

**HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS**  
Administration Center, 3083 NE 49th Place, Hillsboro, OR 97124

**Board Meeting Agenda**  
**Tuesday, April 9, 2024**  
**5:15 PM**

Please note that the estimated times for specific items on Board meeting agendas are subject to change; if audience members wish to be present for specific agenda items, they are encouraged to arrive at least 15 minutes prior to the estimated time.

1. **5:15 PM - Executive Session**
  - A. Call to Order Executive Session  
Presenter: Ivette Pantoja  
Time: 5:15 PM
  - B. ORS 192.660(2)(d) - Labor Negotiator Consultation  
Presenters: Kona Lew-Williams / Michelle Morrison  
Time: 5:15 PM, 15 minutes
  - C. Recess Executive Session  
Presenter: Ivette Pantoja  
Time: 5:30 PM
2. **5:30 PM - Work Session**
  - A. Call to Order Work Session  
Presenter: Ivette Pantoja  
Time: 5:30 PM
  - B. Facilities and Maintenance Update 3  
Presenters: Saideh Haghighi Khochkhou / Dave Peterson  
Time: 5:30 PM, 20 minutes
  - C. District Fees Update 4  
Presenter: Jordan Beveridge  
Time: 5:50 PM, 20 minutes
  - D. Extracurricular Athletic and Activities Report - Strategic Plan Goal #3B 5  
Presenters: Brooke Nova / Rian Petrick  
Time: 6:10 PM, 20 minutes
  - E. First Read -Curriculum Approval: K-12 Social Studies 6  
Presenters: Brooke Nova / Becky Kingsmith / Gina McLain  
Time: 6:30 PM, 15 minutes
  - F. Health and Education Workforce Partnership Update 7  
Presenters: Brooke Nova / Michelle Morrison / Saideh Haghighi Khochkhou  
Time: 6:45 PM, 20 minutes
  - G. Board Goals Update 8  
Presenters: Ivette Pantoja / Travis Reiman  
Time: 7:05 PM, 10 minutes
  - H. Discuss 2024-25 Board Meeting Dates 9  
Presenter: Travis Reiman  
Time: 7:15 PM, 10 minutes
  - I. Action Items 10
    1. Approve Inclement Weather Waiver 10  
Presenter: Brooke Nova  
Time: 7:25 PM, 5 minutes  
***SAMPLE MOTION: I move that the Board of Directors approve the request to***

***submit the Oregon Department of Education Inclement Weather Waiver offered by Governor Kotek.***

- J. Discussion Time  
Time: 7:30 PM, 10 minutes
  - 1. Student Representatives' Time
  - 2. Superintendent's Time
  - 3. Board of Directors' Time
- K. Adjourn Work Session  
Time: 7:40 PM
- L. Next Meetings of the Board of Directors
  - April 23, 2024, Work / Regular Session
  - May 14, 2024, Work Session

The complete Board meeting packet may be downloaded from the District website at: <https://www.hsd.k12.or.us/board>.

**HILLSBORO SCHOOL DISTRICT 1J**  
**April 9, 2024**  
**FACILITIES AND MAINTENANCE UPDATE**

**SITUATION**

The Board of Directors will receive an update from the Facilities and Maintenance Department. A clean, safe and well-maintained school and work environment for our students and staff is a priority of the Hillsboro School District. This presentation will provide an overview of the scope of work and highlight the following key areas:

- Staff
- Locations & events
- Grounds
- Work order system
- Custodial services
- Projects

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors review this presentation and ask any questions they may have.

**HILLSBORO SCHOOL DISTRICT 1J**  
**April 9, 2024**  
**DISTRICT FEES UPDATE**

**SITUATION**

The Board will receive an update on changes to how many District Fees are administered in response to all schools participating in the Community Eligibility Provision (CEP) program for free meals.

Due to this recent change, a District Fees Committee was formed and meetings were held with District Parent Advisory Committees (PACs) and Community groups. A proposal and recommendations will be presented to the Board.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors listen to the update and ask any questions they have.

**HILLSBORO SCHOOL DISTRICT 1J**  
**April 9, 2024**  
**EXTRACURRICULAR ATHLETICS AND ACTIVITIES REPORT**  
**STRATEGIC PLAN GOAL #3B**

**SITUATION**

Participation in after-school athletics and activities can be an integral part of student success in the Hillsboro School District. Secondary students who participate in an after-school activity report that they are more connected to school, their peers, and generally have higher attendance rates and academic achievement.

