigation Specialist classification on the Classified Salary Schedule.

Mover: Paul Robinson

Seconder: Ernest Morrison

Moved To: Approve

Ayes: 3 - Ernest Morrison, Paul Robinson, Denis O'Leary

Motion Result: Passed

C.7 Eligibility Lists (Pages 15-31)

The eligibility lists of Occupational Therapist, Health Care Technician, Assistant Director of Child Nutrition Services, Paraeducator Special Education, HVAC Technician, Technology Services Technician, Payroll Technician, Accounting Specialist IV, District Translator, Transportation Driver, After School Program Site Coordinator, Paraeducator General Education, Child Nutrition Worker, and Language Assessment Technician were approved as presented.

Mover: Paul Robinson

Seconder: Ernest Morrison

Moved To: Approve

Ayes: 3 - Ernest Morrison, Paul Robinson, Denis O'Leary

Motion Result: Passed

Section D: REPORTS/OTHER INFORMATION/DISCUSSION ITEMS

D.1 Personnel Actions (Pages 32-33)

D.2 Report by CSEA

D.3 Report by Assistant Superintendent, Human Resources

D.4 Director's Report

D.5 Report by Commissioners

Section E: CLOSED SESSION PUBLIC PARTICIPATION/COMMENTS

No comments were given.

Section F: CLOSED SESSION

The Commission convened into closed session at 4:21 p.m.

F.1 Pursuant to Section 54957 of the Government Code, the Commission will consider a personnel matter concerning:

F.2 Reconvene to open session and report out of closed session.

The Commission reconvened at 5:37 p.m into open session and reported no action was taken in closed session.

Section G: ADJOURNMENT

There being no further business, the Commission adjourned at 5:38 p.m.

Mover: Paul Robinson

Secunder: Ernest Morrison

Moved To: Approve

Ayes: 3 - Ernest Morrison, Paul Robinson, Denis O'Leary

Motion Result: Passed

Dr. Adalberto Fuentes
Director, Classified Human Resources and
Secretary to the Personnel Commission

By our signature below, given on this _____ day of _____, 20____, the
Personnel Commission of the Oxnard School District approves the Minutes of the Regular Meeting of
February 8, 2024.

Signed:

Chair of the Personnel Commission

OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



THE PERSONNEL COMMISSION
SUPPORTING EDUCATION THROUGH MERIT

PERSONNEL COMMISSION MEMBERS

Mr. Denis O'Leary, Chair
Mr. Ernest Morrison, Vice Chair
Mr. Paul Robinson, Member

MINUTES
SPECIAL MEETING
Tuesday, February 20, 2024

3:30 p.m. Special Meeting
Portable 402 of the ESC
1051 South A Street, Oxnard, CA 93030

SPECIAL MEETING

Note: In accordance with the requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Personnel Commission before the meeting date. Any materials relating to an agenda item that are distributed less than 72 hours prior to a meeting are available at the Personnel Commission Office located at 1051 South "A" Street, Oxnard, California 93030

Section A: ORDER OF BUSINESS

A.1 Call Meeting To Order

The Personnel Commission of the Oxnard School District met for a special meeting on Tuesday, February 20, 2024 in Room 402 of the ESC, 1051 South A Street, Oxnard, CA. The meeting was called to order by Chairman O'Leary at 3:36 p.m.

A.2 Roll Call

Commissioners: Denis O'Leary, Chair of the Personnel Commission; Ernest Morrison, Vice Chair of the Personnel Commission; Paul Robinson, Member of the Personnel Commission
Staff: Dr. Adalberto Fuentes, Director, Classified Human Resources; Tanya Ventura, Human Resources Analyst; Fabian Lopez-Rivera, Administrative Assistant

A.3 Adoption of the Agenda

The agenda of Tuesday February 20, 2024 was adopted as presented.

Section B: COMMENTS BY THE PUBLIC

No comments were given.

Section C: ACTION ITEMS

C.1 Advanced Step Placement Correction for Anthony Torres, Accounting Specialist III (Page 3)

The Personnel Commission took action to approve the advanced step placement for Anthony Torres, Accounting Specialist III at Step C of the Accounting Specialist III classification on the Classified Salary Schedule.

