

# MEETING MINUTES

**Name of Foundation:** Georgia Charter Education Foundation

**Special Session:** Georgia Charter Education Foundation

**School(s):** Coweta Charter Academy at Senoia

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

<b>Date:</b>	<b>Start</b>	<b>End</b>	<b>Next Meeting:</b>	<b>Next time:</b>	<b>Prepared by:</b>
January 24, 2023	6:00pm	7:19PM	February 28, 2023	6:00 pm	Maggie Peters
<b>Meeting Location:</b>					
Coweta Charter Academy 6675 Hwy 16 E Senoia, GA 30265					

<b>Attended by:</b>	
<b>Board Members:</b>  Danny Nungesser, Board Chair Beth Duncan, Vice Chair Maggie Peters, Treasurer Tracie Fleming, Director Margarette Coleman, Director Mary Knight, Director  <b>Absent:</b>	<b>Other Attendees:</b>  Teresa Ellison, CCAS Principal Lauren Greer, Board Attorney Reagan Hage, NEI Rob Caney, CCAS Assistant Principal Christine Locrotondo, CSUSA Sandy Shedenhelm, NEI

## **CALL TO ORDER**

*Pursuant to public notice, the meeting commenced at 6:00pm with a Call to Order by GCEF Board Chair, Danny Nungesser. Roll call was taken, and quorum established.*

### **I. PUBLIC COMMENTS**

- Offered for public comments. No outside attendees for public comments.

### **II. ADMINISTRATIVE**

#### **Approval of December 6, 2022 Board Meeting Minutes**

**MOTION: MOTION WAS MADE BY BETH DUNCAN AND SECONDED BY MARGARETTE COLEMAN TO APPROVE THE DECEMBER 6, 2022 BOARD MEETING MINUTES. MOTION PASSED UNANIMOUSLY.**

### III. LEADERSHIP REPORTS

#### Principal's Report

- Principal's Report Provided by Principal Ellison
- Principal Ellison answered all questions posed by the board
- As of January the current count is 783 Students. December to January drop in attendance: 15 moved and a few went to their local school system.
- Q. Maggie Peters asked who does exit interviews for students?  
A. Teresa answered Anna Nuckolls tries to with everyone.
- Staff: had one teacher leave and that position has already been filled.
- current numbers for upcoming school year: 583 Recommits, 125 applications, 28 not returning. (majority are 5th graders moving on to a traditional middle school, one family home school)
- Reagan suggested adding box regarding re-commit information on new Coweta Monthly Dashboard document.
- Kindergarten info session: over 60 families attended, 79 applications for the upcoming year.
- Upcoming events: February: bookfair, multicultural night will occur during that week.

#### State of the School Presentation

- Sandy Shedenhelm: State of Instruction at NEI
  - Reviewed I-ready data with the board.
  - Q. Maggie Peters requested last years numbers from I-ready to compare  
A. Teresa Ellison addressed the question and can follow up with data.
  - Q. Maggie Peters asked about the new curriculum?  
A. Teresa Ellison stated that there is ongoing personal development and curriculum role is working to help them. Name of curriculum is HMH Reading and Math. Many students are missing foundational skills in Math so that is requiring teachers to adjust.
  - Q. Tracie Fleming asked how many TAPP teachers? All out WestGA Resa  
A. Teresa Ellison answered 9, all out of WestGA RESA and one other school

### IV. Financial Report

#### Finance Committee Report

- Maggie Peters covered committee meeting that occurred on 1/23/23:
  - 2 new policies on Feb agenda will send to Lauren Greer
  - Scheduling Audit for 2023
  - Scheduling Budgeting dates

#### Monthly Financial Review

- Reagan Hage reviewed financials with the board and provided an updated progress review of the Unaudited Financial
  - Q. Danny Nungesser asked Why is there a discrepancy in the total count 820 vs. 804.
  - A. Reagan Hage answered explained 3 counts per year and we should end up with 804.
  - Q. Beth Duncan questioned additional fees on audit
  - A. Reagan Hage answered will talk about later with the discussion on renewal.

- Q. Beth Duncan requested full breakdown of how our fees to CSUSA are broken down
- A. Reagan Hage will run that up the flagpole.
- Q. Danny Nungesser, how do we pay the SRO? Will we fully pay their salary?
- A. Reagan Hage answered we will always pay half of her salary.

**MOTION: MOTION WAS MADE BY MAGGIE PETERS AND SECONDED BY TRACIE FLEMING TO APPROVE THE FINANCIALS AS PRESENTED. MOTION PASSED UNANIMOUSLY.**

**V. OPERATIONS**

**2023-2024 CALENDAR APPROVAL**

- Teresa Ellison reviewed 2 calendar options and shared poll results with board

**MOTION: MOTION WAS MADE BY MARGARETTE COLEMAN AND SECONDED BY BETH DUNCAN TO APPROVE CALENDAR OPTION 1 AS PRESENTED. MOTION PASSED UNANIMOUSLY.**

**Monitoring Discussion**

- Lauren Greer, Board Lawyer, suggests approving 1 Charter board member to review answers to monitoring letter. Due 2/17

**MOTION: MOTION WAS MADE BY BETH DUNCAN AND SECONDED BY TRACIE FLEMING TO APPOINT DANNY NUNGESSER AS THE PRIMARY CONTACT TO REVIEW AND APPROVE ALL ANSWERS TO THE STATE MONITORING LETTER DUE 2/17. MOTION PASSED UNANIMOUSLY.**

**HVAC Bid Selection**

- Q. Maggie Peters asked were all processes done correctly.
- A. Regan Hage answered yes

**MOTION: MOTION WAS MADE BY MAGGIE PETERS AND SECONDED BY BETH DUNCAN TO APPROVED THE BID FOR APEX CARRIER. MOTION PASSED UNANIMOUSLY.**

**VI. GOVERNANCE**

- None

**VII. ADJOURNMENT**

**MOTION: MOTION WAS MADE BY TRACIE FLEMING AND SECONDED BY BETH DUNCAN TO ADJOURN THE JANUARY 24, 2022, GEORGIA CHARTER EDUCATION FOUNDATION BOARD AT 7:19 PM. MOTION WAS APPROVED UNANIMOUSLY.**

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Danny Nungesser, Board Chair

Date: \_\_\_\_\_