Unfortunately, access to extracurricular activities is not guaranteed for all students in Hillsboro, where school-based extracurricular activities have too often been replaced by more expensive non-school based community clubs. These clubs/organizations can limit youth participation levels and often lack diversity due to barriers such as cost, location, and transportation.

The goal of Strategic Plan #3B is to make extracurricular activities more accessible for underserved students by creating more opportunities right after school and right at our school buildings. In the first year of our strategic plan, we collected extracurricular participation data from the 2022-23 school year and found that our total after school activity participation percentage was 40%. As of this report, on March 22, 2024, we have a total participation rate of 37%. With two and a half months remaining of school and many programs yet to be offered or entered in our data system, we are on pace to exceed 50% total participation rates.

Our increase in extracurricular participation is due to a variety of convergent forces. They are:

1. Students and families are interested in accessing low or no cost after-school activities.
2. Our staff's interest in facilitating new extracurricular activities.
3. The fortuitous access to funding through grants and gifts that have supported the creation of and access to extracurricular opportunities.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors listen to this report and ask questions they may have.

**HILLSBORO SCHOOL DISTRICT 1J**  
**April 9, 2024**  
**FIRST READING – CURRICULUM APPROVAL: K-12 SOCIAL STUDIES**

**SITUATION**

Board approval is required for all proposed new curriculums. Once a curriculum has been approved, it may be offered in the Hillsboro School District.

A new curriculum proposal, Teachers' Curriculum Institute (TCI), has been submitted by Gina McLain, Director of Elementary Teaching & Learning, and Becky Kingsmith, Director of Secondary Teaching & Learning. TCI K-12 social studies programs and resources, available in both English and Spanish, support the needs of students and educators with easy-to-implement, interactive curriculum that is comprehensive and blends print and digital materials. The curriculum includes hands-on and blended learning lessons that are flexible enough to adapt to the demands of the classroom. In the TCI classroom, students go beyond memorizing dates and facts. They construct arguments, analyze primary sources, interact with images and videos, and participate in rich discussion through TCI's inquiry-based approach to learning.

The proposal was presented to the CCAC at its regular meeting on April 1, 2024. The Board will be asked to place the curriculum proposal for first reading tonight and approve the course during the April 23, 2024, Board meeting. In order to ensure we purchase and receive all materials by June 30, 2024, we have adjusted the timeline. We want to ensure we are able to purchase our K-12 social studies curriculum out of the 2023-24 HSD fiscal year's budget as we planned for.

Please reference Hillsboro School District Social Studies Executive Summary one pager:

[Social Studies Adoption Executive Summary \(K-12\)](#)

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors listens to the report, asks any questions, and takes the curriculum proposal under review.

**HILLSBORO SCHOOL DISTRICT 1J**  
**April 9, 2024**  
**HEALTH AND EDUCATION WORKFORCE PARTNERSHIP UPDATE**

**SITUATION**

The Hillsboro School District has been continuing to work in partnership with Virginia Garcia Memorial Health Center and Portland Community College to design and construct a Health and Education Center in Downtown Hillsboro. The Health & Education Partnership was created to enhance and support educational and workforce opportunities in healthcare as well as remove the barriers that many are facing around accessing healthcare within the same communities. With this integrated facility, we will be able to focus on effectively responding to health care needs in the community while simultaneously enhancing learning and education efforts already in progress, and accelerating transformative change toward a more equitable, socially-just system, providing a greater connection to the community.

The vision of the Health and Education Partnership is to create a holistic and inclusive health and learning experience that provides integrated, culturally appropriate health care, while also providing innovative solutions to address the significant gap in equitable and diverse learning programs for the community of Hillsboro and greater Washington County. Together our goal is to redefine time, place and systems of educational delivery to create a more learner-centric ecosystem by designing a flexible learning space to accommodate workforce demands. Virginia Garcia will provide complete physical health services and on-site training and residency programs, including mental and behavioral health, pharmacy services, comprehensive dental services, wellness classes and community health and outreach workers. Both Hillsboro School District and Portland Community College students will have access to observation and experiential learning within hospital and/or college level labs with advisors on site to help prepare students.

Tonight, we will share updates on our “Block 56” pre-development work including property development and communication planning. We will provide time for questions and discussion from our Board members.

