



Papillion La Vista Community Schools

1:1 Laptop Program - Summer Student Device Tips



<https://www.plcschools.org/1-1technology>

All students currently in grades 7-11 will keep their PLCS issued Chromebook during the summer months. Please review the simple steps below to properly care for your device over the summer so it is ready to be used for learning when classes resume this fall!



Keep It In A Safe Place

It is important to make sure you have a consistent safe space for your device. Be careful with food or liquids near your devices. Planning a pool day? Keep your laptop at home.



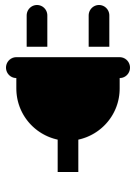
Restart & Update

Laptops need to be restarted every once in a while, especially after an extended period of time without rebooting. It is important to run any updates that the device needs by rebooting to keep things running smoothly.



Keep Your Laptop Charged

If you are not using your laptop, you should keep it connected to the charger. Make sure the charger is connected to a working outlet. If you let your laptop battery completely die, it may require service from the Helpdesk before school starts back up.



Protect Your Charger

Be sure to find a safe space to store the charger when not using your device. Take care to prevent damage when plugging and unplugging the charger. Avoid household damage (such as pets) or loss by keeping the charger with the laptop in a safe place. If the charger is damaged, stop using it and contact the Helpdesk to replace it.

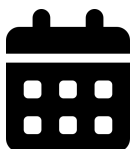


Contacting the Technology Helpdesk

The PLCS Technology Helpdesk remains open all summer. Hours of operation are 7:30am-3:30pm Monday - Friday (excluding holidays).

You can contact the helpdesk one of the following ways:

- By submitting a ticket via <https://helpdesk.plcschools.org/>
- By emailing us at helpdesk@plcschools.org



Considerations for Next Year

- If you signed up for the [Device Protection Program](#) (DPP) this year and would like to continue coverage, be sure to sign up via the Student Verification process in July/August. Coverage is good for one academic calendar year.
- If you did not sign up for the DPP this year and would like to enroll for next year, you can enroll during the annual enrollment period in July/August of this year via the Student Verification Process. Coverage is good for one academic calendar year.
- Bring your device back in the fall in working order, fully charged, ready to go!