Mover: Ernest Morrison

Seconder: Paul Robinson

Moved To: Approve

Ayes: 3 - Ernest Morrison, Paul Robinson, Denis O'Leary

Motion Result: Passed

Section D: CLOSED SESSION PUBLIC PARTICIPATION/COMMENTS

No comments were given.

Section E: CLOSED SESSION

The Commission convened into closed session at 3:40 p.m.

E.1 Pursuant to Section 54957 of the Government Code, the Personnel Commission will consider a personnel matter concerning:

E.2 Reconvene to open session and report out of closed session.

The Commission reconvened at 5:36 p.m into open session and reported no action was taken in closed session.

Section F: ADJOURNMENT

There being no further business, the Commission adjourned at 5:37 p.m.

Mover: Paul Robinson

Secunder: Ernest Morrison

Moved To: Adjourn

Ayes: 3 - Ernest Morrison, Paul Robinson, Denis O'Leary

Motion Result: Passed

Dr. Adalberto Fuentes
Director, Classified Human Resources and
Secretary to the Personnel Commission

By our signature below, given on this _____ day of _____, 20____, the
Personnel Commission of the Oxnard School District approves the Minutes of the Special Meeting of
February 20, 2024.

Signed:

Chair of the Personnel Commission

PERSONNEL COMMISSION AGENDA ITEM

Name of Contributor: Dr. Adalberto Fuentes

Date of Meeting: March 14, 2024

Agenda Section: Section C: Action Items

Advanced Step Placement for Adriana Manzer, Attendance Accounting Technician

Pursuant to Personnel Commission Rules & Regulations 70.200.1: "...a new employee may be granted advanced step placement upon recommendation of the appointing authority and approval by the Director of Classified Human Resources, subject to ratification by the Personnel Commission."

Personnel Commission staff recently filled a vacancy for the Attendance Accounting Technician position. Adriana Manzer was selected for the position by the hiring authority and is recommended to start at Step C of the classified salary schedule based on the following:

- Experience: 16+ years of related experience.
- Additional Skills: Bilingual.

The minimum qualifications are:

- Experience: Two years of clerical experience.
- Education: Graduation from high school or equivalency.

RECOMMENDATION:

Staff recommends that the Personnel Commission take action to ratify the advanced step placement for Adriana Manzer at Step C of the Attendance Accounting Technician classification on the Classified Salary Schedule.

PERSONNEL COMMISSION AGENDA ITEM

Name of Contributor: Dr. Adalberto Fuentes

Date of Meeting: March 14, 2024

Agenda Section: Section C: Action Items

Advanced Step Placement for Emily Gonzalez, Mental Health Clinician

Pursuant to Personnel Commission Rules & Regulations 70.200.1: "...a new employee may be granted advanced step placement upon recommendation of the appointing authority and approval by the Director of Classified Human Resources, subject to ratification by the Personnel Commission."

Personnel Commission staff recently filled a vacancy in the Pupil Services department for the Mental Health Clinician position. Emily Gonzalez was selected for the position by the hiring authority and is being recommended to start at Step C on the classified salary schedule based on the following:

- Experience: Over 4 years related experience.
- Education: M.A. in Clinical Psychology & LMFT License

The minimum qualifications for the classification are:

- Experience: Working with students or families in a social services or educational environment is desirable.
- Education: Master's degree in Marriage & Family Therapy, Social Work, or closely related field. Possession of an AMFT, ACSW, or APCC.

RECOMMENDATION:

Staff recommends that the Personnel Commission take action to ratify the advanced step placement at Step C of the Mental Health Clinician classification on the Classified Salary Schedule.

PERSONNEL COMMISSION AGENDA ITEM

Name of Contributor: Dr. Adalberto Fuentes

Date of Meeting: March 14, 2024

Agenda Section: Section C: Action Items

Advanced Step Placement for Brandy Hurd, Paraeducator Special Education

Pursuant to Personnel Commission Rules & Regulations 70.200.1: "...a new employee may be granted advanced step placement upon recommendation of the appointing authority and approval by the Director of Classified Human Resources, subject to ratification by the Personnel Commission."