**RECOMMENDATION**

The Superintendent recommends the Board of Directors review this presentation and ask any questions they may have.

**HILLSBORO SCHOOL DISTRICT 1J**  
**April 9, 2024**  
**BOARD GOALS UPDATE**

**SITUATION**

The ongoing duties of the Board include resource allocation, formulating policy, and interacting with the community in support of the District mission. Last Fall, the Board discussed goals for the 2023-24 school year. Based on these discussions, the following goals were drafted.

Board goals for 2023-24

- The Board will champion the 2023-2027 [Strategic Plan](#). Board Members will each be visible as community leaders through actively participating in District/Community events. Engagement opportunities include attendance at: Proud to Be HSD festival, faith luncheon, coffee chats, listening sessions, PAC meetings, school activities, athletic events, and district organized occasions.
- The Board will focus on family engagement opportunities with Parent Advisory Committees (PACs). The Board will focus on [Pillar B](#) of the Strategic Plan: strive to develop trusting partnerships between home, school, and the community through proactive, responsive communication; meaning and authentic collaboration; and shared responsibility for the emotional and physical safety and success of all students.
- The Board will seek cross-agency opportunities with partner municipalities in order to leverage resources to improve the experience of students in our communities in the Hillsboro School District; e.g. city council of the City of Hillsboro, mayors and city managers of Hillsboro, North Plains, and Cornelius.

This evening's update will discuss plans to engage with partner municipalities over the coming months.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors listen to the update and ask any questions they may have.



**HILLSBORO SCHOOL DISTRICT 1J**  
**April 09, 2024**  
**DISCUSS 2024-25 BOARD MEETING DATES**

**SITUATION**

The Board annually sets the schedule of Board meeting dates for the upcoming school year. Board meetings are usually held on the second and fourth Tuesdays of the month, with some exceptions to accommodate school breaks. Proposed meeting dates for the 2024-25 school year are provided below for Board discussion.

<u>Date</u>	<u>Meeting / Session</u>
Tuesday, July 2, 2024	Organizational Meeting (Virtual)
Tuesday, August 13, 2024	Full-Day Session (Retreat)
Tuesday, September 10, 2024	Work Session
Tuesday, September 24, 2024	Work / Regular Session
Tuesday, October 8, 2024	Work Session
Tuesday, October 22, 2024	Work / Regular Session
Tuesday, November 12, 2024	Work / Regular Session
Tuesday, December 10, 2024	Work / Regular Session
Tuesday, January 14, 2025	Work Session
Tuesday, January 28, 2025	Work / Regular Session
Tuesday, February 11, 2025	Work Session
Tuesday, February 25, 2025	Work / Regular Session
Tuesday, March 11, 2025	Work / Regular Session
Tuesday, April 8, 2025	Work Session
Tuesday, April 22, 2025	Budget Meeting / Work / Regular Session
Thursday, May 1, 2025	Budget Committee Meeting, <i>if needed</i>
Tuesday, May 13, 2025	Work Session
Thursday, May 15, 2025	Budget Committee Meeting, <i>if needed</i>
Tuesday, May 27, 2025	Work / Regular Session
Tuesday, June 17, 2025	Work / Regular Session

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors discuss the Board meeting schedule for the 2024-25 school year.

**HILLSBORO SCHOOL DISTRICT 1J**  
**April 9, 2024**  
**APPROVE INCLEMENT WEATHER WAIVER**

**SITUATION**

At the March 12, 2024, Board meeting Superintendent Travis Reiman shared the Hillsboro School District's intention to apply for the Oregon Department of Education Inclement Weather Waiver. Governor Kotek has offered districts to waive 14 hours of instructional time, or equivalent to approximately 2 days of time lost due to inclement weather across the state. In the Hillsboro School District, the impact due to inclement weather was a four-day closure from January 16-19, 2024.

The Hillsboro School District is meeting minimum instructional hour requirements for Division 22 at all levels. The waiver allows us to meet instructional hours minimums without claiming recess, conference, professional development, etc. as "instructional hours," thus maintaining our higher standard of the definition of "instructional hours" for students as our precedent in Division 22 compliance.

**RECOMMENDATION**

The Superintendent recommends that the Board of Directors approve the request to submit the Oregon Department of Education Inclement Weather Waiver offered by Governor Kotek.

*I move that the Board of Directors approve the request to submit the Oregon Department of Education Inclement Weather Waiver offered by Governor Kotek.*