

MEETING MINUTES

Name of Foundation: Georgia Charter Education Foundation

Special Session: Georgia Charter Education Foundation

School(s): Coweta Charter Academy at Senoia

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
August 23, 2022	6:01pm	8:30PM	August, 2022	6:00 pm	Teresa Ellison

Meeting Location:

Coweta Charter Academy
6675 Hwy 16 E
Senoia, GA 30265

Attended by:

Board Members:

Beth Duncan, Vice Chair
Maggie Peters, Treasurer
Tracie Fleming, Director
Margarette Coleman, Director

Absent:

Other Attendees:

Teresa Ellison, CCAS Principal
Lauren Greer, Board Attorney
Reagan Hage, NEI
Jen Gilreath
Christine Locrotando

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 6:01pm with a Call to Order by GCEF Board Vice Chair, Beth Duncan. Roll call was taken, and quorum established.

I. PUBLIC COMMENTS

- Offered for public comments. No outside attendees for public comments.

II. ADMINISTRATIVE

Approval of August 1, 2022 Special Session Minutes

MOTION: MOTION WAS MADE BY MARGARETTE COLEMAN AND SECONDED BY BETH DUNCAN TO APPROVE THE AUGUST 1, 2022 SPECIAL SESSION MEETING MINUTES. MOTION PASSED UNANIMOUSLY.

III. CSUSA REPORTS

Principal's Report

- Principal's Report Provided by Principal Ellison
- Principal Ellison answered all questions posed by the board

IV. Financial Report

Monthly Financial Review

- Reagan Hage reviewed all aspects of Financials
- Reagan Hage provided the year end financials
- Reagan Hage provided an updated progress review of the Unaudited Financial

MOTION: MOTION WAS MADE BY MAGGIE PETERS AND SECONDED BY MARY KNIGHT TO APPROVE THE FINANCIALS AS PRESENTED. MOTION PASSED UNANIMOUSLY.

MOTION: MOTION WAS MADE BY MAGGIE PETERS AND SECONDED BY MARGARETTE COLEMAN TO MOVE NEW BUSINESS UP THE AGENDA. MOTION PASSED UNANIMOUSLY.

V. New Business

Unsealing of Bid(s)

- Jen Gilreath provided an update on the RFP process.
 - IT package had zero new submissions as of 4:00 pm on Monday, August 22, 2022.
 - Modular RFP received one bid and the Vendor is willing to honor bid.
 - Following sealed bid protocol, Jen Gilreath unsealed the bid.
- Next steps were discussed in the process of Modular acquisition

MOTION: MOTION MADE BY BETH DUNCAN AND SECONDED BY MARY KNIGHT TO ENGAGE THE FINANCE COMMITTEE TO REVIEW PAYMENT, BOND CONVENANCE AND FUND BALANCE CONSIDERATIONS FOR THE ACQUISITION OF MODULAR UNITS. MOTION PASSED UNANIMOUSLY.

New Agenda Format

MOTION: MOTION WAS BY MARGARETTE COLEMAN AND SECONDED BY BETH DUNCAN TO TABLE THE DISCUSSION SURROUNDING THE REQUEST FOR AN UPDATED AGENDA FORMAT. MOTION PASSED UNANIMOUSLY.

Bylaws Discussion and Update

- Update provided by Tracie Fleming and Lauren Greer
 - Terms of Office and staggered terms were highlighted
 - Tracie Fleming asked that questions and concerns be sent to her.
 - Lauren Greer recommends updating the Articles of Incorporation to match by-laws

VI. EXECUTIVE SESSION

MOTION: MOTION TO ENTER EXECUTIVE SESSION AT 7:28 PM MADE BY MAGGIE PETERS AND SECONDED BY TRACIE FLEMING. MOTION PASSED UNANIMOUSLY.

MOTION: MOTION TO EXIT EXECUTIVE SESSION AT 7:37 PM MADE BY MAGGIE PETERS AND SECONDED BY TRACIE FLEMING. MOTION PASSED UNANIMOUSLY.

