

MEETING MINUTES

Name of Foundation: Georgia Charter Education Foundation

Board Meeting: Georgia Charter Education Foundation

School(s): Coweta Charter Academy at Senoia

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

| Date: | Start | End | Next Meeting: | Next time: | Prepared by: |
|---|--------|--------|----------------|------------|---------------|
| March 15, 2022 | 6:00pm | 7:11pm | April 26, 2022 | 6:00 pm | Anna Nuckolls |
| Meeting Location: | | | | | |
| Coweta Charter Academy 6675 Hwy 16 E Senoia, GA 30265 | | | | | |

| Attended by: | |
|---|--|
| <p>Board Members: Danny Nungesser, Board Chair Beth Duncan, Vice Chair Maggie Peters, Treasurer Tracie Fleming, Director Mary Knight, Director Margarett Coleman, Director</p> <p>Absent:</p> | <p>Other Attendees: Teresa Ellison, CCAS Principal Lauren Greer, Board Attorney (on phone) Reagan Hage, NEI (on phone) Richard Page, NEI Anna Nuckolls, School Enrollment Administrator, Board Liaison Rob Caney, CCAS Dean of Students</p> |

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 6:00pm with a Call to Order by GCEF Board Chair, Danny Nungesser. Roll call was taken, and quorum established.

I. AMEND AGENDA

MOTION: MOTION WAS MADE BY MAGGIE PETERS AND SECONDED BY MARGARETTE COLEMAN TO ADD MONTHLY FINANCIAL REVIEW TO THE AGENDA AFTER THE APPROVAL OF MINUTES. MOTION WAS APPROVED UNANIMOUSLY.

MOTION: MOTION WAS MADE BY BETH DUNCAN AND SECONDED BY MARGARETTE COLEMAN TO ADD THE DEVELOPMENT COMMITTEE MONTHLY REVIEW AFTER THE MONTHLY FINANCIAL REVIEW. MOTION WAS APPROVED UNANIMOUSLY.

MOTION: MOTION WAS MADE BY MAGGIE PETERS AND SECONDED BY BETH DUNCAN TO ADD TO THE AGENDA THE APPROVAL OF THE EXECUTIVE MINUTES AFTER APPROVAL OF THE FEBRUARY 22 BOARD MEETING MINUTES. MOTION WAS APPROVED UNANIMOUSLY.

II. PUBLIC COMMENTS

- Offered for public comments. No outside attendees for public comments.

III. ADMINISTRATIVE

- Approval of the February 22, 2022 Meeting Minutes of the Georgia Charter Education Foundation.

MOTION: MOTION WAS MADE BY BETH DUNCAN AND SECONDED BY MAGGIE PETERS TO APPROVE THE MINUTES OF THE FEBRUARY 22, 2022 GEORGIA CHARTER EDUCATION FOUNDATION, INC. MEETING, AS PRESENTED. MOTION WAS APPROVED UNANIMOUSLY.

- Approval of the February 22, 2022 Executive Session Minutes of the Georgia Charter Education Foundation.

MOTION: MOTION WAS MADE BY MAGGIE PETERS AND SECONDED BY MARGARETTE COLEMAN TO APPROVE THE EXECUTIVE SESSION MINUTES OF THE FEBRUARY 22, 2022 GEORGIA CHARTER EDUCATION FOUNDATION, INC. MEETING, AS PRESENTED. MOTION WAS APPROVED UNANIMOUSLY.

IV. FINANCIAL REPORT

- **Monthly Financials**

- Reagan Hage, NEI, stated the monthly financial review will be prepared for review at the financial committee meeting held on March 17, 2022.
- Reagan Hage, NEI, stated the board regarding the 2022-2023 school budget will be available to review in April. He proposed to have all board members attend the financial committee meeting in April to have the first review of the budget. Then the second review will take place in May Financial Committee Meeting, before the first official review in a board meeting. The final review will be held at the June Finance Committee Meeting, before the approval in June's board meeting.

MOTION: MOTION WAS MADE BY MAGGIE PETERS AND SECONDED BY MARGARETTE COLEMAN TO MOVE THE GCEF BOARD MEETING ON APRIL 26 TO BE HELD ON APRIL 19 AT 6PM WITH THE FINANCIAL COMMITTEE MEETING HELD ON APRIL 19 AT 4PM. MOTION WAS APPROVED UNANIMOUSLY.

MOTION: MOTION WAS MADE BY MAGGIE PETERS AND SECONDED BY BETH DUNCAN TO SCHEDULE A SECOND 2022-2023 BUDGET MEETING IN THE FINANCE COMMITTEE ON MAY 10 AT 4PM. MOTION WAS APPROVED UNANIMOUSLY.

- **Review of the February 23, 2022, Development Committee Meeting Minutes**

- Beth Duncan presented to the board the development of the committee minutes.
- Beth Duncan mentioned the ownership of the website domain being under the education management company.
- She requested the domain be owned by the school for best practice.
- Richard Page, NEI, mentioned they are currently looking into the transfer and will respond before the next board meeting.

V. CSUSA REPORTS

- **Principal Report**

- Teresa Ellison, CCAS Principal, presented to the GCEF Board Report overviewing current enrollment, updates on staffing, school, and facility, school wide activities and technology.
- **Enrollment:** Mrs. Ellison reviewed with the board the projections of enrollment for the school year of 2022-2023. We continue to offer seats until end of the 2021-2022 school year. The current enrollment for 2021-2022 is at 763 as we move into quarter 4.
- **School update:** The school has had a busy couple of weeks since last meeting. With the help of spirit squad and house council, they held a campaign for our students to help name our new mascot which has been named Bolt the Colt.
 - We continue with the iReady challenges monthly to help bridge the gap. This past month there were 213 students met the goals of passed lessons.
 - Both Middle School and Elementary Academic Bowls have done well in their competitions. Elementary Academic Bowl placed 2nd in their division and will be heading to finals.
 - 5th Grade held their Masquerade Ball for the first time in 2 years. It was a huge hit with the students.
 - CCAS will be returning to the café full time and will discontinue eating in the classrooms.
- **Curriculum:** Spring assessments will be coming up. iReady diagnostic 3 will later in April and May.
- **Staff:** The Intent to Return letters will be due March 11.
 - CCAS is considering hosting a Hiring Fair to recruit teachers/staff needed.
 - The board discussed the pay scale versus county scale and discussed looking into options for staff.
- **Upcoming events:** Mrs. Ellison discussed the upcoming school-wide events, such as teacher appreciation week, parent/teacher conferences, Spring Break, etc.
- Overall, Mrs. Ellison answered and addressed all questions from the GCEF Board Members.

VI. OLD BUSINESS

- None

VII. NEW BUSINESS

- **Technology Grant Approval**

- Teresa Ellison, presented to the board three technology quotes to be funded by the IDEA grant funds received. All three quotes are comparable. She is recommending approving the quote 1 due to the devices will properly prepared and processed.

MOTION: MOTION WAS MADE BY MARGARETTE COLEMAN AND SECONDED BY TRACIE FLEMING TO APPROVE THE QUOTE 1 THAT WAS PRESENTED TO THE BOARD, AS PRESENTED. MOTION WAS APPROVED UNANIMOUSLY.

VIII. ADJOURNMENT

MOTION: MOTION WAS MADE BY MARY KNIGHT AND SECONDED BY MAGGIE PETERS TO ADJOURN THE MARCH 15, 2022 GEORGIA CHARTER EDUCATION FOUNDATION BOARD MEETING AT 7:11pm, AS PRESENTED. MOTION WAS APPROVED UNANIMOUSLY.



Danny Nungesser, Board ChairDate: April 19, 2022