Personnel Commission staff recently filled a vacancy in the Special Education department for the Paraeducator Special Education position. Brandy Hurd was selected for the position by the hiring authority and is being recommended to start at Step C on the classified salary schedule based on the following:

- Experience: 6 years of related experience.
- Education: A.A. Degree Human Services/Psychology.
- This would be considered a hard to fill recruitment.

The minimum qualifications for the classification are:

- Experience: One year of experience working with school-age children in an organized educational, health, childcare, or other structured setting is required.
- Education: Graduation from high school or equivalent and one of the following:
 - Completion of at least two years of study (48 semester units or 60 quarter units) at an institution of higher education; or
 - Attainment of an Associate of Arts degree or higher degree; or
 - Meeting a rigorous standard of quality by receiving a passing score in an examination administered by the Personnel Commission which demonstrates the knowledge and ability to assist in instructing reading, writing and mathematics.

RECOMMENDATION:

Staff recommends that the Personnel Commission take action to ratify the advanced step placement at Step C of the Paraeducator Special Education classification on the Classified Salary Schedule.

PERSONNEL COMMISSION AGENDA ITEM

Name of Contributor: Dr. Adalberto Fuentes

Date of Meeting: March 14, 2024

Agenda Section: Section C: Action Items

Advanced Step Placement for Anna Maestas, Paraeducator Special Education

Pursuant to Personnel Commission Rules & Regulations 70.200.1: "...a new employee may be granted advanced step placement upon recommendation of the appointing authority and approval by the Director of Classified Human Resources, subject to ratification by the Personnel Commission."

Personnel Commission staff recently filled a vacancy in the Special Education department for the Paraeducator Special Education position. Anna Maestas was selected for the position by the hiring authority and is being recommended to start at Step B on the classified salary schedule based on the following:

- Experience: 3+ years of related experience.
- Education: A.A. Degree in Social and Behavioral Sciences.
- This would be considered a hard to fill recruitment.

The minimum qualifications for the classification are:

- Experience: One year of experience working with school-age children in an organized educational, health, childcare, or other structured setting is required.
- Education: Graduation from high school or equivalent and one of the following:
 - Completion of at least two years of study (48 semester units or 60 quarter units) at an institution of higher education; or
 - Attainment of an Associate of Arts degree or higher degree; or
 - Meeting a rigorous standard of quality by receiving a passing score in an examination administered by the Personnel Commission which demonstrates the knowledge and ability to assist in instructing reading, writing and mathematics.

RECOMMENDATION:

Staff recommends that the Personnel Commission take action to ratify the advanced step placement at Step B of the Paraeducator Special Education classification on the Classified Salary Schedule.

PERSONNEL COMMISSION AGENDA ITEM

Name of Contributor: Dr. Adalberto Fuentes

Date of Meeting: March 14, 2024

Agenda Section: Section C: Action Items

Advanced Step Placement for Kimberly Cano, Paraeducator Special Education

Pursuant to Personnel Commission Rules & Regulations 70.200.1: "...a new employee may be granted advanced step placement upon recommendation of the appointing authority and approval by the Director of Classified Human Resources, subject to ratification by the Personnel Commission."

Personnel Commission staff recently filled a vacancy in the Special Education department for the Paraeducator Special Education position. Kimberly Cano was selected for the position by the hiring authority and is being recommended to start at Step C on the classified salary schedule based on the following:

- Experience: 3 years of related experience.
- Education: Bachelor's Degree in Chicano/a Studies, Psychology.
- This would be considered a hard to fill recruitment.

The minimum qualifications for the classification are:

- Experience: One year of experience working with school-age children in an organized educational, health, childcare, or other structured setting is required.
- Education: Graduation from high school or equivalent and one of the following:
 - Completion of at least two years of study (48 semester units or 60 quarter units) at an institution of higher education; or
 - Attainment of an Associate of Arts degree or higher degree; or
 - Meeting a rigorous standard of quality by receiving a passing score in an examination administered by the Personnel Commission which demonstrates the knowledge and ability to assist in instructing reading, writing and mathematics.

RECOMMENDATION:

Staff recommends that the Personnel Commission take action to ratify the advanced step placement at Step C of the Paraeducator Special Education classification on the Classified Salary Schedule.