MOTION: MOTION BY MARGARETTE COLEMAN AND SECONDED BY MAGGIE PETERS TO APPROVE ALL PERSONNEL RECOMMENDATIONS MADE IN EXECUTIVE SESSION. MOTION PASSED UNANIMOUSLY.

VII. OLD BUSINESS

HVAC Update

- Reagan Hage informed the board that two of the HVAC units have been patched and one is in process of being repaired
- Ultimately Mr. Hage informed the board that the recommendation from MaxAir is to replace the units

RFP Update

Lawn Service

- Lawn Care Contract will be maintained by AAbby. Request for service to be conducted on a specific day of the week.

Generator

- Electrician continues to gather information on generator repairs

Policies and Procedures Discussion

- There is a Sharepoint Drive available for all board members to review all school policies.


Management Services – Committee Formation

- Management Contract discussion
 - Recommendation for committee formation to allow Danny Nungesser and Beth Duncan to enter into conversations with the Management Company and board attorney, Lauren Greer

MOTION: MOTION MADE BY MARGARETTE COLEMAN AND SECONDED MARY KNIGHT TO ALLOW DANNY NUNGESSER AND BETH DUNCAN TO ENTER INTO CONVERSATIONS WITH THE MANAGEMENT COMPANY. MOTION UNANIMOUSLY PASSED.

VIII. ADJOURNMENT

MOTION: MOTION WAS MADE BY MAGGIE PETERS AND SECONDED BY MARGARETTE COLEMAN TO ADJOURN THE SEPTEMBER 23, 2022, GEORGIA CHARTER EDUCATION FOUNDATION BOARD AT 8:30 PM, AS PRESENTED. MOTION WAS APPROVED UNANIMOUSLY.


Beth Duncan, Board Vice Chair

Date: 10-12-22

EXECUTIVE SESSION AFFIDAVIT
(AS REQUIRED UNDER O.C.G.A. § 50-14-4(b))

The undersigned presiding Board Officer of Cherokee Charter Academy, Inc. under oath, hereby states and certifies that at the meeting of the Board held on August 23, 2022, the following:

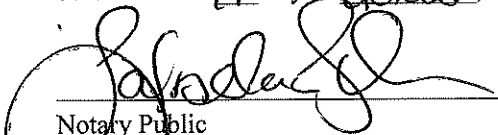
- 1) The Board properly entered executive session as permitted by O.C.G.A. § 50-14-3. The only matters discussed during such executive session of its meeting as allowable under O.C.G.A. § 50-14-2 and 50-14-3 were as follows:
 - () To consult and meet with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings or other judicial actions;
 - () To discuss tax matters which are confidential by state law;
 - () To authorize negotiations to purchase, dispose of, or lease property;
 - () To authorize the ordering of an appraisal related to the acquisition or disposal of real estate;
 - () To enter into a contract to purchase, dispose of or lease property, subject to approval in a subsequent public vote;
 - () To enter into an option to purchase, dispose of, or lease real estate, subject to approval in a subsequent public vote;
 - (x) To discuss the appointment, employment, compensation, hiring, disciplinary action or dismissal or periodic evaluation or rating of a public officer or employee, but not when receiving evidence or hearing argument on charges filed to determine disciplinary action;
 - () To discuss records (or portions thereof) exempt from public inspection or disclosure pursuant to Article 4 of Chapter 18 of Title 50.
- 2) To the best knowledge and belief of the undersigned, no other matters than those of a purely personal and/or nongovernmental nature were discussed during said executive session.
- 3) By executing this affidavit, the undersigned does hereby state that he/she in no way waives any rights granted under the 5th Amendment to the United States Constitution.
- 4) This affidavit is executed solely for the purpose of compliance with the mandate of O.C.G.A. § 50-14-4(b) and shall serve no other purpose.

This 19 day of October, 2022.



PRESIDING OFFICER

SUBSCRIBED AND SWORN TO
before me this 19th day of October, 2022.



Notary Public
My commission expires:

