

# **MEETING MINUTES**

**Name of Foundation:** Georgia Charter Education Foundation  
**Board Meeting:** Georgia Charter Education Foundation

**School(s):** Coweta Charter Academy at Senoia

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

<b>Date:</b>	<b>Start</b>	<b>End</b>	<b>Next Meeting:</b>	<b>Next time:</b>	<b>Prepared by:</b>
September 22, 2020	6:10 pm	8:05pm	October 26, 2020	6:00 pm	Anna Nuckolls
<b>Meeting Location:</b>					
Coweta Charter Academy 6675 Hwy 16 E Senoia, GA 30265					

<b>Attended by:</b>	
<b>Board Members:</b> Sandi Mosher, Board Chair Danny Nungesser, Director Maggie Peters, Director	<b>Other Attendees:</b> Teresa Ellison, CCAS Principal Lauren Greer, Board Attorney Andrew Shahan, Deputy State Director, CSUSA Penny Walcott, Financial Analyst, CSUSA
<b>Absent:</b>	Christopher Quiel, Finance Richard Page, NEI Sherry Hage, NEI Anna Nuckolls, School Enrollment Administrator, Board Liaison Sarah Beck, SCSC Rob Caney, Dean of Students, CCAS

## **CALL TO ORDER**

*Pursuant to public notice, the meeting commenced at 6:10pm with a Call to Order by GCEF Board Chair, Sandi Mosher. Roll call was taken, and quorum established.*

### **I. ADMINISTRATIVE**

- Approval of the August 25, 2020 Georgia Charter Education Foundation Meeting Minutes

**MOTION:** Motion was made by Danny Nungesser and seconded by Maggie Peters to approve the minutes of the August 25, 2020 Georgia Charter Education Foundation, Inc. meeting, as presented. Motion was approved unanimously.

### **II. SCHOOL RELATED REPORTS**

#### **Principal Report**

- Mrs. Teresa Ellison, CCAS Principal, presented the board a CCAS school report, which included an update on school operating plan from hybrid to 4-day schedule that started the week of September 21. With a 4 day schedule, the largest class in person is sitting at

21 and the smallest class is sitting at 9. In her report, Ms. Ellison reported the academic benchmarks ended and the results were as expected in student growth. The new technology for teachers and staff arrived and are being distributed this week. Ms. Ellison updated the board about enrollment and efforts in gaining new families. Overall, Ellison answered and addressed all questions from the GCEF Board Members.

### III. FINANCIAL REPORT

#### Monthly review

- Penny Walcott, Financial Analyst, CSUSA, informed the board that the monthly budget review was the same as presented in the previous meeting. There was no new information to report to the board.

#### FY 21 Budget Review

- Penny Walcott, Financial Analyst, CSUSA, provided the updates to the FY21 Budget of the 2020-21 school year.
  - Ms. Walcott provided a more detailed breakdown of the following line items: computer service fees, professional fees-other, and support center general overhead-csusa. Maggie Peters, Board Director, requested for more detail in those increases of the service fees. The board also requested to discuss lowering those service fees of 26% for the 2020-21 school year to be able to put back into the school.
  - Ms. Walcott presented a revised budget review that reflected decreased enrollment body count. The board pointed out on the revised budget that the management fees were not reduced even with a decreased body count for enrollment at the school. The board also requested that the budget be revised with lowering management fees and increased staffing to properly support a 5-day school schedule.
  - After the review of both FY21 budgets, the board requested to table the budget until next board meeting with revising management fees and reflecting proper staffing for 5-day school schedule.
  - Offered for public comments. No outside attendees at the time to make comments.

**MOTION: Motion was made by Maggie Peters and seconded by Danny Nungesser to table the FY21 budget and request a revised budget reflecting changes suggested by the board at the next meeting for Coweta Charter Academy at Senoia, as presented. Motion was approved unanimously.**

### IV. OLD BUSINESS

- There is no old business to report.

### V. NEW BUSINESS

- **Amendment to the agenda:**
  - Maggie Peters, Director Board Member, made motion to update banking information and add co-signors on the account. Ms. Peters made note that the banking control should be with GCEF Board and not CSUSA. Mrs. Peters made a motion to assign Chair of GCEF, future

vice chair of GCEF, CCAS Principal, and CCAS Dean of Students to be co-signors on the bank account to be able to sign checks for liability.

**MOTION: Motion was made by Maggie Peters and seconded by Danny Nungesser to update Coweta Charter Academy at Senoia Banking accounts and assign additional co-signors to the account, as presented. Motion was approved unanimously.**

- **Executive Session- Legal Matters**

The board dismissed outside attendees to hold an executive session.

**MOTION: Motion was made by Maggie Peters and seconded by Danny Nungesser to hold an executive session, as presented. Motion was approved unanimously.**

The executive session ended.

**MOTION: Motion was made by Maggie Peters and seconded by Danny Nungesser to end the executive session, as presented. Motion was approved unanimously.**

- **Next Meeting:**

- Sandi Mosher, Chair, requested the next board meeting to be moved to Monday, October 26, 2020 to ensure the meeting will have quorum established.

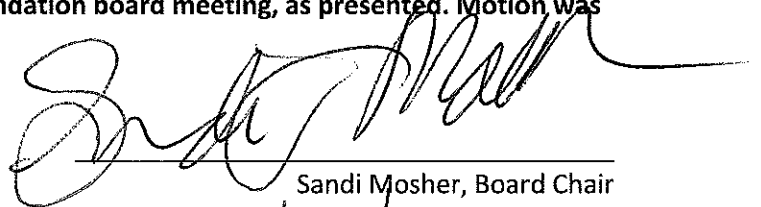
**MOTION: Motion was made by Maggie Peters and seconded by Danny Nungesser to move the next board meeting from October 27, 2020 to October 26, 2020, as presented. Motion was approved unanimously.**

**VI. PUBLIC COMMENTS**

- Offered for public comments. No public comments due to no outside attendees.

**VII. ADJOURNMENT**

**MOTION: Motion was made by Danny Nungesser and seconded by Maggie Peters to adjourn the September 22, 2020 Georgia Charter Education Foundation board meeting, as presented. Motion was approved unanimously.**



Sandi Mosher, Board Chair

Date: 10/19/2020