PERSONNEL COMMISSION AGENDA ITEM

Name of Contributor: Dr. Adalberto Fuentes

Date of Meeting: March 14, 2024

Agenda Section: Section C: Action Items

Advanced Step Placement for Vanessa Flores, Paraeducator Special Education

Pursuant to Personnel Commission Rules & Regulations 70.200.1: "...a new employee may be granted advanced step placement upon recommendation of the appointing authority and approval by the Director of Classified Human Resources, subject to ratification by the Personnel Commission."

Personnel Commission staff recently filled a vacancy in the Special Education department for the Paraeducator Special Education position. Vanessa Flores was selected for the position by the hiring authority and is being recommended to start at Step B on the classified salary schedule based on the following:

- Experience: 5 years of related experience.
- Education: Bachelor's Degree in Psychology.
- This would be considered a hard to fill recruitment.

The minimum qualifications for the classification are:

- Experience: One year of experience working with school-age children in an organized educational, health, childcare, or other structured setting is required.
- Education: Graduation from high school or equivalent and one of the following:
 - Completion of at least two years of study (48 semester units or 60 quarter units) at an institution of higher education; or
 - Attainment of an Associate of Arts degree or higher degree; or
 - Meeting a rigorous standard of quality by receiving a passing score in an examination administered by the Personnel Commission which demonstrates the knowledge and ability to assist in instructing reading, writing and mathematics.

RECOMMENDATION:

Staff recommends that the Personnel Commission take action to ratify the advanced step placement at Step B of the Paraeducator Special Education classification on the Classified Salary Schedule.

Recruitment Type: Dual Certification

Director's Certification:



Eligibility List No.
 23-24:106; 23-24:52
 Established: 02/07/24

Transportation Driver

Rank	Candidate ID:	Expiration Date
1	41798339	2/7/2025
2	29266896	2/7/2025
3	56497464	2/7/2025
4	48782729	11/15/2024
5	56579988	2/7/2025
6	37411095	2/7/2025
7	56581431	2/7/2025
8	55553970	2/7/2025
9	47426427	2/7/2025

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted. Lists may be created for six months with approval of the Personnel Commission.

Recruitment Type: Dual Certification

Director's Certification:



Eligibility List No.:

23-24:108;

Established: 2/12/2024

Paraeducator - Hearing Impaired (Oral Speech)

Rank	Candidate ID	Expiration Date
1	40792858	2/12/2025



Recruitment Type: Dual Certification

Director's Certification:

Eligibility List No.:
 23-24:62
 New list:
 23-24:123; 23-24:112;
 23-24:103; 23-24:98;
 23-24:91; 23-24:78
 Established: 3/7/2024

Paraeducator Special Education

Rank	Candidate ID	Expiration Date
Previous list: 23-24:62		
1	55238833	11/22/2024
New list: 23-24:103; 23-24:98; 23-24:91; 23-24:78; 23-24:112; 23-24:123		
1	23677854	2/5/2025
1	55855557	3/7/2025
2	51231457	12/20/2024
2	56321270	1/24/2025
2	44727289	2/5/2025
3	56562025	2/5/2025
3	53346905	2/5/2025
3	47749107	1/24/2025
3	42685590	3/7/2025
3	47958796	3/7/2025
3	29924160	2/5/2025
3	52885122	12/20/2024
3	17211043	3/7/2025
3	56161072	2/5/2025
3	37199583	3/7/2025

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted. Lists may be created for six months with approval of the Personnel Commission.

OXNARD SCHOOL DISTRICT**PERSONNEL COMMISSION**

3	29474528	12/20/2024
3	56385801	2/5/2025
4	56139703	1/10/2025
4	43710047	12/20/2024
4	56500066	2/5/2025
4	12192096	3/7/2025
4	42680898	3/7/2025
4	45305284	3/7/2025
4	40792858	1/24/2025
4	42072621	1/24/2025
4	33413155	3/7/2025
4	48832781	3/7/2025
4	48130071	3/7/2025
4	37213527	2/5/2025
4	23582877	1/24/2025
4	55932588	1/24/2025
5	51860669	1/24/2025
5	56511763	3/7/2025
5	42506030	1/24/2025
5	56052951	2/5/2025
5	52316088	12/20/2024
5	43760302	3/7/2025
5	56395958	2/5/2025
5	34063877	2/5/2025

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted. Lists may be created for six months with approval of the Personnel Commission.

