

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
 April 23, 2024
 District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. EXECUTIVE SESSION

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Rose Roman, Executive Assistant to the Board
Ivette Pantoja, Vice Chair	
See Eun Kim, virtual	<u>Others Present:</u>
Erika Lopez, virtual	Greg McKenzie, Consultant
Patrick Maguire	
Nancy Thomas	
Monique Ward, virtual	

- A. Call to Order Executive Session
 Board Chair Mark Watson called the meeting to order at 5:24 PM, and moved the Board into executive session under 192.660(2)(i) - Evaluation of the Superintendent.

- B. ORS 192.660(2)(i) - Evaluation of the Superintendent
 Consultant Greg McKenzie discussed the evaluation document with the Board members. Board members asked questions and made comments.

- C. Recess Executive Session
 Board Chair Mark Watson moved the Board out of executive session and recessed the meeting at 5:41 PM.

2. BUDGET COMMITTEE MEETING

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Travis Reiman, Superintendent
Ivette Pantoja, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim, virtual	Brooke Nova, Assistant Superintendent, Academic Services
Erika Lopez, virtual	Beth Graser, Communications Officer
Patrick Maguire	Kona Lew-Williams, Human Resources Officer
Nancy Thomas	Michelle Morrison, Financial Officer
Monique Ward, virtual	Saideh Haghighi Khochkhou, Operations Officer
	Jordan Beveridge, Information Technology Officer
<u>Student Representatives Present:</u>	Francesca Sinapi, Equity, Access and Engagement Officer
Hadley Brathapan	Jeff Jones, Manager – Business Services
RJ Panlilio	Rose Roman, Executive Assistant to the Board
Aliannah Shalika	Ciara Hartzell, Technology Support
	Gabriel Galindo Mendez, Technology Support
<u>Budget Committee Members Present:</u>	Mary Kay Babcock, HEA President
Dustin Rose	
Zarmeena Khan	
Kristine Adams-Wannberg	

- A. Call to Order Budget Committee Meeting
Board Chair Mark Watson called the Budget Committee meeting to order at 5:47 PM.

- B. Budget Committee Meeting
 - 1. Election of Budget Committee Chair
Director Nancy Thomas MOVED, SECONDED by Director Ivette Pantoja, nominated Chair Mark Watson as the Budget Committee Chair.

The MOTION CARRIED (10-0).

No further discussion took place.
 - 2. Budget Message
Superintendent Travis Reiman read the 2024-25 Budget Message.
 - 3. Proposed Budget Presentation
Financial Officer Michelle Morrison introduced the presentation, the committee purpose, operational notes, outlook and assumptions for 2024-25, other highlights, 2024-25 Student Investment Account, 2023-24 supplemental budget and next steps. Manager of Business Services Jeff Jones discussed the organization of the proposed budget document.
 - 4. Committee Discussion
Budget committee members asked questions and made comments.
 - 5. Public Input
No public input received.

6. Additional Committee Discussion
No additional discussion took place.

7. Possible Action
Budget Committee member Kristine Adams-Wannberg MOVED, SECONDED by Chair Mark Watson, adopt the proposed budget document.

The MOTION CARRIED (10-0).

No further discussion.

8. Review Next Steps
Financial Officer Michelle Morrison thanked the Budget Committee for their time.

C. Recess Budget Committee Meeting
Board Chair Mark Watson recessed the Budget Committee Meeting at 6:30 PM.

3. WORK SESSION

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Travis Reiman, Superintendent
Ivette Pantoja, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim, virtual	Brooke Nova, Assistant Superintendent, Academic Services
Erika Lopez, virtual	Beth Graser, Communications Officer
Patrick Maguire	Kona Lew-Williams, Human Resources Officer
Nancy Thomas	Michelle Morrison, Financial Officer
Monique Ward, virtual	Saideh Haghighi Khochkhou, Operations Officer
	Jordan Beveridge, Information Technology Officer
<u>Student Representatives Present:</u>	Francesca Sinapi, Equity, Access, and Engagement Officer
Hadley Brathapan	Rose Roman, Executive Assistant to the Board
RJ Panlilio	Ciara Hartzell, Technology Support
Aliannah Shalika	Gabriel Galindo Mendez, Technology Support
	Mary Kay Babcock, HEA President

- A. Call to Order Work Session
Board Chair Mark Watson called the work session to order at 6:31 PM.

