

MEETING MINUTES

Name of Foundation: Georgia Charter Education Foundation

Board Meeting: Georgia Charter Education Foundation

School(s): Coweta Charter Academy at Senoia

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
May 24, 2022	6:03pm	9:47pm	June 28, 2022	6:00 pm	Allison Hage
Meeting Location:					
Coweta Charter Academy 6675 Hwy 16 E Senoia, GA 30265					

Attended by:	
Board Members: Danny Nungesser, Board Chair Beth Duncan, Vice Chair Maggie Peters, Treasurer Tracie Fleming, Director Mary Knight, Director Margarette Coleman, Director Absent:	Other Attendees: Teresa Ellison, CCAS Principal Lauren Greer, Board Attorney Reagan Hage, NEI Elisa Falco, GCSA Christopher Quiel, CSUSA Allison Hage, NEI Rob Caney, CCAS Dean of Students

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 6:03pm with a Call to Order by GCEF Board Chair, Danny Nungesser. Roll call was taken, and quorum established.

MOTION: MOTION WAS MADE BY BETH DUNCAN AND SECONDED BY MARGARETTE COLEMAN TO ADD HVAC BID, MODULAR UPDATE, SCHOOL VIDEO, EXECUTIVE SESSION (PROPERTY MOTION WAS APPROVED UNANIMOUSLY.

I. PUBLIC COMMENTS

- Offered for public comments. No outside attendees for public comments.

II. ADMINISTRATIVE

- Approval of the April 19, 2022 Board Meeting Minutes

MOTION: MOTION WAS MADE BY TRACIE FLEMING AND SECONDED BY BETH DUNCAN TO APPROVE THE MINUTES OF THE APRIL 19, 2022 GEORGIA CHARTER EDUCATION FOUNDATION, INC. BOARD MEETING MINUTES, AS PRESENTED. MOTION WAS APPROVED UNANIMOUSLY.

- Approval of the April 22, 2022 Finance Committee Minutes

MOTION: MOTION WAS MADE BY MAGGIE PETERS AND SECONDED BY BETH DUNCAN TO APPROVE THE MINUTES OF THE MARCH 15, 2022 GEORGIA CHARTER EDUCATION FOUNDATION, INC. MEETING, WITH THE REMOVAL OF BULLET NUMBER 9 UNDER "COMPENSATION AND STAFFING". MOTION WAS APPROVED UNANIMOUSLY.

- Approval of the May 12, 2022 Finance Committee Meeting Minutes

MOTION: MOTION WAS MADE BY BETH DUNCAN AND SECONDED BY MARGARETTE COLEMAN TO APPROVE THE MINUTES OF THE MAY 12, 2022 GEORGIA CHARTER EDUCATION FOUNDATION, INC. FINANCE COMMITTEE MEETING, WITH THE ADDITION THAT MAGGIE PETERS BE LISTED AS ABSENT. MOTION WAS APPROVED UNANIMOUSLY.

- Approval of the May 19, 2022 Finance Committee Meeting Minutes

MOTION: MOTION WAS MADE BY MAGGIE PETERS AND SECONDED BY BETH DUNCAN TO APPROVE THE MINUTES OF THE MARCH 23, 2022 GEORGIA CHARTER EDUCATION FOUNDATION, INC. DEVELOPMENT COMMITTEE MEETING, AS PRESENTED. MOTION WAS APPROVED UNANIMOUSLY.

III. CSUSA REPORTS

- **Principal Report**
 - Continuing application process for next year
 - Current enrollment for 22-23 school year = 878 students enrolled, 802 students confirmed (includes students that are missing simple information)
 - Continuing school events through school year end and beginning into the summer including: Elementary indoor/outdoor field day, elementary dance, middle school dance, end of year assembly, 8th grade celebration, Class 2022 hallway walk, fourth quarter house party.
 - Offer letters to go out this week to returning teachers and staff
 - Continuing hiring process: 11 new hires (not including paras)
 - New 11 hires cover grade levels across the board
 - 24 employees not returning: 16 teacher resignations, 3 retirees, 5 other reason
 - Positions are continually boosted on hiring platforms to reach the top of the search list
 - Currently advertising on school website, teach GA, handshake, Indeed, Zip Recruiter, Career Mark, and several others
 - The hired have been pulled from clayton, new graduates, and from Griffin – several came from the hiring fair, some have children attending the school
 - We have offered two school counselors
 - SPED teachers are the hardest to find

- **HVAC Update**
 - HVAC RFP has been completed today and will hopefully be out today
 - Jennifer Gilreath will be the person to send out the RFP
 - We are posting the public advertisement on the state procurement website with legal requirements
 - Can the board advertise in additional locations? Yes
 - Reagan asked for a timeline for all units to add in when all materials will be available
 - How many units do we need to replace? 6 new split systems, 5 and 4 tons each
 - Lauren says the board has to approve for the project to move forward; the last board meeting did not show that anything was voted on;

MOTION: MOTION WAS MADE BY MAGGIE PETERS AND SECONDED BY MARGARETTE COLEMAN TO APPROVE THE NEW BID PROCESS THAT WAS PRESENTED TO THE BOARD IN APRIL'S MEETING. MOTION WAS APPROVED UNANIMOUSLY.