OXNARD SCHOOL DISTRICT**PERSONNEL COMMISSION**

5	56977683	3/7/2025
5	50792797	3/7/2025
5	55846402	1/10/2025
5	56145783	3/7/2025
5	54510346	2/5/2025
5	48711684	2/5/2025
5	31769177	2/5/2025
5	52673514	2/5/2025
6	54304687	2/5/2025
6	56315204	1/24/2025
6	55678016	3/7/2025
6	33761844	1/24/2025
6	56172114	1/10/2025
6	56100033	1/10/2025
6	50927011	1/10/2025
7	56305774	3/7/2025
7	56272047	1/24/2025
8	24756942	1/24/2025

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted. Lists may be created for six months with approval of the Personnel Commission.

Recruitment Type: Dual Certification

Eligibility List No. 23-24:117; 23-24:29

Director's Certification:

Established: 2/21/2024



Grounds Maintenance Worker I

Rank	Name	Expiration Date
1	56014731	2/21/2025
1	50366635	9/28/2024
2	42846513	2/21/2025
3	56631757	2/21/2025
3	47939013	2/21/2025
4	49295639	2/21/2025
5	56761243	2/21/2025
6	55150864	9/28/2024

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted. Lists may be created for six months with approval of the Personnel Commission.

Recruitment Type: Dual Certification

Eligibility List No.: 23-24:118; 23-24:37

Director's Certification:

Established: 2/27/24



HVAC Technician

Rank	Candidate ID	Expiration Date
1	3038652	2/27/2025
2	42884797	2/27/2025
3	2068087	10/11/2024
4	46266483	2/27/2025

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted. Lists may be created for six months with approval of the Personnel Commission.

Recruitment Type: Dual Certification

Director's Certification:



Eligibility List No.:
 23-24:119; 23-24:41;
 22-23:166;
 Established: 02/29/2024

Child Nutrition Worker

Rank	Candidate ID	Expiration Date
1	55243985	02/29/25
2	56635060	02/29/25
3	56881264	02/29/25
4	54297488	7/17/2024
5	46967195	10/26/2024
6	56858704	02/29/25
7	56796128	02/29/25

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted. Lists may be created for six months with approval of the Personnel Commission.

Recruitment Type: Dual Certification

Director's Certification:



Eligibility List No.: 23-24:120;
 23-24:19; 22-23:164;
 22-23:119
 Established: 03/01/2024

School Occupational Therapist

Rank	Candidate ID	Expiration Date
1	50189203	7/10/2024
1	28194434	3/1/2025
2	56684963	2/1/2025
2	53188637	3/28/2024
2	54129454	7/10/2024
2	54151221	7/10/2024
2	55091208	9/13/2024

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted. Lists may be created for six months with approval of the Personnel Commission.

CLASSIFIED PERSONNEL ACTIONS

February 7, 2024

New Hires

Alvarado, Roberta	Paraeducator-Special Education, Position #46 Lopez 5.75 hrs./183 days	01/08/2024
Ayala, Susan M.	Accounting Specialist III, Position #1593 Budget & Finance 8.0 hrs./246 days	01/08/2024
Baca, Julianna V.	Paraeducator-Special Education, Position #2956 Curren 5.75 hrs./183 days	01/08/2024
Barnett, Robert I.	Campus Assistant, Position #7151 Fremont 4.25 hrs./180 days	01/11/2024
Betancourt, Marcelino R.	Grounds Maintenance Worker, Position #1173 Grounds 8.0 hrs./246 days	01/09/2024
Camacho-Rodriguez, Ofelia A.	After School Program Site Coordinator, Position #11704 Enrichment & Specialized Programs 8.0 hrs./246 days	01/05/2024
Cruz-Martinez, Giselle	Paraeducator-Special Education, Position #6434 Lopez 5.75 hrs./183 days	01/08/2024
Diaz Rubin Truqui, Luz M.	District Translator, Position #8119 Special Education 8.0 hrs./246 days	01/09/2024
Fernandez Ramirez, Itzel D.	Paraeducator-General Education #10118 Chavez 4.0 hrs./183 days	01/08/2024
Fragosa, Julie M.	Campus Assistant, Position #3024 McAuliffe 4.5 hrs./180 days	01/09/2024
Garibay, Angel V.	Grounds Maintenance Worker, Position #10407 Grounds 8.0 hrs./246 days	01/08/2024
Granados Ramos, Adalberto	Custodian, Position #10468 Custodial Services 8.0 hrs./246 days	01/17/2024
McCullough, Cynthia D.	School Occupational Therapist, Position #8474 Special Education 8.0 hrs./202 days	01/08/2024
Mendoza, Mariana	Paraeducator-General Education, Position #11263 McKinna 6.0 hrs./183 days	01/08/2024
Mendoza Rendon, Rebeca	After School Program Site Coordinator, Position #11700 Enrichment & Specialized Programs 8.0 hrs./246 days	01/03/2024
Nembhard, Jacqueline B.	After School Program Site Coordinator, Position #11698 Enrichment & Specialized Programs 8.0 hrs./246 days	01/03/2024
Tellez, Teresa A.	Child Nutrition Worker, Position #6409 Child Nutrition Services 5.0 hrs./185 days	01/05/2024
Torres, Anthony R.	Accounting Specialist III, Position #1593 Budget & Finance 8.0 hrs./246 days	02/01/2024
Wilson, Harley R.	Paraeducator-Special Education, Position #10647 Lemonwood 5.75 hrs./183 days	01/29/2024

