

MEETING MINUTES

Name of Foundation: Georgia Charter Education Foundation

Special Session: Georgia Charter Education Foundation

School(s): Coweta Charter Academy at Senoia

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
October 28, 2022	6:02pm	6:59PM	January 24, 2022	6:00 pm	Tracie Fleming

Meeting Location:

Coweta Charter Academy
6675 Hwy 16 E
Senoia, GA 30265

Attended by:

Board Members:

Danny Nungesser, Chair
Beth Duncan, Vice Chair
Mary Knight, Treasurer
Tracie Fleming, Director
Margarette Coleman, Director

Absent:

Maggie Peters, Director

Other Attendees:

Teresa Ellison, CCAS Principal
Lauren Greer, Board Attorney
Reagan Hage, NEI
Rob Caney, CCAS Assistant Principal
Christine Locrotondo

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 6:02pm with a Call to Order by GCEF Board Chair, Danny Nungesser. Roll call was taken, and quorum established.

I. PUBLIC COMMENTS

- Offered for public comments. No outside attendees for public comments.

II. ADMINISTRATIVE

Approval of September 27, 2022 Board Meeting Minutes

MOTION: MOTION WAS MADE BY TRACIE FLEMING AND SECONDED BY BETH DUNCAN TO APPROVE THE SEPTEMBER 27, 2022 BOARD MEETING MINUTES. MOTION PASSED UNANIMOUSLY.

III. CSUSA Reports

Principal's Report

- Principal's Report Provided by Principal Ellison
- Enrollment is currently 789 and FTE count was submitted today to the state
- CCAS had between 1000-1500 attend the fall festival
- Currently there are over 100 2nd-8th grade students attending tutoring
- Principal Ellison answered all questions posed by the board

IV. Financial Report

Finance Committee Report

- Mary Knight reported from the committee meeting that the audit would likely be late, however Mauldin and Jenkins is working with the CSUSA finance team to expedite the process
- Reagan Hage will stay in close contact with the auditors, and should the audit need a few extra days for submission, Mr. Hage will request an extension from the SCSC
- The finance committee reallocated \$5,000 to the "Professional Development" line in the budget to allow for coaching from a local consultant for the administrative team, and should more funds be needed the committee will re-visit later
- Reagan Hage presented an offer letter from Red Apple Development to be the project manager for the project to install portable classroom units, the committee will consider the offer and vote at the next meeting

MOTION: MOTION WAS MADE BY TRACIE FLEMING AND SECONDED BY MARGARETTE COLEMAN TO ALLOW THE FINANCE COMMITTEE TO APPROVE THE AUDIT AS SOON AS POSSIBLE FOR TIMELY SUBMISSION. MOTION PASSED UNANIMOUSLY.

Monthly Financial Review

- Reagan Hage reviewed all aspects of Financials

MOTION: MOTION WAS MADE BY MARGARETTE COLEMAN AND SECONDED BY BETH DUNCAN TO APPROVE THE FINANCIALS AS PRESENTED. MOTION PASSED UNANIMOUSLY.

V. OLD BUSINESS

Articles of Incorporation Update

- Lauren Greer, board attorney, presented the updated Articles of Incorporation with article 13 added

MOTION: MOTION WAS MADE BY BETH DUNCAN AND SECONDED BY MARY KNIGHT TO APPROVE THE UPDATED ARTICLES OF INCORPORATION AS PRESENTED. MOTION PASSED UNANIMOUSLY.

VI. New Business

HVAC Replacement Discussion

- Principal Ellison requested a new RFP to replace the HVAC units that were previously put out to RFP. The units received a patch at the beginning of the school year; however the units need to be replaced.

MOTION WAS MADE BY TRACIE FLEMING AND SECONDED BY BETH DUNCAN TO RUN AN RFP TO REPLACE THE HVAC UNITS. MOTION WAS PASSED UNANIMOUSLY.

Replacement of Treasurer

- At the last board meeting Maggie Peters let the board members know that she would be resigning as Treasurer in order to become the board minutes taker.

MOTION: MOTION WAS MADE BY BETH DUNCAN AND SECONDED BY MARGARETTE COLEMAN TO HAVE MARY KNIGHT BECOME THE NEW TREASURER. MOTION PASSED UNANIMOUSLY.

VII. ADJOURNMENT

MOTION: MOTION WAS MADE BY MARY KNIGHT AND SECONDED BY BETH DUNCAN TO ADJOURN THE OCTOBER 28, 2022, GEORGIA CHARTER EDUCATION FOUNDATION BOARD AT 6:59PM. MOTION WAS APPROVED UNANIMOUSLY.

Danny Nungesser, Board Chair

Date: _____