

# **MEETING MINUTES**

**Name of Foundation:** Georgia Charter Education Foundation

**Board Meeting:** Georgia Charter Education Foundation

**School(s):** Coweta Charter Academy at Senoia

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

<b>Date:</b>	<b>Start</b>	<b>End</b>	<b>Next Meeting:</b>	<b>Next time:</b>	<b>Prepared by:</b>
August 30, 2021	6:01pm	8:12pm	September 28, 2021	6:00 pm	Anna Nuckolls

<b>Meeting Location:</b>
Coweta Charter Academy 6675 Hwy 16 E Senoia, GA 30265

<b>Attended by:</b>	
<b>Board Members:</b> Sandi Mosher, Board Chair Maggie Peters, Director Margarette Coleman, Director Tracie Fleming, Director Beth Duncan, Director (New Member) Mary Knight, Director (New Added Member) <b>Absent:</b> Danny Nungesser, Director	<b>Other Attendees:</b> Teresa Ellison, CCAS Principal Lauren Greer, Board Attorney Reagan Hage, NEI Richard Page, NEI Anna Nuckolls, School Enrollment Administrator, Board Liaison Rob Caney, CCAS Dean of Students Mr. Bob Luschen, Parent at CCAS Ms. Tammy Sayer, parent and employee of CCAS Allison Hage, NEI Rob Caney, Dean of Students

## **CALL TO ORDER**

*Pursuant to public notice, the meeting commenced at 6:01pm with a Call to Order by GCEF Board Chair, Sandi Mosher. Roll call was taken, and quorum established.*

### **I. ADMINISTRATIVE**

- Approval of the July 27, 2021 Meeting Minutes of the Georgia Charter Education Foundation.
- Amend the July 27, 2021 board minutes to add the reason for the executive session.

**MOTION: MOTION WAS MADE BY MAGGIE PETERS AND SECONDED BY TRACIE FLEMING TO ADD PERSONNEL TO THE BOARD MINUTES FOR THE REASON OF THE EXECUTIVE SESSION IN THE JULY 27, 2021 2021 GEORGIA CHARTER EDUCATION FOUNDATION, INC. BOARD MEETING MINUTES, AS PRESENTED. MOTION WAS APPROVED UNANIMOUSLY.**

**MOTION: MOTION WAS MADE BY MARGARETTE COLEMAN AND SECONDED BY MAGGIE PETERS TO APPROVE THE MINUTES OF THE JULY 27, 2021 GEORGIA CHARTER EDUCATION FOUNDATION, INC. MEETING, AS PRESENTED. MOTION WAS APPROVED UNANIMOUSLY.**

## II. CSUSA REPORTS

### • **Principal Report**

- Teresa Ellison, CCAS Principal, presented to the GCEF Board Report overviewing current enrollment, updates on staffing, school, and facility, school wide activities and technology.
- The 2021-22 School Year Enrollment currently is at 775 students with a budgeted enrollment goal of 820 students. There were 25 student withdrawals during the month of August with various reasons for withdrawal.
- Staffing Update: CCAS has 11 new staff members since July and currently have open positions available in various areas. CCAS hired one teacher to support Middle School Special Education that started August 30, 2021. CCAS has provided teachers with various professional development, which included Coaching Cadre, Grade Level PLCs (Professional Learning Communities), and MTSS meetings held weekly.
- School update: CCAS had two NEI visits; one with Karen Hill and the other with Rebecca Dinda. Joan McCormick, special education consultant, visited this past week with regards to CLIP and our strategic plan. CCAS has been requested to provide revisions to the CLIP by the GaDOE. CCAS has also begun the process of budget process for FY22 Grants and currently completing the FY21 Grant due in September. Curriculum Nights have been set for August 31, September 1, and September 7. These curriculum nights will be held virtually due to increased numbers of COVID19 in the community.
- Facility Updates: CCAS has concerns with the quality of cleaning the building due to lack of personnel. CCAS has a temp agency that is in place for night shift cleaning which does aide in the cleanliness of the building the next day. If the temp agency calls out or do not report, CCAS is not equipped with the number of facility members to do a proper clean of the building. CCAS has requested for a second dumpster or a larger dumpster due to the amount of trash collected on a daily basis. Trash is being kept instead of being placed in the dumpster due to the container overflowing. CCAS continues to have issues with the maintenance of the building for restrooms and door locks. CCAS is currently working on these maintenance issues. For outdoor areas, the outdoor classroom installation has been delayed due to shipping of the materials being delayed. Other facilities area include generator being repaired and serviced. Concluding the facilities section, CCAS is waiting for HVAC replacement quotes.
- School/PTC/Community Activities: Principal Ellison provided an update of events that were held in August which included, Lunch and Learn for parents, CCAS house system meeting, curriculum nights, Colt of the Month celebration, and First Friday teacher treat.
- Technology: CCAS is awaiting new devices and insurance quotes for the technology.
- Overall, Mrs. Ellison answered and addressed all questions from the GCEF Board Members.