Limited Term/Substitutes

Acevedo, Valeria	Clerical (Substitute)	01/08/2024
Alcantar, Victoria Z.	Paraeducator (Substitute)	12/05/2023
Anderson, Jaclyn N.	Paraeducator (Substitute)	01/08/2024
Birruete, Vico A.	Campus Assistant (Substitute)	01/08/2024
Carlson, Alexandra E.	Clerical (Substitute)	12/18/2023

Limited Term/Substitutes**(Cont.)**

Carpinteyro, Michelle M.	Clerical (Substitute)	12/18/2023
Celedon, Lorena M.	Clerical (Substitute)	12/18/2023
Cervanes, Yanileysi	Clerical (Substitute)	12/03/2023
Cortez, Hannah R.	Campus Assistant (Substitute)	11/02/2023
Falla, Leticia A.	Clerical (Substitute)	12/18/2023
Flores, Christopher J.	Paraeducator (Substitute)	12/07/2023
Garza, Letisia H.	Clerical (Substitute)	12/18/2023
Gaxiola, Yasmine A.	Paraeducator (Substitute)	12/08/2023
Gil, Aurora E.	Campus Assistant (Substitute)	01/08/2024
Henry, Kathia T.	Clerical (Substitute)	01/03/2024
Hernandez, Alondra	Paraeducator (Substitute)	01/08/2024
Herrera, Camilla N.	Clerical (Substitute)	12/18/2023
Herrera, Julieta	Clerical (Substitute)	12/18/2023
Jauregui, Karen	Clerical (Substitute)	12/18/2023
Jimenez, Jasmin	Clerical (Substitute)	12/18/2023
Lozano, Jessica A.	Campus Assistant (Substitute)	01/08/2024
Lu, Huiling	Paraeducator (Substitute)	11/27/2023
Marquez, Alicia V.	Paraeducator (Substitute)	01/08/2024
Martinez, Jennifer H.	Paraeducator (Substitute)	01/08/2024
Mazon, Samira B.	Clerical (Substitute)	12/18/2023
Maldonado, Brenda	Clerical (Substitute)	12/18/2023
Martinez, Karina J.	Clerical (Substitute)	12/18/2023
Mina, Rovi A.	Clerical (Substitute)	12/18/2023
Nieto Rosas, Maribel	Clerical (Substitute)	01/08/2024
Nieto Rosas, Maribel	Campus Assistant (Substitute)	01/08/2024
Orozco, Marixa	Clerical (Substitute)	12/18/2023
Rodriguez, Shirley	Clerical (Substitute)	01/03/2024
Sanchez, Mariebelle B.	Clerical (Substitute)	12/18/2023
Solis, Daniela	Campus Assistant (Substitute)	01/08/2024
Sepulveda, Cynthia J.	Campus Assistant (Substitute)	01/08/2024
Sepulveda, Cynthia J.	Clerical (Substitute)	01/08/2024
Sonar, Deborah P.	Clerical (Substitute)	01/03/2024
Tardiff, Darlene	Paraeducator (Substitute)	01/08/2024
Tardiff, Tyler D.	Paraeducator (Substitute)	01/08/2024
Tellez, Daisy	Paraeducator (Substitute)	01/08/2024
Torres-Espinoza, Alejandra	Clerical (Substitute)	01/11/2024
Valerio, Johanna F.	Clerical (Substitute)	12/18/2023
Vazquez Hernandez, Karla J.	Paraeducator (Substitute)	01/08/2024

