



Minneota Public School District District Procedures

Adopted: September 2023

Updated: June 2024

DISTRICT PROCEDURES: EXTRA CURRICULAR - SALARY, BENEFITS AND ASSIGNMENTS

1. **SALARIES**

The Board of Education shall negotiate the salaries for all extra-curricular assignments with the teachers' union.

2. **TOURNAMENT AND CLINIC POLICIES**

Each MSHSL coach and his or her assistant will be allowed the following:

2.1 Costs associated with one clinic paid for their respective activity to include registration, food, lodging (two days/nights maximum), and transportation (if the school vehicle is not used).

2.2 If a team or individuals make it to the state or national competition, advisors/coaches paid by the district will have their expenses paid including transportation, lodging, admission fees/parking for the event, and the standard food allowance.

2.3 For national competitions, the number of advisors/coaches allowed to go will depend upon the student/advisor ratio and will be determined in advance by administration. The school district will not pay for the student participants' expenses.

2.4 If a team does not make it to the state tournament, the head coach and assistant coach will be allowed one school day to attend the state tournament of their sport with tickets paid for by the district. No other cost shall be reimbursed.

3. **BUS SUPERVISION**

Individuals who are responsible for supervision of students shall not drive a bus for the event the students are participating in, unless requested and approved in advance by an administrator.

4. **VAN TRANSPORTATION**

Advisors/Coaches/Directors who utilize a school van or vehicle for transportation to and from practices or events must have a valid driver's license and must complete a vehicle safety test.

5. **TRAVEL RETURN**

Advisors/Coaches/Directors and their team must return to Minneota High School following the conclusion of an event or activity. Exceptions may be allowed with advance and written administrative approval for such instances as award events or weather considerations.

6. **ASSIGNMENTS**

Advisors/Coaches/Directors will be permitted to advise/coach/direct only one sport or activity per season, unless authorized in advance by the School Board.

7. **COACHING REQUIREMENTS — LEGISLATIVE ACTION (M.S. 122A.33)**

Notwithstanding section M.S. 122A.15, a school district may employ as a head varsity coach of an interscholastic sport at its secondary school a person who does not have a license as head varsity coach of interscholastic sports and who does not have a bachelor's degree if;

- 7.1 In the judgment of the school board, the person has the knowledge and experience necessary to coach the sport;
- 7.2 The position has been posted as a vacancy within the present teaching staff for a period of 30 days and no licensed coaches have applied for the position;
- 7.3 The person can verify completion of six quarter credits, or the equivalent, or 60 clock hours of instruction in first-aid and the care and prevention of athletic injuries;
- 7.4 The person can verify completion of a coaching methods or theory course. Notwithstanding section M.S. 122A.58, a person employed as a head varsity coach under this section has an annual contract as a coach that the school board may or may not renew as the board sees fit, after annually posting the position as required in clause (b) and no licensed coach has applied for the position.

8. **STUDENT TOURNAMENT REIMBURSEMENT**

Students in Section or State Tournaments (players, student managers, and band members) shall be reimbursed at the same rate(s) as those authorized by the MSHSL administration.