- B. Board Discussion Time
Director Erika Lopez gave an NSBA conference report based on her attendance at the NSBA National Convention in New Orleans, LA in April.
Director Nancy Thomas shared OSBA State Board and Legislative Policy Committee meeting updates.

- C. Recess Work Session
Board Chair Mark Watson recessed the work session at 6:55 PM.

4. **REGULAR SESSION**

<u>Board Present:</u>	<u>Staff Present:</u>
Mark Watson, Chair	Travis Reiman, Superintendent
Ivette Pantoja, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim, virtual	Brooke Nova, Assistant Superintendent, Academic Services
Erika Lopez, virtual	Beth Graser, Communications Officer
Patrick Maguire	Kona Lew-Williams, Human Resources Officer
Nancy Thomas	Michelle Morrison, Financial Officer
Monique Ward, virtual	Saideh Haghighi Khochkhou, Operations Officer
	Jordan Beveridge, Information Technology Officer
<u>Student Representatives Present:</u>	Francesca Sinapi, Equity, Access, and Engagement Officer
Hadley Brathapan	Rose Roman, Executive Assistant to the Board
RJ Panlilio	Ciara Hartzell, Technology Support
Aliannah Shalika	Gabriel Galindo Mendez, Technology Support
	Mary Kay Babcock, HEA President

- A. Call to Order and Flag Salute
Board Chair Mark Watson reconvened the meeting at 7:05 PM and led the Pledge of Allegiance.
- B. Land Acknowledgement
Board Chair Mark Watson read the Land Acknowledgement.
- C. Recognition / Proclamations
1. Student Presentation - Brown Middle School Jazz Ensemble
Board Chair Mark Watson introduced the Brown Middle School Jazz Ensemble, led by teacher Matthew Carr.
 2. Asian Pacific Islander Heritage Month
Student Representative Hadley Brathapan read the Asian Pacific Islander Heritage Month Proclamation.
 3. National School Nurses Week
Student Representative RJ Panlilio read the National School Nurses Week Proclamation.
 4. Teacher Appreciation Week
Student Representative Aliannah Shalika read the Teacher Appreciation Week Proclamation.
- D. Approval of Agenda
Director Ivette Pantoja MOVED, SECONDED by Director Nancy Thomas, to approve the agenda as printed.
- The MOTION CARRIED (7-0).
- No further discussion took place.
- E. Audience Time

Four audience members requested to address the Board.
Mike Loar spoke regarding a cell phone tower being installed at Century High School.
Julie Filter spoke regarding PAX, lack of support for students, teachers, and aids at LAES.
Valary Smith spoke regarding concerns with the learning environment at LAES.
Cindy Yuen spoke regarding Century High School cell tower.

F. Consent Agenda

Consent agenda items are distributed to Board members in advance for study and enacted with a single motion.

Director Patrick Maguire MOVED, SECONDED by Director Nancy Thomas, to approve the Consent Agenda as printed.

The MOTION CARRIED (7-0).

No discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of March 12, 2024, Board Meeting
2. Approve Minutes of April 9, 2024, Board Meeting
3. Approve Routine Personnel Matters

G. Reports and Discussions

1. Financial Report

Financial Officer Michelle Morrison highlighted the advocacy by Benefits Supervisor Daphne Fisk. Board members thanked the Business Office for their work.

H. Action Items

1. Notice of Intent to Purchase - Chromebooks

Director Mark Watson MOVED, SECONDED by Director Patrick Maguire, that the Board of Directors acknowledge the Notice of Intent to Purchase of Chromebooks, management licenses, and extended warranties from OETC by use of a cooperative purchasing agreement, under the authority of the State of Oregon (ORS 279A.215 Permissive Cooperative Procurements).