Promotion

Ayala, Susan M.	Accounting Specialist IV, Position #11399 Budget & Finance 8.0 hrs./246 days Accounting Specialist III, Position #1593 Budget & Finance 8.0 hrs./246 days	01/10/2024
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Transfers

Morataya, Maria I.	Intermediate School Secretary, Position #9638 Marshall 8.0 hrs./191 days Intermediate School Secretary, Position #6242 Driffill 8.0 hrs./191 days	01/22/2024
Ramirez, Anthony A.	Custodian, Position #11919 Lemonwood 6.0 hrs./246 days Custodian, Position #10467 Custodial Services 8.0 hrs./246 days	01/24/2024

Release From Probation

12151	Paraeducator-General Education, Position #10660 Curren 8.0 hrs./183 days	01/19/2024
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Resignations

Lopez Beltran, Juan Carlos	Custodian, Position #10473 Custodial Services 8.0 hrs./246 days	01/05/2024
Perez, Eyra A.	Paraeducator-Special Education, Position #6375 Harrington 5.75 hrs./183 days	01/05/2024
Ramirez, Wendy	Paraeducator-General Education, Position #7280 Lopez 5.75 hrs./183 days	01/19/2024
Samame, Natali C.	District Translator, Position #2299 Special Education 8.0 hrs./246 days	01/19/2024

Retirement

Martinez, Joann E.	Child Nutrition Worker, Position #389 Brekke 4.0 hrs./185 days	12/29/2023
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New Hires

Andaya, Daniel	Paraeducator-Special Education, Position #9241 Lemonwood 5.75 hrs./183 days	02/05/2024
Duarte, Danah A.	Health Assistant, Position #8435 Pupil Services 5.75 hrs./183 days	02/12/2024
Esparza, Monica M.	Payroll Technician, Position #11731 Budget & Finance 8.0 hrs./246 days	02/12/2024
Hernandez, Elizabeth M.	Campus Assistant, Position #6518 Sierra Linda 4.0 hrs./180 days	02/05/2024
Perez, Gilalanzo A.	Grounds Maintenance Worker, Position #965 Grounds 8.0 hrs./245 days	02/06/2024
Santa Cruz, Randi Lynn	Health Care Technician, Position #10271 Pupil Services 7.0 hrs./183 days	02/05/2024
Vriese, Andre L.	Irrigation Specialist, Position #5842 Grounds 8.0 hrs./246 days	02/05/2024

Limited Term/Substitutes

Carrillo, Efrain	Paraeducator (Substitute)	01/08/2024
Cervantes, Jasmine	AVID Tutor	11/01/2023
Flores, Vanessa	Paraeducator (Substitute)	01/25/2024
Franco, Sanjuana	Paraeducator (Substitute)	01/22/2024
Gonzalez, Angel	Paraeducator (Substitute)	01/29/2024
Hernandez, Hayde	Paraeducator (Substitute)	01/30/2024
Landaverde, Zoe	Paraeducator (Substitute)	02/01/2024
Leon, Natalie	Paraeducator (Substitute)	01/26/2024
Penny Jr., Jerome C.	Paraeducator (Substitute)	02/01/2024
Massion, Andrea	AVID Tutor	12/11/2023
Moreno, Marlene	Paraeducator (Substitute)	02/02/2024
Peters, Christopher A.	Paraeducator (Substitute)	01/26/2024
Quezada, Socorro	Paraeducator (Substitute)	02/01/2024
Ramirez, Riley J.	Paraeducator (Substitute)	02/01/2024
Salazar, Melody	AVID Tutor	01/22/2024
Zaragoza, Alan	Paraeducator (Substitute)	02/01/2024

