

MEETING MINUTES

Name of Foundation: Georgia Charter Education Foundation

Board Meeting: Georgia Charter Education Foundation

School(s): Coweta Charter Academy at Senoia

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
March 28, 2023	6:03pm	7:16PM	April 25, 2023	6:00 pm	Maggie Peters
Meeting Location:					
Coweta Charter Academy 6675 Hwy 16 E Senoia, GA 30265					

Attended by:	
Board Members: Danny Nungesser, Chair Beth Duncan, Vice Chair Mary Knight, Treasurer Tracie Fleming, Director Margarette Coleman, Director Maggie Peters, Director	Other Attendees: Teresa Ellison, CCAS Principal Lauren Greer, Board Attorney Reagan Hage, NEI Christine Locrotondo, CSUSA
Absent: none	

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 6:03pm with a Call to Order by GCEF Board Chair, Danny Nungesser. Roll call was taken, and quorum established.

I. PUBLIC COMMENTS

- Offered for public comments. No public comments.

II. ADMINISTRATIVE

Approval of February 28, 2023 Board Meeting Minutes

MOTION: MOTION WAS MADE BY MAGGIE PETERS AND SECONDED BY BETH DUNCAN TO TABLE THE FEBRUARY 28, 2023 BOARD MEETING MINUTES. MOTION PASSED UNANIMOUSLY.

III. LEADERSHIP REPORTS

Principal's Report

- Principal's Report Provided by Principal Ellison
- Principal Ellison reviewed the monthly Dashboard
- Current enrollment 768 students
- Reagan Hage updated the new offer letter option to change the requirements with timeline and commitment. Laruen G will review to ensure it is covered from a legal perspective. Will continue to work with Tracie Fleming-Director to finalize and include in the April offer letter.
- Q: Beth Duncan Asked: What are the 13 open positions?
A: Teresa Ellison Answered: Multiple positions across the board. Some are moving, some seeking employment with the county and some are leaving education.
- Q: Beth Duncan Asked: Why are they going to the county, and should we try to get strategic with keeping some of the teachers?
A: Teresa Ellison Answered: Pay and looking for other opportunities. We are doing everything we can within the budget to keep them.
A: Beth Duncan answered: as a board we want to make sure that we know so that we can help.
- Q: Danny Nungesser Asked: Teresa what do you need from the board?
A: Teresa Ellison Answered: That is a tough question to answer and I will need to think on this. The answer is not always pay.
A: Tracie Fleming requested that Teresa put down number and individuals for the board to review who need pay adjustments to discuss during the upcoming budget meeting.
- Q: Mary Knight Asked: What is the breakdown of teachers leaving? What grades?
A: Teresa Ellison Answered: Multiple are in Middle School
- Q: Maggie Peters Asked: Do we have a referral bonus?
A: Reagan Hage and Teresa Ellison answered that we used to have a referral bonus but no longer have one.
- Current enrollment for next year:
 - K-106
 - 1st-108
 - 2nd-104
 - 3rd-126
 - 4th-104
 - 5th-81
 - 6th-86
 - 7th-68
 - 8th-63
- Current CPF scorecard: Academics and Operations are in Green
- Q: Danny Nungesser Asked: Teresa can you give us an update on the HVAC systems?
A: Teresa Ellison Answered: All systems are installed and they are learning to use them. They are still waiting for the spray foam insulation.
- Q: Beth Duncan Asked: Are we still having the foundation/flooring issues?
A: Teresa Ellison Answered: Yes.
Q: Danny Nungesser Asked: can we allocate some of the facilities grant for this?
A: Teresa Ellison Answered: It would have to be written into the grant.
- Principal Ellison answered all questions posed by the board

IV. Financial Report

Finance Committee Report

- Mary Knight shared the highlights of the Finance Committee.
- There will be a finance calendar by the next board meeting.
- \$25K will be reimbursed by CSUSA
- Employee Retention Credits-Reagan Hage stated that CSUSA recommends that should the board move forward with the credit, any funds obtained sit in a separate Money Market account for a minimum of five years, until the IRS statute of limitations runs out.

Monthly Financial Review

- Reagan Hage reviewed all aspects of Financials
- Questions and Answer that followed:
 - Q: Maggie Peters Asked: Why do we only have 75 points showing on the CPF scorecard?
A: Reagan Hage Answered: They are digging into the calculations to understand what the discrepancy is.
 - Q: Maggie Peters Asked: Request a copy of property/casualty policies, Directors/officers policy, benefits package with cost?
A: Reagan Hage Answered: I will get those policies to the board.
 - Q: Beth Duncan Asked: Are our teachers on the TRS?
A: Reagan Hage Answered: Yes they are.
 - A: Lauren Greer Answered: There is a new law to be voted on that would require EMO employees to have to go on their retirement plan.
 - A: Reagan Hage Answered: this would not affect our employees because they are on a co-op and the CSUSA tax ID is on their W2.
 - A: Maggie Peters commented: that it had been explained to her that employees per the Charter were not to be co-op employees. Also, asked for clarification on if an employee related claim or workers comp claim was filed, who is liable?
A: Reagan Hage Answered: He will look into this.

MOTION: MOTION WAS MADE BY TRACIE FLEMING AND SECONDED BY MARY KNIGHT TO APPROVE THE FINANCIALS AS PRESENTED. MOTION PASSED UNANIMOUSLY.

V. Operations

- None

VI. Governance

- None

VI. ADJOURNMENT

MOTION: MOTION WAS MADE BY MAGGIE PETERS AND SECONDED BY BETH DUNCAN TO ADJOURN THE MARCH 28, 2023, GEORGIA CHARTER EDUCATION FOUNDATION BOARD AT 7:16PM. MOTION WAS APPROVED UNANIMOUSLY.

Danny Nungesser, Board Chair

Date: _____