The MOTION CARRIED (7-0).

Board members asked questions and made comments.

2. Approve Drug, Alcohol and Tobacco Prevention Plan

Director Patrick Maguire MOVED, SECONDED by Director Ivette Pantoja, that the Board of Directors approve the Drug, Alcohol, and Tobacco Prevention Plan.

The MOTION CARRIED (6-0-1). Director Monique Ward abstained.

Board members asked questions. Director Monique Ward stated that she did not have time to fully review the plan and will be abstaining from the vote.

3. Approve Curriculum: K-12 Social Studies
Director Erika Lopez MOVED, SECONDED by Director Nancy Thomas, that the Board of Directors approve the proposed K-12 TCI Social Studies curriculum.

The MOTION CARRIED (7-0).

Board members made comments.

- I. Policies - First Reading
Board Chair Mark Watson explained Board policies. Superintendent Travis Reiman presented the policies for first read.
- J. Information - Administrative Regulation Update
Superintendent Travis Reiman presented the administrative regulation updates.
- K. HCU / HEA Reports
HCU Organizing Officer Paola Lopez gave the update in English and Spanish.
HEA President Mary Kay Babcock highlight attendance at a summit, hosting event, addressed student behaviors, discussed voluntary/involuntary transfers, OEA assembly, bargaining, upcoming prize patrol, teacher appreciation week, and Proud to Be HSD Festival.
- L. Discussion Time
 - 1) Student Representatives' Time
Aliannah Shalika highlighted the evening's musical performance and reflected on her own music education.
RJ Panlilio commented that there are only three meetings left as a student representative and read a letter he wrote to Mayor Steve Callaway regarding state funding.
Hadley Brathapan thanked the BMS band, thanked the Board for their work, and for giving people a platform to speak. He announced that he is running for ASB president at Hilhi, reflected on his time on the Board and only having three more meetings as a student representative.
 - 2) Superintendent's Time
Superintendent Travis Reiman thanked Matthew Carr and the Brown Middle School Jazz Ensemble for the performance, thanked community members for their comments, thanked the budget committee, Financial Officer Michelle Morrison, Manager of Business Services Jeff Jones, and Kristine Adams-Wannberg for their invested interest in a successful Budget Committee meeting, thanked Information Technology Officer Jordan and Director of Technology Services Megan Nace for the Chromebook agenda item and getting technology into the hands of our students, and thanked Assistant Superintendent Brooke Nova for her work.
 - 3) Board of Directors' Time
Director Monique Ward thanked community members for speaking, thanked Superintendent Travis Reiman for following up on their concerns, and thanked staff for the budget committee presentation.
Director See Eun Kim thanked community members for their attendance and staff for the presentations.

Director Erika Lopez thanked staff and community members, thanked student representatives, and highlighted NSBA conference keynote speaker Ruby Bridges.

Director Nancy Thomas thanked the student representatives.

Director Patrick Maguire enjoyed the band performance, community comments, and union member comments.

Board Vice Chair Ivette Pantoja thanked Executive Director of Transportation Carol Hatfield for the recent electric vehicle presentation, Assistant Superintendent Brooke Nova and her staff for the CCP 10th anniversary celebration, and highlighted the CHS senior project presentation she recently attended.

Board Chair Mark Watson gave a shoutout to Executive Director of Transportation Carol Hatfield for the recent electric vehicle presentation, highlighted upcoming Proud to Be HSD festival on Saturday, May 11th, and thanked the community members for their attendance.

M. Adjourn Meeting

Chair Mark Watson adjourned the meeting at 8:28 PM.

The image shows two handwritten signatures in black ink. The signature on the left is 'Mark W. Watson' and the signature on the right is 'Roseanna D. Brown'. Both signatures are written in a cursive, flowing style.

Approved May 28, 2024