Restoration

Ramos, Sonia	Paraeducator-Hearing Impaired, Position #2842 Marshall 5.75 hrs./183 days Paraeducator-Special Education, Position #8615 Ritchen 5.75 hrs./183 days	02/01/2024
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Resignations

Camacho-Rodriguez, Ofelia A.	After School Program Site Coordinator, Position #11704 Enrichment & Specialized Programs	01/31/2024
Garibay, Angel V.	Grounds Maintenance Worker I, Position #10407 Grounds Department 8.0 hrs./246 days	01/25/2024
Mendoza Rendon, Rebeca	After School Program Site Coordinator, Position #11700	01/31/2024

Resignations (cont.)

Moreno, Marlene A.	Enrichment & Specialized Programs 8.0 hrs./246 days Paraeducator-Special Education, Position #9776 San Miguel 5.75 hrs./183 days	01/29/2024
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New Hires

Amezcuca, Javier M.	Transportation Driver, Position # 8708 Transportation 5.5 hrs./ 183 days	02/05/2024
Boone, Tyler L.	Paraeducator Special Education, Position #8542 Curren 5.75 hrs/ 183 days	02/05/2024
Cano, Kimberly	Paraeducator Special Education, Position #2260 Lopez 5.75 hrs./ 183 days	02/21/2024
Celis, Karla	Child Nutrition Worker, Position #2176 Child Nutrition Services 5.5 hrs./ 185 days	02/20/2024
Chavez, Luis	Paraeducator Special Education, Position #11601 San Miguel 5.75 hrs./ 183 Days	02/20/2024
Cortez, Hannah R.	Campus Assistant, Position #11442 Driffill 5.75 hrs./ 180 days	02/20/2024
Garibay, Angela	Language Assessment Technician, Position #2436 Enrollment Center 5.75 hrs./246 days	02/12/2024
Harrison, Nassim C.	Mental Health Clinician, Position #12170 Marshall 8.0 hrs./ 220 days	02/21/2024
Hurd, Brandy M.	Paraeducator Special Education, Position #9292 Frank 5.75 hrs./ 183 days	02/20/2024
Lopez, Gloria M.	Office Assistant II, Position #19984 Special Education 8.0 hrs./ 246 days	02/05/2024
Manzer, Adriana	Attendance Accounting Technician, Position #634 Driffill 8.0 hrs./ 209 days	02/26/2024
Maestas, Anna C.	Paraeducator Special Education, Position #7342 San Miguel 5.75 hrs./ 183 days	02/07/2024
Tapia, Elizabeth	Child Nutrition Worker, Position #782 CNS 5.0 hrs./ 185 days	02/20/2024

Limited Term/Substitutes

Arellano, Maria G.	Child Nutrition Worker (Substitute)	02/06/2024
Ayala, Eduardo D.	Clerical (Substitute)	02/06/2024
Gutierrez, Breanna H.	Campus Assistant (Substitute)	02/10/2024
Hernandez, Norma A.	Transportation Driver (Substitute)	02/08/2024
Rodriguez Castillo, Jose W.	Child Nutrition Worker (Substitute)	02/21/2024
Suarez, Suzette	Campus Assistant (Substitute)	02/10/2024
Uriarte Perez, Melissa	Clerical (Substitute)	02/20/2024
Zayas, Alexandra	Campus Assistant (Substitute)	02/10/2024

Transfers

Castaneda, Angel R.	Grounds Maintenance Worker I, Position #10407 Grounds 8.0 hrs./ 246 days Grounds Maintenance Worker I, Position #10406 Grounds 8.0 hrs./ 244 days	02/21/2024
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Transfers (Cont.)

Pena, Brenda	Intermediate School Secretary, Position #6242	02/12/2024
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Driffill 8.0 hrs./ 191 days
Secretary, Position #6416
Enrollment Center 8.0 hrs./ 246 days

Probation Releases

9632	Custodian, Position #10466 Custodial Services 8.0 hrs./ 246 days	02/07/2024
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Resignations

Brown, Marisol I.	Paraeducator III, Position #7878 Ritchen 5.75 hrs./183 days	01/05/2024
Paz, Lorena D.	Office Assistant, Position #10631 Sierra Linda 8.0 hrs./202 days	02/09/2024