### **AMEND THE AGENDA TO MOVE PUBLIC COMMENTS**

- Amend the agenda to move public comments to after principal's report.

**MOTION: MOTION WAS MADE BY MAGGIE PETERS AND SECONDED BY BETH DUNCAN TO AMEND THE AGENDA MOVING PUBLIC COMMENTS FROM THE BEGINNING OF THE BOARD MEETING TO AFTER THE PRINCIPAL'S REPORT, AS PRESENTED. MOTION WAS APPROVED UNANIMOUSLY.**

**III. PUBLIC COMMENTS**

- Offered for public comments.
  - Bob Luschen, a parent of CCAS, expressed his concerns for the safety and wellbeing of our school and students during the COVID-19 pandemic. He states that his children have been students in attendance since 2016 and their family is an avid supporter of the school. He states that the current masking policy is not efficient and believes that having a mask mandate will help combat the curb the spread and impact of COVID-19 in the school. He asks the board to take his concerns and requests the board to consider implementing a mask mandate for the school.
  - Board acknowledged his concerns and request and will take them into consideration.

**IV. OLD BUSINESS**

- School Opening Policy Update
- Verbiage in the 2021-2022 School Opening Policy has been updated, with no changes to the actual policy.

**MOTION: MOTION WAS MADE BY MAGGIE PETERS AND SECONDED BY BETH DUNCAN TO APPROVE THE UPDATES OF THE VERBIAGE IN THE 2021-2022 SCHOOL OPENING PLAN AS PRESENTED. MOTION WAS APPROVED UNANIMOUSLY.**

**V. NEW BUSINESS**

- **Data Review**
  - Teresa Ellison, Principal at CCAS, presented the data review overviewing milestone reports and the school's standing in the state. According to SchoolDigger, CCAS is ranked 11 out of 193 school districts. Principal Ellison provided comparisons of our school with local schools and a charter school. Principal reviewed our 2021 Milestone results comparing 2019 scores to 2021 scores. Overall, the majority of the students performed well and improved since the last testing. Ms. Ellison mentioned to the board that they have plans to improve the areas that need improvement.
- **End of Year Surveys**
  - Teresa Ellison, CCAS Principal, provided results from the 2020-2021 Spring Surveys of Parent, Staff, and Students. These results included historical data from previous years results.

**VI. Officer Elections**

- Mary Knight was presented to the board to become a new member of the GCEF Board.

**MOTION: MOTION WAS MADE BY TRACIE FLEMING AND SECONDED BY MARGARETTE COLEMAN TO VOTE MARY KNIGHT AS A NEW BOARD MEMBER OF THE GCEF BOARD MEMBER, AS PRESENTED. MOTION WAS APPROVED UNANIMOUSLY.**

**VII. Executive Session**

- Executive Session Personnel

**MOTION: MOTION WAS MADE BY MAGGIE PETERS AND SECONDED BY MARGARETTE COLEMAN TO ENTER INTO EXECUTIVE SESSION REGARDING PERSONNEL AT 6:38PM. MOTION WAS APPROVED UNANIMOUSLY.**

**MOTION: MOTION WAS MADE BY MAGGIE PETERS AND SECONDED BY BETH DUNCAN TO END THE EXECUTIVE SESSION REGARDING PERSONNEL AT 8:10PM. MOTION WAS APPROVED UNANIMOUSLY.**

**VIII. ADJOURNMENT**

**MOTION: MOTION WAS MADE BY MAGGIE PETERS AND SECONDED BY TRACIE FLEMING TO ADJOURN THE AUGUST 30, 2021 GEORGIA CHARTER EDUCATION FOUNDATION BOARD MEETING AT 8:12pm, AS PRESENTED. MOTION WAS APPROVED UNANIMOUSLY.**

  
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Sandi Mosher, Board Chair

Date: 9/28/21