- **Modular Update**
 - Maggie recommends new modular company where we may be able to buy or rent and installation would be in as little as a month and a half
- **School Video RFP**
 - Board will not vote on Lift quote
 - Board requests quote is sent back for revisions
 - Maggie requests: Quote be sent to other local vendors for bid
 - Maggie requests: Bids for school resources be posted on Facebook for parent involvement

IV. FINANCIAL REPORT

- **Monthly Financial Review**
 - Reagan reviewed all aspects of Financials
 - Reagan answered all board questions about the financials presented and the audit for FY22

MOTION: MOTION WAS MADE BY MAGGIE PETERS AND SECONDED BY MARY KNIGHT TO APPROVE FINANCIALS PRESENTED. MOTION WAS APPROVED UNANIMOUSLY.

- **FY23 Budget Review**
 - Reagan reviewed all aspects of the FY23 Budget
 - Reagan answered all board questions about the financials presented and the audit for FY22

Public Comments on the FY23 Budget:

- No Comments were made

V. OLD BUSINESS

- **Technology Grant Update**

- Teresa Ellison updated the board regarding the technology quote that was approved at the last board meeting. The difference in computers was due to a newer model being presented to the board.

VI. NEW BUSINESS

- Approval of New Compensation Re-Slot

MOTION: MOTION WAS MADE BY TRACIE FLEMING AND SECONDED BY MAGGIE PETERS TO APPROVE THE COMPENSATION RE-SLOT PRESENTED TO THE BOARD. MOTION WAS APPROVED UNANIMOUSLY.

- Executive Session

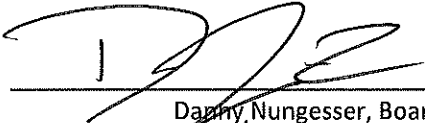
MOTION: MOTION WAS MADE BY MARGARETTE COLEMAN AND SECONDED BY MAGGIE PETERS TO ENTER INTO EXECUTIVE SESSION AT 8:04PM PM TO DISCUSS PERSONNEL, LEGAL CONTRACT AND PROPERTY. MOTION WAS APPROVED UNANIMOUSLY.

MOTION: MOTION WAS MADE BY BETH DUNCAN AND SECONDED BY MARY KNIGHT TO END THE EXECUTIVE SESSION AT 9:42PM REGARDING PERSONNEL, LEGAL CONTRACT AND PROPERTY. THE MOTION WAS APPROVED UNANIMOUSLY.

MOTION: MOTION WAS MADE BY BETH DUNCAN AND SECONDED BY MAGGIE PETERS TO MOVE THE JUNE 21ST BOARD MEETING TO JUNE 28TH AT 6PM. MOTION WAS APPROVED UNANIMOUSLY.

VII. ADJOURNMENT

MOTION: MOTION WAS MADE BY TRACIE FLEMING AND SECONDED BY MAGGIE PETERS TO ADJOURN THE MAY 24, 2022, GEORGIA CHARTER EDUCATION FOUNDATION BOARD MEETING AT 9:47pm, AS PRESENTED. MOTION WAS APPROVED UNANIMOUSLY.



Danny Nungesser, Board Chair
Date: 10/19/2022

EXECUTIVE SESSION AFFIDAVIT
(AS REQUIRED UNDER O.C.G.A. § 50-14-4(b))

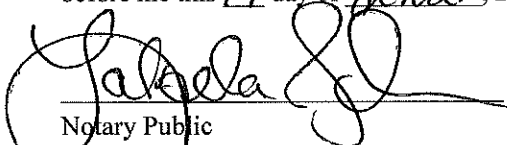
The undersigned presiding Board Officer of Cherokee Charter Academy, Inc. under oath, hereby states and certifies that at the meeting of the Board held on ~~November 24, 2022~~ May 24, 2022, the following:

- 1) The Board properly entered executive session as permitted by O.C.G.A. § 50-14-3. The only matters discussed during such executive session of its meeting as allowable under O.C.G.A. § 50-14-2 and 50-14-3 were as follows:
 - () To consult and meet with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings or other judicial actions;
 - () To discuss tax matters which are confidential by state law;
 - To authorize negotiations to purchase, dispose of, or lease property;
 - To authorize the ordering of an appraisal related to the acquisition or disposal of real estate;
 - To enter into a contract to purchase, dispose of or lease property, subject to approval in a subsequent public vote;
 - () To enter into an option to purchase, dispose of, or lease real estate, subject to approval in a subsequent public vote;
 - To discuss the appointment, employment, compensation, hiring, disciplinary action or dismissal or periodic evaluation or rating of a public officer or employee, but not when receiving evidence or hearing argument on charges filed to determine disciplinary action;
 - () To discuss records (or portions thereof) exempt from public inspection or disclosure pursuant to Article 4 of Chapter 18 of Title 50.
- 2) To the best knowledge and belief of the undersigned, no other matters than those of a purely personal and/or nongovernmental nature were discussed during said executive session.
- 3) By executing this affidavit, the undersigned does hereby state that he/she in no way waives any rights granted under the 5th Amendment to the United States Constitution.
- 4) This affidavit is executed solely for the purpose of compliance with the mandate of O.C.G.A. § 50-14-4(b) and shall serve no other purpose.

This 19 day of October, 2022.


PRESIDING OFFICER

SUBSCRIBED AND SWORN TO
before me this 19 day of October, 2022.


Notary Public
My commission expires:

